

The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution :- S D Arts & B R Commerce College, Mansa Dist:
Gandhinagar, pin- 382845.

Name of the Head of the institution : Dr. Hasyada Pandya

- Designation: **Principal**
- Does the institution function from own campus: YES
- Phone no./Alternate phone no.: 02963-270132, 270191
- Mobile no.: 9427314594
- Registered e-mail: sdbrcollegemansa@gmail.com
- Alternate e-mail : hbpanya1963@gmail.com
- Address :- Opp. S. T. Depot, To: Mansa, Dist: Gandhinagar, Gujarat,
Pin: - 382845
- City/Town : MANSA
- State/UT : GUJARAT
- Pin Code : 382845

2. Institutional status:

- Affiliated / Constituent: **Affiliated**
- Type of Institution: **Co-education**
- Location : Rural/Semi-urban/Urban: **Rural**
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)
- Name of the Affiliating University: **GUJARAT UNIVERSITY**
- Name of the IQAC Co-ordinator : **Dr. A.K. Patel**
- Phone no. : **9825883303**

Alternate phone no. :- 9825987546

- IQAC e-mail address:- sdbrcollegemansa@gmail.com
- Alternate Email address:- hbpanya1963@gmail.com

3. Website address: mansacollege.org

Web-link of the AQAR: (Previous Academic Year):

4. Whether Academic Calendar prepared during the year? :- Yes/

if yes, whether it is uploaded in the Institutional website:

<https://mansacollege.org/academic-calendar/>

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	B	2.20	2009-10	from: 2009-10 to: 2013-14
2 nd	B	2.79	2015-16	from: 2015-16 to: 2020-21

6. Date of Establishment of IQAC: DD/MM/YYYY: 21/07/2009.

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
Regular meeting of IQAC	6-7-2018 11.00to 1.00	08
Regular meeting of IQAC	18-12-2018, 11.00 to 1.00	09
Regular meeting of IQAC	16-3-2019, 11.30 to 1.30	11

Note: Some Quality Assurance initiatives of the institution are:

(Indicative list)

- *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements*
- *Academic Administrative Audit (AAA) conducted and its follow up action*
- *Participation in NIRF*
- *ISO Certification*
- *NBA etc.*
- *Any other Quality Audit*

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

-NIL-

9. Whether composition of IQAC as per latest NAAC guidelines: Yes

*upload latest notification of formation of IQAC :-

<https://mansacollege.org/notification-of-iqac/>

10. No. of IQAC meetings held during the year:

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website..... Yes

(Please upload, minutes of meetings and action taken report) :-

<https://mansacollege.org/iqac-minutes/>

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? :- No

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- ❖ Prepared AQAR Report of 2017-18 and submitted to NAAC
- ❖ Participation of college in Gujarat State Institutional Framework Ranking and got two stars with 1.88 CGPA
- ❖ Prepare Academic calendar for better academic performance.
- ❖ Accomplish the College Infrastructural Development
- ❖ Student Centric Activities and Quality enhancement in teaching / learning programme.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To arrange demo lectures for understanding of new format of NAAC accreditation	The teaching and non-teaching staff was made aware of new format of NAAC implemented in 2017-18 by demo lectures and PPT presentation
To systematically introduce and vehemently implement innovative practices in teaching methods.	Teaching staff used lecture method, quiz, group discussion, for teaching
To enhance research activities of the faculty and emphasize on qualitative research work	Two teaching faculties completed their Minor Research project.
To establish WiFi routers in the campus.	Namo- Wi-Fi facility is established in college campus for students
To establish internet facility	Intranet facility is established in that all department and faculties uploaded their respective study materials, PPT, video lectures etc. This facility is very much useful for students to download and view it.
To motivate PG students for Research activity	PG department of English and Gujarati students wrote Research Articles
To start coaching for various competitive examination.	Our institution have planned to establish Academy for guiding students regarding various competitive exam.
Enrich library by adding new reference books/ journal/periodicals /E resources.	Every year we added new books and journals in the library and enriched
Apply in RUSA 2.0 Component 9 grant.	We apply for RUSA 2.0 Component 9 grant for new construction and renovation of building.
Upgrade institutional website.	Our institute website is upgraded regularly for that institute appointed one web Developer

To organize Faculty/Students Development Programmes	Number of Faculty / Student Development Programmes were organized during the year.
To organize Sports Events and NSS and NCC Events	Various Sports, NCC and NSS activities were organised by the respective units in the institute and prepare students for University, state and National level competition.

14. Whether the AQAR was placed before statutory body? Yes /No:

Name of the Statutory body	Date of meeting
SARVODAYA HIGHER EDUCATION SOCIETY	30/12/2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning? No

16. Whether institutional data submitted to AISHE: Yes

Year: 2018

Date of Submission: 23-1-2019

17. Does the Institution have Management Information System? Yes

If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

The college has instituted an Internal Quality Assurance Cell (IQAC) as per the guidelines of NAAC UGC. The cell consists of members from the Management, college Alumni, Principal of the college, Co ordinator of the steering committee (NAAC and IQAC), heads of the departments and other reputed people of the town. The cell aims at quality enhancement based on the suggestions of the previous NAAC peer team report. Every year the cell outlines the goals and sets targets regarding the overall quality of the institution, which includes needful things to be done and feedback from all stakeholders. The meeting of IQAC is regularly being held at the college wherein all the concerned issues regarding quality improvement are being discussed and solutions are arrived at. The annual report on the institute efforts of quality improvement and the achievement of superior outcomes on all aspect of holistic education is being sent to NAAC UGC as Annual Quality Assessment Report (AQAR) by the IQAC.

