

Sarvodaya Higher Education Society, Mansa
manages
S.D. ARTS AND B. R. COMMERCE COLLEGE,
MANSA.
(NAAC Accredited B-Grade with CGPA – 2.20)

Opp. S. T. Depot, Mansa – 382845, Dist. Gandhinagar, Gujarat.

Tele-Fax No: (02763) 270191, Tele-Phone No : (02763) 270132

e-mail : sdbrcollegemansa@gmail.com

website –www.sdbraandcmansa.org



INSTITUTIONAL RE-ACCREDITATION REPORT

Submitted to
National Assessment and Accreditation Council
P.O. Box No. – 1075, Nagarbhavi, Bangalore-560 010

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INSTITUTIONAL RE-ACCREDITATION REPORT

Prepared by

Dr. Hasyada Pandya (Principal)

Dr. Uday C. Gor (Co-ordinator, IQAC)

Submitted to

National Assessment and Accreditation Council

P.O. Box No. – 1075, Nagarbhavi, Bangalore-560 010



From the Principal

I feel myself proud and privileged when availing of the opportunity of welcoming the respected NAAC Peer Team on to the campus of our college for its assessment and accreditation cycle-2.

It would be only in the fitness of the things if I make here a mention of the mission and vision of my college, as also that of our dedicated management which embarked upon this charitable venture where then Gujarat was marked backward in the education in general and higher education in particular. It was the year 1960.

Since then, we have not looked back into strengthening our institution and broadening its sweep. Today, the seed sown then, has become a huge tree under the shadow of which more than 2500 students are exploring various branches of knowledge. Year after year alumni included many a renowned scholars in a myriad of spheres of social services who have carved a niche for themselves in the society and served it meaningfully.

After the accreditation of the college by NAAC-UGC in 2009, an Internal Quality Assurance Cell (IQAC), comprising of member of Trust, Principal, Alumni, etc. was formed. The IQAC is an active cell which draws an action plan to ensure high standards of quality assurance in the college, takes necessary steps for timely and effective execution of the plan and submits an 'Annual Quality Assurance Report (AQAR)' to NAAC-UGC every year regularly. As a step forward towards quality reforms, we have applied for the UGC status of "College with Potential for Excellence (CPE)".

On the fronts of co-curricular and extra-curricular activities the NSS, NCC and Sports group of the college have contributed significantly to the over all development as well as to the extension activities of the college.

We have conscientiously followed all the suggestions and recommendations made by the esteemed PEER Team of NAAC for the development of the Institution.

We will not call it a day until and unless we achieved our mission and vision to take our institution to the newer heights into the broader horizons of knowledge which are opening up globally.

I hope that your visit to the institution would be an enthralling and memorable experience to you and an inspiring event to us.



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NAAC Accredited 'B' Grade

Managed by Sarvodaya Higher Education Society - Mansa.
S. D. Arts & B.R. Commerce College

MANSA-382845, Dist. : Gandhinagar (N.Guj.)

College : (02763) 270191, 270132

Fax No. : (02763) 270191

email : sdbrcollegemansa@gmail.com

website : www.sdbraandcmansa.org

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Declaration by the Head of the Institution

I certify that the data included in this Re-Accreditation Report are true to the best of my knowledge.

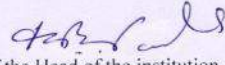
This Re-Accreditation Report is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this Re-Accreditation Report during the peer team visit.

Place : Mansa

Date : 6/7/2015




Signature of the Head of the institution

with seal:

Principal

S. D. Arts & B. R. Commerce College
MANSA, Dist: Gandhinagar - 382845

S. D. Arts and B. R. Commerce College, Mansa.



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Executive Summary and SWOC Analysis

S. D. Arts and B. R. Commerce College, Mansa, stands apart among other affiliated colleges of Gujarat University. The main areas of activities of S.D. Arts and B. R. Commerce College, Mansa, has been delivering of graduate and post-graduate programmes, in the field of Literatures, Languages and Commerce. Along with graduate and post-graduate programmes, co-curricular and extra-curricular activities play a significant role in moulding the personality of students and in building their approach to life and the world. The idea behind establishing a higher education institution was not only to provide ample scope for the students in their literary and intellectual development and career-building, but also to respond to the needs of the society and to give a sense of satisfaction to its founder members. The mission of the institution is to be a portal to career which meet the international standards and its vision is to be a quality driven centre of learning in the areas of literatures, languages and commerce. Along with this, emphasis on academic research, orientation of students towards community and feedback on the quality of the programmes offered, distinguish S.D. Arts and B.R. Commerce College, Mansa, from other affiliated colleges of Gujarat University.

The college aims at providing quality and competent graduates and post-graduates in Arts and Commerce for brilliant and successful careers conforming to the newly emerging global trends and requirements in international commerce, communication and world-literatures. The emphasis on student-centric teaching-learning process has been significant and central and with this emphasis in mind the institution has been zealously progressing towards its mission. With strenuous efforts and continuous zeal, the college is assured of the success of its learners since performance and achievements of students reflect the success of the college. The performance and achievements of students in University Results, Sports, NCC and NSS themselves mirror the success of the institution.

The programmes offer a rich variety of literary as well as commerce disciplines to meet the global demands and expectations of human values, communication and trade and commerce. The institution provides a significant platform to the students to develop their views, to share their values with the institution and the society and to be society-oriented by participating in noble activities undertaken by the institution. The students understand the meaning of education and became aware of their career to support themselves and also to help the society they live in. While staying with the institution and having acquired an eye-opening experience as learners, they be cognisant of the fact that what they have gained would contribute to their career-moulding and career-building. Knowledge, degree(s), interesting friends, activities undertaken and inspirational teachers – all become assets for the students. The pleasure of friendship, good teachers / professors, team-spirit and skills outweigh the pains taken by the students. The literary as well as linguistic study gives them a marvellous opportunity to cultivate humanitarian



approach to life and to develop communicative skills, while the stay of commercial disciplines makes them aware of the new trends in their disciplines and prepares them for future support and social services as well.

After the accreditation of the college by NAAC-UGC in 2009, an Internal Quality Assurance Cell (IQAC), comprising of member of Trust, Principal, Alumni, etc. was formed. The IQAC is an active cell which draws an action plan to ensure high standards of quality assurance in the college, takes necessary steps for timely and effective execution of the plan and submits an 'Annual Quality Assurance Report (AQAR)' to NAAC-UGC every year regularly. As a step forward towards quality reforms, we have applied for the UGC status of "College with Potential for Excellence (CPE)".

On the fronts of co-curricular and extra-curricular activities the NSS, NCC and Sports group of the college have contributed significantly to the over all development as well as to the extension activities of the college.

We have conscientiously followed all the suggestions and recommendations made by the esteemed PEER TEAM of NAAC for the development of the Institution. Following are but a few of them:

- 1) **Job – Oriented Certificate Courses:** With a view to increasing employability and developing job-oriented skills, the college has introduced several short-term Certificate Courses in Computer and English Language.
- 2) **NRC – Room:** With a view to providing an easy accessibility of internet-computer to the students, the college has set up an NRC-Room Containing 6 computer with internet and printing facility.
- 3) **Enrichment and up gradation of library – INFLIBNET facility:** The library is equipped with INFLIBNET facility which enables the access to more than 4000 e-journals and more than 7000 e-books. On the recommendation of NAAC PEER Team, the library has subscribed to more number of research journals and magazines. The library is made fully automated and the resource is made available to all faculty members on their desk-tops through intranet.
- 4) **SANDHAN:** In order to provide the college students and the teaching faculty an exposure to State as well as National level Subject experts, the college has established a tie-up with 'Sandhan', a department of Higher Education, Government of Gujarat initiative. As a part of it, we regularly show expert lectures on all subjects that are being telecast through satellite from BISAG (Bhaskaracharya Institute for Space Application and Geo-informatics)
- 5) **Film-Club and Audio-Visual Room:** We have established an Audio-Visual Room equipped with LED TV, OHP, electronics podium, DTH connection, etc. which is used by the teachers when they conduct classes with power-point presentation. These devices are also utilized at the time of seminars and conferences.

We have established a Film-Club with an intention of providing an extra aid to teaching process. It organizes film-shows for the students on the topics of their



prescribed syllabus with a view to imparting quick understanding of their subjects.

- 6) **Enhancement of Research Profile of the Faculty:** Taking note of the NAAC PEER TEAM's remark, the principal started a mission to improve the research profile of the teachers. Computer, Laptops, Internet, Printing, enrichment of library by INFLIBNET all these facilities were extended to encourage the teaching faculty towards quality research and publication. As a result at present, 4 teachers have completed Ph.D. and 4 are pursuing. One major Research Project has been approved by UGC. 3 are working in Minor Research Projects sanctioned by UGC and 4 have submitted proposals for Major Research Project to UGC. Four teachers are recognised Ph.D. Guides and majority of the teaching staff has published research articles and books.
- 7) **Knowledge Management Programme for Faculty (KMPF):** We organised KMPF Training programme recommended by the Commissioner, Higher education Department, Government of Gujarat. The training material was provided by Dr. Baba Saheb Ambedkar Open University, Ahmedabad. The objective of the training, Comprising of 30 hrs, was to enhance the ability of college teachers for knowledge management through English and to improve access of teachers to knowledge resource and net-works.
- 8) **Formation of SAPTDHARA:** Besides aiming at excellence in teaching, the institute timelessly works in the direction of multi-dimensional development of students. In compliance with the Gujarat Government Schemes for holistic progress of students in various fields of arts and culture, the college carried out innumerable creative activities and competitions for students divided into 'Saptadhara' (Seven Streams): Gyan Dhara (Knowledge stream), Natya Dhara (Dramatic Art), Geet-Sangit, Nritya Dhara (Music-Dance), Vyayam, Yoga, Khel-Kud Dhara (Sports and Yoga), Sarjanatmak Abhivvyakti Dhara (Creative Expression), Rang-Kala Kaushalya Dhara (Painting) and Samuday Seva Dhara (Social Services).
- 9) **Eco-Club:** The college has constituted an eco-club with a view to bring awareness among students and society towards environment and its conservation.
- 10) **Anti-Ragging Committee:** Besides having Grievance Redressal Cell, Discipline Committee, Suggestion Box, CC TV Cameras at vital points, we have constituted Anti-Ragging Committee to ensure safety and security to the students.
- 11) **Organising Seminars, Conferences of State and National Level – Students Participation – inviting Scholars from across the nation:** Recently, we organised Two-Day UGC sponsored National Seminars in five subjects: English, Hindi, Sanskrit, History and Accountancy on 20-21st July, 2013. Renowned Scholars, students, and Researchers from across the Country participated in this Grand Consortium of Knowledge.



12) CWDC (College Women's Development Cell): One of the objectives of the institution is to work in the direction of women empowerment. For the holistic development of girl-students, the college has set up CWDC which has been working in the direction of strengthening women.

13) Devoted and zealous teaching as well as non-teaching staff.

14) Internal co-ordination and monitoring mechanism in the performance of duties by various committees.

15) A Language Laboratory to develop communicative skills in English established with the financial assistance from the state Government.

In the wake of the NAAC Peer Team's visit to our college, we would get an opportunity to undergo introspective process and to examine our requirements and resources with the confidence that it would improve our future performance.

The tradition of knowledge impels our institution to further it in such a way that would lead to uncommon achievements of the institution.

SWOC Analysis:

Strength:

- One of the biggest and the oldest colleges of North Gujarat region.
- Colossal college building with fully ventilated and spacious class-rooms – state of art infrastructure.
- Beautifully planted and well maintained campus of 36 acres of land.
- Student strength remains around 2000 having more than 50% girl students.
- College Results are always higher than that of University's.
- Well qualified and caring teaching and non-teaching faculties: out of 15 permanent teachers, 6 are Ph.d. and 3 are pursuing doctoral degree. Quality publications, seminars, conferences, major-minor research projects are in the profile of teachers.
- Centre of SCOPE for English language learning.
- Language Laboratory equipped with more than 25 computers with internet and printing facilities.
- Job oriented certificate courses.
- NRC with 5 computers, internet and printing facilities.
- Fully automated library with INFLIBNET.
- Audio Visual room with DTH connection, OHP, electronic podiums.
- Linkage with SANDHAN.
- Placement Cell- UDISHA
- Career counselling cell.
- NCC, NSS, SAPTADHARA for co-curricular and outreach activities.
- CWDC – for women empowerment.
- Eco-club for conservation of Environment.
- Cultural Club and film Club.
- Large well maintained ground for outdoor games.



- Sports teams of the college (girls and boys) become Zonal and University champions in various sports.
- Health check up, Thalessemia
- Differently-abled students are taken care of.

Weaknesses:

- Only one PG program in Gujarati.
- Lack of proficiency in English among students because of rural background.
- Lack of gymnasium, auditorium and canteen.
- Cold response from students towards professional courses.
- Dearth of administrative staff.

Opportunities:

- Ample scope of further development of the vast campus.
- PG programs in other subjects may be introduced.
- Professional courses may be introduced.
- Ample space for construction of Auditorium and Gymnasium.
- GPSC training centre may be started.
- Scope for getting CPE status from UGC.

Challenges:

- To impart workable knowledge of communicative English and computer to students.
- To attract students towards skill development and professional courses.
- To persuade Alumni for constructive participation in the development of the institution.
- To minimise dropout ratio.
- To attract job-offering companies to the campus.
- To enhance placement activities.



Post-Accreditation Initiatives

The college has undergone rigorous progression in order to establish high standards of quality in every aspect of curriculum. These post-accreditation quality reforms are the results of collective efforts of the Trust, principal, teachers, administrative staff and students. We established an Internal Quality Assurance Cell to enhance and sustain quality in all aspects of the institution after the accreditation of the college. Responding to the continuous evolving learning patterns, changing behaviour of students and swiftly changing employment market, the developmental strategies of the college are kept dynamic and we always try to cater to the contemporary needs of society.

On the fronts of co-curricular and extra-curricular activities the NSS, NCC and sports group of the college have contributed significantly to the overall development as well as extension activities of the college. The students of the college have demonstrated great performances in sports and have brought pride to the organization. To promote cultural and other creative activities we have instituted 'Saptadhara' (Seven Streams) which give the students a platform to showcase their talent and excel in the field of arts. We have conscientiously followed all the suggestions given by the esteemed Peer Team of NAAC for the development of the institution. This has immensely contributed to the progress of the institution.

Job-oriented Certificate Courses:

With a view to increasing employability and developing job-oriented skills, the Language Laboratory and the SCOPE centre of the college have introduced several short-termed certificate courses in computer and English language. The details of the courses offered and number of students enrolled during the last four years are as follows:

Details of Language Lab Courses

Year	Batch	Foundation Course	SCOPE		MS Office
			Level A1	Level B1	
2008-09	JUL-OCT	174	0	0	0
	NOV-FEB		0	0	0
	MAR-JUN		0	0	0
		Total-174	Total-0	Total-0	Total-0
2009-10	JUL-OCT	381	0	0	0
	NOV-FEB		29	0	0
	MAR-JUN		20	0	0
		Total-381	Total-49	Total-0	Total-0
2010-11	JUL-OCT	0	60	0	53
	NOV-FEB		33	4	37
	MAR-JUN		3	0	0
		Total-0	Total-96	Total-4	Total-90



Year	Batch	SCOPE			MS Office
		O.A.S	Level A1	Level B1	
2011-12	JUL-OCT	Fee -200 (402)	20	1	0
		Fee -600 (73)			
	NOV-FEB	0	0	0	0
	MAR-JUN	354	5	18	0
		Total-829	Total-25	Total-19	Total-0

Year	Batch	SCOPE			MS Office
		O.A.S	Level A1	Level B1	
2012-13	JUL-OCT	Fee -200 (342)	29	5	49
		Fee -600 (0)			
	NOV-FEB	Fee -200 (240)	41	0	0
		Fee -600 (41)			
		Total-623	Total-70	Total-5	Total-49

Enhancement of Research Profile of the faculty:

Computers, Laptops, internet, enrichment of library by INFLIBNET all these facilities are extended to encourage the faculty towards quality research and publication. As a result of support, motivation and encouragement from the principal, 4 faculty members have completed Ph.D., 3 are pursuing; 3 are working in Minor Research Projects, and 4 have submitted their proposals for Major Research Projects to UGC. One Major Research Project has been approved by UGC. Most of the faculty members have published research articles in reputed journals and books. 4 teachers have been recognized as Ph.D. Guides in different universities. In addition to this, faculty members are regularly presenting their research papers and working as Resource Persons in various National and International Seminars and conferences.

NRC Room: ICT facilities to students:

Apart from having a well-equipped Language Laboratory with more than 25 computers, the college has set up an NRC-Room containing 6 computers with internet and printing facilities. Any student of the college, after getting his name registered, can avail this facility during college hours.

Enrichment and up-gradation of Library: INFLIBNET facility:

- The Library is made fully automated and the resource is made available to all faculty members through intranet.
- Subscription to more number of research journals and magazines.
- The library is equipped with INFLIBNET facility which enables the access to more than 3000 e-journals and more than 7000 e-books.

Film-Club and Audio-Visual Room: :



The college has set-up an Audio-Visual Room equipped with LED TV, OHP, Electronic Podium, Ear-phones, DTH connection, etc. Teachers make use of this room when they intend to conduct classes with the help of Audio-Visual aids like power-point presentation. These devices are also utilized at the time of seminars and conferences.

A Film-Club is constituted with a view to providing an extra impetus to the teaching method. It has a good amount of CDs based on the topics of the syllabus prescribed for Arts and Commerce students, and organized film-show for students with a view to giving quick understanding and indepth knowledge of their subjects.

SANDHAN:

In order to give the college students and the teaching faculty an exposure to State as well as National level subject experts, we have established a linkage with SANDHAN, a Department of Higher Education, Government of Gujarat initiative. As a part of it, we regularly show expert lectures on all subjects that are being telecast through satellite from BISAG (Bhaskaracharya Institute for Space Application and Geo-informatics).

Intensification and diversification of activities of CWDC (College women's Development Cell):

For the holistic development of the girl-students of the college, the college has constituted CWDC which has been working in the direction of strengthening women. After the accreditation, the functioning of CWDC has been further intensified and activities diversified. In order to bring awareness among girls, the cell organizes lectures and seminars by the renowned personalities of different fields. In order to give guidance on gynaecological problems, the cell invites renowned doctors to the college. Such topics are discussed in Lectures, Seminars and Conferneces: "Feminine Talent: Issues and Challenges", "Women Empowerment: Thought and Practice", "Role and social position of woman", "Whether today's woman has become equal to man?" and "Women's Legal Rights."

The CWDC organized a Two-Day National Seminar, sponsored by UGC, on "Feminine Talent: Issues and challenges."

Eco-club:

The college has constituted an Eco-club with a view to bring awareness among students and society towards environment and its conservation. Every year, the club organizes following programmes:

- 1) Essay-writing and poetry-recitation competitions on the importance of Environment and its conservation.
- 2) Poster-making competition
- 3) Slogan writing competition
- 4) Organizing lectures of Experts on world Environment Day
- 5) Conducting slide-show on Environment.



- 6) Spreading messages like: save water, save electricity, abstain from the use of plastic, save petrol by minimizing use of vehicles, etc, by organizing rallies in the town.

SAPTADHARA (Seven Streams) for holistic development of students:

Besides aiming at excellence in teaching the institute tirelessly works in the direction of multi-dimensional development of students. In compliance with the Gujarat Government scheme for holistic progress of students in various fields of arts and culture, the college carried out innumerable creative activities and competitions for the students divided into Saptadhara (Seven Streams)

Anti-Ragging Committee:

Besides having Grievance Redressal Cell, Discipline Committee, Suggestion Box, the principal has constituted Anti-Ragging Committee in accordance with the guidelines of UGC to ensure security and safety to the students.

Since girl-students form the larger part of the total strength of the students of the college, the institution has deployed CCTV cameras at the vital places of the college building to ensure their security and safety.



Profile of the Affiliated College

1. Name and address of the college:

Name: S. D. Arts & B. R. Commerce College, Mansa		
Address: Opposite S. T. Depot, Mansa		
City: Mansa	Pin: 382 845	State: Gujarat
Website: www.sdbraandcmansa.org		

2. For communication:

Name	Tel. No.	Mobile No.	Fax No.	E-mail
Principal Dr. Hasyada Pandya	O: (02763) 270132 R: (079) 23243580	9427314594	(02763) 270191	hbpandya1963@gmail.com
Vice Principal Prof. B.V.Rabari	O: (02763) 270132	9714420459	---	rabaribhikhabhai@yahoo.com
Steering Committee Coordinator Dr. Uday. C. Gor	O: (02763) 270132 R: (02765) 232379	9427681003	---	gor.uday.chandra@gmail.com

3. Status of the of Institution :

Affiliated College

Constituent College

Any other (specify)

✓

4. Type of Institution:

a. By Gender

i. For Men	<input type="checkbox"/>
ii. For Women	<input type="checkbox"/>
iii. Co-education	<input checked="" type="checkbox"/>

b. By shift

i. Regular	<input checked="" type="checkbox"/>
ii. Day	<input type="checkbox"/>
iii. Evening	<input type="checkbox"/>



5. Is it a recognized minority institution?

Yes

No

✓

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence. ---

6. Source of funding:

Government

Grant-in-aid

Self-financing

Any other

✓

7. a. Date of establishment of the college: 15-06-1960

b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

Gujarat University, Ahmedabad

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2 (f)	26-04-1976	Certificate enclosed (Annexure I)
ii. 12 (B)	26-04-1976	(Annexure I)

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/ clause	Recognition/ Approval details Institution/Department/ Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	N.A.			
ii.				
iii.				
iv.				

(Enclose the recognition/approval letter)



8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes No

If yes, has the College applied for availing the autonomous status?

Yes No

9. Is the college recognized

a. by UGC as a College with Potential for Excellence (CPE)?

Yes No

If yes, date of recognition:

b. for its performance by any other governmental agency?

Yes No

If yes,

Name of the agency :

Date of recognition :

10. Location of the campus and area in sq.mts:

Location *	Rural
Campus area in sq. mts.	1,36,181.13
Built up area in sq. mts.	3,355

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities ✓
- Using Large Classrooms for seminars
- Sports facilities
 - * play ground ✓
 - * swimming pool
 - * gymnasium
- Hostel
 - * Boys' hostel ✓



- i. Number of hostels:- 2 (Two)
 - ii. Number of inmates:- None
 - iii. Facilities (mention available facilities)
Attached toilet-bathroom, cupboard, table-chair, Water purifier with cooler, Playground, Garden, Vehicle parking.
- * Girls' hostel – N.A.
- i. Number of hostels:-
 - ii. Number of inmates:-
 - iii. Facilities (mention available facilities)
- * Working women's hostel – N.A.
- i. Number of inmates
 - ii. Facilities (mention available facilities)
- Residential facilities for teaching and non-teaching staff (give numbers available -- cadre wise) – N. A.
Quarters for teaching staff:-
Quarters for non-teaching staff:-
 - Cafeteria --
 - Health centre –
First aid (✓), Inpatient, Outpatient, Emergency care facility (✓), Ambulance (We have a 24X7 ambulance facility called '108' provided by Government of Gujarat), Local Doctors from civil hospital available.
Health centre staff –
Qualified doctor Full time Part-time

Qualified Nurse Full time Part-time
 - Facilities like banking, post office, book shops
 - Transport facilities to cater to the needs of students and staff (✓)
High Frequency of state transport available
 - Animal house (X)
 - Biological waste disposal –N.A.
 - Automatic Generator or other facility for management/regulation of electricity and voltage (✓)
 - Solid waste management facility (✓)
 - Waste water management (✓)
 - Water harvesting(X)



12. Details of programmes offered by the college (Give data for current academic year)

Sl. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
1	Under-Graduate	B.A.	3 years	HSE (12 pass)	Gujarati	1500	1101
		B.Com.		(10+2)		1000	709
2	Post-Graduate	M.A.	2 years	Graduation	Gujarati(Arts)	140	71
3	Certificate courses	OAS	3 mnths	SSC	English	700	623
		Level A1	3 mnths	SSC	English	100	70
		Level B1	3 mnths	SSC	English	100	05
		MS Office	3 mnths	SSC	English	100	49

13. Does the college offer self-financed Programmes?

Yes () No (✓)

If yes, how many?

14. New programmes introduced in the college during the last five years if any?

Yes	No	✓	Number

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Particulars	UG	PG	Research
Arts	Gujarati, English, Economics, Hindi,	Gujarati	
Commerce	Accountancy	---	---



Particulars	UG	PG	Research
Any Other not covered above	---	---	---

16. Number of Programmes offered under (Programme means a degree course like BA, BSc,MA,M.Com...)

- a. annual system
- b. semester system
- c. trimester system

17. Number of Programmes with

- a. Choice Based Credit System
- b. Inter/Multidisciplinary Approach
- c. Any other (Career oriented programmes)

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes No

If yes,

a. Year of Introduction of the programme(s).....
(dd/mm/yyyy)

and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.:

Date: (dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes No

19. Does the college offer UG or PG programme in Physical Education?

Yes No



If yes,

a. Year of Introduction of the programme(s).....
(dd/mm/yyyy)

and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.:

Date: (dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes No

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government	-	-	09	01	01	01	11	-	-	-
<i>Recruited</i>	-	-	09	01	01	01	03	-	-	-
<i>Yet to recruit</i>	-	-	-	-	-	-	08	-	-	-
Sanctioned by the Management/society or other authorized bodies	-	-	-	-	03	-	03	-	-	-
<i>Recruited</i>	-	-	-	-	03	-	03	-	-	-
<i>Yet to recruit</i>	-	-	-	-	-	-	-	-	-	-

*M-Male *F-Female



21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers 15							
D.Sc./D.Litt.	--	--	---	--	--	--	
Ph.D.	--	--	05	01	-	-	06
M.Phil.	--	--	02	--	--	-	02
PG	--	--	05	--	01	01	07
Temporary teachers 04							
Ph.D.	--	--	--	--	--	--	--
M.Phil.	--	--	--	--	--	--	--
PG	--	--	--	--	03	0	04
Supporting Teachers 02							
Ph.D.	--	--	--	--	--	--	--
M.Phil.	--	--	--	--	--	--	--
PG	--	--	--	--	02	--	02

22. Number of Visiting Faculty /Guest Faculty engaged with the College.

Nil

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	2010-11		2011-12		2012-13		2013-14	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	92	77	88	67	71	65	107	70
ST	04	06	02	05	06	03	03	05
OBC	108	90	206	60	301	71	270	96
General	384	651	313	378	418	407	343	312
Others	06	04	08	02	05	02	04	05
Total	594	828	617	512	801	548	727	488

24. Details on students enrolment in the college during the current academic year:



Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	2018	80	-	-	2098
Students from other states of India	0	0	0	0	0
NRI students	0	0	0	0	0
Foreign students	0	0	0	0	0
Total	2018	80	0	0	2098

25. Dropout rate in UG and PG (average of the last two batches)

UG 15% PG 10%

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of

students enrolled)

Rs. 11457.00

(a) including the salary component

(b) excluding the salary component

Rs. 873.00

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes

No

If yes,

a) is it a registered centre for offering distance education programmes of another University

Yes

No

b) Name of the University which has granted such registration.

c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council.

Yes No

28. Provide Teacher-student ratio for each of the programme/course offered



Programme	Course	Student-Teacher ratio
B.A	Gujarati	1:122
	English	1:269
	Hindi	1:87
	Economics	1:74
B.Com	Accountancy	1:142
M.A.	Gujarati	1:27

29. Is the college applying for
Accreditation : Cycle 1 Cycle 2 Cycle 3 Cycle 4
Re-Assessment:
(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)
30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)
Cycle 1: 15/06/2009 Accreditation Outcome/Result: B (CGPA-2.20)
Cycle 2: (dd/mm/yyyy) Accreditation Outcome/Result.....
Cycle 3: (dd/mm/yyyy) Accreditation Outcome/Result.....
** Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure. (Annexure -3)*
31. Number of working days during the last academic year.
32. Number of teaching days during the last academic year
(Teaching days means days on which lectures were engaged excluding the examination days)
33. Date of establishment of Internal Quality Assurance Cell (IQAC)
IQAC: 21/07/2009
34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.
AQAR (i) 25/10/2011
AQAR (ii) 25/10/2011
AQAR (iii) 30/09/2012
AQAR (iv) 17/08/2013
35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)



C. CRITERIA-WISE INPUTS

CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Vision:

Education is the greatest journey of life where there is a beginning but no end. Excellence in performance, global understanding, universal values and service to mankind are the building blocks of our educational edifice which go a long way in exploring the students' intelligence.

Mission:

- To get recognition from the UGC as “College with Potential for Excellence.”
- To have a transformational impact on students through comprehensive education by inculcating qualities of competence, confidence and excellence.
- To promote student's innate abilities and develop in him a sense of responsibility for his fellowmen in place of glorification of power and success.
- To facilitate young adult learners with opportunities to hone their ethics and leadership potential.
- To create a teaching-learning environment conducive to the pursuit of higher knowledge, relevant skills and experience.
- To create a class of intellectually, morally and spiritually sound and committed citizens.
- To make genuine efforts for women empowerment.
- To increase employability of students through quality education and skills development.
- To encourage sports and thereby to produce national and international level sportsmen.
- To create research environment which can lead to consultancy and extension.

Objectives:

- To include new developments in education so as to promote academic advancement leading to national development.
- To contribute to societal elevation by empowering women and through value-based education.
- To instill core values of our composite culture equality, liberty, fraternity, nationalism, patriotism, etc.
- To impart value-based education along with job-oriented skills this can make them successful in the modern era of globalization.
- To focus upon all-round development of students to make them good human-beings and also successful citizens of the world.
- To make students more employable through career oriented programmes and inspire them to create jobs by inculcating entrepreneurial skills.



- To cultivate scientific attitude, research aptitude and soft-skills among the students.

For effective and emphatic communication of the ‘Vision’, ‘Mission’ and ‘Objectives’ of the institution to all the stakeholders we adopt various methods as follows:

To the Students:

- The visions and mission of the institution are effectively communicated to the students through the college magazine, ‘Mansar’, brochure provided along with the admission form and academic calendar.
- The college’s mission and vision are displayed at the main entrance of the college.
- The mission and vision statement of the college is also displayed on the college website.
- The college organizes a “welcome and orientation function” for newly admitted students. In this programme also the mission and vision are emphatically communicated to all.
- It is also communicated through class-room teaching, interaction, activities of the college in which students are involved.
- The college organizes seminars, conferences, inter-collegiate competitions under the umbrella of ‘Saptadhara’, academic and extra curricular and co-curricular programmes all these directly and indirectly communicate the mission and vision of the institution.

To the Teacher:

The mission and vision of the institution are shared with the teachers of the college through frequent meetings, meetings of various committees, IQAC meetings, departmental meetings, HODs meetings with the Principal.

To the staff:

In the regular meetings with the non-teaching staff of the college, including library staff, the mission and vision of the college are communicated. They are also discussed in the annual day, tours and social gatherings.

To other stakeholders:

- The mission and vision of the institution are framed in consultation and with active involvement of the Managing Trust.
- Vision and mission are communicated to the parents, alumni, well-wishers, academic world, and public through college website, social programmes, invitations and brochures of various activities conducted such as state and national level seminars, workshops, cultural activities, NSS programmes, celebration of Independence Day, and Republic Day and other related outreach programmes.
- At the key location of the college building, like library entrance, at the entrance of seminar hall, etc. the mission and vision are displayed.



1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

For effective implementation of the curriculum, the institution develops action plan meticulously focusing upon the following aspects:

- At the beginning of the academic year, the principal holds a meeting with all faculty members. In the meeting, the curriculum is discussed in detail and suggestions are made for its timely and effective implementation. The final plan is prepared upon the suggestions, and communicated to the faculty members.
- Curriculum is circulated to all the students through web-site, in the orientation programme, and even by providing photo-copy by the various Heads of Departments in their respective subjects.
- Periodic tests, assignments and seminars are conducted by the teachers to keep students updated and alert towards their curriculum.
- The staff members of various teaching departments conduct their internal meetings and develop academic plan for the coming academic year. Keeping in view the number of working days available, the syllabus is divided into units which are to be finished in given period. Each department of the college follows the academic calendar issued by the affiliating university.
- In order to deepen the knowledge of the student in their subjects, the college conducts quiz competition in which the questions are based on their curriculum.
- The college runs a Film-Club in which movies based on the topics of the curriculum are shown to the students. For e.g. An English film, named 'Troy' based on the Greek Mythology was shown to the students of English literature.
- In college's cultural activities also students participate in drama, poetry-recitation, poetry-completion, etc. which help develop literary aptitude of the students of literature.
- Students from different departments are sent to other colleges for the participation in conferences, seminars and workshops which give them exposure to wider literary environment.
- Group discussions on the topics of curriculum are conducted in the class-rooms with a view to increasing expression power of the students.
- In order to provide students with wider exposure to current advancement in their subjects, different departments organize seminars, conferences at state and national level.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

The curriculum prepared by the Gujarat University, Ahmedabad, to which the college is affiliated, is well transacted to the students after serious preparation as well as



critical thought by the teachers concerned. Being an affiliated institution we are always in tune with the latest trends in education and guidelines.

The Staff Academic College of Gujarat University regularly organizes refresher courses, orientation programmes and workshops to keep the knowledge and teaching aptitude of the teachers updated. In the meetings of The Board of Studies, the faculty members of the college can discuss their problems or issues pertaining to the prescribed curriculum.

The institution provides full encouragement to the teacher for participating in orientation / refresher courses / workshops / seminars organized by the affiliating university to update the knowledge and to improve teaching practices.

KCG (Knowledge Consortium of Gujarat), an undertaking of the State Government also organizes seminars and conferences upon ICT and innovative practices in teaching-learning process. The teachers of the college are sent to these conferences and seminars with a view to introducing and improving teaching methods.

Gujarat Education Department has established BISAG and has provided monetary help to each college for establishing DTH centre through BISHAG, live discussions on the topics of curriculum by subject experts are telecast. These programmes are regularly watched by the faculty members as well as the students of our institution. The college has established an Audio- Visual Room in which DTH is installed along with a special facility for live interactions during the telecast of the programme is available. This facility supports the students as well as the teaching faculty to remain in touch with current trends in the field of education.

In addition to this, the college is running a ‘film-club’ in which the movies on the topics of curriculum are shown to the concerned students.

The institution has established an NRC centre in which the students as well as the staff members can avail the internet facility with computers and pursue their research. They can also download the relevant materials pertaining to their curriculum.

The institution has provided a laptop, pen-drive, CD and internet facility to teaching faculty who can prepare their PPT presentation pertaining to the curriculum they are teaching in the class-rooms.

The college provides excellent infrastructure, ample books and other teaching reference materials like journals, magazines, teaching models and software to enable its teachers to ensure effective delivery of curriculum.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

Keeping in view the all-round development of its students and to increase their employability, the institution has taken following initiatives for the effective delivery of the curriculum.

- The teachers are sent to the workshops conducted by KCG on “Information and Communication Technology (ICT) in effective teaching and learning process through electronic presentation tools.”



- The college faculty is trained by computer department to make them familiar with the use of computers so that they are able to use the modern technological resources: internet, projectors and OHP's etc. to supplement their classroom lectures.
- In order to develop communicative skills in English and operational knowledge in computer of faculty members of the college, in collaboration with Dr. Baba Saheb Ambedkar Open University, Ahmedabad, the college conducted a workshop for the teaching members named KMPF (Knowledge Management Programme for Faculty).
- With a view to enhancing the faculty's proficiency in computer, the institute organized a certificate course in MS-Office in the language laboratory of the college, the course was conducted by DOEACC and the faculty members were given certificates.
- Installation of government sponsored language laboratory has facilitated learning of English language quite well.
- The college has established an "Audio-Visual room" in which teaching is carried out with power point presentation by some teachers. Students are also shown the movies related to their topics in their curriculum.
- A "film-club" is also established in the college with DTH facility. Education programmes formed by Higher Education Department, Gandhinagar and telecast by Satellite Based Interactive Programmes are being regularly attended by the teachers as well as students.
- In addition to the regular subject classes, the college also organizes special lectures by inviting experts from various fields to share their knowledge with the students.
- The college organizes seminars, conferences and workshops of State and National level on the subjects related to the curriculum in which students of the college read their papers in the presence of national experts.
- The college facilitates the use of LCD, OHP for classroom teaching, library computerization, office automation, fully equipped language laboratory, internet facility to faculty and the students, UGC network centre. Library facility is fully automated through SOUL software.
- Apart from this, all the teachers are given full access to broadband internet for preparing study materials and facility to photo copy the materials.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

The college has established a cell of the state level placement programme (Universal Development of Integrated Employability Skills through Higher Education Agencies) UDISHA – a Gujarat Government initiative to increase employability of students of the state.



- Besides the efforts made by the cell in the direction of placement, the college also organizes campus interview in association with employment bureau, Gandhinagar and companies like Reliance Insurance Ltd.
 - For guidance and information to the students for competitive examinations, the college conducts seminars and invites experts from the institutes like SPIPA, Ahmedabad.
 - Field visits are organized by the Commerce Department of the college for the students at the places like IFFCO Plant, Kalol, IIM, Ahmedabad, Rural Technology Institute, Gandhinagar, etc.
 - The students of various departments of the college are taken for industrial visits from time to time to keep them abreast of the latest developments in the market.
 - To keep the research temper alive in the campus, research scholars from various fields are invited to the college to motivate the students to take up research projects in their further studies. The faculty members of the college are also motivated to take up research projects initiated by the affiliating university or the UGC. At present three faculty members, named Prof. B. V. Rabari, Prof. H. B. Mehta and Prof. D. S. Chaudhary are engaged with their minor research projects sanctioned and funded by UGC; four faculty members have applied for Major Research Projects with UGC. One Major Research Project has been approved by UGC. Moreover, faculty members on their own also keep on interacting with various research bodies and participate in various research projects.
- The following faculty members have developed research collaboration with various universities:

Table:

SN.	Faculty	Research Collaboration
1.	Prin. Dr. Hasyada Pandya	<ul style="list-style-type: none">• HNG. University, Patan.• Kadi Sarva Vishwavidhyalaya, Gandhinagar.• Gujarat University, Ahmedabad.• Dr. Baba Saheb Ambedkar Open University, Ahmedabad.
2.	Dr. A.K. Patel	<ul style="list-style-type: none">• Gujarat University, Ahmedabad.
3.	Sr. U.C. Gor	<ul style="list-style-type: none">• Ganpat University, Kherva.
4.	Dr. T. J. Vyas	<ul style="list-style-type: none">• JJTU, Jhunjhunu, Rajasthan.• KSV University, Gandhinagar.
5.	Dr. M.K.Patel	<ul style="list-style-type: none">• JJTU, Jhunjhunu, Rajasthan.

Apart from this, two faculty members of Sanskrit department, named Prof. J. S. Makwana and Prof. V. K. Joshi are pursuing their research for doctoral degree with JJTU and Ambedkar University respectively. From the department of Hindi, Prof. D.S. Chaudhary is also engaged in research work for Ph.D. degree with JJTU, Rajasthan.

Further, eminent research scholars from various universities are also invited to the college time to time to give seminars and talks to the faculty members.



1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

Though the college does not enjoy full freedom of modifying the syllabus on its own, the affiliating university has a system in place to get recommendations from its affiliated colleges through Board of Studies. The following faculties of the college contribute to the curricula design and development process as university members of Board of Studies of respective subjects:

Table:

SN.	Faculty	Subject	Research Collaboration
1.	Prin. Dr. Hasyada Pandya	Gujarati	• KSV, University, Gandhinagar.

While recommending or forwarding the suggestions to the board of studies our teachers normally take into consideration the students' feedback as well as other faculty members of various departments.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

Since our college is an affiliated institution, it does not enjoy the freedom of framing its own curriculum for any of the academic programs. However, the college tries to supplement the syllabus by arranging special classes for students or by inviting experts from various fields.

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

- The college takes feedbacks on the stated objectives of curriculum during the course of implementation from students, teachers, alumni and parents.
- The college assesses the students' knowledge and understanding of the subjects they have chosen through class-room seminars, group discussion and quiz.
- Periodic class-room tests, half-yearly exams are conducted to monitor the outcomes of the syllabus.

If at any step, the college realizes that the laid objectives are not being achieved, the college plans for a remedial action and strategies are devised to cover up the gaps, if any, in the delivery of the curriculum.

Following are but a few results of our college to show the achievements of stated objectives of the curriculum:

Results –ANNX-1

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/skill development courses etc., offered by the institution.

Keeping in mind the growing needs at state, national and global level, the college imparts education at graduate and post graduate degree level in arts and commerce with basic knowledge of computers. Following are the programmes offered by the college at graduate and post graduate levels:

1. B.A Programme in English, Gujarati, Hindi, Economics
2. B. Com Programme: Accountancy and Commerce
3. MA Programme in Gujarati



While studying these programmes the students are also studying Sanskrit, History, Psychology, Statistics, S.P., English as subsidiary subjects at graduate level – along with soft skills and Foundation courses.

Apart from this, to increase employability of the students, the college runs several certificate and job oriented courses in the Scope Centre of the college:

SN.	Particulars of the Course	Goals and Objectives
1.	SCOPE exam training	<ul style="list-style-type: none"> To train the students in English Reading, Writing, Listening and Speaking skills for the growing need of English Language in education, business and employment.
2.	Ms. Office	<ul style="list-style-type: none"> To impart knowledge pertaining to clerical works and thereby to increase employability of the students.
3.	C.C.C.	<ul style="list-style-type: none"> This certificate course is made compulsory for the various Government Jobs by the Gujarat Government.
4.	Data Entry	<ul style="list-style-type: none"> This course particularly helps Commerce graduates get jobs pertaining to Accounts.

All these courses are run by the college at concession rate of Fees:

Following are the year-wise details of the courses and the number of students benefited:

Year : 2010-2011

SN.	Batch Duration	No. of students benefited in SCOPE		
		Level A1	B1	MS Office
1	Jul. – Oct.	60	00	53
2	Nov. – Feb.	33	04	37
3	Mar. – Jun.	03	00	00
	Total	100	04	90

Year : 2011-2012

SN.	Batch Duration	No. of students benefited in SCOPE		
		Level A1	B1	MS Office
1	Jul. – Oct.	20	01	00
2	Nov. – Feb.	00	00	00
3	Mar. – Jun.	05	18	00
	Total	25	19	00

Year : 2012-2013

SN.	Batch Duration	No. of students benefited in SCOPE		
		Level A1	B1	MS Office
1	Jul. – Oct.	29	05	49
2	Nov. – Feb.	41	00	00
	Total	70	05	00

Year : 2013-2014

SN.	Batch Duration	No. of students benefited in SCOPE		
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		Level A1	B1	MS Office
1	Apr. – Jun.	00	00	59
2	Jul. – Sep.	00	00	56
3	Oct. – Dec.	00	00	23
4	Jan. – Man.	00	00	34

In addition to these courses the college has got NCC unit in which many students of the college pass 'C' certificate exam which help them get jobs in Indian army, private security services, and police departments. Following is the list of students who have passed NCC 'C'-certificate.

Year	SD (Boys)	SW (Girls)	Total
2010	40	16	56
2011	32	08	40
2012	28	05	33
2013	26	06	32
2014	33	09	42

Apart from this, the college encourages the students for participation in TSC and RDC camps, Delhi.

Following list shows the names of NCC cadets who participated in TSC and RDC organized at Delhi:

Year	Particulars	Names
2009-2010	TSC	1. Pandya Hetal P.
	RDC	1. Kadiya Sachin V. 2. Raval Nayan B. 3. Vyas Kamal R. 4. Patel Rita G.
2010-2011	TSC	1. Prajapati Vijaykumar D.
	RDC	1. Barad Vikramsinh B. 2. Chaudhari Chandrakant B.
2011-2012	TSC	1. Patel Yogesh L. 2. Chavda Vanalaxmi B. 3. Chaudhary Kinjal D.

Apart from these regular courses, the college regularly conducts a written test and quiz competition for the students of all classes with a view to preparing them for the competitive examinations.

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.

College at its own level does not offer dual degree programmes. But a number of college students are pursuing certificate courses run in the centre of SCOPE and from Baba Saheb Ambedkar University, the study centre of which is established by our sister concerned Science College. The college supports such students in terms of guidance from the expert teachers. They are also allowed to get the services of college library and computer labs as and when required.



1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability.

Since the college does not enjoy the status of autonomy, it has a very restricted range of academic flexibility. The College has been preparing Arts and Commerce graduates and post-graduates since 1960. The college offers following options to the learners at under graduate and post graduate level:

For BA Students:

Core Subjects	Elective	Core Compulsary
English Gujarati Hindi Economics	Sanskrit History Psychology Gujarati Economics	Gen. English Sanskrit Foundation Soft Skill

For B.Com Students:

Advance Accountancy and Auditing	Secretarial Practice Statistics Commercial Communication	Business Management Economics Gen. English Soft Skills Foundation
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For MA : Gujarati (Entire)

We have adopted the modern trend of Choice Based Credit System (CBCS) which allows the students to opt for subjects and courses of their choice and interest and hence offers opportunity to develop various skills and talents through elective subjects.

- At PG level, the college offers M.A. in Gujarati to impart specialized knowledge to the students who wish to pursue higher studies.
- At PG level, the college has opted for dissertation by the students which provides a special training to the students for research work in their higher studies.
- Students of the college while pursuing graduation and post graduation can enroll themselves in various certificate and job-oriented courses offered by the centre of SCOPE. This facility gives them the required degree along with the skills for the job and thus increases their employability.
- Moreover, the college organizes special training programmes for competitive exams by inviting experts from the institutes like SPIPA, Ahmedabad.
- The SCOPE centre of the college offers certificate courses in English language which help the students for getting employment in call- centres and private banks like ICICI, Max New York Ltd. HDFC, etc.
- The college counseling cell addresses particular problems of career confusion. The cell organizes seminars and workshops for guiding the students preparing for competitive examinations.
- Since one of the objectives of the institution is to develop multi-dimensional talents of the students so as to make them compete in the global market of employment, the college, along with the prescribed curricular teaching has been working tirelessly in the direction of all-round development of students. Following are but a few examples of the efforts made by the institution to develop students potential for employability.



- A seminar on vocation guidance was organized in which more than 300 students participated. Opportunities of jobs in Australia and U.K. and scope of education in foreign universities were the chief aspects of interaction in the seminar.
- In association with “Frankfinn”, an institute of Air-hostess training, our college hosted a seminar. The subject of the seminar was “career in airlines, hotel and travel industry.”
- In order to give adequate exposure to the students to the field of information technology and its other aspects, an orientation programme was organized by our college in association with ECIT (IT division of Electronics Corporation of India Ltd.)
- A seminar on “Multi-media” was organized in association with “Animation Arena”, Gandhinagar for the students of the college. Job opportunities in the field of “animation” was the main topic for interaction.
- Students were sent to a seminar on “Career Counseling” organized by Smt. T.S.R. Commerce College, Patan.
- Students of the college were sent for participation in a UGC sponsored seminar on “Training for Interview facing and Leadership Development” organized by TSR commerce college, Patan.
- A multimedia presentation was organized in association with Desire Animation Academy, Gandhinagar, on various courses like animation, web, and graphic designing, etc.
- A special lecture of Shri Suresh Shah, an eminent C.A. practicing in Ahmedabad, was arranged in the college under SEBI on topic, “Lessons on Financial Planning for Young Investors” for the students of third BA, B.Com.
- A recruitment drive for the students of the college was carried out in association with The District Employment Exchange, Gandhinagar, in which the employers of LIC, ICICI, Indus Bank, explained the recruitment procedures and eligibility to the students of the college.
- A seminar on the preparation for GPSC and other competitive exams was organized in association with Omkar Academy, Gandhinagar.
- A presentation of computer CD named “Knowledge Guru” was organized in association with Gayatri Info media, Gandhinagar. The CD was concerned with the useful information for various competitive exams.

All these seminars and workshops definitely develop employable skills among the students that in turn helps them progress in higher studies.

- **Courses offered in modular form:**

Courses are provided unit wise and are arranged in the modular form at department level by academic committees comprising of HODs, staff and the Principal. The modules so arranged are also used for testing the students in the exams.

- **Credit transfer and accumulation facility:**

No credit transfer and accumulative facility exists.

- **Lateral and vertical mobility within and across programmes and courses:**

No lateral mobility within and across the programmes exists, however, vertical mobility exists.

- **Enrichment Courses:**

Besides aiming at excellence in teaching, the college conscientiously works in the direction of multi dimensional development of students. In compliance with the Gujarat government programmes for holistic progress of students in various fields of



arts and culture, the college regularly conducts innumerable activities and competitions for the students, divided into “Saptadhara” (Seven Streams)

- (i) Znana Dhara (Knowledge stream)
 - (ii) Natya – Dhara (Dramatic Art)
 - (iii) Geet, Sangeet, Nritya Dhara (Music – Dance)
 - (iv) Vyayam, Yoga, Khel-kud Dhara (sports and yoga)
 - (v) Sarjanatmak Abhivyakti Dhara (Creative Expression)
 - (vi) Rang-kala kaushalya (Painting)
 - (vii) Samudaya Seva Dhara (Social Services)
- Along with these ‘Dharas’, the college regularly organizes seminars and conferences of national levels in which students of the college actively participate.
 - Students are motivated to participate in seminars and workshops organized by other colleges and institutions.
 - Film-club of the college regularly shows films on the topics of the curriculum to enrich the knowledge of the students of the subjects.
 - Class room seminars and group discussions, quiz competitions and general knowledge tests also help enrichment of knowledge of the students.
 - Lecturers by the experts are also organized time to time to update the knowledge of our students.

1.2.4 Does the institution offer self-financed programmes? If ‘yes’, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc. and those opted by the college programmes and courses

The college offers following self-financed certificate courses at the concessional rate of fees:

Sr.No.	Name of Courses	Fees Structure
1.	SCOPE Courses	Rs. 1680/-
2.	Msoffice	Rs. 1000/-
3.	C.C.C.	Rs. 1800/-
4.	Data Entry	Rs. 1500/-

The above courses are run in the language laboratory of the college fully equipped with 31 computers with internet and audio-visual facilities.

- Not only the students of the college but also the people of surrounding areas are doing these courses at concessional rate of fees.
- In the latest meeting of IQAC held on 26/03/2014 decisions have been taken to start two self-financed programmes from the coming academic year. The college is going to start MA in English and B.Com in English medium of instruction. The proposals for the affiliation to the concerned university are being prepared and will shortly be submitted after completing formalities. The above mentioned courses will be started on self-financed basis and the structure of the fees and admission procedure will be in accordance with the policies of the Gujarat University.
- At present the college runs BA in English programme and therefore the students of the college, after getting graduation from this college have to move to other colleges for P.G. education. When our college will start PG in English the students of the college can continue their further study in the same institution.



- Education in English is in great demand in the academic field today, so by starting B.Com programme in English medium, the college can certainly attract the students of surrounding areas who at present are going to Gandhinagar colleges for the same. Moreover, education in English certainly increases job-opportunities for the students.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If ‘yes’ provide details of such programme and the beneficiaries.