Part-B

CRITERION I – CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

While the curriculum is designed by BOS of Gujarat University, its delivery and documentation indeed becomes a test for each of the college running under the university. Like for all other colleges, for S.D. Arts and B.R. Commerce College, Mansa, Curriculum delivery, then, becomes an area of exploration in ‘how’ to effectively plan and carry out the content involving teaching-learning process. The ultimate aim of teaching-learning is not to throw the theoretical knowledge to students, but to make them curious and aware to the latest currents and cross-currents in the areas they have opted for and broadly to make them responsible citizens of world. Curriculum delivery and documentation is effectively made by various departments of the college. Planning of curriculum delivery obviously plays a significant role in the teaching-learning process. The plan of teaching is prepared semester-wise by all the teachers, and the design of teaching-learning, focusing on each topic of each paper, is discussed by all the teachers of various departments keeping in view the academic calendar of the university. This helps in completion and too often repetition of curriculum in time. The variety of teaching-learning is maintained in class-room teaching. Along with the traditional lecture method, group discussions, Quiz, power point presentations, online video lectures and similar activities are incorporated in the process of teaching-learning. Besides, guest lectures are arranged and seminars are conducted to deepen the interest of the students in the areas of their learning. The students are also encouraged to participate in seminars and conferences of other colleges. Mentorship also plays a key role in the process of curriculum delivery and documentation. Each teacher becomes a mentor of around 50 students in various departments and helps the students in cultivating reading habits, memory technique and overcoming exam phobia. For preparing the students for placement, the Finishing School Training is also conducted under the aegis of the Government of Gujarat. Under the banner of Finishing School, experts from various fields train the students in communication and Life Skills. For effective curriculum delivery, slow learners and advanced learners are identified by the teachers and more teaching-learning is conducted accordingly. Slow learners are encouraged to read more at home and to speak more in class-rooms, while the advanced learners, apart from class-room teaching, are encouraged to google more on the topics they study and to prepare a research paper on the topics they are interested most. On the whole, both theoretical and practical knowledge is aimed at in curriculum design and delivery to carve out the overall development of the students. Theoretical learning, participative learning, technology-based learning, activity-based learning and research-oriented learning are the major routes through which the curriculum delivery and

documentation are effectively carried out in our institution. The institution plans to introduce Add on Courses and Certificate Courses shortly. Useful material is uploaded by the teachers on the college website and Links to other academic websites are also given to aim at enrichment of the students.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
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No DATA ENTERED

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
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- NO DATA ENTERED -

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	Date of implementation of CBCS / Elective Course System
B.A.	JUNE – 2011
B.COM.	JUNE – 2011
M.A.	JUNE – 2011

Already adopted (mention the year)

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
No of Students	00	00

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
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NO DATA ENTERED

1.3.2 Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
00	00

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	No	No	No

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

We have taken manual feedback from the students and teachers.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
B.A.	1690	1083	1083
B.COM.	910	898	898
M.A.	250	105	101

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018-19	1981	101	18	08	08

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
18	18	INTERNET WEBSITES YOU TUBE	08	04	INTERNET WEBSITES YOU TUBE

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

The teaching-learning process goes beyond class-room and works significantly in mentor-mentee relationship in S.D. Arts and B.R. Commerce College, Mansa. In order to effectively help the mentees, all the mentees of every department are clustered into small groups. Each teacher becomes a mentor of around 50 students and encourages his mentees to study and minutely examines the progress of his mentees. He learns the background of his mentees and makes out the sort of support each of his mentee require, whether academically or even financially, and then works accordingly. He helps them in the topics which they find difficult. He gives additional material. He gives them special assignments too. He tries to cultivate reading habits among students, introduces memory technique and helps them solve exam related issues. He encourages them to google for additional material and technology-enabled learning. The Internet connectivity in the college as well as the Tablets provided to students by the state government add to their zeal of technology-enabled learning. The students whose families live below poverty line are financially assisted to pay their fees, and the books such students require, are provided in free by the mentor. Here, communication plays a vital role. The students freely share their problems in the journey of their knowledge and the mentor helps them to solve them. The students belong to rural area and get less exposure to English language. The teachers of English department encourage students for spoken English and deepen their interest in English literature. Under the banner of Sarvodaya Higher Education Academy, the courses like CCC, Talley and Spoken English are conducted under the headship of college management. Similarly, the teachers of Economics department encourage students to particularly focus on rural economy of India keeping in view the rural belt they belong to. The teachers of Sanskrit department encourage the students to chant Mantras with proper pronunciation. Often, the teachers take students to academic programs and seminars conducted at state level and national level and provide exposure to mentees to research areas. Besides, the teacher identifies the inner hidden talent of every mentee and encourages him or her and provides a platform for that. The students with acting or

singing ability are encouraged to participate in Youth Festival of Gujarat University; the students with stout physique are encouraged to participate in NCC as well as Sports, and the students prone to extension activities are encouraged to participate in NSS. Udisha—the Placement Cell operates to help the job-seeker students in the field they are interested in. This mentor-mentee relationship, therefore, transcends the class-room and broadly covers the teaching-learning, co-curricular and extra-curricular activities and even the placement of the students. Every teacher keeps a record of the help/guidance he has provided to his mentees and helps them to successfully complete their graduation. The mentee-centric approach indeed helps a lot in the mentoring system in each department of the institution.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
2082	18	1:50