In addition to the regular academic programmes of BA, B.Com and MA the college offers several certificate courses of short term which help the students for getting employment in call-centers, private banks like ICICI, Max New York, HDFC, Kotak Mahindra, etc.

With the assistance of the Gujarat Government, our institution has established a centre of SCOPE (Society for Creation of Opportunity through Proficiency in English). The centre is offering certificate courses and is affiliated to Cambridge University. The chief objective of the centre is to train the students in English Reading, Writing, Listening, and Speaking skills for the growing needs of English language in education and employment. The following details show the number of students benefited by the centre of scope:

Sr.No.	Course Level	No of Students	Year	Total No of Students
1.	Foundation Level A1	381 49	2009-10	430
2.	Level A1 Level B1	96 04	2010-11	100
3.	Foundation Level A1 Level B1	829 25 19	2011-12	873
4.	OAS Level A1 Level B1	623 70 05	2012-13	698

- The college has established a language laboratory fully equipped with 35 computers having internet connection and ear-phone facilities. With the help of these computer facilities, the college runs several short-term computer courses as follows:

Sr.No.	Name of Course	Year	No of Students benefited
1.	MS Office	2010-11	90
2.	MS Office	2011-12	49
3.	MS Office	2013-14	172
4.	CCC	2014-15	52
5.	Data Entry	2014-15	32

- Under the NCC wing of the college, many students of the college have passed C-certificate which helps them getting employment in Army, Forest, and Police Department.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose



the courses/combination of their choice” If ‘yes’, how does the institution take advantage of such provision for the benefit of students?

Our institution has developed one “Audio-Visual Room” to facilitate two-way interaction with global experts on various subjects. We have established an academic tie-up with SANDHAN, an initiative of Department of Higher Education, Government of Gujarat. As a part of it, we regularly show expert lectures on all subjects that are being telecast through satellite from BISAG (Bhaskaracharya Institute for Space Application and Geo-informatics). The lectures allow students to interact with the experts on a two-way audio-visual platform called “RooBroo.”

The following faculty members of our college have contributed to this programme as subject experts.

Sr.No.	Name of Expert	Date	Subject
1.	Sr. A. K. Patel	13/12/2011	Modal Auxiliaries : Uses
2.	Dr. T. J. Vyas	13/12/2011	Modal Auxiliaries : Types
3.	Prof. V. K. Joshi	2010	“Mudraraksasa” in Sanskrit

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University’s Curriculum to ensure that the academic programmes and Institution’s goals and objectives are integrated?

The institution being an affiliated college to the Gujarat University does not have the freedom of formulating its own curriculum. Still, the courses run at UG and PG levels have their relevance to the institution’s goals and objectives. The college aims to impart such knowledge and to develop such skills as may be necessary for the all-round development of the character of students thereby making them capable of being better employed and at par with the highly competitive job markets. To reach out to the goals and objectives, as reflected in the vision and mission statements of the college mentioned in this document (1.1.1) above, the institution has evolved additional inputs in the syllabi to face the current trends in the competitive areas.

- Keeping goals and objectives in mind, we carried out various curricular and co-curricular activities and to certain measures towards all-round development of the students, teachers, administrative staff and the whole institution.
- In order to impart computer literacy and to develop communication skills in English of the students, the Language Laboratory of the college has been actively functioning. The college also runs a centre of Scope (Society for Creation of Opportunity through Proficiency in English) in collaboration with Cambridge University and the govt. of Gujarat. The Cambridge University prescribes the course materials to the enrolled students. With a view to giving benefit to maximum number of students, the centre offers various certificate courses at concessional rates of fees. These certificate courses are helping the students get job in various fields.
- Since one of the objectives of the college is women empowerment, the College Women’s, Development Cell (CWDC) has been actively working in this direction by conducting various programmes and related activities. In order to bring awareness among the women of their rights, the college invites lawyers, celebrities and prominent figures working in the field of women upliftment. The college organizes lectures of experts on specific problems of women. Leading and successful women of various fields have also been invited to provide inspiration and encouragement to the girls-students of the college.



- In order to bring out latent talents of the students, the college constantly provides platform, opportunities and scope. To inspire creativity in students, the college conducted various competitions, seminars and workshops like elocution competition, poetry recitation essay-writing, report-writing, poetry-writing, mono-acting etc. Inter collegiate competitions are also conducted by our college in painting, poster-making, short-story reading, etc. For the holistic development and progress of the students the college carried out innumerable creative activities under the umbrella of ‘Saptadhara’.
- The career counseling cell of the college has been actively guiding the students for the preparation of various competitive exams like GPSC, UPSC, Staff Selection, Banking Officers etc.
- Every year, college conducts a written test of General Knowledge and Quiz competition for motivating the students for competitive exams. The college also invites class-I & Class-II officers from Government Departments and Administrative Heads for providing guidance and encouragement to the students.
- Class-room seminars for the students and inter-disciplinary lectures by the teachers of different subjects are the regular activities of the college. Students are also motivated and sent for the participation in workshops and seminars conducted by other colleges.
- NSS unit of the college has been actively involved in community services like:
 - (1) Tree-plantation
 - (2) Evoking patriotic and nationalistic feelings by conducting programmes of patriotic songs and mono-acting with flag-hoisting on the Independence Day and National Day celebrations.
 - (3) Collecting funds for All India Blind Association.
 - (4) Organizing slide-show of glimpses of our great ancient architecture and culture.
 - (5) In association with the Mamlatdar office helping students get election-cards.
 - (6) Organizing blood-donation camps.
 - (7) Working as volunteers in polio-vaccination camps.
 - (8) Carrying out mission for de-addiction, cleanliness, save water, preservation of environment, eradication of superstitions, female feticide, against dowry, women education and empowerment.
- ‘Eco-club’ of the college regularly organizes programmes on: Save water, save electricity, abstain from the use of plastics, save petrol and minimization of use of vehicles, etc.
- Distributing iron and vitamin pills to the girl students of the college.
- As a part of Christmas celebration, the students of the college distribute woolen clothes, sweets, biscuits and chocolates to the slum- dwellers of the nearby area.
- We have developed the central computing facility and the faculty and students may have the internet access at a place. There is a separate room for students with internet facility.
- The college has introduced the tradition of “Prayer” before the commencement of teaching in the class-rooms.
- Conducting film-shows based on the topics of students syllabus.
- Organizing state and national level seminars and conferences sponsored by UGC.
- Endowment lectures and university lectures are organized on various subjects.
- A “Wall-paper display committee” inspires the students for their creative expressions.



- Encouragement to girl students for their active participation in NSS, NCC, sports and cultural activities and competitions for their all-round development.
- Computerization of library books for easy availability and internet for easy accessibility.
- The college has established an audio-visual room having OHP, DTH connection and a TV set. Students regularly witness the educational programmes relating to their curriculum telecast by the Government Education Department.
- The college has established an NRC room containing six computers with printer and internet connection. The students use these facilities by getting their names registered at free of cost.

All these activities supplement the university's curriculum and are in line with the goals and objectives of the college.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

As discussed in point 1.3.1, the college strictly adheres to the syllabus designed by the Gujarat University but while delivering this syllabus content to the students, our faculty enrich it with their own expertise and experience so that the students also gain employable qualities that enable them get jobs in this competitive world.

- To the benefit of students' effective learning, the teachers have adopted technology-based teaching by including multimedia, internet, audio-visual teaching aids in their teaching-learning process.
- To cater to needs of the dynamic employment market, the college offers several short-term computer courses like MS office, CCC, Data-entry as supplementary to their graduation and post-graduation programmes. These certificate courses certainly enhance their employability. Looking to the demand of English language, the SCOPE center of the college offers courses in English reading, writing, speaking and listening skills. These courses also impart essential knowledge of English which is indispensable with any job.
- The NCC wing of the college is also functioning to increase employability of the students in Army, Air force, Fire-station, Police Department, and Forest-Department. The students who pass "C-Certificate" are given preferences in the above mentioned services.
- In the field of sports also, we have very good grounds and excellent coaching. Various teams of our college have become "Zonal Champions" in different games. On the basis of excellence in sports at state and national levels our students become more employable.
- The college has established a cell of the state level placement programme (Universal Development of Integrated Employability Skills through Higher Education Agencies) UDISHA- a Gujarat Government initiative to increase employability of students of the state.
- To enrich the prescribed curriculum the college is running a 'film-club' in which the films, based on the topics of curriculum, are shown to the students. Moreover, to broaden the understanding of the topics of their curriculum the students are made to read papers in the class-room seminars.
- In order to keep the students well-informed about the job opportunities in various fields, the college invites various companies to conduct the seminars in the college. For example:



- The college organized a seminar on vocational guidance. Job opportunities in Australia and UK and the scope for education in foreign universities were the chief aspect of interactions in the seminar.
- In association with “Frank Finn”, and institute of Air hostess training, Ahmedabad, a seminar was organized in the college. The topic of the seminar was “Career in Air lines, Hotel and Travel Industry.”
- With a view to giving an adequate exposure to the students to the field of information Technology and its other aspects, the college organizes an orientation programme in association with ECTI (IT Division of Electronics Corporation of India Limited)

In addition to these supplementary activities by the college, in compliance with the Gujarat Government endeavour for holistic progress of students in various fields of arts and culture, the college carries out innumerable activities and competitions under the umbrella of “Saptadhara”.

All these supplementary and enriching efforts made by the college aim at serving to the needs of dynamic employment market.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

Gender:

Since one of the objectives of the college is women empowerment, the College Women Development Cell (CWDC) has been actively working in this direction by conducting various programmes and related activities. In order to bring awareness among the women of their rights, the college invites lawyers, celebrities and prominent figures working in the field of women upliftment. The college organizes lectures of experts on specific problems of women. Leading and successful women of various fields have also been invited to provide inspiration and encouragement to the girl-students of the college.

- CWDC of the college organized a two day UGC sponsored National Seminar on “Feminine Talent: Issues and Challenges” on 12th and 13th January, 2011. The seminar was exclusively meant for the discussion and exploration of issues and challenges in front of women of 21st century. A comprehensive discussion was carried out by the participants from all over India. The seminar was graced by the renowned scholars like Dr. Sharankumar Limbale and Mr. Ramanika Gupta. More than thirty girl-students took part in the paper-reading as well as discussion.

Following is the detail of activities carried out by CWDC during the academic year 2010-11”

- 1) On 17/08/2010, a lecture was organized on “Legal Protection to Women”, the expert was Shri K.N.Vyas, an advocate from Gandhinagar. More than 100 girl students attended the programme and took part in the discussion.
- 2) Girl-students were sent to SCK Municipal Commerce College, Kalol for participating in Essay-witting competition on Mission of Saving Girl-child on 28/08/2010.
- 3) On 08/09/2010, girl students of the college participated in essay writing competition on “Status of girl-child in Contemporary Society” held at S.R. Mehta Arts College, Ahmedabad.

During Academic year 2011-2012:

- 1) On 03/08/2011, in association with cultural committee various competitions were organized for girl students of the college; the subjects were hair style, mehndi, rangoli, etc.



- 2) Under the umbrella of “Saptadhara” celebration, creative expression stream, Eco-club, and CWDC jointly organized inter collegiate competition, centering on women empowerment and feminine talent, in poster making, essay-writing, poetry-writing, story-writing.
- 3) One student of the college named Parmar Arunbhai Kanubhai got third prize in the inter-collegiate essay-writing competition held at S.C.S Patel Arts college Sadhali. The topic of the competition was “Women: From a thing to an Individual”.
- 4) At Gandhinagar Commerce College a celebration week of CWDC organizes in which the girl student of our college, Kiran S. Patel got second rank in the Elocution Competition on the subject : “My Ideal Woman, Kiran Bedi” In Quiz competition, Anjana K. Gohil and Chetna B. Thakor got first Rank.
- 5) On 06/02/2012, an expert lecture was organized on “Indian society and woman”. The speaker was Dr. Bharti Joshi from Balasore College.

During the academic year 2012-13:

- 1) On 27/07/2012, a lecture of Dr. Nivya Patel, Ankav College, was organized on the subject: “Problems of Contemporary Women” A Documentary film “Water” was also shown to the students.
- 2) Under the banner of “Saptadhara” various competitions of girls like, hair style, Mehndi, Rangoli, etc. were organized.
- 3) On 25/09/2012 girl-students were taken for the participation in the ‘poetry recitation’ competition on the subject: ‘Maa (Mother)’ organized at Smt. M .R. Mehta Arts College Ahmedabad.
- 4) A show of Smt. Alpaben, the first woman-juggler of Gujarat, was arranged in the college on 03/10/2012.
- 5) A state level seminar on: “Solution of violence against women: Awareness and Defense” was organized by the CWDC of M.P.Arts and M.H.Commerce College for women, Ahmedabad, on 02/02/2013. the convener of CWDC of our college accompanied the girl-students for participation in the seminar.
- 6) On 04/02/2013, A cooking competition was organized for the girl-students of the college.
- 7) An expert lecture on “female foeticide, save girl-child, ratio of male-female” was organized on 05/02/2013. The speaker was Shri Amritbhai Patel, RBLD High School, Mansa.
- 8) CWDC conducted a study tour for girls at “Krishna Oldage Home”, Ayurvedic Hospital, Trimurti Temple, Indroda Park, and a Historical well called “Adalaj ni Vaav” on 11/02/2013.

During the Academic Year 2013-2014:

- 1) From 15/07/2013 to 19/07/2013, a workshop was organized in association with “Shreeji Handicrafts’. 54 girl participants were given training in “Glass painting, Chemical Flowers and Embossed painting.”
- 2) On 23/08/2013, the convener of CWDC, Prof. Hemlata Mehta accompanied the girl students to a workshop on “Gender Sensitization” organized by SLU Arts – Commerce College for women, Ahmedabad.
- 3) Girl students of the college actively participated in a mission launched against rape – “Nirbhaya–Daminee Divas” by all India Mahila Sanskritik Sanghathan, at Ahmedabad.
- 4) On 26/01/2014, 02/02/2014 and 05/02/2014, a film entitled ‘Save Girl Child’ was shown at different villages – Prabatpura, Delwara, Charada, Bajipura, Mansa, etc.



- 5) To have a first hand experience of the profession of Animal Husbandary CWDC arranged a visit to Bapupura, a nearby village, where Smt. Kantaben Chaudhary is engaged in the profession.

Environment and Ecology:

- The NSS unit and the 'Eco-club' of the college regularly organize environment awareness programmes for the students and the society. As a part of environmental conservation, tree-plantation programmes are organized at the campus.
- 'Eco-club' of the college organized a 'slogan-writing' competition on the theme of "Save Environment".
- On 22/01/2010, 'Eco-club' organized an endowment lecture of Dr. Arpeeta Patel, (Smt. S.R. Mehta Arts College, Ahmedabad) on "Save our Planet". Students were made aware of their responsibilities to save environment by showing them power point presentation. The students took pledge on the following:
 - a) Save water, b) save electricity c) plant and preserve trees, d) abstain from the use of plastic, e) save petrol, f) minimize the use of vehicles.
- On 08/10/2010, the "Eco-club" celebrated "World Environment Day" in association with "Valiba Samskar Trust". Two guest speakers were invited to deliver their lectures on "Environment": Dr. Hasmukh M. Barot and Mr. Narmad Trivedi from Idar Arts and Commerce College and Himmatnagar High School respectively.
- The 'Eco-club' of the college organized the following competitions during the academic year 2013-14:
 - A) Essay-writing competition: Subjects:
 - 1) Impact of Utilitarianism of Environment.
 - 2) Impact of Sand Pollution on Health.
 - B) Elocution Competition: Subjects:
 - 1) Role of youth in preservation of Environment.
 - 2) Population and Environment.
 - C) Poster Making – Subject : Save Environment
 - D) Poetry-writing – Subject : Save Environment
 - E) Slogan-writing – Subject : Save Environment

Human Rights:

- The institution is committed to protect the human rights of the students. No discrimination is made on the basis of caste, creed, religion and gender right from the admission to the examination. Facilities and opportunities are equally opened to all students of the college. Special care is being taken for the differently-abled students, the college also provides "Tri-cycle" and "wheel-chair" to the handicapped students.
- Following the guidelines of the UGC, the college has formulated "Anti-ragging Committee" to ensure safety and security of the students. For the special security of girl students, the college has installed CCTV cameras in the lobbies and in language laboratory.
- CWDC is also looking after the safety and security of the girl students.
- The college has established "Grievance Redressal Cell" and has placed a "Suggestion Box" through which students' grievances are redressed.
- The college organized an expert lecture of Advocate Shri K.N.Vyas on "Legal Protection to Women".



- CWDC organized two guest lectures on Human Rights by Dr. Sonal Pandya, Head of Journalism, Gujarat University, Ahmedabad and Mr. Suresh Rathor.

ICT introduction:

- The college has established a well equipped computer lab with 31 computers enabled with broadband internet facility.
- The college has established an NRC-room for students having 6 computers, 1 printer and internet facility.
- Our 'Audio-Visual' room is also equipped with OHP, LCD, Electronic Podium having modern facilities of recording the lectures, DTH connection enabled with interactive two-way audio visual communication facilities.
- Out of the special grant of UGC the institution has provided one laptop and one pen-drive to each of faculty members.
- 'Film-club' is having several CDs and DVDs on the topics of the curriculum.
- Library is fully computerized having internet and photocopying facility.
- The institution has following licensed software and LAN facility:
 - MS Office (application)
 - Norton (Antivirus)
 - Srilipi (for vernacular languages)
 - Soul (library software)

National and Global Demands:

The mission of the college is not simply to produce Arts and Commerce graduate or post-graduates, but in the modern era of globalization our singular challenge is to prepare our students for leadership roles in a rapidly changing, shrinking world. The education of the individual, in addition to promoting his own innate abilities, would attempt to develop in him a sense of responsibility for his fellowmen. Through quality education we are committed to equip our students with the required knowledge, skills and attitude. Of course, this would be along the lines of the syllabi drawn by the Board of Studies and the University.

Character building and service to mankind:

As has been mentioned in the Vision statement of our college, our institution is committed to cater excellence in performance, to develop global understanding among the students of our college chiefly coming from rural backdrop, to inculcate universal values of humanity and service to mankind.

To materialize the vision, our institution is conscientiously working and has developed following mechanism.

* NSS Unit of the college, through extension activities, is working in the direction of societal upliftment. During its camps in villages, NSS carries out various missions like:

a) Eradication of superstitions b) de-addiction drive c) save girl child, i.e. a mission against female-feticide d) save water, petrol, electricity, and environment, e) helping villagers getting voter-cards, f) working as volunteers in polio-vaccinations drive, g) distribution of fruits to the patients in the civil hospitals, h) tree plantation, i) conducting patriotic song competitions on National days.

- In association with the Prohibition Department, Gandhinagar, the college organized an elocution competition on the subjects of drug-addiction, alcohol-addiction, tobacco addiction and its fatal consequences. Not only the students but the local people also participated in the competition.
- Blood donation camps are also regularly conducted on the campus of the college.



- Fund is collected for the blind and the deaf and dumb and is donated to the welfare institutions.
- Department of English celebrates ‘Christmas-week’ in which woolen clothes, sweets and fruits are distributed among the slum dwellers.
- The Principal of the college takes personal pains to see that the differently-abled students are being properly looked after. With her assistance the college could provide the ‘tricycle’ and a “wheel chair’ to one handicapped student, Jagdish Dattani, of the college.
- Birth Anniversary of Swami Vivekananda is celebrated in the college by inviting a speaker associated with Ramkrishna Ashram. Patriotic songs and elocution competitions on the ideals of Vivekanand are organized.

All these and many more cultural activities are carried out through out the academic year to instill among the students the virtues like: benevolence, mercy, magnanimity, morality, tolerance, and patriotism.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

As is evident in the Vision of the college, excellence in performance, global understanding, universal values and service to mankind are the building blocks of our educational edifice. The sole purpose of the philanthropic and benevolent Sarvodaya Higher Education Trust behind establishing this institution is the holistic development of the students coming from the surrounding rural background. As such the two main objectives of the college are: to impart value-based education along with job oriented skills which can make the students successful in the modern era of globalization, and to focus upon all-round development of the students to make them good human-beings and also successful citizen of the world.

Moral and Ethical Values:

The institution as such does not offer any value added courses. However, there are many enrichment programmes which are regularly organized to develop different skills of the students along with the course work.

Ours is the college preparing arts and commerce graduates and post graduates and particularly in Arts faculty we teach English, Gujarati, Hindi and Sanskrit literature, as the curriculum prescribed by the affiliating university. As we know, one of the chief functions of literature, in the words of Alexander Pope, is “to make human-being better”. Studying literature in the modern world of Science and Technology has its specific relevance in the sense that it broadens understanding, deepens moral awareness, widens understanding of life, emotions and feelings. Thus, by studying literature we become more aware of good and evil, and that is why we all love and sympathize with Hamlet and hate Claudius. Inculcating moral values, which are universal, is also one of the major functions of literature.

- The college organizes lectures on the ideals of Swami Vivekanand and conducts elocution competitions for the students on the Birth Anniversary of Swami Vivekananda. Small books of Vivekananda are also distributed on the occasion to imbibe moral and ethical values of life.
- Our cultural activities, done under the umbrella of “Saptadhara”, are also anchoring on moral and ethical values of humanity.
- In order to deepen moral awareness and inculcate ethical values, the ‘Film-Club’ of the college organizes film-show for the students.
- The library of the college also contains substantial amount of books preaching universal values of humanity.



- The institute is committed to social justice and ensures equality, inclusive practices, affirmative actions and uniform access to quality education.

Employability and life skills:

- “To enhance employability of the students through quality education and skills development” is one of our objectives. The institute understands that the need of communication skills is vital for the students for better career options. Therefore the institution arranges verbal and written communication skills workshops, group discussions, class-room seminars, elocution competitions, essay writing, recitation of poetry, declamation contests, are held at a regular intervals both in regional and English language in the institution.
- Students are also allotted different responsibilities in organizing various events and activities such as cultural programmes, competitions, seminars, workshops, etc. in this way they improve their team-building and organizational skills.
- To develop the job-oriented skills which make the students more employable, the college runs several short-term computer courses like MS office, CCC, Data entry, along with regular teaching of graduate and post-graduate programmes.
- To enhance students’ soft skills and make them more confident the college runs a centre of SCOPE (Society for Creation of Opportunity through Proficiency in English) in collaboration with The Department of Higher Education, Government of Gujarat and Cambridge University, U.K.
- The college has established a Cell of the state level placement programme (Universal Development of Integrated Employability Skills through Higher Education) UDISHA – a Gujarat Government initiative to increase employability of students of the state. The cell organizes various training programmes for the students such as:
 - 1) In association with ‘Training centre of C-Dac’, Gandhinagar, a seminar was organized in the college on “Computer Hardware & Net working”; 113 students of the college got information and training.
 - 2) From 25/11/11 to 10/12/11 a special Training Programme, named “Centre for Entrepreneurship” was organized. 45 students of the college were trained and informed about CED-EDP, Micro Lab, Corporation Information, Insurance and Law, Business in computer, Faculty visit, etc.
- 132 students of the college were given training and information on industries, Scope of industry, facility of Loan/Finance, Manufacturing Market, etc in “Swami Vivekanand Employment Fair” organized from 16/01/12 to 21/01/12.
- NCC- ‘C’-certificate also makes the students more employable in security services, fire, home-guards, army and police departments.
- The placement cell of the college regularly invites different administrative heads and experts for giving guidance to the students for GPSC, UPSC, staff-selection and other competitive exams.
- Classroom seminars, elocution competitions, students projects, participation in competitions at collegiate, inter-collegiate, inter-university, state and national level, participation of NCC cadets at National Parades, field visits, educational tours, sports events ensure the self-development of the students along with class room learning.

Better Career options:

- For the better career prospects, the college offers different certificate courses in computer as well as in English. Proficiency in English and competency in



computer operation widen the scope of job opportunities for the students of the college.

- After completion of graduation or post graduation, most of the students of Arts faculty go for B.Ed or NET/SLET examination which helps them get jobs as teachers and professors. The students of Commerce faculty go for professional courses like CS, MSW, PGDCA, MBA, etc. which make them more employable.
- The placement cell of the college regularly organizes training and information and guidance programmes for the competitive exams like GPSC, UPSC, CAT, Banking exams by inviting experts from SPIPA and other Institutions and training centres. As a result, some students go for such exams to make their career. Many students of the college are working as class-II officers, Bank clerks, Police officers and constables, forest officers, and army men.
- The principal, Dr Hasyada Pandya and the Head of English Department, Dr. A.K. Patel are the recognized research supervisors. They encourage and guide the students in research for doctoral degree and make career in teaching profession.
- In order to give information and guidance to the students regarding job-opportunities in various fields, the college organizes workshops and training in association with different professional training institutes like:
 - a) Frank finn Institute of Air Hostess training.
 - b) ECTI (IT Division of Electronics corporation of India Limited)
 - c) Campus interviews in association with the Employment Bureau, Gandhinagar and companies like Reliance Insurance ltd.
 - d) Recruitment drive in association with the District Employment Eureau, Gandhinagar for skilled and unskilled labourers for the construction works in Larsen and Toubro Pvt. Ltd.
 - e) “Training for computer Hardware and Net-working” with ‘C-DAC’ Gandhinagar.
 - f) Vivekanand Employment Fair, Gandhinagar.

Community Orientation:

Since the governing body, i.e. the Management of the college has been functioning on philanthropic basis, service to mankind is one of the chief objectives of our college. Towards community orientations following efforts are made by the institution:

- Since majority of the students of the college come from rural background and are associated with farming, the institute provides scholarships, book-bank facility, library, placement and career counseling, health services and educational assistance etc. Thus, we have inclusive policy to accommodate the disadvantaged students.
- We celebrate all national festivals and days to observe the national integrity. We award prizes and certificates to all the deserving students irrespective of their caste, gender, creed, ethnicity, religion or community or region.
- Our institute has very active NSS and NCC units wherein students are trained for community services and national duties. Students’ representation at state and national level events like national integration camps, cultural events, NSS camps provide greater exposure. The community services provided by our cadets of NCC unit are mentioned in the previous point no 1.3.3 under the caption of “character-building and service to mankind.”
- In collaboration with NGOs our college organizes health camps, blood donation camps, career fairs, national and state level sports activities.
- The college has a very active and enthusiastic CWDC (College Women Development Cell) wherein a host of activities are done in the direction of women



empowerment. These activities are mentioned in the point no 1.3.3 under the caption of 'gender'.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

In order to obtain feedbacks from the students, the main stakeholders, the college has adopted a specific system. A questionnaire is prepared modeled on the guidelines given in the manual for self-study to obtain feedback on curriculum from the students of final year. The copies of the said questionnaire are distributed among the students and then collected back on the next day.

- The college has also formed the association of Alummi and parents. Periodic meetings are held with Alummi and Parents. The suggestions and responses made by them are discussed by the Principal with the staff members and feasible measures for the improvement are through over.
- With a view to enhancing the quality of teaching learning, the college has developed an Audio visual room having an LED T.V., DTH connection for the telecast of Educational Programmes desighed by Higher Education Department, Government of Gujarat, two-way Audio-Visual communication facility, OHP and electronic Podiums.
- An English language laboratory with internet facility and language skills software has also been established and run efficiently with a view to addressing the growing need of students in learning English language through computer and internet.
- Establishment of Film-club and offering various certificate courses in computer can also be considered as efforts made by the college towards the enrichment of the prescribed curriculum.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

For the holistic development of the institution, the principal of the college has constituted following committees, clubs and cells which look after and monitor the quality of its enrichment programmes:

- 1) Admission Committee
 - 2) Discipline Committee
 - 3) Examination Committee
 - 4) Anti-ragging Committee
 - 5) Students grievances redresal cell
 - 6) Cultural Committee
 - 7) NSS Committee
 - 8) NCC wing
 - 9) Sports committee
 - 10) Film club
 - 11) Eco-club
 - 12) CWDC (College women development cell)
 - 13) Placement cell UDISHA
 - 14) Wall poster Committee
 - 15) Alumni – parents association
 - 16) IQAC (Internal Quality Assurance cell)
 - 17) Tour Committee.
- The college has instituted an “Internal quality assurance cell “(IQAC) as per the guidelines of NAAC-UGC. The cell consists of members from the Trust, college Alummi, principal of the college, co-ordinator of the steering committee (NAAC



and IQAC), senior representative of Administrative staff, senior teachers and reputed people of the town.

- The cell aims at quality enhancement based on the suggestions of the previous NAAC Peer Team Report. Every year the cell outlines the goals and sets targets regarding the overall quality of the institution, which includes needful things to be done and feedback from the stakeholders. Periodic meetings of the IQAC are held wherein all the concerned issues regarding quality improvement are being discussed and solutions are arrived at. The annual report on the institutions efforts of quality improvement and the achievement of superior outcomes on all aspects of holistic education is being sent to NAAC-UGC as Annual Quality Assessment Report (AQAR) by the IQAC.

The convener of each of the enrichment programmes has been entrusted the responsibility of running the programmes efficiently and evaluating them frequently to make them beneficial and result oriented.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

The college follows the guidelines of statutory bodies like UGC, State Council of Higher Education for developing the curricula. The University prepares the curricula under the UGC guidelines and with the help of the Board of Studies. The board gives necessary suggestions related to the curricula. No affiliated college is at liberty to frame or design its own syllabi. Our college is affiliated to Gujarat University and follows the perspective syllabi at graduate and post graduate levels.

Despite this, the following faculty members of the college are the university members of the Board of Studies and the contribute to the designing of the curricula.

Sr.No.	Name of the Member of BOS	Subject
1.	Prin. Dr. Hasyada Pandya	Gujarati

Prior to the BOS meetings of the university, the BOS members of the college hold discussion with other faculty members regarding the curriculum and take their feedback to the university.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

The college has evolved a systematic mechanism for obtaining feedback from students and other stakeholders on curriculum. The college has prepared a questionnaire modeled on the guidelines given in the manual for self study to obtain feedback from the students of final year. The copies of the questionnaire are distributed to the students and then collected back on the next day.

- The college has also formed the association of Alumni and parents. In the periodic meetings with them their suggestions and feedback are collected.
- In the meetings of the IQAC (Internal Quality Assurance Cell) we take feedback of the members, teachers, management representative, reputed people of the society, etc.



- The suggestions made by these members and feedback of the students are discussed by the Principal among the staff members and feasible measures for the improvement are thought over.
- Film-club, various certificate courses in computer, SCOPE courses in English language are some of the enrichment programmes based on these feed-backs.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?) Any other relevant information regarding curricular aspects which the college would like to include.

Following the recommendations of the NAAC Peer Team in its report, the college has started several job-oriented courses, certificate courses in the language laboratory. The centre of SCOPE is also running several courses in English Language in collaboration with Cambridge University, UK. The rationale behind starting these courses is to equip our students with the skills of communication in English and making them more employable with the skills in computer operation and net-working. Following are the details of language lab courses started during last four years.

Details of Language Lab. Courses:

Year	Batch	Foundation Course	SCOPE		MS Office
			Level A1	Level B1	
2008-09	JUL-OCT	174	0	0	0
	NOV-FEB		0	0	0
	MAR-JUN		0	0	0
		Total-174	Total-0	Total-0	Total-0
2009-10	JUL-OCT	381	0	0	0
	NOV-FEB		29	0	0
	MAR-JUN		20	0	0
		Total-381	Total-49	Total-0	Total-0
2010-11	JUL-OCT	0	60	0	53
	NOV-FEB		33	4	37
	MAR-JUN		3	0	0
		Total-0	Total-96	Total-4	Total-90

Year	Batch	SCOPE			MS Office
		O.A.S	Level A1	Level B1	
2011-12	JUL-OCT	Fee -200 (402)	20	1	0
		Fee -600 (73)			
	NOV-FEB	0	0	0	0
	MAR-JUN	354	5	18	0
		Total-829	Total-25	Total-19	Total-0

Year	Batch	SCOPE			MS Office
		O.A.S	Level A1	Level B1	
2012-13	JUL-OCT	Fee -200 (342)	29	5	49
		Fee -600 (0)			
	NOV-FEB	Fee -200 (240)	41	0	0
		Fee -600 (41)			
		Total-623	Total-70	Total-5	Total-49



In addition to these courses, the college and the management have taken decision in the latest IQAC meeting, to start MA in English and B.Com in English medium on self financing basis. The formalities have been started by the college regarding affiliation to Gujarat University, fees structure and availability of the students. The rational behind starting B.Com programme in English medium is that the students of surrounding villages are taking admission in the colleges situated at Gandhinagar and Ahmedabad to study in English medium. The second reason is that a number of schools surrounding Mansa are English medium schools and therefore the students coming from these schools would naturally prefer English medium college. Growing demand of English in the market of job is also one of the reasons behind starting this programme.

The reason behind starting MA programme in English subject is that at present, the college is already running BA with English as main subject, so after graduation the students can pursue their higher study in the same college. Moreover, there is a considerable requirement of English teachers in Gujarat, so MA English would prove to be a stepping stone for the students aspiring to be teachers in schools and colleges.



Criterion – II Teaching –Learning and Evaluation:

2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

To ensure wide popularity and transparency in the admission process, the college follows the following methods:

- The institution has a marvelous history of over 50 years. It has an exemplary reputation for higher education in North Gujarat, so there remains always a great rush for admission at graduate and post graduate level. The institution has a transparent admission process. Eligibility of the admission seekers is decided by the institution strictly on merit and in accordance with the prescribed norms of Gujarat University to which the college is affiliated. The admissions are given without any consideration based on gender, caste, religion, or social status. Reservation quota for admission as decided by the University and the Government is strictly adhered to.
- The college follows the academic calendar provided by the affiliated University, i.e. Gujarat University, Ahmedabad, events giving last date for receipt of applications. The merit list is prepared and its notification is displayed on the notice board. The selected candidates' lists are displayed on the notice-boards. The selection is made through the admission committee comprising the convenor and other senior teachers. Thus transparency is ensured from the state of notification till the completion of admission process. Hence access, equality and social justice are ensured through transparency and adherence to rules.
- To ensure wide publicity to the admission the institution has its own magazine called "Mansar", giving all the academic, administrative and financial aspects related to admission process, is made available to students. The information regarding subjects, courses, rules and regulations of the institution, admission process, scholarships, fees structure for girls and boys, curricular and co-curricular activities, internet facilities, library, etc. is also available on the website of the college: www.sdbrcollegemansa.com
- To ensure admission to the certificate courses, like foundation level 1 course in the English language training centre, 'Scope' and CCC, MS-office, Data- Entry, etc. advertisement is given in local newspapers, leaflets are distributed among the students, and advertisement is telecast in local T.V. channel and handouts are also circulated through newspapers.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.



The college offers graduate and post graduate courses in Arts and Commerce faculties. As per the directives of the University, date of sale of application forms is notified on the notice-board. Application forms can be bought from the administrative office and on the spot enquiries are attended to by the office supervisor and the members of the Admission Committee. Selection of the students to the course is based on the basis marks obtained in qualifying exam. The college admits the students solely on the basis of merit in the qualifying exam. However, the Admission Committee has decided a criterion of 45 marks in English subject for those who wish to opt English as their principal subject in BA Programme.

- The college has formed an admission committee, consisting of the principal as the convenor, HODs and administrative senior staff members. The 'Admission Committee' scrutinizes all the received application forms for admission with respect to the eligibility criteria as prescribed by the affiliating university.
- The marks obtained in Higher Secondary Examinations form the basis for admission at UG programme.
- Gujarat University has prescribed 50% marks at the Bachelor's Degree as the eligibility criterion for admission in PG programme. The college adheres to it strictly while admitting students to MA Programme in Gujarati.
- The members of the admission committee provide counseling and guidance to the students to help them select subjects according to their choice, merit, interest and aptitude at the time of admission to the college.
- In admission, the college follows the reservation policy of the Government.
- Admission to Certificate Courses are given to the eligible students according to the norms decided by the Institution and the University to which the college is affiliated.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

Academic Year 2013-2014

Sr. No.	Programmes	Minimum	Maximum
1.	B.A. Gujarati	35%	-
2.	B.A. English	35%	-
3.	B.A. Hindi	35%	-
4.	B.A. Economics	35%	-
5.	B.Com. Accounts/ Audit	35%	-
6.	M.A. Gujarati	50%	-

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?



The institution has a very clear-cut well-defined and well-designed mechanism as far as the reviewing of the annual profiles of the students is concerned. The admission committee provides detailed information about the admitted students. This information helps us make an analytical study about their academic background and diversity on following aspects:

- **Women representation:** As Women empowerment is one of the chief objectives of our institution, our college is committed to encourage women education and contribute to social upliftment. Higher women enrolment is encouraged by UGC and other governmental agencies. In order to encourage women education our institution does the best possible efforts. The college has established CWDC (College Women Development Cell) actively functioning in the direction of women empowerment. It organizes seminars and lectures on legal rights of women, human rights, health problems, job opportunities and self-employment in various fields, etc. to bring awareness among the girl students coming from rural background.
- The college has a separate NCC unit for girl-cadets in which the girls of our college have participated in National Parades at Delhi.
- Girl-students participation is encouraged in NSS and cultural activities.
- To solve the grievances of girl students, the college has Grievance Redressal Cell presided by the principal of the college.
- Free transportation and government scholarship schemes are also offered by the college.
- The college distributes iron and vitamin pills regularly to the girl students.
- To ensure security and safety to the girl-students of the college, the institution has installed CCTV cameras at important places and in the lobbies.
- Following the guidelines of UGC, the college has formed an Anti-ragging committee to ensure safety and security to girl students.

The data mentioned in the following table reflects higher women ratio in the college:

Categories	2010-11		2011-12		2012-13		2013-14	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	92	77	72	89	82	111	121	117
ST	04	06	01	06	03	08	06	09
OBC	108	90	396	284	433	287	517	284
General	589	702	402	445	414	353	418	351
Other	05	-	02	-	-	-	02	-
Total	798	875	873	824	932	759	1064	761

Socio-economic Status:

The socio-economically disadvantaged students are motivated to seek the scholarships offered by the government as well as the Sarvodaya Higher



Education Society, Mansa. Book-Bank facility is also offered to such students. All sorts of encouragement is provided to them by the college.

Sometimes, even the principal and the staff members take personal interest and bear expenses of the medical treatment given to such students at private clinics.

Curricular, Co-curricular, extra-curricular activities.

- The college has an excellent track record of achievements in cultural events and sports at state as well as national level. Throughout the academic year students are encouraged to participate in various activities such as cultural, sports, NSS, NCC, etc. based on the review of the Admission Committee.
- Students performance record, academic as well as extra-curricular is maintained in the office. The students, who bring laurels to the institutions, in academics, sports, extra-curricular or other areas, are duly rewarded.
- The students with negative approach or are intending to create disturbance in college environment are provided counseling so that a positive frame of mind can be developed. This results in making the students an asset to the institution.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion : SC/ST, OBC, Women, Differently abled, Economically weaker sections, Minority community, Any other.

The atmosphere of the institution is conducive to learning where there is no room for any discrimination at any level. The motto of the institution is to ensure equity in access to education for all classes of the society. The college strictly adheres to norms of Government / University wherever applicable. Our admission process also reflects the same.

- **SC/ST/OBC:** Students avail reservation in admission to the college as per existing government rules, e.g. SC- 7%, ST-14%, OBC-27%. The benefit of government scholarship for SC/ST/OBC students is communicated to such beneficiaries by a special committee formed for this very purpose.
- **Women:** Students are provided with equal opportunity and free transportation and tuition fees waiver as per the government rule CWDC provides counseling to parents and students on the importance of women education.
- **Differently abled:** The college takes proper care of the differently abled students along with a reservation of 2% in admission. The college has made a wheel-chair and a tri-cycle available to such students so that they can reach anywhere in the college building. A Ramp is also provided at the entrance of the college for such students.
- **Sports personnel:** get necessary preference in the admission.
- **Minority community:** Equity is ensured for minority students and congenial environment is maintained.



2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Programmes	Number of Applications			
	11-12	12-13	13-14	14-15
UG				
B.A.	520	425	550	531
B.Com	211	310	367	352
MA	50	72	62	83
SCOPE English Training & Computer courses	841	758	443	

Programmes	No of Students Admitted			
	11-12	12-13	13-14	14-15
UG				
B.A.	507	417	534	524
B.Com	200	296	350	347
MA	38	67	54	71
SCOPE English Training & Computer courses	841	758	443	*

Programmes	Demand Ratio			
	11-12	12-13	13-14	14-15
UG				
B.A.	1:1.2	1:1.2	1:1.3	1:1.4
B.Com	1:1	1:1.3	1:1.2	1:1.2
MA	1:1.5	1:1.3	1:1.5	1:1.2
SCOPE English Training & Computer courses	1:1	1:1	1:1	

- Since it is three-months certificate courses, the total number of students admitted can be provided at the end of the academic year.
- From the past history of admission it is seen that there has been a great demand for B.A. with English as a main subject because of increasing importance of English language in all fields.



- The college is offering Post Graduate course for Gujarati to give opportunity to B.A. students who either had to travel to distant places for Post Graduate courses or discontinue their study.

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

The institution is fully adhering to governmental policies regarding the needs of differently abled students which include 2% reservation in admission and scholarship scheme. Proper care is being taken by the college of the differently abled students in the matter of filling and submission of admission and scholarship forms, arranging books from the library, arranging wheel chair for such students for coming and going back to college and home, etc. The institution has even made arrangement of a handicapped's tri-cycle given to the student having physical deformity. A special ramp is arranged at the back-side entry to the college. During examinations such students are provided with help such as writers for the students having vision and functional disability. These students are encouraged at every level in the institution.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

The college organizes a "Welcome Programme" every year for the students admitted in Semester-I of BA and BCom programmes. In this welcome function, the heads of different departments make the students familiar with their subjects, rules and regulations of the institution, examination system, library and its use, etc.

The concerned faculty in his class-room conducts an introductory question-answer session pertaining to the subject to distinguish between the slow and advanced learners. Even after explaining the topic in detail in the class-room, the teacher conducts a question-answer session to discern the difference between the slow and the advanced, average and quick learners based on their knowledge, grasping power, skill and understanding. The students are mentored to uplift their level.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

In order to bring parity between the slow and the advanced learners in respect of knowledge and skills, the institute undertakes following steps and enrichment programmes:

- After identifying the slow-learners by the concerned teacher in his class-room, special attention is given to them. Repetition of topics to the slow-learners, giving



assignment and testing and assessment of the advanced ones bring a kind of uniformity between the two.

- In Audio-visual room, through DTH connections, various educational programmes prepared by Higher Education Department, Government of Gujarat, are shown to the students.
- Classroom teaching with PPT, seminars, group-discussions also help them cope up with other students.
- The proficiency of English language is a worrying issue with majority of the students and the college addresses the same through SCOPE courses in English.
- In order to make them more employable the college runs various job-oriented certificate courses in computer, viz, MS Office, CCC, Data entry, etc.
- Career –counseling cell named UDISHA is actively functioning in the direction of giving training to the students for job in various fields, organizing employment fairs, organizing campus interviews for the placement of the students.
- UDISHA organizes special training and guidance programmes for GPSC, UPSC and other competitive exams.
- CWDC of the college provides training and guidance to the girl students for making themselves employed while studying.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

As has been stated in the vision and mission statements of the college, our institution believes in inclusively, women empowerment and holistic development of students. Keeping in mind the objectives of women empowerment, the college endeavours in following ways:

- The CWDC (College Women Development Cell) has been actively working in this direction by conducting various programmes and related activities. In order to bring awareness among the women of their rights, the college invites lawyers, celebrities(women) working in the field of women upliftment.
- In order to sensitize the academic fraternity as well as students to the growing issues of women, the CWDC organized a Two day UGC sponsored National Seminar on “Feminine Talent: Issues and challenges” on 12th and 13th January, 2011. more than 300 scholars and activists, including students and renowned scholars like Dr Sharankumar Limbale and Mrs. Ramanika Gupta, participated in the paper-reading and discussion.
- A lecture was organized on “Legal Protection to women” on 17/06/2010. The expert was Shri K.N. Vyas, a senior advocate from Gandhinagar.
- Girl students of the college participated in the mission of saving girl child launched by SCK municipal commerce college, Kalol on 28/08/2010.
- CWDC organized innumerable programmes like seminars, lectures, workshops, sending girl-students to other colleges for participation. Field visits concerned



with the upliftment and empowerment of women. Here are some of the topics: (a) status of girl child in the contemporary society (b) women: from a thing to an individual (c) My ideal woman: Kiran Bedi (d) Indian society and woman (e) Problems of contemporary women (f) Solution of violence against women: Awareness and Defence (g) Female foeticide, save girl child, ratio of male – female (h) gender sensitization, (i) Nirbhaya-Daminee Divas, etc.

- To ensure safety and security to girl students of the college the institution has installed CCTV cameras at important places in the college building.
- ‘Grievance Redressal Cell’ and Anti ragging Committee as well as the Discipline Committee of the college are taking due care of the girl students.

Ecology and Environment:

- The NSS Unit and the ‘Eco-club’ of the college regularly organize environment awareness programmes among the students and in the society. As a part of environmental conservation, tree-plantation programmes are organized at the campus.
- Eco-club organized a slogan writing competition on the theme : “Save Environment.”
- On 22/01/2010, the Eco-club organized an endowment lecture of Dr Arpita Patel (Smt. S R Mehta Arts College, Ahmedabad) on ‘Save our Planet’ The students were made aware of their responsibilities to save environment by showing them a documentary film. The students took pledge on the following:
 - (a) Save Water
 - (b) Save Electricity
 - (c) Plant and Preserve Trees
 - (d) Abstain from the use of plastic
 - (e) Save Petrol
 - (f) Minimize the use of vehicles.
- On 08/10/2010, the Eco club celebrated “World Environment Day” in association with ‘Valiba Samskar Trust’, Two guest-speakers delivered their lectures on ‘Environment’: Dr. H. M. Barot and Mr. Narmad Trivedi from Idar Arts and Commerce College and Himatnagar High School respectively.
- Following competitions were organized by the Eco-club to bring awareness among the students during the academic year 2014-2014.
 - (A) Essay –writing competition on
 - (i) Impact of Utilitarianism on Environment
 - (ii) Impact of sound pollution of health.
 - (B) Elocution competition on:
 - (i) Role of youth in preservation of environment.
 - (ii) Population and environment.
 - (C) Poster making on save environment



(D) Poetry recitation on save environment

(E) Slogan writing on save environment

Community and National Development:

- To inculcate universal values of humanity and service to mankind are the goals of our institution. To achieve these goals the institution carries out innumerable efforts through its NSS and NCC units wherein students are trained for community services and national duties. Students' representation at state and national level events like national integration camps, cultural events, NCC camps provide ample exposure. NSS unit of our college provides community services including health awareness, adult education, general awareness campaign, abolition of superstitions and ill-customs, etc.
- During its ten-days camp at village, the NSS unit of our college carries out various missions like:
 - (a) Eradication of superstition and ill-customs.
 - (b) De-addiction drive.
 - (c) "Save Girl-child", i.e. a mission against female feticide.
 - (d) Save water, petrol, electricity and environment.
 - (e) Helping villagers in getting voter-cards.
 - (f) Working as volunteers in polio-vaccination programme.
 - (g) Distribution of fruits to the patients in hospitals.
 - (h) Celebration of National Days with patriotic songs competitions.
- In association with the Prohibition Department, Gandhinagar, the college organized an elocution competition on: "Drug-addiction, alcohol-addiction, tobacco-addiction and its fatal consequences"
- Fund is collected for the blind and the deaf and dumb and is donated to the welfare institutions.
- Physically handicapped students are provided with a "tri-cycle" and a wheel chair.
- The English Department celebrates 'Christmas Week' every year by distributing woolen –clothes and sweets among the slum-dwellers.
- In collaboration with NGOs, the college organizes health camps, career fairs, state level sports activities.
- Birth Anniversary of Swami Vivekananda is celebrated by inviting speakers associated with Ramkrishna Ashram and by conducting patriotic song competition and elocution competition on the ideals of Vivekanand.

All these and many more cultural activities are carried out through out the academic year to instill among the students the virtues like: benevolence, magnanimity, tolerance, mercy, compassion, nationalism, patriotism, etc.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?



The advanced learners are identified by the teachers in their class-room teaching by means of getting feedback from the students orally and sometimes in writing. Students are subjected to various methods of evaluations like class-room seminars, written assessments, signaled answers, vocal responses, sample individual responses and periodic written tests. Based on their performances, students are identified as slow and advanced learners. They are supported in the best possible manner. The teachers take extra pain in helping them with an additional and personal interest. They are provided with the additional time, advanced learning materials and assistance from the teachers. Further such learners are motivated for higher seats of learning and top most career options. A number of motivational lectures are organized to channelise their potential to accomplish better success.

- The placement cell, UDISHA organizes training and guidance seminars for competitive exams like GPSC, UPSC, Probation officers, etc. to encourage the advanced learners for better future in administrative services.
- The advanced learners are encouraged to participate in seminars/ conferences/ workshops on the leadership development organized at other colleges.
- Under the umbrella of SAPTADHARA innumerable activities are done in order to bring out latent talent of the advanced learners.
- The advanced learners are felicitated by giving awards in the Annual Day of the college.
- Computers with internet, printing facilities, books are especially provided to the advanced learners to promote them in their study.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

The institute follows the same process to collect data on academic performance of the weaker students from academic history, class-room seminars, involvement in academic and curricular activities, faculty feedback, periodic tests, etc as done in case of advanced learners.

The college takes following measures to reduce drop out ratio of the students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc.

- The slow learners, who do not seem to cope up with the pace of learning are advised and counseled by the teachers assisting them with special study material. The morale of the slow-learners is boosted by counseling sessions and intensive interactive sessions. They are motivated by providing additional learning material such as notes, textbooks, and solved question papers from exams. They are also encouraged to participate in cultural activities conducted under “Saptadhara”.



They are motivated to take part in the sports activities and also join NSS for social services.

- For the students from the disadvantaged section of society, the college offers scholarships as per the governments policy. The following table shows the amount of scholarship given to such students during the last four academic years.

Academic Years	Category	Amount of Scholarship
2010-11	SC	4,32,890/-
	ST	25,000/-
	OBC	1,41,500/-
2011-12	SC	2,60,360/-
	ST	25,000/-
	OBC	3,98,250/-
2012-13	SC	1,85,190/-
	ST	28,925/-
	OBC	3,74,110/-
2013-14	SC	4,81,205
	ST	24,075/-
	OBC	3,48,160/-

- Special care is being taken of the physically challenged students. The college provides ramp, easy accessibility to library books, computer-internet facility and a wheelchair and a tri-cycle to such students.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organise the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

After consultations and discussions with the faculties, the schedules of teaching learning and evaluation are planned systematically before the commencement of teaching, and then implemented. Parallel to the academic calendar provided by the University, the college has its own Academic Calander which is put on the college website and brought to the notice of the students along with the admission form.