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
26	18	08	00	10

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
- NO DATA ENTERED -			

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Program Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
B.A.	B.A.	Semester	21-2-2019	15-3-2019
B.COM	B.COM.	Semester	21-2-2019	15-3-2019
M.A.	M.A.	Semester	1-3-2019	25-3-2019

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

S.D. Arts and B.R. Commerce College, Mansa, conducts Continuous Internal Evaluation of the students. The college follows 70+30 exam pattern, viz. 70 marks for university exam and 30 marks for internal evaluation amounting to 100 marks in total. As soon as the student gets admission in Semester-I of the college, he begins to be continuously evaluated by the institution till Semester-VI, viz. till the end of his or her graduation. It helps the teacher to examine the transformation of the student from the new comer aspirant to learn into a graduate student during the three years of study. Three years of study reflect both the effectiveness of teaching-learning process in general and the receptivity of each student in particular. The progression in learning levels, during the years of graduation, is measured by faculty keeping in view various methodologies. For internal evaluation, the teachers of each department follow several established methodologies including attendance, Q and A sessions at the end of each topic, group discussions, seminars for students and the performance of the students in the internal exams. Attendance of students is registered in every lecture in every department and absentees are sorted out explanation of absence of the students are sought by the departmental heads from the parents. Regular students are appreciated as part of encouragement. In the class-room, various methodologies adopted by the teachers help the teachers in continuous evaluation of the students. At the end of each topic, Q and A sessions help the teachers to make out the learning level of every student. Group discussions help to sort out the students who have grasped the topic and who have not. Seminars are conducted for students as a part of internal evaluation in all core subjects and such activities help in decipher learning capacity of every individual student. Surprise tests are also conducted in order to make out to what extent the students are prepared for the topics they have been taught. During the process of teaching-learning, Slow Learners and Advanced Learners are identified by the teachers and need-based training is provided to Slow Learners and Advanced Learners. The internal exam in each semester confirms the university pattern of question papers. Three questions including descriptive and objective questions are set by the paper setters in the internal exam. Besides, the inclusion of the marks for attendance and seminar also help test the learning level of each of the student. On the whole, the continuous Internal Evaluation of the students include one university exam, one internal exam, Qs and As, seminars, attendance, group discussions and the similar academic activities. For co-curricular and extra-curricular activities, the concerned head of the activities constantly evaluates the performance of each student in NCC, NSS, Sports and Cultural Activities and encourages him or her to participate in university level, state level and national level events. Besides, the Online Quiz in College Mobile App also contributes to deepen and to test the

General Knowledge of the students.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

S.D. Arts and B.R. Commerce College, Mansa, being affiliated to Gujarat University, follows the academic calendar of the university. The academic year commences with admission process for UG and PG students. The teaching-learning also commences in the month of June for Semester-I,III and V students. Along with teaching-learning, the co-curricular and extra-curricular activities are undertaken in the college. Yoga Day, Umashankar Joshi Birth Anniversary, Saptadhara, Youth Festival, Gandhi Jayanti—all these university and government sponsored activities are undertaken in the college. Before internal exams, the students are notified to submit their assignments pertaining to each of the core papers. Shortly after internal exams, university exams follow. For Semester-II, IV and VI, enrollment forms of the students are submitted to university. Along with teaching-learning, various Days like Book Day, Traditional Wear Day, Kite Festival, Annual Day are celebrated. On Annual Day, the students are awarded prizes for their achievements in academics, Sports, NSS, NCC and Cultural activities. The students are notified to submit their assignments. After that, the internal exam is conducted which is followed by the university exams. The Academic Calendar of the university is uploaded on our institutional website so that the students may have a clear idea of the academic year which they are to pass through.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

- NO DATA ENTERED -

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
B.A.	B.A.	196	130	72.30
B.COM	B.COM.	213	154	66.23
M.A.	M.A.	24	11	48.00

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as web link)

- NO DATA ENTERED -

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research				
3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations				
Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	3 Years	UGC	14,10,800/-	00
Minor Projects	2 years	UGC	3,20,000/-	00
Any other(Specify)				
Total			17,30,800/-	00
3.2 Innovation Ecosystem				
3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year				
Title of Workshop/Seminar	Name of the Dept.		Date(s)	
TRI-PERIODIC WOMEN EMPOWERMENT	CDWC		20/09/2018	
3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year				
Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
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3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year				
Incubation Centre	Name		Sponsored by	
--	--		--	
Name of the Start-up	Nature of Start-up		Date of commencement	
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3.3 Research Publications and Awards				
3.3.1 Incentive to the teachers who receive recognition/awards				
State	National		International	
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3.3.2 Ph. Ds awarded during the year (applicable for PG College, Research Center)				
Name of the Department			No. of Ph. Ds Awarded	
ECONOMICS			02	
COMMERCE			01	
SASNKRIT			01	