Important events in the academic calendar include:

- 1) Re-opening after vacation.
- 2) Dates of completion of admission procedure for: (a) under graduates (b) post-graduates.
- 3) Academic teaching begins : (a) under graduates, (b) post-graduates
- 4) Preparation of the comprehensive lesson plans for the semester by individual faculty members.
- 5) Registration / last date of enrollment and instructions: (a) SC / ST / OBC scholarship (b) Physically challenged scholarship (c) Post-graduate scholarship / college scholarship / EBC scholarship



- 6) Month wise academic schedule.
- 7) Schedule of activities such as guest lectures, seminars, workshops, sports and cultural events.
- 8) Schedules of mid-semester and semester-end examinations.
- 9) Schedule for examination form submission.

The dates indicated in the calendar seldom change and teachers are expected to adhere strictly to them and completing syllabi in stipulated time.

Teaching plan:

- Every teacher prepares suitable plan and action for the curricular and extracurricular activities which they intend to carry during the semester.
- Periodic meetings are conducted by head of department to have follow-up and faculty wise feedback for teaching plan. Review of teaching plan and actual completion of syllabus are taken periodically and if required, adjustments are suggested.

Evaluation Blue Print:

The institute has evolved a very effective mechanism based on sincerity, secrecy and sanity at every stage such as planning, scheduling, conduction of exams, assessment and declaration of results.

Administrative Setup:

College Examination Committee, consists of college senior faculties nominated by the principal, is incharge of all matters pertaining to examination which includes preparation of examination schedule, monitoring of the process, paper-setting, supervisions, assessment of answer books and declaration of results.

Examination Pattern:

The college follows the examination pattern of the affiliating university in which the university exam and internal assessment carry 70 marks and 30 marks respectively. Internal assessment (30 marks) consists of mid-semester examination (20 marks) and 10 marks for seminar, assignment, attendance, and overall performance of the students.

Additional Examination:

For any student who fails to appear in some or all papers at the internal examination due to genuine reasons like illness, representing college / University in sports, cultural, NCC, NSS or the activities conducted by recognized bodies or because of any valid reason, we offer additional test.

2.3.2 How does IQAC contribute to improve the teaching–learning process?

Internal Quality Assurance Cell (IQAC) provides the development and application of quality benchmarks / parameters for the various academic and administrative activities of the institution. It aims at quality enhancement in teaching and learning process based on the feedback from faculty members, students and alumni. The meetings of IQAC are held regularly at the college wherein all the



concerned issues regarding quality improvement are being discussed and solutions are arrived at. The annual report on the institutions efforts of quality improvement and the achievement of superior outcome on all aspects of education are being sent to NAAC-UGC as “Annual Quality Assurance Report” (AQAR) by the IQAC. It promotes the research and consultancy and develops state of art infrastructure. It also ensures timely, efficient and progressive performance of academic, administrative and financial tasks. This cell monitors promotion, implementation and continuous improvement of innovations in curriculum, co-curricular and extra-curricular activities of the institution. The IQAC works towards the enhancement of the learners’ knowledge, capacity and personality.

- Based on the meetings of IQAC, the college has taken following important measures to make the teaching learning process more effective and result-oriented.
 - 1) A film-club is established in which the movies based on the curriculum of the students are shown to develop better understanding.
 - 2) The college has collaborated with a Government of Gujarat initiative ‘SANDHAN’ where satellite based expert lectures are telecast. These lectures are shown to students.
 - 3) NRC is established with six computers having printing and internet facilities. Any student of the college can avail these facilities.
 - 4) New journals, magazines and books are added every year to the library for enriching the learning resources.
 - 5) An audio-visual room is prepared having internet connectivity, and two-way interactive communication facility in which lectures of the subject-experts are organized. Teachers of the college also makes use of these facilities for teaching through power-point presentations.
 - 6) Teachers of the college are sent for the participation in the workshops on “Information and communication Technology(ICT) in effective teaching and learning process through electronic presentation tools” organized by KCG.
 - 7) State and National level seminars and workshops are organized in which students participate actively by paper-reading and taking part in discussion.
 - 8) Innovative teaching methods like class-room seminars, quiz, group-discussion are introduced.
 - 9) Teachers are encouraged for research and quality publication and for this faculty members are provided with laptops and internet connectivity. The college building is made. WIFI.
 - 10) Co-curricular activities in which students’ self learning aptitude is developed, are conducted like essay-writing competition, quiz competition, poetry composition etc.



- 11) During the celebration of “Swarnim Gujarat”, “Vaanche Gujarat” (Gujarat Reads) programme was organized in which students were expected to present a book-review in the class-room.
- 12) Sending college students for participation in seminars and workshops organized by other colleges and institutions.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Since students are the chief stakeholders of any academic institution, in all its curricular, co-curricular and extra-curricular activities students remain in the centre. The college offers a lot of support services to its teachers for making the learning student centric.

- The college provides a well stocked library which boasts of latest books and journals which the faculty uses effectively to provide comprehensive and latest information to the students. Students are also encouraged to use the library independently that enhances their knowledge.
- The teachers can avail the facilities of Audio-visual room to develop interactive learning skill of students. The audio-visual room has DTH connection, OHP, earphones, LED TV wherein live programmes, prepared by the Higher education Department of Government of Gujarat, are telecast, and students can interact with the experts through two-way communication device installed.
- To develop self-learning skill students are shown movies, based on the topics of their prescribed syllabi, through over-head projectors in the audio-visual room.
- Through the laptops provided to the teachers power-point presentations are prepared and made use of in teaching process. Some teachers prepare computerized study materials to be circulated among the students.
- Self study skill of the students can also be developed through NRC having 6 computers with internet and printing facilities for the students.

In addition to these, the college practices several student centric participatory learning methods as follows:

- a) **Participatory learning:** activities like presentation of seminars and assignments.
- b) **Project based learning:** the students of PG programme undertake dissertation where students learn by doing the project for PG programme, dissertation is a part of the curriculum and is assessed in final examination.
- c) **Self-learning:** the College organizes workshops / seminars for students which enable self learning.
- d) **ICT based learning:** the college conducts several career oriented programmes including SCOPE which involve ICT based learning.



2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

Holistic development of students is the prime motto of the institution. The institution, with its vision, mission and objectives, functions in the direction of preparing future citizens of the world who can compete in the era of globalization and also become good human beings. The institution, through instruction and precepts, attempts to develop in students a sense of responsibility for their fellowmen in place of the glorification of power and success. Through quality instruction we endeavour to equip our students with the required knowledge, skills and attitude. Study of literature makes human beings better. It cultivates moral consciousness, deepens sensibility, and develops a sense of universal brotherhood. It also helps students understand intricacies of human nature; it also imparts power of sustenance in the wake of calamities of life. Knowledge of computer and English equip the students to compete in the modern world of knowledge and technology. The students studying commerce acquire knowledge of management, skills of marketing, and accounts which make them able to stand in the global world.

The college undertakes following activities to nurture critical thinking, creativity and scientific temper among the students:

- In order to inspire creativity and bring out latent talents of the students the college constantly provides platforms, opportunities and scope. The college organizes various seminars, workshops, inter-collegiate competitions like elocution, poetry recitation, essay-writing, report-writing, poetry-writing, mono-acting, etc. as a result of these activities, the students of our college get many prizes in various competition in the Annual Youth festival. For example, one student named Bhavesh Raval, stood First in the poetry completion competition held at the Gujarat University for three consecutive years.
- The institute tirelessly works in the direction of multi-dimensional development of students. For holistic progress of students in various fields of arts and culture, the college carries out innumerable creative activities and competitions under the umbrella of SAPTADHARA (Seven Streams):
 - a) Zarna Dhara (Knowledge stream)
 - b) Natya Dhara (Dramatic Art)
 - c) Geet, Sangeet, NrityaDhara (Music-Dance)
 - d) Vyaham, Yoga, Khel-Kood Dhara (Sports & Yoga)
 - e) Sarjanatmak Abhivyakti Dhara (Creative Expression)
 - f) Rang Kala Kaushalya (Painting)
 - g) Samuday Seva Dhara (Social Services)



- To nurture critical thinking among the college organizes lectures of the subject experts, state and national level seminars and conferences in which students actively participate by presenting their papers and taking part in the discussion.
- The college organizes inter collegiate competitions in essay writing, elocution, debate and quiz to encourage independent thinking of the students.
- The “Wall Poster Committee” encourages the students for their creative and critical expressions.
- In the class-room seminars and group discussions the students are encouraged to express their original and independent views upon the given topics.
- Students of PG programme in Gujarati have to submit their dissertation before the final university exam. Writing dissertation also gives vent to their independent critical thinking.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

The college is enthusiastic and inclined to make use of new technologies in the teaching learning and evaluation process.

Although the chief method of teaching to the students of Arts and Commerce is that of lecture method, the faculties do make use of audio-visual equipments for the acceleration of learning. To ensure that the students have effective learning experiences the faculties make use of computer and internet facilities. The institution arranges film-shows for the students of literature. The film-club of the college has its own good collection of the CDs based on the literary texts prescribed in the curriculum. Through OHP the institution arranges “Slide-shows” of the ancient historical places for the students of history. In the language laboratory computers are accessible to the students, besides this, some faculties provide the students with computerized study materials.

- The college has prepared NRC having 6 computers with internet and printing facilities for the students as well as the faculties.
- The institution has established an academic tie-up with SANDHAN, a department of Higher Education, Government of Gujarat initiative. As a part of it, we regularly show expert lectures on all subjects that are being telecast through satellite from BISAG (Bhaskaracharya Institute for Space Application and Geo-informatics) as a part SANDHAN (<http://snadhan.egyan.org.in/>) the lectures allow the students to interact with the expert on a two-way audio-visual platform called ‘rooBroo’ (<http://www.rooBroo.com>) following teachers of the college contribute to this programme as subject expert:



Sr. No.	Name	Subject
1.	Dr. A.K. Patel	English
2.	Dr. T.J. Vyas	English
3.	Prof. V. K. Joshi	Sanskrit

- The college has prepared an audio-visual room having LED TV, DTH connection, ear-phones, electronic podium, OHP and inter-net connectivity wherein lectures of the experts are organized. The faculty members also make use of this room for power-point presentation in their class-room teaching.
- To encourage research and strengthen teaching process, every faculty member is provided with laptop and internet connectivity and printing facility. By making use of these facilities, the teachers prepare their study materials for the students.
- The institution bears all the expenses when faculty members are conducting study tours and when they accompany the students visiting other institutions for participating in seminars / conferences / workshops.
- Computerized library with latest study materials provides facility of internet and copier machine to the students.
- The students are also encouraged to use computer software packages for meaningful analyses of the experimental data collected / acquired by them.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

The college conducts lectures and seminars by experts on various issues in which faculty members and students are encouraged to participate and reap benefits. The teachers go for refresher and orientation courses. Educational tours are also conducted. The faculty members have regularly been participating in the conferences and presenting papers in national and international seminars.

- **Expert lectures:** Special lectures are organized for students and teachers, which also help in equipping students and faculty with latest information and talent developments.

Guest Speakers Invited to the College:

During Last Five Years:

Sr. No.	Name	Topic	Students Benefited
1.	Dr. Sonal Pandya, Head, Dept. of Journalism, Guj. University, A'bad.	Women Empowerment (11-12-2009)	351
2.	Prin. Dr. Dilip Mevada Siddharth Law College, A'bad	Right of Women (23-12-2009)	221
3.	Ms. Prinju Bhasker	Right of Women	221



Sr. No.	Name	Topic	Students Benefited
	Lecturer in Law College, A'bad	(23-12-2009)	
4.	Dr. Sonal Mevada Lecturer in Law College, A'bad	Right of Women (23-12-2009)	221
5.	Advocate K.N. Vyas Gandhinagar	Legal Protection to Women (17-08-2010)	152
6.	Dr. Sonal Pandya, Head, Dept. of Journalism, Guj. University, A'bad.	Human Rights (14-09-2010)	172
7.	Dr. Praful Patel, Child Specialist, Mansa	Women's Health Problems (06-10-2010)	130
8.	Dr. Daxa Patel Block Health officer, Mansa	Women's Health Problems (06-10-2010)	130
9.	Ms. Chetna Patel, District Education and Information Officer, Gandhinagar.	Women's Health Problems (06-10-2010)	130
10.	Mr. Ajit Jha, Block Education and Information Officer, Mansa	Women's Health Problems (06-10-2010)	130
11.	Prof. Sanjay Bhav H. K. Arts College, A'bad	Career Opportunities in Journalism (05-01-11)	57
12.	Prof. Govardhan Bazara	Indian Poetics (06-01-11)	50
13.	Ms. Heena M. Patel	Career Counseling (23-07-12)	130
14.	Mr. Rishi Ahluwalia, Arena Animation, Gandhinagar	Jobs in Animation (24-07-12)	200
15.	Dr. Bharat Mehta M.S. University, Baroda	Umashankar Joshi amidst his contemporaries (27-07-12)	150
16.	Ms. Dr. Nivya Patel, Anklav College, Anklav.	Problems of woman in prevailing modern age.	75
17.	Dr. Raghuvveer Chaudhary, Rtd. Professor of Hindi, Gujarat University, A'bad.	Tribute to Late Dr. Bholabhai Patel (24-09-12)	120
18.	Dr. Chandrakant Sheth, Renowned Poet, Writer and Critic	Tribute to Late Dr. Bholabhai Patel (24-09-12)	120
19.	Prof. Ramesh Dave	Tribute to Late Dr. Bholabhai Patel (24-09-12)	120
20.	Prof. Dr. Harsh Dev Madhav, H.K. Arts College, Ahmedabad.	"Nitee Shatak" (26-09-12)	100
21.	Dr. Sitanshu Yashashchandra, Former VC. of Saurashtra University, Head, M.S. Univ. Baroda	Bharatiya Sahitya (Indian Literature) (12-01-2013)	200
22.	Dr. Mahaveersinh Chauhan, Former Pro-V.C. HNGU, Patan.	Indian Literature (12-01-2013)	200



Sr. No.	Name	Topic	Students Benefited
23.	Dr. Alok Gupta, Prof. & Head, Deptt of Hindi, Central University Gandhinagar	Indian Literature (12-01-2013)	200
24.	Dr. Luvkumar Desai, Former Head, Deptt. Of Gujarati, M.S. University Baroda,	Hayavadan – Karnard	200
25.	Sr. Mahesh Champakbhai, Dean, Deptt. Of Dramatics, M.S. Univ. Baroda	Ghaghvhiram Kotwal Tendulkar	200
26.	DR. Rajendra Nanavati, Director, Oriental Institute, M.S. Univ. Baroda	Meghdoot Kalidas	200
27.	Dr. Prasad Brahambhatt Director, Academic Staff college, Ahmedabad	Sharad Babu Vipradas	200
28.	Dr. Ratilal Rohit, Head, Deptt. Of Gujarati, Mumbai Vidhyapeeth, Mumbai	“Aaggadi” -C.C.Mehta	200
29.	Dr. Bajrang Tewari, Asso. Professor, Deptt of Hindi, Deshbandhu College, Delhi University, Delhi	Godan Premchand	200
30.	Dr. Darshna Dholakia, Former V.C, Head, Deptt of Gujarati, SKV University Bhuj-Kutch.	Expert Comments Chair person	200
31.	Shri Suresh Shah C.A. Ahmedabad	Lessons on Financial Planning for Young Investors.	250
32.	Shri Amritbhai Patel, RBLD High School, Mansa	Woman-feticide, save girl- child, Ratio of man woman	150
33.	Dr. Mahaveersinh Chauhand Former V.C, HNG University, Patan	In the Inaugral function of two day UGC sponsored National Seminar in Sanskrit, Hindi, English, History and Accountancy 20-21 July 2013	250
33.	Dr. Bansidhar Upadhyay, V. C. Lakulish Yoga University A'bad		200
34	Dr. A.Kumar, Head, Deptt of Accountancy, Bhavnagar University Bhavnagar.	Fundamentals of Financial Managment	100
35	Z.J. Chavda Aumkar Academy, Gandhinagar.	Guidance for GPSC Exam, (30-07-13)	85
36	Dr. Ashwin Andani Viramgam College, Viramgam	Birth Anniversary of Shri Umashankar Joshi, Well- known Gujarati poet, (31-	100



Sr. No.	Name	Topic	Students Benefited
		08-2013)	
37	Rajesh Vyas “Miskin” A well-known Gujarati poet	“Kavya Gosthi” (01-09-2013)	80
38	Prof. Amrit Prajapati Kadoli College, Kadoli	Importance f Hindi Celebration of “Hindi-Day”	80

- The students and the faculty keep pace with recent developments in their discipline by pursuing research journals, latest reference books, participating in national seminars / workshops / symposium / refresher courses / internet browsing and interactions with experts.
- Faculty development programmes: Faculty development programme is run by the institution where in institution motivates faculties to participate in various state and national level programmes. The college provides TA and registration amount for participation in workshops, conferences and training programmes. The following faculty members have participated in such programmes.

(Faculty Development Programmes – Annexure – 6)

- In order to develop communicative skills in English and operational knowledge in computer of faculty members of the college, in collaboration with Dr. Baba Saheb Ambedkar Open University, Ahmedabad, the college conducted a workshop for the teachers named KMPF (Knowledge Management Programme for Faculty).
- Organization of Conferences / Seminars / Workshops by the institution:
The College has organized various state as well as national level programmes like conferences, seminars and workshops in various subjects:

After Accreditation:

1. The college organized a knowledge management programme for faculty (KMPF) recommended by the Commissioner, Higher Education Department, Gujarat Government. The training material was provided by Dr. Baba Saheb Ambedkar Open University, Ahmedabad. The training was comprised of 30 hrs and included spoken English and computer operation.
2. In association with CEDC, the college organized a Two-Day UGC Sponsored National Seminar of “Feminine Talent: Issue and Challenges” on 12th and 13th January, 2011. The Seminar was exclusively meant for the discussion and exploration of issue and challenges in front of women of 21st Century. The seminar was graced by the renowned scholars like Dr. Sharankumar Limbale, Mrs. Ramnika Gupta and host of others.
3. The college organized Two-day UGC sponsored National Seminars in English, Hindi, Sanskrit, History, and Accountancy on 20-21 July, 2013.
 - a) English: The Role of Translation in the Age of Globalisation.



- b) Hindi: Agyeya and Modern Hindi Literature.
- c) Sanskrit: Mythology in Sanskrit Literature.
- d) History: Contribution of Maharaja Sayajirao-III of Baroda in the Making Modern India.
- e) Accountancy: Fundamentals of Financial Management.

Besides these, a number of Guest – Lectures were organized in different subject by Renowned Scholars from across the Country.

- 4. In Collaboration with ‘Gujarat Sahitya Akademy’ Gandhinagar, the college organized a National conference on ‘Indian Literature’ on 12-01-2013.
- 5. In collaboration with Gujarati Sahitya Academy, Gandhinagar the college organized a National Seminar on Shri Rajendra Shah, a well-known Vidhyapeeth Awardee Gujarati Poet, on 10-01-2014.

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

In order to provide counseling and social as well as psychological support to all the students, the college has set up a Career counseling cell, placement cell, grievance redressal cell and a college women development cell (CWDC).

- The college counseling cell addresses particular problems or career confusion. The cell organizes seminars for guiding the students preparing for competitive examinations. A general knowledge written test as well as Quiz competitions are regularly conducted by the cell.
- The placement cell – UDISHA (Universal Development of Integrated Employability skills through Higher Education Agencies) is functioning actively by doing efforts in the direction of placement and providing necessary training and skill development programmes to increase employability of the students.
- Besides this, the college also organizes campus interview in association with Employment Bureau, Gandhinagar and companies like Reliance Insurance Limited.
- An awareness programme was organized in the college, a seminar on Airline, Hotels and Travel Industry (“Frankfinn:- An Institute of Air Hostesses) for the benefit of the students of our college.
- Field visits are conducted by the commerce department for the students at the places like IFFCO plant, Kalol, IIM, Ahmedabad, Rural Technology Institute, Gandhinagar, etc.
- Following students have cleared NET / SLET exams and have been working as teachers in different colleges:
 - 2) Twinkle Chaydhary in Economics, at present pursuing Ph.D.
 - 3) Paresh Patel in Hindi, at present pursuing Ph.D.



- The following students have cleared GPSC / Staff Selection / Banking, etc. exams and are working on key posts in different fields:
 - 1) Annirudhsinh Chavda: Educational Department, Sachivalaya, Gandhinagar
 - 2) Sandipsinh Chavda: Dy. S.P., Police Department, Gujarat State.
 - 3) Mr. Khokhar: Class II officer, Sachivalaya, Gandhinagar.
 - 4) Gaurang Solanki: Bank of India, Mansa.
 - 5) Ms Komal Vyas: Dy. S.P., Police Department, Gujarat State.
 - 6) Nilesh Chaudhary : Forest Department, Gandhinagar.

SN.	Name	Competitive Exams Cleared	Employment
1.	Patel Jaynik M.	GPSC	Sales Tax officer (2012)
2.	Prajapati Priyanka R.	GPSC	Forest Officer (2013)
3.	Prajapati Rakesh A	GSET	Professor Nathiba College, Gandhinagar. (2012)
4.	Raol Visvajitsinh	GPSC	A/C Officer Sachivalay(2010)
5.	Patel Rakesh M	GPSC	Clerk Sachivalay (2011)
6.	Patel Hasumati J	GPSC	PSI (2012)
7.	Patel Kalpesh V.	TAT	Teacher (2012)
8.	Chaudhari Prashant K	GSET	Professor City Commerce College Ahmedabad (2008)
9.	Patel Vivek	GPSC	SRP (2013)
10.	Patel Sunil	GPSC	PSI (2012)

- In association with Employment Bureau, Gandhinagar, the college organized a ‘Registration Drive’ on 15/09/2011. 81 students were benefited.
- A special training programme in “Computer Hardware and Networking” was organized in association with the Training centre of C-DAC, Gandhinagar. 113 students were benefited.
- CWDC (College Women Development Cell) is taking care of girl-students of the college by guiding them for career development, giving information about their human and legal rights, health pertaining problems, psycho-social problems like divorces, etc. All these efforts are made by conducting seminars, inviting experts and organizing field visits. Following are but a few examples of such efforts in the direction of women empowerment.
- An expert lecture by a renowned advocate, Shri K. N. Vyas was organized on “Legal Protection to Women” on 17/08/2010. More than 100 students participated in the discussion.
- A guest lecturer was organized on “Human Rights” on 14/09/2010. more than 130 girl-students took part in the discussion.



- A Guest lecture by Dr. Sonal Pandya, Head, Department of Journalism, Gujarat University. Ahmedabad was organized on 'Women Empowerment' on 11/12/2009. More than 100 students were benefited.
- Three guest lectures were organized on "Formation of CWDC and Rights of Women" . 154 girl students were benefited.
- 15 girl-students, along with the convenor of CWDC visited the nearby village, Bapupura and interview was conducted with Smt. Santaben Chaudhary who has been a successful professional in animal husbandry.
- In association with "Shreeji Handicrafts" a workshop was organized in the college from 15/07/2013 to 19/07/2013 on 'Painting', 'Chemical Flowers", "Embossed specimens", etc. 54 girl-students were given guidance.
- A team of Doctors conducted a seminar on "Gynecological Problems" in the college and gave necessary guidance to more than 300 students.
- 188 girl-students of the college got registered for participation in a workshop on "Breast-feeding".

The students who need psychological boosting or the candidates who are psychologically left out are given psychological counseling by the college faculty itself.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

The college encourages the teachers to keep themselves abreast of the latest developments in their respective fields. They are encouraged to use computers, internet and library resources to enrich their teaching. The college faculty is also provided training for use of computers, latest software so that they can themselves create modern teaching aids to be used in their class rooms. Teachers are themselves very keen to introduce innovations and creativity in their teaching methods and therefore have adopted the use of technology into teaching methods.

- The college has collaborated with a Government of Gujarat initiative 'SANDHAN' where expert lectures on all the subjects are telecast and are shown to the students.
- The 'Film-club' of the college organizes film-shows on the topics prescribed in the curriculum of the students of literature.
- NRC provides free access to internet, computer and printing to the students as well as faculty members.
- Students are regularly given assignments, quizzes and they are required to present seminars in their classes. Due weight age to these activities is given in internal evaluation.



- The college regularly conducts a test of general knowledge and quiz competition in order to motivate the students for the preparation of competitive exams.
- Computer provided to the faculty members help them prepare power point presentation on their topics of teaching and other study material.
- Department of History gives assignment to its students to collect information of archeological structures in their villages.
- Taking students to the library and discussing books.
- Encouraging and sending students for the participation in programmes organized by literary organizations.
- Placing and displaying literary magazines in the class rooms of final year students.
- Organizing state and national level seminars sponsored by UGC.
- Expert lectures and University lectures are organized on various subjects.
- Inter-collegiate competitions are organized in elocution, poetry composition, essay writing, quiz, poetry recitation, etc.
- Field visits and study tour are organized at the important historical places.
- Conducting ‘Slide-show’ of archeological structures for the students of history.
- Organizing exhibition of “Ancient Currency”.
- Field visits are conducted by the commerce Department for the students at places like IFFCO Plant, Kalol, IIM, Ahmedabad, Rural Technology Institute, Gandhinagar.

In addition to these teaching methods adopted by the teachers, the faculty members are encouraged to participate national / International level seminars. They are provided financial assistance for this purpose. The faculty members who attend such seminars / conferences share their experiences with students and faculty with latest information and talent developments.

2.3.9 How are library resources used to augment the teaching-learning process?

The college has a very sumptuous and resourceful library having internet and printing facility for the students. Students have free access to it from morning 7:30 to evening 5:00. Newly arrived books are displayed on the racks. Teachers encourage students to use the library by organizing library visits and assigning book review projects.

- The college has subscribed INFLIBNET whereby e-journals and books are available for research students of the college.
- The library provides Book Bank facility to the needy students. The library provides the following current awareness services in order to alert users to latest information of their interest:
 - 1) List of New Entries
 - 2) Useful Articles
 - 3) News Items



- The catalogues from different publishers are filed. Heads of departments can order books from these catalogues.
- Congenial atmosphere is provided by the library to the visitors.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If ‘yes’, elaborate on the challenges encountered and the institutional approaches to overcome these.

The college does not face any major challenge in completing the curriculum within the planned time-frame and calendar. But sometimes because of major events like sports meet, zonal tournaments hosted by the college and national level seminars, and because of introduction of choice based credit system (CBCS) along with semester system and crossing examination schedules, the institution faces challenges in completing the curriculum. In this situation the college conducts extra classes to compensate the lost days of teaching and completes the prescribed syllabus to the satisfaction of the students.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The institute has evolved an effective mechanism to monitor the quality of teaching-learning meticulously.

- The principal conducts periodic meetings with the heads of departments and discuss with them the quality and progress of the teaching-learning process. On their feedbacks, necessary assistance is provided by the institution.
- A 'Suggestion Box' is installed in the college building in order to obtain feedbacks from the students. On the received suggestions from the students, the principal holds a meeting with the concerned faculties and needful solutions are arrived at.
- The IQAC of the college collects and scrutinizes the feedback of students and parents, departmental reports, self-appraisal reports of teachers, results of the examination and placement.
- Periodic meetings are conducted with Alumni and parents associations and feedback and suggestions are received.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum Highest qualification Permanent teachers

Higher Qualification	Professor		Ast. Professor		Ast. Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent Teachers : 13 + 2 = 15							
D.Sc. / D. Lit	-	-	-	-	-	-	-
Ph.D.	0	01	05	0	0	0	06
M.Phil	0	0	02	0	0	00	02



Higher Qualification	Professor		Ast. Professor		Ast. Professor		Total
	Male	Female	Male	Female	Male	Female	
P.G.	0	0	07	0	0	01	08
Temporary Teachers : 09							
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	2	1	03
P.G.	-	-	-	-	06	02	08
Part-Time Teachers :							
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	-	-
P.G.	-	-	-	-	-	-	-

- Out of 15, 3 are working on minor Research Projects funded by the UGC, 4, have submitted their proposal for Major Research Project to UGC, and 4 are pursuing research for doctoral degree.
- Recently, UGC has approved Major Research Project of Dr. T. J. Vyas and has allotted the grant for the same.
- The college management recruits qualified faculty members as per the university guidelines and norms of the Government of Gujarat.
- To retain the competent and qualified faculty members, the institution renders every possible support.
- Provides congenial environment, security and full facility for research.
- Provides financial support to attend national / international seminars / conferences and workshops.
- Each faculty member is provided with a lap-top, pen-drive, internet and printing facility.
- The faculty members are provided requisite facilities like Medical leave, Casual Leave, etc. They are also given study leave if they wish to upgrade their qualifications by pursuing M.Phil. or Ph.D.

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

Ours is an Arts and Commerce college, preparing Arts and commerce graduates and post-graduated, and so the courses of Biotechnology, IT and Bioinformatics are not yet available in our college.

2.4.3 Provide details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

The college and its management are keen on the enrichment of the faculty and its professional development in the wider interest. To the enthusiastic faculties are



available conducive environment, internet facility, printer and books in the subject and duty leave to pursue the course. The teacher are always encouraged by the principal to attend workshop, conference and seminars at national and inter-national level as gestures of encouragement.

The teachers of the college have written books, articles and have read papers in National an International Seminars.

a) Nomination to staff development programmes, Academic Staff Development Programmes, Number of faculty, Refresher courses, HRD programmes, Orientation programmes, Staff training conducted by the university, Staff training conducted by other institutions, Summer / winter schools, workshops, etc. nominated

Nomination to staff Development Programmes:

Academic Staff Development Programmes	No of Faculty Nominated
Staff Training conducted by the University	15
HRD Programmes	-
Staff training conducted by other institutions	06
Summer / Winter schools, workshops, etc.	06

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning.

Teaching learning methods / approaches:

In order to train the faculty members in the uses of ICT skills, the college organized a training programme in the language laboratory in collaboration with C-DAC, Gandhinagar. All the faculty members underwent the course of MS-Office which help them to prepare study material in power-point presentation.

Handling new curriculum:

The principal of the college Dr. Hasyada Pandya is the member of the Board of Studies. In the wake of introduction of new curriculum, the principal calls a meeting with all heads of departments to devise strategies to empower the teachers to handle the new syllabus effectively.

Assessment:

The self-assessment report is one of the important yard sticks used for the promotion of the faculty. It also gives a picture of the needs of the faculty in terms of their research and other activities. Suggestions to improve the academic system, provided by the faculty through the self assessment report are also taken into account by the college.

Cross cutting issues:

Organizing experts' lectures on "Rights of Women and Formation of WDC", "Human Rights", "Feminine Talent: Issues and Challenges" the CWDC endeavours issues of gender sensitization. By Tree-plantation programmes, the NSS Unit of the college works in the direction of conservation of Environment.



Content/knowledge management:

The college conducted knowledge management programme for faculty in association with KCG, Government of Gujarat. The training material was provided by Dr. Baba Saheb Ambedkar Open University, Ahmedabad. All teachers of Arts and Commerce discipline actively participated and underwent the training comprising 30 hrs of communicative English and knowledge of computers.

c) Percentage of faculty:

- Invited as resource person in workshops / seminars / Conferences organized by external professional agencies: 20%
- Participated in external workshop / seminars / conferences recognized by national / international professional bodies: 98%
- Presented papers in workshops / seminars / conferences conducted or recognized by professional agencies: 60%

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

- The college encourages and extends full support for the professional development of the faculty. The faculties are encouraged to pursue their M.Phil and Ph.D. through faculty development programmes, as a result of which, at present, 3 faculty members are engaged in research work for their Minor Research Project funded by the UGC. 4 faculty members have submitted the proposals for Major Research Project to UGC; and 4 faculty members are pursuing their research for Ph.D. degree.
- One teacher has received grant from UGC for his Major Research Project.
- The college has provided each faculty member with laptop, pen drive, CD, etc. to encourage research activity. The college staff-room of the teaching faculty has WIFI internet facility and printers.
- The facilities of computers, printers and internet connection are made available to the faculty members in the NRC Room.
- The teachers are encouraged by the principal to deliver expert lectures in the SANDHAN and special leave is granted to them. The following teachers have delivered their lectures as subject experts in SANDHAN.

Name of Faculty	Subject
Dr. A. K. Patel	English
Dr. T. J. Vyas	English
Prof. V. K. Joshi	Sanskrit

- The teachers of the college are encouraged to work as subject expert / resource persons / chair person / guest speakers in the seminars / conferences and other



academic or literary programmes conducted in different colleges and schools or in villages. Special leave to the teachers is granted by the principal.

- Encouragement for the quality publication is constantly provided by the principal, and consequently following teachers have published their books and articles:

Prin. Dr. Hasyada Bhalchandra Pandya (Gujarati)

Title of the Paper	Publisher	Month and year Publication	ISBN, if any
Swatnrayottar Gujarati vivechan: Saiddhantic and Pratyaksha	Purvi Prakashan		978-93-81276-37-0
Madak Dariyo ne Hun	Navbharat Prakashan	Month-5 Year : 2012	978-93-81276-15-0
Vivaksha	Navbharat Prakashan	Month-9 Year : 2012	978-93-81276-13-0
Gujarati Sahitya no Znana Sagar	Divine Prakashan	Month-11 Year : 2012	978-93-81276-27-0
Manav Sanskruti ni bhet: Myth	Tadarthya	Year: 2013	2078-4640

Prof. A. B. Soni (Gujarati)

Title of the Paper	Name of the Journal	Issue of the Journal	ISSN of the Journal.
Madhayaakalin Gujarati Kavita Premlaxanbhakti	Sahityik Nibandho	-	-
Vartakar Mohan Parmar	Dalit Sahitya	Year: 2008	-
Uma Shankar Joshi ni ekankioni Samajikta	King of Education world	Sep-Oct-2012	2079-9189

Prof. S. G. Patel (Commerce)

Title of the Paper	Name of the Journal	Issue of the Journal	ISSN of the Journal.
Railway Budget 2012-13	Arthsankalan	March – 2012	0976-2086
Falsanchay-Vraksh Uchher thaki Bharat no arthik vikas	Yojana	May-2012	0971-8397

Prof. N. K. Patel (Commerce)

Title of the Paper	Name of the Journal	Issue of the Journal	ISSN of the Journal.
Major consideration in capital structure planning: an overview	Glimpses	Dec-2011	2250-0561
External sources of funds	Glimpses	Jun-2012	2250-0561



Inflation accounting Prospect and concerns	Glimpses	Jun-2012	2250-0561
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Dr. A. K. Patel (English)

Title of the Paper	Name of the Journal	Issue of the Journal	ISSN of the Journal.
English Language teaching at under graduate level in Gujarat: Issue strategies	Journal of Rajasthan Association for studies in English	June-2010	0975-3419
Ruth Praver Jhabvala's India- A post colonial view in "Heat and Dust"	The Literary Musing	July-2011	0976-4976
Interpretation of Employability : A Study	English Language Teaching Journal	Sept-2012	2252-317X
Need to suffer: Crisis of Identity in "Head and Dust", R. P. Jhabvala.	Indian writing in English	Vol-II 2009	978-81-906067-5-2
Crisis of Identity: Jhabvala's "The Nature of Tension"-Novel	Indian women Novelists	2011	978-81-7910-354-8

Dr. U. C. Gor (English)

Title of the Paper	Name of the Journal	Issue of the Journal	ISSN of the Journal.
The child in R. K. Narayan's Fiction: A study (Book)	Mark Publisher	2011	978-81-89472-87-0
A Kutchi Saint Poet, Mekan	Daminee King of Education World	2012	2279-9189
Bond of relationship in Narayan's Novels	Role of Major Writers in Indian English Writing	2013	978-81-926211-0-4
Badshah – A short Story	"Kumar"	Aug. 2013	

Dr. T. J. Vyas (English)

Title of the Paper	Name of the Journal	Issue of the Journal	ISSN of the Journal.
Structure and Texture : Andrew Marwell's "To His Coy Mistress"	Explorer	2008	0974-6757
Siamese Twins in Mahesh Dattani's "Tara"	Indian Writing in English	2008	978-81-906067-5-2



Centering the Trifles: Study of Chekhovian Poetics	Literary Musings	2011	0976-4976
Lust and Beyond : Quest of true love in poetry of Kamla Das	Indian Women Writing in English	2010	978-81-894782-5
Introduction: Pots of Urthona	Pots of Urthona	2012	978-93-507003-7
In search of Swaraj in ELT classrooms	ELT Weekly	2012	0975-3036

Published Books

Title of the Book	Publisher	Month and year of Publication	ISBN if any
W. B. Yeats: Images hoes and Aesthetics	Aadi publisher, Jaipur	July-2010	978-81-91569-7-6
Trifles, Darwinism and Aestheticism : A study of Chekhovian poetics	Sunrise Publishers, Jaipur	Feb-2013	978-93-802020-9

Dr. B. M. Vaghela (English)

Title of the Paper	Name of the Journal	Issue of the Journal	ISSN of the Journal.
Nagmandala : Play with Cobra	Journal of Advances in developmental research	Vol:2, No:2 Dec -2011	0976-4704
‘The King the self’ in Long Silence	Indian journal of Research	Vol:2, No:1 Jan – 2013	2250-1991
Indianness as reflected in Novel	Indain Journal of Applied Research	Vol:3, No:1 2013	2249-555X
Marital Bliss, Ecstasy in “The English Teacher”	Research Matrix	Oct – 2013	2321-7073

- Teachers are provided full support for conducting study and field visits or the faculty accompanying the students to other colleges for participation of various programmes.
- The college is providing research grant (received from UGC) to the researchers for their various projects:

Grant for Research by UGC.

Year	Name of Faculty	Subject	Research Project	Amount Sanctioned
2010-11	Prof. A.K. Patel	English	Minor	50,000/-
2013-14	Prof. H. B. Mehta	Gujarati	Minor	50,000/-
	Prof. D. S. Chaudhari	Hindi	Minor	50,000/-
	Prof. B. V. Rabari	Hindi	Minor	67,000/-



- The institution and the management organize “Felicitation Programme” every year in which faculty members who have achieved Ph.D Degree or any other recognition are felicitated by giving mementos.
- According to the aptitudes and likings of the teachers they are made conveners and coordinators of the different committees and the cells formed for the various activities of the college like: Cultural committee, CWDC (College Women Development Cell), Eco-club, Film-club, NSS, NCC, Sports, Grievance Redressal Cell, Tours, Library Committee, etc.
- A very sumptuous and rich library of the college with congenial ambience also contributes to the recharging of the faculty members.
- Many faculty members are visiting faculties for post-graduate teaching in different colleges.
- The institution deposes its teachers to attend refresher and orientation programmes organized by other institutes universities and research organizations.
- The institution also conducts a number of seminars, workshops, and special lectures for the benefit of its faculties and students.
- The institute has conducted a number of workshops / seminars / conferences during last three years.
- The institute grants duty leaves according to the nature of work.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

The college provides necessary infrastructure and other required support to encourage teachers to excel in their teaching. The study centric environment and conducive atmosphere of the college encourage teachers to prove their mettle. As a result, following faculty members have earned recognition in different forms.

Awards recognitions by the teachers:

Name of Faculty	Nature of recognition / Awards
Prin. Dr. Hasyada Pandya	1) She has been a member of Board of Studies in Kadi Sarva Vishwa Vidhyalaya, Gandhinagar and Gujarat University, Ahmedabad. 2) She is a recognized Ph.D. Guide in HNGU, Patan, Kadi Sarva Vishwa Vidyalaya, Gandhinagar, Gujarar University, Ahmedabad and Dr. Baba Saheb Open University, Ahmedabad.
Dr. A. K. Patel	1) He is a recognized Ph.D. Guide in Gujarat University, Ahmedabad 2) He has completed one minor Research Project funded by the UGC.
Dr. U.C. Gor	1) He works as an expert member in the RDC of



	Ganpat University, Kherva. 2) He has been appointed as a reviewer of the literary Journal GUJARISH published by Ganpat University, Kherva.
Dr. T. J. Vyas	1) He is a recognized Ph.D. Guide in Kadi Sarva Vishwa Vidyalaya, Gandhinagar, and JJT University, Rajasthan. 2) His Major Research Project has been sanctioned by UGC. 3) For his contribution to Project, Gujarat Government has given him a certificate as an author.
Dr. M. K. Patel	1) He has been recognized as a Ph.D. guide by JJT University Rajasthan.

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

The college has introduced the system of teachers evaluation by the students in the form of getting feedback in the prescribed proforma which includes various teaching skills of the faculty members, like presentation, communication, knowledge, content covered, innovative practices, etc. These feedbacks are analyzed and the results are brought to the notice of the concerned teachers. Students' observations of non-specific nature are discussed in general, but those of specific nature are brought to the notice individually.

In addition to this, the college has placed a suggestion box at the corridor of the college building. Suggestions received are discussed by the committee and feasible steps are taken in the direction of improvement.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

- In the beginning of every year the college organizes an orientation for fresh students and makes them aware of the courses available, the examination and evaluation pattern and other co-curricular and academic activities.
- The booklet of the college given to the entrants also contains, among other things, the outline of evaluation process.
- The college 'Examination Committee' updates the faculty members as well as students regarding the evaluation pattern before the commencement of exam, especially because choice based credit system (CBCS) and semester are recently introduced.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

And



2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

University reforms:

- With the introduction of the CBCS and semester system for all the UG and PG programmes continuous evaluation process in internal assessment of 30 marks is inducted. 15 out of the 30 internal marks are given for seminars, quiz, assignments, attendance, projects and class-room participation.
- The structure of question papers of the external (university) exams of 70 marks is modified so as to include multiple choice questions (MCQ) to prepare the students for competitive exams.

Reforms by the Institution:

- In the Internal Evaluation test conducted prior to the University exam at the end of each semester, the college follows the same pattern in the question paper as is prescribed for the University exams.
- The college conducts Additional Test after the regular Internal Exam of the college. This additional Test is strictly meant for the students who because of certain genuine reasons could not appear in the regular test.
- For continuous evaluation of the students, periodic class room tests are also conducted by some departments.
- The institution has a special committee which looks into the work of assessment done by the teachers. And even after the declaration of marks if any student has any grievance he can file an application with the committee. The committee at once (within three days) takes steps to the satisfaction of the concerned application.

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

To bring about a positive change in the evaluation practices, the institution adopts both formative and summative methods of evaluation. Formative approach to evaluation includes measuring the students' achievement through:

- Assignments
- Presentations and participation in workshops / conferences.
- Field visits
- Group discussions
- Written tests.
- Organizing functions
- Participation and performance in “Saptadhara” activities
- Performance and participation in sports activities
- Social activities



- Inter-college competitions
- Overall attendance and conduct during the session.

As apart of summative assessment, the college conducts an internal evaluation exam at the end of each semester covering the whole of syllabus. The annual exams contribute 70% and that added with internal 30% making 100% assessment of a student.

2.5.5 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the student's results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

The students' performance and progress are continuously monitored by the institution through: attendance in the class, participation in study circles, activities, participation in Saptadhara activities, conferences, co-curricular and extra-curricular activities, seminars, assignment records and internal and external examination.

(Comparative Results –Annexure – 7)

2.5.6 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightage assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

The institution follows a very rigorous and transparent method of internal assessment. Due weightage is given to the students behaviors with teachers and with his classmates, to independent learning by giving him assignment and project work, to communication skills by conducting seminars in the class rooms. Out of 30 internal marks 15 are given to the students by taking all above mentioned aspects into consideration.

Transparency in assessment is ensured by following means:

- The students are made well aware with the whole internal evaluation process.
- The marks are displayed on the notice-board, and in case of any doubt / query is raised by any student, the assessed answer sheets are shown to the students.
- The college has introduced the provision of 're-assessment' at internal exam also. The students has to submit an application form along with the prescribed fees, to the examination committee. Within three days, the committee satisfies the grievance of the concerned applicant.

2.5.6 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples. Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.



- The institution uses assessment and evaluation both as an indicator for evaluating students' performance. The students who excel in the academics, sports or extracurricular or extra moral activities are given due advantage in assessment.
- All-round development of the students and achievement of learning objectives are the prime concerns of the college. The assessment and evaluation of the students serve as indicators for students' performance and achievement of learning objective. The institution and individual teachers make use of the assessment data for their planning.
- The results are being discussed in IQAC meetings with heads of all departments and other members and strategy to improve the learning of students is formulated.
- Advanced learners are identified and provided special training and guidance. They are given special encouragement for writing articles and research papers to be presented in the seminars and conferences. Sometimes the faculty members accompany them to the conferences, seminars, competitions conducted in other institutes.
- Following students are felicitated with awards for their extra ordinary performance in different fields.

- **Co-Curricular Activities**

- **Academic Year 2010-2011**

SN.	Student	Event	Achievement
1.	Amit Ujjaina	Quiz Competition in University Youth Festival	2 nd Rank
2.	Kripa Jani	Quiz Competition in University Youth Festival	2 nd Rank
3.	Bharti Oza	Quiz Competition in University Youth Festival	2 nd Rank
4.	Bhavesh Raval	University Youth Festival Poetry-Completion Competition	1 st Rank
5.	Dharmendra Patel	Extemper- painting	1 st Rank
6.	Dharmendra Patel	Zonal University Youth Festival	1 st Rank
7.	Kripa Jani	Poetry Recitation in Youth Festival	1 st Rank

- Academic Year 2011-2012

SN.	Student Name	Event	Achievement
1.	Students Team	One-Act play competition in Youth Festival, Ahmedabad	One play was declared one of the Best of Three
2.	Bhavesh Raval	Poetry Completion competition in the Youth Festival, Ahmedabad	1 st Rank

- Academic Year 2012-2013

SN.	Student Name	Event	Achievement
1.	College Team	Skit competition in youth festival, Ahmedabad	1 st Rank



• Academic Year 2013-2014

SN.	Student Name	Event	Achievement
1.	Komal R. Parmar	Inter-collegiate quiz competition	1 st Rank
2.	Shweta K. Patel	Inter-collegiate Elocution	2 nd Rank
3.	Harish B Parmar	Inter-collegiate Essay Writing	First Rank

Sports Achievements
Academic Year 2009-2010

SN.	Student	Games / Sports	Achievement
1.	Ketan Chaudhary(Cap.)	Kabbadi	South Zone Champion
2.	Anand Chaudhary	Volleyball	South Zone Runners-up
3.	Sanjay Patel	Kho-Kho	Selected in Guj. Uni. Team
4.	Sanjay Chavda	Cricket	Selected in Guj. Uni. Team
5.	Priyanka Chaudhary(Cap.)	Kabbadi	Selected in Guj. Uni. Team
6.	Sejal Patel (Cap.)	Kho-Kho	Selected in Guj. Uni. Team
7.	Nilesh Chaudhary	Long Jump	First in South Zone Guj. Uni.

Academic Year 2010-2011

SN.	Student Name	Event	Achievement
1.	Jignesh Prajapati	Kabbadi	Selected for State Level Comp.
2.	Rathore Nayana	Kho-Kho	Selected for State Level Comp.
3.	Patel Viral	Kho-Kho	Selected for State Level Comp.
4.	Modi Sweta	Kho-Kho	Selected for State Level Comp.
5.	Nilesh Chaudhary	Athletics	2 nd & 3 rd Rank in District Comp.
6.	Magan Joshi	Volleyball	Int-Zonal Selection
7.	Anand Chaudhary	Volleyball	Int-Zonal Selection
8.	Nikul Chaudhary	Volleyball	Int-Zonal Selection
9.	Sunil Chaudhary	Volleyball	Int-Zonal Selection
10.	Falguni Patel	Athletics	Int-Zonal Selection
11.	Suresh Thakore	Kho-Kho	Int-Zonal Selection
12.	Rita Patel	Kho-Kho	Int-Zonal Selection
13.	Sanjay Chavda	Cricket	Man of the Match
14.	Patel Jeenal	Volleyball	Int. Uni. Selection
15.	Chaudhary Asha R.	Volleyball	Int. Uni. Selection
16.	Patel Priyanka	Kabbadi	Int. Zonal selection
17.	Chaudhary Kinjal	Kabbadi	Int. Zonal selection

Academic Year 2011-2012

SN.	Student Name	Event	Achievement
1.	Karan Pargi	Kabbadi	Selected for University Team
2.	Gajendra Rathod	Kabbadi	Selected for University Team
3.	Kinjal Chaudary	Kabbadi	Selected for University Team
4.	Binal Chaudhary	Kabbadi	Selected for University Team



Academic Year 2012-2013

SN.	Student Name	Event	Achievement
1.	Karan Pargi	Javelin Throw	1 st Rank
2.	Karan Pargi	Long Jump	2 nd Rank
3.	Neel Chaudhary	Javelin Throw	2 nd Rank
4.	Girls Team	Volleyball	Championship
5.	Kripa Patel	Volleyball	Selected for Inter-Uni-Team
6.	Vikata Chaudhary	Volleyball	Selected for Inter-Uni-Team
7.	Dipika Chaudhary	Volleyball	Selected for Inter-Uni-Team
8.	Palak Chaudhary	Volleyball	Selected for Inter-Uni-Team

Academic Year 2013-2014

SN.	Student Name	Event	Achievement
1.	Boys Team	Volleyball	Championship
2.	Jignesh Prajapati	Kabbadi	Selected for Uni.-Team
3.	Jaydeep Chaudhary	Kabbadi	Selected for Uni.-Team
4.	Pratik Patel	Softball	Selected for Uni.-Team
5.	Kinalkumar Raval	Handball	Selected for Uni.-Team
6.	Sendhabhai Chavda	Handball	Selected for Uni.-Team
7.	Amitkumar Chavda	200mts. Run	2 nd Rank
8.	Amitkumar Chavda	100mts. Run	3 rd Rank
9.	Yuvrajsinh Vaghela	High Jump	2 nd Rank
10.	Ajitkumar Chamar	1500mts Run	2 nd Rank

- Teachers meticulously study the assessment / evaluation process and evolve strategy to improve their approach as well as methodology of delivering the subject content so that learning objectives are achieved efficiently.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

At the college level, the examination committee has evolved a mechanism for reassessment of answer sheet in the internal examination. The student has to apply for re-assessment along with the prescribed fees for any paper in which he is not satisfied with the result. The process is completed within three days to the satisfaction of the concerned student.

At the university level, students may ask for re-checking within two weeks from the date of declaration of the results. However, the re-assessment facility is available only for the students of final year.

2.6. Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

Holistic development of students is the chief objective of the institution and therefore the college has three major parameters, knowledge, skill and competences, to evaluate the learning outcomes of the student. The fundamental aspects concerning



these parameters are outlined and evaluated to staff members and students through following methods:

Knowledge broader outlook and understanding:

The students are expected to have developed following capacities at the completion of programme:

For the students of BA and MA:

- 1) To explain the origin, development, nature and concept of a language and to know its potentialities as a medium of communication and for literary expressions.
- 2) To be able to understand the history of literature and to have lively acquaintance with the contemporary trends in literature.
- 3) To have in dept understanding of various literary forms.
- 4) To have clear understanding of literature and modern critical theories.
- 5) To be able to appreciate critically prose and poetry with the knowledge of prosody and other linguistic aspects.
- 6) To have command over and fluency in written and spoken forms of language.
- 7) To have developed research aptitude and be able to write articles and research papers.
- 8) To have knowledge of research methodology.