3.3.3 Research Publications in the Journals notified on UGC website during the year						
	Department	No. of Publication		Average Impact Factor, if any		
National	--	--		--		
International	--	--		--		
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year						
Department			No. of publication			
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3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
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3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
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3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :						
No. of Faculty	International level		National level		State level	Local level
Attended Seminars/	02		06		03	00

Workshops				
Presented papers	00	00	01	00
Resource Persons	00	03	00	00

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
Tree Plantation	NSS/NCC	02	100
Vishv Yog Day	INSTITUTE	02	80
Mahila Jagruti	CWDC	02	150
Thelesemiya Test	INSTITUTE / PRATHMA BLOOD BANK	02	737
Awareness programme related various diseases	MANSA CIVIL HOSPITAL/ NSS / NCC	02	70

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
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3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
Swachh Bharat	Central Govt./NSS/NCC	Swachhata Abhiyan	05	50
Awareness programme	Hospitals/ NSS	Awareness programme	03	128

related various diseases like AIDS, Swain flue, Thelesemiya etc.		related various diseases like AIDS, Swain flue, Thelesemiya etc.		
Gander Issue	CWDC/NSS	Women Empowerment	02	136

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
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3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
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3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1,60,000.00	1,60,000.00

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	33.66 Acres	--
Class rooms	16	--
Laboratories	01	--
Seminar Halls	01	--
Classrooms with LCD facilities	08	--

Classrooms with Wi-Fi/ LAN	04	--
Seminar halls with ICT facilities	01	--
Video Centre	--	--
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--
Others	--	--

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
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4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1759	3,81,801/-	118	19,733/-	1877	401534/-
Reference Books	28709	3,95,000/-	176	69,920/-	2888	464920
e-Books	24	28,446/-	00	00	24	28,446/-
Journals	30	5,800/-	00	00	30	5,800/-
e-Journals	00	00	00	00	00	00
Digital Database	00	00	00	00	00	00
CD & Video	28	14,958/-	03	As a gift	31	14,958/-
Library automation	00	00	00	00	00	00
Weeding (Hard & Soft)	00	00	00	00	00	00
Others (specify)	30	4,015/-	294	1,18,481/-	324	122496

4.3 IT Infrastructure									
4.3.1 Technology Upgradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	69	01	68	01	01	06	20	10 mbps	--
Added	--	--	--	--	--	--	--	--	--
Total	69	01	68	01	01	06	20	10 mbps	--
4.3.2 Bandwidth available of internet connection in the Institution (Leased line)									
10 MBPS.									
4.3.3 Facility for e-content									
Name of the e-content development facility					Provide the link of the videos and media centre and recording facility				
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4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc									
Name of the teacher		Name of the module			Platform on which module is developed		Date of launching e - content		
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4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2,10,000.00	2,10,000.00	1,60,000.00	1,60,000.00

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (*maximum 500 words*) (information to be available in institutional Website, provide link)

S.D. Arts and B.R. Commerce College, Mansa, has made arrangements for maintenance of the infrastructure. S.D. Arts and B.R. Commerce College, Mansa, is one of the oldest colleges in the rural area of North Gujarat. A lot has been done and yet a lot needs to be done in the coming times. The college applies for various UGC grants—Development Grants, Seminar Grants and IQAC Grants. Besides, the college receives annual grants from the state government under the banner of Saptadhara, Udisha and NSS. The college receives Need-based Grants under the banner of the Finishing School, a state sponsored Training for students. The ultimate aim of the grants is to give the maximum benefit to the students. The College Development Grants are utilized for construction and renovation, for purchase of books, journals and cupboards, for developing the Internet facility and ICT in classrooms, for purchasing useful computer accessories and software, for academic tours and field visits. The seminar grants are utilized to conduct seminars approved by UGC or other funding agencies. The IQAC Grants are utilized for maintaining facilities for the committee and broadly for the college. After receiving the grants, the principal proceeds to fulfill the requirements of the students and the faculty in order of preference and in keeping in view the proposal and sanction letter by UGC and other funding agencies. The IQAC of the college also identifies the needs of the institution and recommends the principal to fulfill the needs related to library, books and journals, related to Sports, NSS, NCC and Cultural Activities. After expending the said grants, the Utilization Certificate, along with the sign of the Head of the Institution and Chartered Accountant is submitted to UGC and other funding agencies along with the requisite supporting documents. The NOC of the Utilization Certificate is sought by the institution from various funding agencies. The records of purchase of various items under various heads of various grants are maintained by the administrative staff of the institution. Now, we are waiting for Rusa Grant. The name of the college has appeared in the list of recipients of Rusa Grant, but we are waiting for the release of grant. We have plans for infrastructural development and we have submitted the same in our proposal to Rusa. If we receive the Rusa grant, the college can be entirely re-shaped in a way that meets all new requirements of the faculty and the students.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Cash prizes / awards/ Track suits & Medals	191	61359

Financial support from Government as a Scholarship						
Number of students			Amount in Rupees			
654			19,92,400/-			
5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,						
Name of the capability enhancement scheme		Date of implementation	Number of students enrolled	Agencies involved		
Career Counselling		15/06/2018	260	UDISHA COMMITTEE		
Soft Skill Development		15/06/2018	180	LANGUAGE LAB		
5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year						
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed	
2018-19	Career Counselling	266	266	00	17	
5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year						
Total grievances received		No. of grievances redressed	Average number of days for grievance redressal			
08		08	02			
5.2 Student Progression						
5.2.1 Details of campus placement during the year						
On campus			Off Campus			
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed	
02	99	17	00	00	00	
5.2.2 Student progression to higher education in percentage during the year						

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2018-19	289	B.A. / B.COM.	GUJARATI/ HINDI/ ENGLISH/ ECONOMICS/ COMMERCE	Various institutes of State	M.A. / M.COM./ B.Ed.

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	00	00
SET	00	00
SLET	00	00
GATE	00	00
GMAT	00	00
CAT	00	00
GRE	00	00
TOFEL	00	00
Civil Services	00	00
State Government Services	00	00
Any Other	00	00

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Cultural	Institute	260
Sport	Institute	239
Quiz / Poster presentation/ Rangoli / Oral presentation	Institute	140

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2018-19	[1] Inter university cross country	National	01	-	R.No: 138	Chauhan Rajesh P.
	[2] Inter	National	01	-	B.A. Sem I	Chauhan

University Athletics	National	01	-	R.No:3079	Rajesh P.
[3] Inter University Kho-Kho				B.A. Sem V	Thakor Maheshkumar A.
[4] Inter college Youth Festival-Instrument Playing	University	-	01	R.No-3001 B.A. Sem V	Zala Ajay. A.

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution has an active 'Student Council' named "Vidya Sabha" and the council consists of the college rankers. They play a key role in smoothly running the college. The council identifies the infrastructural needs of the institution and forwards them to the principal and the IQAC. Thus, the principal and the faculty come to know about the standpoint of the students. Each member of the council is made a member of various college committees like NCC, NSS and Sports, consisting of the faculty. The council plays a vital role in organizing Garbas, in conducting seminars, in assisting and encouraging other students in the co-curricular and extra-curricular activities. Thus, participative learning becomes significant. Besides, the students of the college can freely meet members of the Vidya Sabha and can share their problems in order to find a solution. One of the significant aims of the council is to identify the students who belong to economically backward class and to help them in books and other study material. If the poor students need financial help, they are recommended by Vidya Sabha to faculty so that the faculty can manage to help the poor students. It is also significant here to emphasize that the alumni of the students run an academic group called "Vichar Vartul" in the college. Every Sunday, a guest speaker belonging to academic and administrative field—professor, poet, writer, journalist, police officer, Deputy Collector—is invited to deliver a speech on their respective field. So far, more than hundred speakers have been invited.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association?

No,

5.3.2 No. of registered enrolled Alumni: **00**

5.3.3 Alumni contribution during the year (in Rupees) : **00**

5.3.4 Meetings/activities organized by Alumni Association : 00

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and participative management can mainly be reflected in two areas, viz. the role of the college management and the role of college exam committee. Sarvodaya Higher Education Society is the banner under which our college, S.D. Arts and B.R. Commerce College runs since many decades. The office bearers of Sarvodaya Higher Education Society, Mansa, provide support and offer a helping hand to principal, faculty and students. They immediately and positively respond to the needs of the principal, the faculty and the students and contribute to the spirit of “Sarvodaya”—the rise of all. The college management gives freedom to principal to run the institution without interfering and at the same time the college management assists the principal whenever and wherever the principal needs assistance. Similarly, the college management encourages the faculty for paper presentation in seminars and conferences and in research activities. Thus, decentralization and participative management is reflected in the fashion the college management deals with the principal, the faculty and the students. Similarly, the decentralized and participative management is reflected in the role of the principal particularly in the operation of the College Exam Committee. Obviously, the College Exam Committee is an important committee as it plays key role in all process of exam. Paper collecting from faculty, paper printing, sitting arrangement, in time results in internal exams, distributing Hall Tickets for university exams, conducting university exam---in all these functions, the College Exam Committee freely plays its role without interference of the principal and without influence of the college management. Wherever and whenever the College Committee requires support, it is provided by the principal and man-power is provided by the administrative staff. The policies related to internal exams are formed absolutely by the College Exam Committee and the follow up of the university exams is also done by the said committee. At the end of each semester, when the results are declared, the College Exam Committee prepares a chart reflecting the score of the college students vis-à-vis the overall result subject-wise university results. A list of the college toppers in the various core subjects is also prepared by the College Exam Committee and on the College Annual Day, the toppers are awarded prizes by the management, the principal and the faculty. On the whole, decentralization and participative management is reflected in the working of the college management as well as the principal. There are other forms of decentralization and participative management at work in the college. The coordinator of NSS, NCC, Sports and Cultural Activities freely, but responsibly work. The Student Council also works freely without authoritative suppression or interference and forwards the suggestions of the students to IQAC, the