For the students of B. Com:

- 1) To have developed understanding of commerce, trade and marketing.
- 2) To be able to write accounts and know intricacies of auditing and taxation.
- 3) To have the knowledge of Business laws.
- 4) To be acquainted with various aspects of secretarial practices.
- 5) To be proficient in business correspondence.

Skills: at the completion of the programs the students are expected to have developed following skills.

- 1) To be able to communicate effectively and impressively.
- 2) To be able to work with computer networking, surfing, etc with competency.
- 3) To be able to work in a team with team spirit and to organize seminars, conferences.
- 4) To be able to plan out activities pertaining to social services.
- 5) To be able to compare theories of culture / history and evaluate various historical era.
- 6) To be able to conduct any programme independently.

Apart from these above mentioned skills and knowledge expected of the students, the institute expects of the students to have developed, on the completion of programmes, the attributes of patriotism, nationalism, equality, brotherhood, sense of responsibility to fellowmen, sense of respect for Indian culture and global understanding.



These objectives are communicated to staff and students through the college booklet, and college website. These objectives are mentioned in the Vision and Mission of the college. These learning objectives are communicated through regular meetings with students, parents association and Alumni.

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

To facilitate the achievement of the intended learning outcomes, the institution has evolved the following teaching learning and assessment strategies:

- Regular classes as well as additional expert lectures.
- Motivational, felicitation and continuous support and encouragement to promising students.
- ICT enabled training and provision of ICT tools.
- Organizing inter collegiate competition in quiz, elocution, essay writing, poetry.
- Assignments and classroom seminars.
- Organization of National and state level seminars.
- Faculty development programmes.
- Formation of ‘Saptadhara’ : Znan Dhara (knowledge, Stream), Geet, Sangit, Nritya Dhara(Music Dance), Natya Dhara (Dramatic arts), Vyayam-Yoga-Khel-Kood Dhara (Sports and Yoga), Sarjnatmak Abhivyakti Dhara (Creative Expression), Samuday Seva Dhara (Social welfare services) and Rang-Kala Kaushalya (Painting).
- Formation of various committees like: Cultural committee, NSS, NCC, Sports, Film-club, Eco-club, CWDC (College Women Development Committee), Counseling Cell, Placement cell, etc.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

To enhance the social and economic relevance of the courses, the institute has taken following measures:

- The college development cell – UDISHA prepared the students for getting quality jobs and skill development.
- Job oriented courses in computer and English language are offered in SCOPE and Computer laboratory.
- Organizing campus interviews and inviting reputed industries for better placement.
- Organizing training programmes for computer hardware, software etc.
- Organizing special training for communication skill and personality development.
- Organizing entrepreneurship awareness and development programme from 25/11/2011 to 10/12/2011.



- Organizing employment fair, named Swami Vivekananda “Bharti Melo for five days i.e. from 16/01/2012 to 21/01/2012.
- To cultivate the quality of leadership among the students, the students of our college are sent for participation in the workshops organized in other colleges.
- To develop research aptitude among the students, the institute organizes National level UGC sponsored seminars and conferences.
- Training is given to the students for writing book-reviews, articles, research papers and dissertations.
- Workshops are organized in collaboration with literary organization sponsored by Gujarat Sahitya Academy on literary forms like, sonnet, lyric, Gazals, one-act play, etc.
- Assignments are given to the students to develop research aptitude.
- Slide-shows of ancient, monumental structures are conducted.
- Students present their papers in the conferences organized at the college and in other colleges.

2.6.5 How does the institution collect and analyse data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

In order to collect and evaluate data on students learning outcomes of knowledge and understanding we analyze the results of written tests and class-room participation of the students. The skill based learning outcomes are assessed through direct involvement of students in co-curricular activities, projects, research activities and NSS activities.

The results are discussed in the IQAC meetings with head of all departments and other members; strategy to improve the learning of students is formed and then communicated to faculty members for implementation in next term.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

The IQAC of the college has a set mechanism to monitor the students’ seminar presentations in the class and the marks scored in the college exams as well as the assignments help to judge the students. Attendance is taken in every lecture to monitor the regularity of the students. Results of test, exams are recorded and evaluated in every semester. Library register, attendance sheets are monitored to know about the students’ interest in academic activities. Promising students are provided with full support in the form of special guidance, books and computer internet accessibility. They are felicitated on annual Day for their performances by giving awards. NSS, NCC, CWDC, Cultural Department and sports departments of the college provide opportunity to students for team work and all round development.

As is stated in the Mission statements of the college, the chief objective of the institution is to create a class of intellectually morally and spiritually sound and



committed citizens. To fulfill this objective the college has specified the following graduated attributes:

- Excellence in performance, global understanding, universal values and service to mankind.
- Sense of responsibility for his fellowmen in place of the glorification of power and success.
- Possesses care values of our culture: equality, liberty, fraternity, nationalism, patriotism, etc.
- Creative and critical thinking with high development problem solving skills.
- Equipped with skills which make them more employable.
- Cultural tolerance and intellectual competence.
- To have sense of respect for women.
- Possesses research aptitude and desire for innovation.
- Ability to communicate effectively and commitment to excellence in all academic and extra-curricular activities.
- Possessed sportsman spirit.
- Keen to pursue further studies and have unsatiated thirst for knowledge.
- Possessed research aptitude and desire for innovation.

The college endeavours to attain these attributes through following efforts:

- Value based education and development of job-oriented skills.
- Organizing national seminars / conferences sponsored by UGC.
- Entrepreneurship development programmes.
- The college has introduced the tradition of “Prayer” before the commencement of teaching.
- Taking students to the library and discussing books.
- Activation and enhancement of activities under college women development cell (CWDC).
- Taking students to the seminars for participation in other colleges.
- Conducting film shows on the topics of students syllabus.
- Organizing experts’ lectures.
- Field visits and study tours.
- Students feedback through suggestion box and grievance redressal cell.
- Computer laboratory and NRC with internet connectivity and printing facility.
- Audio-visual room having LED TV, DTH connection, OHP, earphones and internet connectivity.
- Collaboration with SANDHAN.
- Social welfare activities through NSS units.
- Contribution to national development through NCC.
- Encouragement to sports activities.



- Environmental awareness through Eco-club.
- Creative and cultural activities under the umbrella of ‘SaptaDhara’.
- Career counseling cell and placement cell-UDISHA.
- Recruitment drives and training programmes in association with employment bureau, Gandhinagar.
- Inter collegiate competitions to promote creativity.
- Computerization of library books for easy availability and internet for easy accessibility.



Criterion III: Research, Consultancy And Extension

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

The institution does not have any university approved research centre of the affiliating university or any other agency / organization. But most of the faculty members are actively involved in research activities. Principal Dr. Hasyada is a recognized Ph.D guide from two universities, KSKV, University Gandhinagar, and Baba Saheb Ambedkar Open University. Dr. A. K. Patel is also a recognized Ph.D guide from Baba Saheb Ambedkar Open University. Dr. Mukesh Patel is a recognized Ph.D. Guide in JJTU, Rajasthan, and Dr. T. J. Vyas is a Research Supervisor in Kadi Sarva Vishwavidhyalaya, Gandhinagar. Dr. Uday C. Gor is a member of RDC, Ganpat University, Kherva.

Moverover, 3 faculty members are engaged in research projects approved and funded by UGC. 4 faculty members have submitted Major Research Project proposals to UGC. 5 faculty members have published their books and research articles in referred journals. At present candidates are pursuing their research for doctoral degree under the supervision of the principal, Dr. Hasyada Pandya. Recently Dr. T. J. Vyas's proposal for Major Research Project has been approved and the fund thereof is sanctioned.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

The institute has a Research Committee, presided by the principal, to guide the students and faculty. Other members of the research committee are as follows:

Sr. No.	Name of the faculty	Subject
1.	Prin. Dr. Hasyada Pandya	Gujarati
2.	Dr. A. K. Patel	English
3.	Dr. U. C. Gor	English
4.	Dr. M. K. Patel	History

The activities of the research committee include:

- 1) Development of research facility.
- 2) Recommendations of required equipments, journals, books and other resources.
- 3) Preparing research proposals and motivating teachers for the same.
- 4) Organizing research seminars, workshops and conferences.

The impact of the recommendations of research committee:

- Four faculty members participated in the “Research Workshop”, organized by KCG, Ahmedabad and prepared research proposal to be submitted to UGC.
- 4 teachers have prepared their research proposal for major Research project and submitted to UGC for approval.



- 4 teachers are pursuing their research for Ph.D Degree.
- Teachers have published books and research articles and have been regularly reading papers in National and International seminars and conferences.
- 3 Faculty members have got recognition as research supervisors from different universities. One teaching faculty, Dr. T. J. Vyas has got his Major Research Project approved by UGC.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

The college constantly encourages its faculty members and students for quality research and for that full autonomy is given to the principal investigator and resources are made available to him. Each of the faculty members has been provided with a laptop and pen-drive to encourage them for research. The staff room is having 'WIFI' connectivity and printing facility. To create the zeal for research among the teachers, the college has procured latest equipments, updated the library facility and subscribed the research-journals. In order that the researcher may carry the research conveniently the college has set up adequate infrastructure and provides time off, special leaves and other necessary leaves. Timely auditing and submission of utilization certificate is facilitated.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

To develop scientific temper and research aptitude among the students the college does best possible efforts:

- Students are given assignments of collecting information on any monumental structure existing in their village. In this way the teacher tries to developed their inclination towards research.
- Students are taken to the library and are assigned to write a book-review on the books of their liking.
- Students are guided by the teachers to write research articles and are sent to the conferences/ seminars organized by other college for participation.
- Students are encouraged to read their papers in the National level seminars and conferences organized by the college.
- Expert lectures by the renowned scholars are organized by the college.
- To inspire and encourage creativity among the students, the wall-poster committee displays poems and articles written by the students.
- Articles written by the students find place in the college magazine, "Mansar".
- To submit a dissertation is a part of curriculum for the PG students, library facilities, internet, printing, computer facilities and personal guidance are provided to them.
- Students are sent to participate in the seminars on "Research Methodology" conducted by other colleges.



- The members of the college Research Committee also provide personal guidance to students for writing research articles.

3.1. 5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual / collaborative research activity, etc.

Following members of teaching staff are actively involved in research activities:

Sr. No.	Name of the faculty	Subject	No of Ph.D / M.Phil Students		Projects	
			Awarded	Going on	Complete	Ongoing
1.	Dr. Hasyada Pandya	Gujarati	02	08	-	-
2.	Dr. A. K. Patel	English	-	02	1 Minor	-
3.	Dr. T.J. Vyas	English	02	01	-	1 Major
4.	Prof. B.R. Rabari	Hindi	-	-	-	1 Minor
5.	Prof. D. S. Chaudhary	Hindi	-	-	-	1 Minor
6.	Prof. H. B. Mehta	Gujarati	-	-	-	1 Minor

Research Collaboration:

Sr. No.	Name of the faculty	Research Collaboration
1.	Dr. Hasyada Pandya	<ul style="list-style-type: none"> Ph.D. Guide in BAOU Ph.D. Guide in KSV, Gandhinagar
2.	Dr. A.K. Patel	<ul style="list-style-type: none"> Ph.D. Guide in BAOU
3.	Dr. U.C.Gor	<ul style="list-style-type: none"> Member in RDC, Ganpat University, Kherva.
4.	Dr. T. J. Vyas	<ul style="list-style-type: none"> M.Phil Guide in KSV, Gandhinagar.

Faculty as members in National Committees /Editorial Boards, etc:

Sr. No.	Name of the faculty	Particulars	Designation
1.	Dr. Hasyada Pandya	Gujarat Board of Studies, Gujarat University	Expert
		Inter Continental writers' association	Member
		Pathya Pustak Mandal	Expert
		National Blind Association	Executive Member
2.	Dr. Uday C. Gor	International Journal GUJARISH	Reviewer
3.	Dr. T. J. Vyas	Inspirational.com	Member
4.	Dr. M. K. Patel	Indian History Congress	Member

- 4 of the teaching faculties are pursuing research for Ph.D Degree.



- 3 teachers are working on Minor Research projects sanctioned by UGC.
- 4 teachers have submitted their proposal for Major Research Projects to UGC.
- One teacher's Major Research Project has been approved by UGC.

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

For imbibing research culture among the teaching staff and students, the college organized following programmes:

1. The college organized a knowledge management programme for faculty (KMPF) recommended by the Commissioner, Higher Education Department, Gujarat Government. The training material was provided by Dr. Baba Saheb Ambedkar Open University, Ahmedabad. The training was comprised of 30 hrs and included spoken English and computer operation.
2. In association with CWDC, the college organized a Two-Day UGC Sponsored National Seminar of "Feminine Talent: Issue and Challenges" on 12th and 13th January, 2011. The Seminar was exclusively meant for the discussion and exploration of issue and challenges in front of women of 21st Century. The seminar was graced by the renowned scholars like Dr. Sharankumar Limbale, Mrs. Ramnika Gupta and host of others.
3. The college organized Two-day UGC sponsored National Seminars in English, Hindi, Sanskrit, History, and Accountancy on 20-21 July, 2013.
 - a) English: The Role of Translation in the Age of Globalisation.
 - b) Hindi: Agyeya and Modern Hindi Literature.
 - c) Sanskrit: Mythology in Sanskrit Literature.
 - d) History: Contribution of Maharaja Sayajirao-III of Baroda in the Making Modern India.
 - e) Accountancy: Fundamentals of Financial Management.Besides these, a number of Guest – Lectures were organized in different subject by Renowned Scholars from across the Country.
4. In Collaboration with 'Gujarat Sahitya Akademy' Gandhinagar, the college organized a National conference on 'Indian Literature' on 12-01-2013.

In collaboration with Gujarati Sahitya Academy, Gandhinagar the college organized a National Seminar on Shri Rajendra Shah, a well-known Vidhyapeeth Awardee Gujarati Poet, on 10-01-2014.

3.1.7 Provide details of prioritised research areas and the expertise available with the institution.

As has already been stated that we do not have any research centre but our faculty members are involved in the research at individual / collaborative level. Following is the details of research areas and expertise of the different faculty member:



Subject	Research Areas	Faculty
Gujarati	Criticism, Poetry, Folk-literature, Comparative study, fiction, short-story, etc.	Prin. Dr. Hasyada Pandya
	Folk Literature & Fiction.	Prof. Hemlata Mehta
English	ELT, Indian-English Literature, Common wealth Literature	Dr. A. K. Patel
	Indian English fiction, poetry comparative study, translation, European Literature	Dr. U.C. Gor
	English Poetry, European Literature, Indian-English Literature, translation.	Dr. T. J. Vyas
	ELT, Indian-English Fiction	Dr. B. M. Vaghela
Hindi	Classical & Modern Hindi Liturature	Prof. B. V. Rabari Prof. D. S. Chaudhary
Economics	Theories of Economics	Prof. Ganvit
Commerce	Accountancy, Management	Prof. S.G.Patel
Sanskrit	Classical & Modern Literature	Prof. Jayantibhai Makwana Prof. V.K. Joshi
History	Medieval History of India	Dr. M.K.Patel

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

Although the college does not have a recognized Research centre, the principal of the college, Dr. Hasyada Pandya, and the faculty members always strive to involve researchers of national/ international eminence by inviting them to the college for special lecturers, as a part of conferences / seminars and general visits.

Following scholars visited our college and interacted with teachers and students during last five years:

Sr. No.	Name	Topic	Students Benefited
1.	Dr. Sonal Pandya, Head, Dept. of Journalism, Guj. University, A'bad.	Women Empowerment (11-12-2009)	351
2.	Prin. Dr. Dilip Mevada Siddharth Law College, A'bad	Right of Women (23-12-2009)	221
3.	Ms. Prinju Bhasker Lecturer in Law College, A'bad	Right of Women (23-12-2009)	221
4.	Dr. Sonal Mevada Lecturer in Law College, A'bad	Right of Women (23-12-2009)	221
5.	Advocate K.N. Vyas Gandhinagar	Legal Protection to Women (17-08-2010)	152
6.	Dr. Sonal Pandya, Head, Dept. of Journalism, Guj. University, A'bad.	Human Rights (14-09-2010)	172
7.	Dr. Praful Patel, Child Specialist, Mansa	Women's Health Problems	130



Sr. No.	Name	Topic	Students Benefited
		(06-10-2010)	
8.	Dr. Daxa Patel Block Health officer, Mansa	Women's Health Problems (06-10-2010)	130
9.	Ms. Chetna Patel, District Education and Information Officer, Gandhinagar.	Women's Health Problems (06-10-2010)	130
10.	Mr. Ajit Jha, Block Education and Information Officer, Mansa	Women's Health Problems (06-10-2010)	130
11.	Prof. Sanjay Bhawe H. K. Arts College, A'bad	Career Opportunities in Journalism (05-01-11)	57
12.	Prof. Govardhan Bazara	Indian Poetics (06-01-11)	50
13.	Ms. Heena M. Patel	Career Counseling (23-07-12)	130
14.	Mr. Rishi Ahluwalia, Arena Animation, Gandhinagar	Jobs in Animation (24-07-12)	200
15.	Dr. Bharat Mehta M.S. University, Baroda	Umashankar Joshi amidst his contemporaries (27-07-12)	150
16.	Ms. Dr. Nivya Patel, Anklav College, Anklav.	Problems of woman in prevailing modern age.	75
17.	Dr. Raghuvver Chaudhary, Rtd. Professor of Hindi, Gujarat University, A'bad.	Tribute to Late Dr. Bholabhai Patel (24-09-12)	120
18.	Dr. Chandrakant Sheth, Renowned Poet, Writer and Critic	Tribute to Late Dr. Bholabhai Patel (24-09-12)	120
19.	Prof. Ramesh Dave	Tribute to Late Dr. Bholabhai Patel (24-09-12)	120
20.	Prof. Dr. Harsh Dev Madhav, H.K. Arts College, Ahmedabad.	"Nitee Shatak" (26-09-12)	100
21.	Dr. Sitanshu Yashashchandra, Former VC. of Saurashtra University, Head, M.S. Univ. Baroda	Bharatiya Sahitya (Indian Literature) (12-01-2013)	200
22.	Dr. Mahaveersinh Chauhan, Former Pro-V.C. HNGU, Patan.	Indian Literature (12-01-2013)	200
23.	Dr. Alok Gupta, Prof. & Head, Deptt of Hindi, Central University Gandhinagar	Indian Literature (12-01-2013)	200
24.	Dr. Luvkumar Desai, Former Head, Deptt. Of Gujarati, M.S. University Baroda,	Hayavadan – Karnard	200
25.	Sr. Mahesh Champakbhai,	Ghavhiram Kotwal	200



Sr. No.	Name	Topic	Students Benefited
	Dean, Deptt. Of Dramatics, M.S. Univ. Baroda	Tendulkar	
26.	DR. Rajendra Nanavati, Director, Oriental Institute, M.S. Univ. Baroda	Meghdoot Kalidas	200
27.	Dr. Prasad Brahabhatt Director, Academic Staff college, Ahmedabad	Sharad Babu Vipradas	200
28.	Dr. Ratilal Rohit, Head, Deptt. Of Gujarati, Mumbai Vidhyapeeth, Mumbai	“Aaggadi” -C.C.Mehta	200
29.	Dr. Bajrang Tewari, Asso. Professor, Deptt of Hindi, Deshbandhu College, Delhi University, Delhi	Godan Premchand	200
30.	Dr. Darshna Dholakia, Former V.C, Head, Deptt of Gujarati, SKV Universitym Bhuj-Kutch.	Expert Comments Chair person	200
31.	Shri Suresh Shah C.A. Ahmedabad	Lessons on Financial Planning for Young Investors.	250
32.	Shri Amritbhai Patel, RBLD High School, Mansa	Woman-feticide, save girl-child, Ratio of man woman	150
33.	Dr. Mahaveersinh Chauhand Former V.C, HNG University, Patan	In the Inaugral function of two day UGC sponsored National Seminar in Sanskrit, Hindi, English, History and Accountancy 20-21 July 2013	250
33.	Dr. Bansidhar Upadhyay, V. C. Lakulish Yoga Universitym A ’bad	Importance of Yoga	200
34	Dr. A.Kumar, Head, Deptt of Accountancy, Bhavnagar Universitym Bhavnagar.	Fundamentals of Financial Managament	100
35	Z.J. Chavda Aumkar Academy, Gandhinagar.	Guidance for GPSC Exam, (30-07-13)	85
36	Dr. Ashwin Andani Viramgam College, Viramgam	Birth Anniversary of Shri Umashankar Joshi, Well-known Gujarati poet, (31-08-2013)	100
37	Rajesh Vyas “Miskin” A well-known Gujarati poet	“Kavya Gosthi” (01-09-2013)	80
38	Prof. Amrit Prajapati Kadoli College, Kadoli	Importance f Hindi Celebration of “Hindi-Day”	80



3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

No teachers have so far utilized sabbatical leave for research activities.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

- The faculty members communicate their research outcomes through publishing research papers in reputed journals and writing books.
- The college has subscribed to Inflibnet on which more than 3000 research journals are available online.
- In order to bring awareness among the students, the teachers discuss their research with students in the class-rooms.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

Since the institution does not have any recognized centre for research, there is no earmarked allocation / provision in the institutional budget for teachers engaged in research work. Which the institution provides infrastructural facility, most of the faculty members write research projects to UGC. The total budget earmarked for research is as follows:

Year	Grant for Research by UGC			% of budget
	Sanctioned	Allocated	Utilized	
2010-11	48,000/- 2,000/-	50,000/-	50,000/-	-
2011-12	-	-	-	-
2012-13	-	-	-	-
2013-14	50,000/- 50,000/- 67,500/-	-	-	-

The college receives grant from UGC for research, seminars and workshops over and above the grant, expenditure is born by the college from its own resources. Following details show the major heads of expenditure incurred:

Year	Honorarium	Traveling	Stationary	Refreshment	Gen. Exp.
2010-11	3,815/-	1,547/-	1,255/-	2,910/-	26,549/-
2011-12	50,438/-	12,009/-	-	2,345/-	10,610/-
2012-13	2,421/-	7,294/-	-	4,912/-	360/-
2013-14	682/-	4,375/-	-	2,438/-	15,715/-



3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

The principal of the college takes personal interest in the faculty development. She, along with the management, encourages every faculty for undertaking research work and quality publication. Though there is no recognized research centre in the college, the institute provides all sorts of support for research. The pursuit for such excellence in the field includes the following facilities:

- i) Use of computer, internet and printer facility.
 - ii) Use of library, including purchase of new books for the research.
 - iii) Sanctioning special leaves for attending conferences and seminars.
 - iv) Expenses pertaining to traveling and delegation fees or registration fees to seminars or conferences.
 - v) Duty leaves.
 - vi) Adjustment of lectures through alternate arrangements.
 - vii) The UGC Research grant is applied to the extent of estimated expenditure, which is sent to the college. This amount is to be spent by the teachers, against submission of utilization details to be audited by a C.A.
 - viii) A research conducive and congenial environment.
- The amount disbursed for the research purpose by the institute during last four years is shown below:

Year	Actual Expenditure on Research Activity (including Seminars / Conferences)
2010-11	36,076/-
2011-12	75,402/-
2012-13	14,987/-
2013-14	23,210/-

3.2.3 What are the financial provisions made available to support student research projects by students?

The faculties encourage and inspire students for research activities like, preparing research papers for seminars and conferences organized in the college and in other colleges. Moreover, the college organizes state and national level seminars in which students participate actively. To encourage the students participation, certificates are also awarded to them. The principal, Dr. Hasyada Pandya, herself being a recognized Ph.D. guide, gives special guidance and inspiration to the students of post-graduation for research.

- The institute provides full support to the students for research in terms of computer, internet, library, printing facilities. When students participate in



seminars / workshops / conferences conducted by other colleges, all the expenses, including, lodging, boarding, traveling, registration, are born by the institution.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

- The college research committee is available to all the faculty members as well as research students to encourage inter disciplinary work and discussion.
- Ours is an Arts and Commerce college, and we encourage several inter disciplinary activities in the form of lectures, inter-collegiate competitions, seminars, conferences and workshops.
- CWDC organized two day National seminar sponsored by UGC on “Feminine Talent: Issues and challenges” in which students and faculty members of both Arts and Commerce disciplines participated.
- Students of Commerce faculty participated in poetry –composition, essay writing, mono-acting, dramatic performance competitions.
- Students of literature participate in entrepreneurship development programme conducted by the department of commerce.
- Teachers of our college are invited by other colleges and organizations to deliver lectures as resource persons in various fields and disciplines.
- Apart from this inter-disciplinary practices, the principal has formed various committees, cells and clubs to motivate the students to participate and excel in fields other than their regular curriculum.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

Maximum use is made of the equipments and research facilities available in the institution:

- The college has a resourceful library and students have free access to it from morning 7:30 to evening 5:30. Internet and printer available in the library.
- NRC-room with 6 computers having internet connectivity and printing facility accessible to the students.
- For live interaction with experts the college has developed an audio-visual room having DTH connection, OHP, LED TV, ear phones and collaboration with SANDHAN.
- Each faculty member is provided with a laptop and pen drive.
- To develop research conducive environment to staff room is made ‘WIFI’ having printers and copiers.
- Research committee of the college is always ready to monitor the research activities of the students and faculty members.



- The college has subscribed 'Inflibnet' through which a lot of e-journals and e-books are available for the researchers.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

The college received following special grants for development of research facility:

Year	Source of Grant	Amount Received
2010-11	UGC	50,000/-
2011-12	-	-
2012-13	-	-
2013-14	UGC	50,000/- 50,000/- 67,500/-

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organisations. Provide details of ongoing and completed projects and grants received during the last four years.