<p>principal and the management. The collective spirit is cherished by all the stakeholders to aim at steadfast and successful journey in the field of higher education. Decentralization is emphasized, participative management is promoted and objectivity and dedication to work are celebrated in the institution.</p>	
6.1.2 Does the institution have a Management Information System (MIS)?	Yes
<p>The institute sends messages to the students on their mobile phones on numbers registered with college regarding admission, payment of fees, commencement of regular teaching, filling examination forms and internal test.</p>	
<p>6.2 Strategy Development and Deployment</p>	
<p>6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):</p>	
<p>Curriculum Development :- Curriculum development is not a part of institute because we are the affiliated with HNGU, Patan but more their 10 faculties are the member of BOS and they play their role in to Curriculum development and others are giving their view regarding it.</p>	
❖ Teaching and Learning	Institute have sufficient staff in all the subjects and they are well experience. We have LCD in the needed class room so teacher use it to batter convey. Most of the teacher use ICT in their learning process.
❖ Examination and Evaluation	Institute organise one internal exam during the each semester. Rest of internal exam faculty of each subject take test during class for continues assessment.
❖ Research and Development	IQAC and research committee continues encourage PG students and staff to do research.
❖ Library, ICT and Physical Infrastructure / Instrumentation	Institute always excited to added books, ICT equipments, physical and academic infrastructure. Ever year institute ask faculty of all the department for their requirements and according to grant committee and principal take decision to alot the grant.
❖ Human Resource Management .	Our management and principal always take care to manage human recourses.
❖ Industry Interaction / Collaboration	Institute do academic, research, culture etc. MOUs with nearby institutes and industries and arrange seminar, workshop, faculty exchange, student exchange like programme with the collaboration of MOU institutes and industries.
❖ Admission of Students	First year UG student admission fully online and on the bases of merit.
<p>6.2.2 : Implementation of e-governance in areas of operations:</p>	
❖ Planning and Development	
❖ Admission	
❖ Office Accounts	
❖ Administration	Institutional administrative office is fully atomized and all the process is doing in Office Management Software.

❖ Finance and Accounts All financial and Account are maintain in tally ERP.9 software. Student Admission and Support Admission of students is online.					
❖ Student Admission and Support Admission of students is online. We provide link on our official website. Students fill their form online and automatically merit is prepaid. Students have to submit their feedback regarding institutional support service.					
❖ Examination Examination is not online but institute put their internal marks on our official website.					
6.3 Faculty Empowerment Strategies					
6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year					
Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support	
2018-19	Nil	Nil	Nil	Nil	
6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year					
Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2018-19	Nil	Nil	Nil	Nil	Nil
6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year					
Title of the professional development programme			Number of teachers who attended	Date and Duration (from – to)	
UGC FACULTY DEVELOPMENT PROGRAMME			01	August 2018	
6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):					
Teaching			Non-teaching		
Permanent	Fulltime		Permanent	Fulltime/temporary	
-NIL-					
6.3.5 Welfare schemes for					
Teaching			Group Insurance		
Non teaching			Group Insurance		
Students			Veer Kinariwala Insurance		

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly
(with in 100 words each)

The institution undertakes internal and external financial audit. The accountant of the college keeps the record of income/grants received under various schemes and expenses made thereof and the Chartered Accountant, after examining and scrutinizing all the records of income and expense, approves the college account and issues the Audited Report. So, the institution maintains internal and external financial audit.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
-NIL-		

6.4.3 Total corpus fund generated -NIL-

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO		YES	IQAC
Administrative	YES	HIGHER EDUCATION DEPT. GUJARAT GOVT.	YES	MANAGEMENT APPOINTED CA

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

-NIL-

6.5.3 Development programmes for support staff (at least three)

-NIL-

6.5.4 Post Accreditation initiative(s) (mention at least three)

6.5.5

a. Submission of Data for AISHE portal	:	Yes
b. Participation in GSIRF	:	Yes
c. ISO Certification	:	No
d. NBA or any other quality audit	:	No

6.5.6 Number of Quality Initiatives undertaken during the year

Year	Name of quality	Date of conducting	Duration (from-----	Number of
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	initiative by IQAC	activity	to-----)	participants
2018-19	Welcome ceremony for Newly admitted students	4-7-2018 (B.A-I)	4-7-2018 (B.A-I)	350
		5-7-2018 (B.ComI)	5-7-2018 (B.ComI)	230
2018-19	National seminar	20/09/2018	20-9-2019	60
2018-19	Yoga day celebration	21/06/2018	21-6-2019	125
2018-19	Staff and students Honour ceremony	7-2-2019	7-2-2019	80
2018-19	SAPTDHARA	21-7-2018 to 28-7-2018	21-7-2018 to 28-7-2018	260

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

SR. NO.	Title of the programme	DATE	Participants
1	AWARENESS OF CANCER PROGRAMME	06/07/2018	70
2	HANDICRAFT WORKSHOP	18/07/2018	50
3	LECTURE ON THE PROBLEMS AND CHALLENGES OF WOMEN	21/07/2018	125
4	LECTURE ON THE WOMEN EMPOWERMENT AND PERSONALITY DEVELOPMENT	30/08/2018	48
5	ONE DAY NATIONAL WOMEN WORKSHOP ON 'TRI-PERIODIC WOMEN EMPOWERMENT'	20/09/2018	128

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources
-NIL-

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	Yes	04
Provision for lift	NO	-
Ramp/ Rails	Yes	04
Braille Software/facilities	NO	-
Rest Rooms	Yes	05
Scribes for examination	Yes	01
Special skill development for differently abled students	NO	-
Any other similar facility	NO	-

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
------	--	--	-------------------------------------	------------------------	------------------	--

-NIL-

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
Code of conduct for staff and students	11/06/2018	All stakeholders follow the roles of State govt., / University / UGC like bodies. Principal have power to take action for smooth administration. Stakeholders do not complain directly to the management or upper office. Staff and students have prohibited to smoke and chewing tobacco in the campus. They also help to clean the campus. They also do not use mobile except emergency. Staffs want to take higher education during the job they have to take permission of management and higher authorities compulsory. Stakeholders must follow timely change the roles by the management.

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-----to-----)	Number of participants
Womens day	08/03/2018	150
Human right day	11/12/2017	125
Republic day	26/01/2018	175
National Voters day	25/01/2018	135

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

Build lawn Garden, Tree plantation, Waste disposal,

7.2 Best Practices

Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

Best Practice – 1

1. Title of the Practice - 1

“Discussion Forum” called “Thought Platform”

2. Goal:

The goal of this forum is :

- To create an academic and literary ambience in the institution.

- To develop argumentative faculty in students.
- To welcome thought provoking discussion on current topics.
- To develop expression power, independent thinking and spirit of team activity among students.
- To focus upon all round development of students.
- To inculcate qualities of competence, confidence and excellence.
- To promote student's innate abilities and develop in him a sense of responsibility for his fellowmen.

3. Context:

- The college is situated in the rural area and the students who come to college are having rural background. Most of them are associated with farming and animal husbandry. They do not have any exposure to modern technologies being introduced in the academic world. Even some students having extraordinary academic career are lacking in self expression. So this forum provides an adequate platform not only to the students but also to some local people of Mansa for self expression and discussion. The forum carries out a kind of group discussion in which current topics are discussed. In this way this activity enriches the knowledge of the students and help develop their holistic personality. It is an open activity so any one interested can participate in the discussion. In a way it is a healthy extension activity.

4. The practice:

The idea of starting this kind of activity in college first came to Bhavesh Raval who has just passed his MA with Gujarati. He had been a very bright student and had won first prize for three consecutive years in "Poetry-Completion Competition" of Gujarat University. He, along with his few friends, started a group discussion in the library on Sundays. Gradually a group of regular participants, including some reputed senior citizens of Mansa, was formed and they named it "Vichar Manch" (Thought Platform). Now they have prepared a regular schedule of meeting along with a list of experts to be invited at the forum. Renowned literary scholars and academicians are regularly invited for lectures and interaction. Current students alumni and citizens of Mansa as well as the teaching faculty including the principal meet together in the seminar hall or in the audio visual room of the college for this healthy activity twice in a month.

5. Evidence of Success:

- The number of the participants is increasing enthusiastically.
- And ambience of general awareness is being created gradually.
- Students have started expressing themselves in the group discussion.
- A rapport has been built between the local people and the college.
- People of Mansa have started taking interest in the activities of the college.
- Students have started taking participation in elocution, and debate competitions.

6. Problems Encountered and resources required:

- Initially students were rather reluctant to join the group thinking themselves to be incapable of discussing the things.
- Local people joined the group out of curiosity and then became active members.
- Sometimes, discussions digress into politics and government's policies.
- Scholars were hesitant to come to such a group of a village college.
- A regular publication of the activities of the "Manch" is required to be done.

Best Practice – 2

1. Title of the Practice – 2

Community Service through NSS and CWDC

2. Goal:

The goal of this activity is

- Community service is one of the chief objectives of our college.
- To serve humanity at large and women in particular
- The college aims at preparing enlightened citizens of India and women empowerment
- To drive away social abuses like child-marriage, superstitions, illiteracy,, girl foeticide and addiction
- To prepare a healthy, educated, local rural community
- To make girl students aware of their human and legal rights
- To help them solve their social and economical problems
- To build among them self-confidence and a self-respect

3. Context

The college is situated in an educationally backward rural area and majority of the students are associated with farming and animal husbandry. Social upliftment is the ultimate goal of our college. Our institution has determined upon the community service in a best possible manner. Larger part of student strength of the college is of girls

students coming from surrounding rural areas. The society is affected with all customs like child marriage, and no higher education for girls etc. Therefore the activities and programmes organised by N.S.S. unit and CWDC of the college are chiefly focussing upon women empowerment.

4. The Practice

The NSS unit and CWDC make the girl student aware of their fundamental and legal rights. The NSS camp of 10 days conduct various missions like to cultivate cleanliness, against addictions, against superstitions, awareness of environment, save water, petrol, electricity and environment. The NSS unit of the college, through extension activities, is working in the direction of social upliftment and carries out activities like a) Eradication of superstitions, b) Save Girl child, c) Helping the villagers to get Voter cards, d) Working as volunteers in Polio vaccination drive, e) Tree Plantation, f) Conducting patriotic song competition on National Days g) Blood donation camp, h) Fund collection for the Blind and the deaf i) Celebration of birth anniversary of Swami Vivekanand and World Yoga Day. The CWDC has been actively working in the direction of women empowerment by conducting various activities like awareness of fundamental rights, inviting celebrities and prominent figures to provide inspiration and encouragement to girls students. In order to bring awareness among the girl students of the college, the CWDC organised a two day UGC sponsored National Seminar on “Feminine Talent: Issues and Challenges” on 12th and 13th January, 2011. The seminar was exclusively meant for the discussion and exploration of issues and challenges before the women of 21st century. A comprehensive discussion was carried out by the participants from all over India. Many college girls from our colleges and other colleges participated in the seminar.

5 Evidence of Success

-The graph of the early girl marriage has fallen down considerably since people have understood the importance of education and employment for girls.

-More number of girl students are going for higher education. i.e. M.A., M.Com., M. Phil., Ph.D.

* Many girl students are serving as teacher in nearby schools, as police, as a conductor in state transport Bus, as clerks in GEB, Mamlatdar office, at Sachivalay in Gandhinagar etc.

*More girls are joining the women wing of N.C.C. of the college and have participated in National Republic Parade, Delhi.

* In cultural activities the girls of this college have won many prizes at inter collegiate competitions and in youth festival organised by Gujarat University.

* In NSS unit the number of girls cadets is important. During ten days camp at villages the girl cadets actively participate in community service.

* Through the activities of NSS some change is perceived in the attitude of the parents living in the surrounding areas. They have become more aware about the career of their children. They actively participate in parents and alumni’s meetings and make suggestions for the further progress of the college.

6. Problems Encountered and resources required:

- Sometimes parents are reluctant to send their daughters in the NSS camp, to be away from home.
- *After college hours, the girls students are supposed to do household work and other work in farming, so it becomes rather difficult to engage them in NSS and CWDC activities.

*The principal has to contact personally the parents of girl students to convince them for sending their daughters to the activities organized by NSS and CWDC outside college.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust

Provide the weblink of the institution in not more than 500 words

Reaching to the expectations both of the Central Government as well as the students belonging to the local rural area, S.D. Arts and B.R. Commerce College, Mansa, has taken an initiative in technology-enabled spirit of higher education in the rural belt of North Gujarat. The college website was launched long back in 2008. Now, the students have Tablets in their hands provided by the State Government. They have mobiles too. The new generation is obviously techno-savvy. The new generation must be encouraged for building career with the help of technology, else technology may also lead them astray. And here the higher educational institute can play a key role for the students. The need, now, was to launch a Mobile App which can unify all stakeholders. Therefore, the college has launched a Mobile App named “Mansa College” in 2018 which serves the need of all—the principal, the faculty and the students. For coordination and communication between the principal and the faculty as well as among the members of the faculty, this Mobile App plays a significant role as it unifies all stakeholders for easy and instant communication. The principal can make new announcement or post news related to higher education in this App. The faculty can submit their leave application in the App for the approval from the principal. The faculty can also submit Timetable, syllabus, Question Papers, study material and video lectures for the students. Thus, the App is mainly student-centric. The greatest benefit of the App is that the students of the rural belt of North Gujarat, belonging mainly from farming community, use technology in study and enthusiastically communicate with the principal and the faculty. The combination of Tablets and College App creates wonder in unifying the principal, the faculty and mainly the students. The stakeholders can submit their feedback and suggestions through the App. The facility of Online Quiz is also there in the App. There is also a separate section of Events in which various college events are announced. The Mobile App, on the whole, centralizes all and also helps the principal in participative management. The main features and sections of the App are as follow:

---Posts= New events/news pertaining to institution or higher education

---Messages= Facility for internal communication

---Quiz= Opportunity for students to enrich their General Knowledge

---Assignment= Opportunity for students to submit their assignments in soft copy

---Timetable= Facility for students to know their lectures/ schedule in the institution

- Video Lecture= Facility for students to enrich their knowledge in core and elective subjects.
- Events= Opportunity for students to participate in events and to know college activities
- Photo Gallery= A reflection of events and themes
- Study Material= To enrich knowledge of students.
- Question Papers= A reflection of question-pattern for students
- Feedback= Facility to share and submit views/opinions of stakeholders
- Staff Area= Facility for staff to submit CL/DL

8. Future Plans of action for next academic year (500 words)

Plans of institution for next year

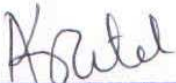
- To enhance ICT in teaching and learning processes.
- To increase the number of smart class-rooms with audio-visual aids.
- To intensify and diversify activities of CWDC for women empowerment.
- To enhance research activities.
- To enhance activities of placement cell.
- To intensify and diversify the extension activities of NSS.
- To increase the number of units in NCC.
- To provide impetus to cultural activities under Saptadhara.
- To organize coaching for the students of sports.
- To have green audit of the campus.
- To organize national seminars and conferences.
- To invite expert speakers in different subjects.
- To prepare athletic tracks on the ground.
- To attract more students to certificate courses in computer and English Language Learning.
- To introduce more job oriented courses and short term certificate courses.
- To update library with ICT.
- To update administrative office.
- To enhance quality publications.
- To host athletic meets.
- To create the facility of elevator to the physically disabled students.
- To start bridge courses.
- To organise training programs for UPSC and GPSC exams.
- Preparing for next cycle of NAAC Accreditation


Name ___ Dr. A.K. Patel

Name ___ Dr. Hasyada Pandya

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC


_____*_*_*_____
COORDINATOR
IQAC
S.D. Arts & B.R. Commerce College
MANSA, Dist. Gandhinagar


PRINCIPAL
S.D. Arts & B.R. Commerce College
MANSA, Dist. Gandhinagar