Sr. No.	Name of faculty	Subject	Projects		Sponsor
			Completed	Ongoing	
1	Dr. A. K. Patel	English	1(Minor) Rs. 50,000/-	-	UGC
2	Prof. B. V. Rabari	Hindi	-	1(Minor) Rs. 50,000/-	UGC
3	Prof. D.S. Chaudhary	Hindi		1(Minor) Rs. 50,000/-	UGC
4	Prof. H.B. Mehta	Gujarati		1(Minor) Rs. 67,500/-	UGC
5	Dr. T. J. Vyas	English		1(Major) Rs. 14,00,000/-	UGC

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

- Research conducive and congenial environment.
- Computerized library and 'Inflibnet' facility.
- NRC with 6 computers with internet, printing facility.
- Two Research supervisors/ guides in Gujarati and English.
- One faculty member is a recognized M.Phil and Ph.D Guide.
- Each faculty member is given a laptop and the staff room is 'WIFI'

3.3.2 What are the institutional strategies for planning, upgrading research scholars within the campus? and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?



- As a part of our strategy to upgrade the infrastructure and other facilities in our college, we have planned to apply for college with Potential for Excellence (CPE)
- The college is planning to establish a publication centre to enhance quality publication.
- To organize national level seminars on “Research Methodology” for students and faculty members.
- To develop a recognized research centre.
- Planning to keep “Research Fund” from which the faculty members as well as students can be benefited for minor research projects.
- Planning to purchase new equipments which can be helpful to research activities.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If ‘yes’, what are the instruments / facilities created during the last four years.

Yes, the college has received grants from UGC as well as from the Government of Gujarat to develop research facilities. Following is the detail of grants received during last four years:

Years	Grants Received From		Utilized for
	UGC	Government	
2010-11	Rs. 50,000/-	-	Minor Research Projects
2011-12	-	-	
2012-13	-	-	
2013-14	Rs. 50,000/- Rs. 50,000/- Rs. 67,500/-	-	

3.3.4 What are the research facilities made available to the students the industry or other beneficiary agency for developing research facilities?? If ‘yes’, what are the instruments / facilities created during the last four years. and research scholars outside the campus / other research laboratories?

- As such, there are no research facilities outside the campus and other laboratories but the college bears all the expenses like traveling, lodging, boarding, registration fees, etc. for the students and faculty members attending seminars / conferences / workshops organized by other colleges.
- NRC, Language Laboratory, Library internet, computer and other research resources are made available to the students and research scholars come from other colleges.

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

- The college has developed NRC containing 6 computers with internet and printing facilities which can be easily availed by both students and faculty.



- The college has a resourceful library and students have free access to it from morning 7:30 to evening 5:30.
- The college has subscribed INFLIBNET through which a lot of e-journals and e-books are available for researchers of the college.
- Each faculty member is provided with a laptop and the staff-room is made 'WIFI' enabled.
- Sufficient computer cum internet facility is available to all the students in a computer laboratory.

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

- In collaboration with the state government, the college has established a language laboratory having 31 computers and internet connectivity and printing facility. This laboratory is utilized for running several certificate courses in computer. The SCOPE centre, in association with Cambridge University, U.K. runs various certificate courses in English Language.
- The college has tied up with SANDHAN, an undertaking of Higher Education Department of Gujarat Government. It telecasts expert lectures and training programme through satellite which are shared by the faculty members and students of our college.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

- * **Patents obtained and filed (process and product)**
- * **Original research contributing to product improvement**
- * **Research studies or surveys benefiting the community or**
- * **Research inputs contributing to new initiatives and social development**

Since our institution is preparing Arts and Commerce graduates and post-graduates, the research done by the faculties contribute to the field of literature and commerce. The principal, Dr. Hasyada Pandaya's thesis is in the field of literary criticism. The title of her research is "Swatantrayattar Gujarati Vivechan: Saidhantic and Pratyaksha" in which she has endeavoured to explore the field of post-independence criticism and has highlighted the difference between the theories and their practical application.

- Dr. Tushar Vyas's thesis is on "W.B. Yeats's Poetry and Jainism" His findings have immensely contributed to the field of poetry as well as to understanding to Jain religion. He has found out the influence of Jainist philosophy upon the poetry of Yeats.



- Dr. Uday C. Gor's thesis is "The child in R.K. Narayan's Fiction: A study" The findings of the research focuses upon the universality of child psyche". His thesis throws light on universal nature of child and child psychology.
- The title of the thesis of Dr. A.K. Patel is "Crisis of Identity – A cultural Displacement in Ruth Praver Thabvola's Fiction" which explores the field of 'East –West Encounter'. It throws light upon cultural contrasts and its consequences.
- Dr. B. M. Vaghela has made an in-depth thematic study of the novels of Chetan Bhagat. He has analysed the transformation of urban culture in the contemporary era of globalization.
- Prof. J.S. Makwan is pursuing his research for doctoral degree; his thesis is on "Shrimad Bhagvad Geeta me Vinoba Bhave ka Tatva-chintan": he has been exploring the relevance of Bhagvat Geeta's teaching in contemporary materialistic world.
- Prof. V. K. Joshi is doing research on Kalidas; his title is "Kalidas na Roopakoma Mythak: Ek Adhyayan" In his research, Prof. Joshi has been exploring the world of mythology and its use in the plays of Kalidas. This will certainly enrich the treasure of Sanskrit literature.
- Prof. D. S. Chaudhary has taken up the subject "Mughal Samrat Akbar aur Hindi Kavi" for his research. His study will encompass socio-literary ambience during the reign of the king Akbar.
- Dr. M.K. Patel has done research upon Social and Economic Transformation of Mehsana District's Patidars in 20th Century which has contributed immensely to the development of the society.
- Dr. T. J. Vyas's Major Research Project has been sanctioned by UGC. He is exploring the form of "Bhavai", a folk literary genre of Gujarat, and its contribution to social reformation.

Moreover, the books, articles written by these scholars contribute a lot to their respective subjects.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

No, the institute does not publish or partner in publication of research journal.

3.4.3 Give details of publications by the faculty and students:

- Publication per faculty
- Number of papers published by faculty and students in
- Number of publications listed in International Database improving the services development peer reviewed journals (national / international) (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)



- Monographs**
- Chapter in Books**
- Books Edited**
- Books with ISBN/ISSN numbers with details of publishers**
- Citation Index**
- SNIP**
- SJR**
- Impact factor**
- h-index**

Prin. Dr. Hasyada Bhalchandra Pandya (Gujarati)

Title of the Paper	Publisher	Month and year Publication	ISBN, if any
Swatratrayottar Gujarati Vivechan: Saiddhantic and Pratyaksha	Purvi Prakashan		978-93-81276-37-0
Madak Dariyo ne Hun	Navbharat Prakashan	Month-5 Year : 2012	978-93-81276-15-0
Vivaksha	Navbharat Prakashan	Month-9 Year : 2012	978-93-81276-13-0
Gujarati Sahitya no Znana Sagar	Divine Prakashan	Month-11 Year : 2012	978-93-81276-27-0
Manav Sanskruti ni bhet: Myth	Tadarthya	Year: 2013	2078-4640

Prof. A. B. Soni (Gujarati)

Title of the Paper	Name of the Journal	Issue of the Journal	ISSN of the Journal.
Madhayaakalin Gujarati Kavita Premlaxanbhakti	Sahityik Nibandho	-	-
Vartakar Mohan Parmar	Dalit Sahitya	Year: 2008	-
Uma Shankar Joshi ni ekankioni Samajikta	King of Education world	Sep-Oct-2012	2079-9189

Prof. S. G. Patel (Commerce)

Title of the Paper	Name of the Journal	Issue of the Journal	ISSN of the Journal.
Railway Budget 2012-13	Arthsankalan	March – 2012	0976-2086
Falsanchay-Vraksh Uchher thaki Bharat no arthik vikas	Yojana	May-2012	0971-8397



Prof. N. K. Patel (Commerce)

Title of the Paper	Name of the Journal	Issue of the Journal	ISSN of the Journal.
Major consideration in capital structure planning: an overview	Glimpses	Dec-2011	2250-0561
External sources of funds	Glimpses	Jun-2012	2250-0561
Inflation accounting Prospect and concerns	Glimpses	Jun-2012	2250-0561

Dr. A. K. Patel (English)

Title of the Paper	Name of the Journal	Issue of the Journal	ISSN of the Journal.
English Language teaching at under graduate level in Gujarat: Issue strategies	Journal of Rajasthan Association for studies in English	June-2010	0975-3419
Ruth Praver Jhabvala's India- A post colonial view in "Heat and Dust"	The Literary Musing	July-2011	0976-4976
Interpretation of Employability : A Study	English Language Teaching Journal	Sept-2012	2252-317X
Need to suffer: Crisis of Identity in "Heat and Dust", R. P. Jhabvala.	Indian writing in English	Vol-II 2009	978-81-906067-5-2
Crisis of Identity: Jhabvala's "The Nature of Tension"-Novel	Indian women Novelists	2011	978-81-7910-354-8

Dr. U. C. Gor (English)

Title of the Paper	Name of the Journal	Issue of the Journal	ISSN of the Journal.
The child in R. K. Narayan's Fiction: A study (Book)	Mark Publisher	2011	978-81-89472-87-0
A Kutchi Saint Poet, Mekan	Daminee King of Education World	2012	2279-9189
Bond of relationship in Narayan's Novels	Role of Major Writers in Indian English Writing	2013	978-81-926211-0-4
Badshah – A short Story	"Kumar"	Aug. 2013	



Dr. T. J. Vyas (English)

Title of the Paper	Name of the Journal	Issue of the Journal	ISSN of the Journal.
Structure and Texture : Andrew Marwell's "To His Coy Mistress"	Explorer	2008	0974-6757
Siamese Twins in Mahesh Dattani's "Tara"	Indian Writing in English	2008	978-81-906067-5-2
Centering the Trifles: Study of Chekhovian Poetics	Literary Musings	2011	0976-4976
Lust and Beyond : Quest of true love in poetry of Kamla Das	Indian Women Writing in English	2010	978-81-894782-5
Introduction: Pots of Urthona	Pots of Urthona	2012	978-93-507003-7
In search of Swaraj in ELT classrooms	ELT Weekly	2012	0975-3036

Published Books

Title of the Book	Publisher	Month and year of Publication	ISBN if any
W. B. Yeats: Images hoes and Aesthetics	Aadi publisher, Jaipur	July-2010	978-81-91569-7-6
Trifles, Darwinism and Aestheticism : A study of Chekhovian poetics	Sunrise Publishers, Jaipur	Feb-2013	978-93-802020-9

Dr. B. M. Vaghela (English)

Title of the Paper	Name of the Journal	Issue of the Journal	ISSN of the Journal.
Nagmandala : Play with Cobra	Journal of Advances in developmental research	Vol:2, No:2 Dec -2011	0976-4704
'The King the self' in Long Silence	Indian journal of Research	Vol:2, No:1 Jan – 2013	2250-1991
Indianness as reflected in Novel	Indain Journal of Applied Research	Vol:3, No:1 2013	2249-555X
Marital Bliss, Ecstasy in "The English Teacher"	Research Matrix	Oct – 2013	2321-7073

3.4.4 Provide details (if any) of

- research awards received by the faculty
- recognition received by the faculty from reputed



□ incentives given to faculty for receiving state, national and professional bodies and agencies, nationally and internationally international recognitions for research contributions.

Sr. No.	Name of the faculty	Particulars	Award / Recognition
1.	Dr. Hasyada Pandya	Gujarat Board of Studies, Gujarat University	Member
		Inter Continental writers' association	Member
		Pathya Pustak Mandal	Expert
		National Blind Association	Executive Member
		Literary Organisation "Sahitya-Setu"	President
		Literary Organisation "Kavya Goshti"	Secretary
		Literary Organisation "Akshara"	Executive Member
2.	Dr. Uday C. Gor	International Journal GUJARISH	Reviewer
3.	Dr. T. J. Vyas	Inspirational.com	Member
4.	Dr. M. K. Patel	Indian History Congress	Member

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

- The college invites industrial resource persons to deliver expert talks/ lectures.
- The college invites industries to the campus for campus interviews for placement of the students.
- Through the centre of SCOPE the college provides training of English language to the students.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

AND

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

AND

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

The college, through its multifarious activities and programmes, provides free of cost consultancy services to humanity at large. The college is having a "Placement Cell", in which the convenor gives guidance, not only to the students of the college but whoever approaches, regarding career building and job opportunities in different fields. The cell organizes various seminars / conferences and workshops in



collaboration with different governmental institutions and NGOs: Following is the list of such consultancy programmes organized during last four years:

2009-2010:

- On 03-07-2009, a seminar on Vocation Guidance was organized Job opportunities in Australia and U.K. and scope for education in foreign universities were the chief aspects of interaction.
- In association with “Frank Finn” an institute of air-hostess training, a seminar was organized on 31-07-2009. The topic of the seminar was career in Airlines, Hotel and Travel Industry.
- With a view to giving an adequate exposure to the students to the field of Information Technology and its other aspects, an Orientation Programme was organized in association with ECTI (IT Division of Electronics Corporation of India Limited).
- For guidance and information to the students for competitive examinations, the college organized an expert lecture of the Director of SPIPA, Ahmedabad.

2010-2011:

- A Guest-lecture by Prof. Sanjay Bhave, H.K.Arts College, Ahmedabad, was organized for the students on “Career Opportunities for the students of English Language and literature with special references to Journalism” on 05-01-2011.
- A lecture of the expert was organized for the students with a view to guiding them in their preparation for the competitive exams for the posts of Police constables, Police Sub-Inspector, and Police-Inspector.
- In association with the Reliance Pvt. Ltd. the college conducted interview in which 160 students appeared on 08-09-2011.
- Field visits are conducted by the department of commerce for the students at the places like IFFCO plant, Kalol, IIM, Ahmedabadm Rural Technology Institute, Gandhinagar.

2011-2012:

- On 15-09-2011, Employment Registration programme and discussion on job-placement.
- On 29-08-2011, training programme on “Computer hardware and networking” in association with C-DAC, Gandhinagar.
- From 25-11-2011 to 10-12-2011 Entrepreneurship development programme covering the fields like Information Technology, insurance, law and business in computer.

2012-2013:

- On 23-07-2012 an expert lecture by Smt. H. M. Patel on “MSW and other Related Courses”.
- On 24-07-2012, career making in Animation- multimediam, guidance seminar was organized.



- In association with ‘Arena Animation,’ Gandhinagar, an animation multimedia show was organized on 06-08-2012.
- In association with desire IT Academy, Gandhinagar a seminar was organized on different computer courses – animation, graphics designing, multimedia presentation, on 04-09-2012.

CWDC (College women Development Cell) also provides consultancy free of cost not only to the girl-students of the college but also to the women of surrounding villages. Following programmes of consultancy were organized by CWDC during last four years.

2009-2010:

- An expert lecture by Dr. Sonal Pandya Head, Department of Journalism, Gujarat University”, on “Women Empowerment”
- Guest lectures were organized on “Formation of CWDC and Rights of women”, the speakers were: 1) Prin. Dilip Mevada, Siddharth Law College, Ahmedabad. 2) Prinju Bhasker, Lecturer in Law college.

2010-2011:

- An expert lecture was organized on “Legal Protection to Women”; the speaker was advocate K.N. Vyas, Gandhinagar.
- A guest-lecture on Human Rights for the girl-students of the college by Dr. Sonal Pandya.
- In association with Block Health, Mansa, organized lectures for women on the ‘Gynaecological problems and breast-feeding’. The resource persons were 1) Dr. Praful Patel, child specialist, Mansa, 2) Dr. Daxa Patel, Block Health Officer, Mansa; 3) Ms. Chetna Patel, District Education and Information Officer, Gandhinagar and 4) Mr. Ajit Jha, Block Health Officer, Mansa.

2011-2012:

- A Guest lecture by Dr. Bharti Joshi, Balasore College on “Problems of Contemporary Woman.” A documentary film ‘Water’ was shown.
- An Expert lecture on “Women foeticide, save girl-child, and ratio of male-female in Gujarat.”

Through NSS activities, the institution provides consultancy (free) to the people of surrounding areas. During NSS camps in villages, debates and competitions are organized to bring awareness against child-marriage, dowry system, addiction, AIDS, women education and empowerment, etc. Naturally, society at large is the beneficiary of such consultancy services.

In addition to these, faculty members of the college are associated with several literary and social organizations. They are invited as experts to various programmes and competitions for delivering lectures. For instance, the principal, Dr. Hasyada Pandya has served as a secretary in Executive committee of such organizations:



“Akshara”, Baroda; “Kavyagosthi”, Ahmedabad; “Sahitya-setu”, Idar; “Rashtriya Andhajan Mandal”, Idar. Thus they provide consultancy services free of cost.

- The institute provides full support and resources to faculty members so that they can carry the necessary research work and consultancy.
- Since all consultancy services are provided by the institution are free of cost, the college does not make any advertisement in this respect. The college is pretty old one and reputed too therefore the people of surrounding areas are well familiar with its services.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighborhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

“To promote student innate abilities and develop in him a sense of responsibility for his fellowmen in place of glorification of power and success” and “to focus upon all-round development of students to make them good human beings and enlightened citizen of the world” are the principle objectives of the college. To achieve these objectives, the college promotes neighbourhood community network by involving students in following activities:

- Since the college is located in the rural area, most of the students belong to nearby villages and having agricultural background, the institution conducts periodical meetings with the parents and alumni associations. Suggestions for improvement, their problems, and how can the college be helpful to solve their problems are discussed in the meetings and steps are taken in this regards for improvement.
- The NSS group of the college actively engages into various community activities such as, orientation program, one day camp, NSS day, special camp, lecture on Swami Vivekananda, how to face interview, help in voter list preparation, blood donation camp, Thalassemia test, donation collected for blind people, tree plantation programme, environmental awareness meet, interactive program on Thalessamia awareness, etc.
- During annual NSS camps the students stay amidst the villagers for 10 days. During this period, they carry out various missions like village cleanliness, eradication of superstitions, save the female-child, etc. Through various programmes, awareness is brought against AIDS, women’s legal Rights, addiction, etc.
- In various medical camps, the NSS volunteers render their services to the people of surrounding villages in the direction of giving guidance, distribution of medicines, spectacles, getting their eyes checked, filling the case papers, etc.
- The CWDC (College Women Development Cell) is also involving students in social services like: conducting lectures on the legal rights of women by senior advocated, organizing seminars on “Gynecological problems of women” by



eminent doctors, etc. In such programmes, not only the girl-students, but the women of the surrounding villages are also actively participate.

- The Eco-club of the college also involves the college students in various programmes to bring environment awareness in the community; its conducts rally in order to spread messages on following:
 - a) Save water
 - b) Save Electricity
 - c) Plant and preserve trees
 - d) Abstain from the use of plastic.
 - e) Save petrol
 - f) Minimize the use of vehicles.
- Since one of the objectives of the college is to develop sense of equality, fraternity and liberty, the students are encouraged and inspired to cultivate the spirit of dedication and selflessness towards their community. Through these above mentioned activities, students acquire an attitude for service and training to work for the development of community.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

Students involvement in various social movements or activities is assessed through his/her participation in college activities such as NSS, NCC, CWDC and Eco-club.

At the end of every academic year, the college organizes Annual Prize Distribution Function in which such students are felicitated by awarding them with

NSS – Seva Trophy (Best performance in NSS activities throughout the year)

Best Campaigner (Boy & Girl)

NCC:

Best Cadet

Best Shooter

Best Turnout

Special Trophy for RTDC

CWDC:

Trophy to every winner in various competitions First, Second, Third.

Eco-club.

Trophy to the winners in competitions like slogan writing, painting on environment, tree plantation, etc.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The college solicits the perception of stakeholders on overall performance and quality of the institution through:

- Alumni meetings
- Parent meetings



- IQAC meetings
- Website
- Students feed back and suggestions.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

The college is incessantly organizing a number of outreach and extension activities which relate to academic, social, cultural, community service, adventure, etc and all culminating in building a healthy society contributing to nation building. The college with the help of many voluntary organizations and NGOs organize the outreach programmes following are the major extension and outreach programmes conducted by NSS, NCC, Eco-club and CWDC during last four years:

Sr. No.	Year	Village	Date	Fund	Students
1	2010-11	Aglod	1-1-2012	22,500/-	B-15, G-35
2.	2011-12	Indrapura	18-1-2013	22,500/	B-38, G-12
3.	2012-13	Vigneshwari	25-12-2014	22,500/	B-32, G-18
4.	2013-14	Bad-pura	4-1-2015	22,500/	B-36, G-14

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

The college undertakes wide spread cross-curricular enrichment activities through NSS, NCC, CWDC and Eco-club and other forms of community development activities. During admission and orientation, the conveners of these units apprise students on the benefits and scope of the extension activities. The details of the program is displayed on the notice-board and an interaction of students is organized with NSS officer, NCC officer and the principal of the college.

- The NSS unit of the college, through extension activities, is working in the direction of societal up-liftment. During its camps in villages NSS carries out various missions like: a) Eradication of superstitions b) De-addiction drive c) save girl child, i.e. A mission against female feticide, d) save water, petrol, electricity, and environment, e) Helping villagers get voter cards, f) working as volunteers in polio vaccination drive g) distribution of fruits to the patients in the civil Hospital, Mansa h) Tree-plantation, i) conducting patriotic song competition on National Days.
- In association with the District Prohibition Department, Gandhinagar, the college organized an elocution competition on the subjects like drug-addiction, alcohol-addiction, tobacco-addiction and its fatal consequences. Not only the students but the local people also participated in the competition.



- Blood donation camps are also regularly organized on the campus of the college.
- Fund is collected for the blind and for the deaf and dumb and is donated to the welfare institutions.
- Department of English celebrated Christmas week in which woolen-clothes, sweets and fruits are distributed among the slum dwellers.
- The principal of the college takes personal pains to see that the physically challenged and differently abled students are being properly looked after. With her personal assistance, the college could provide a tri-cycle and a wheel-chair to one physically challenged student coming from extremely poor condition, named Jagdish Dattani.
- The faculty members of the college extend monetary help to the poor students for paying their fees and for medical treatment in case of illness.
- Birth anniversary of Swami Vivekananda is celebrated by inviting speakers associated with Ramkrishna Ashram. Patriotic songs and elocution competitions on the ideals of Vivekananda are organized in which local people also participate.
- All these and many more activities are carried out throughout the academic year to spread the virtues like: benevolence, mercy, magnanimity, morality, tolerance and compassion.
- The CWDC (College women's Development Cell) has been actively working in the direction of women empowerment by conducting various programmes and related activities. In order to bring awareness among the women of their fundamental rights, the college invites lawyers, celebrities, and prominent figures working in the field of women upliftment. Leading and successful women of various fields are also invited to provide inspiration and encouragement to the girl students as well as women from the surrounding villages.
- CWDC organized a two day UGC sponsored National Seminar on "Feminine Talent: Issues and Challenges" on 12th and 13th January, 2011. the seminar was exclusively meant for the discussion and exploration of issues and challenges before the women of 21st century. A comprehensive discussion was carried out by the participants from all over India. Women from the local are also attended the seminar.
- An expert lecture was organized on "Legal protection to women" on 17/08/2010, The expert was Shri K.N. Vyas, a senior advocate from Gandhinager. Along with the girls students of the college, local women also attended the lecture.
- On 27/07/2012, an expert lecture of Dr. Nivya Patel, Anklav College, was organized on the subject: Problems of Contemporary women". A documentary film, "Water" was also shown to the audience.
- An expert lecture on "Female feticide, save girl-child, ratio of male-female" was organized on 05/02/2013 for the women audience. The speaker was Shri Amritbhai Sagar, RBLD High School, Mansa.



- On 26/01/2014, 02/02/2014 and 05/02/14 a film, entitled “Save Girl-child” was shown at different villages – Parbatpura, Delwara, Charada, Bajipura, Mansa, etc.
- CWDC organized two guest lectures on “Human Rights of Women” by Dr. Sonal Pandya, head of Journalism, Gujarat University, Ahmedabad and Mr. Suresh Rathore, and Advocate, Ahmedabad. The Audience was comprised of girl-students and the women from surrounding villages.
- Besides these, the cadets of NCC and NSS celebrate National Days by organizing patriotic song competitions in which the local people also participate.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

Following surveys and extension activities are undertaken by the college to ensure social justice and empower students from underprivileged and vulnerable sections of society.

- Blood Donation camp.
- Thalassemia Test of Students
- Conducting lectures and seminars on, Female Feticide, Legal Rights of Women, Feminine Talent: issues and challenges, Human Rights of Women etc.
- Special moving-chair and tri-cycle to differently-abled students.
- Government scholarship to under privileged.
- Motion towards superstitions and de-addiction.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students’ academic learning experience and specify the values and skills inculcated.

- All the activities, curricular, co-curricular, extra-curricular and extension activities, conducted by the college are student-centric and they complement to students overall academic experience. Extension activities conducted by the institute always imbibe academic learning experience, values and skills in students. The major strength of this college is its ability to ensure holistic development of students to make them enlightened citizens. The college is an ‘equal opportunity’ institution established to provide knowledge and quality education to all sections of society. It aims to maintain modern outlook with contemporary developments without compromising moral values. One of the objectives of the institute is to provide knowledge and quality education to the students by inculcating moral values, scientific temper and employing state of the art technologies. The institution sends its students to other colleges and universities for participating various cultural, academic, sports, NCC competitions. Our students also participate in seminars conducted in other



colleges and universities. In medical camps like blood donation, blood grouping, polio, eye-checkup, our students render their services. NCC cadets have participated in national parade at Delhi. Students collect fund for the blind, famine-struck, the deaf and the dumb, and render their services to such welfare institutions. With NGOs and literary associations also the college organized many out reaching programmes.

- During NSS camps, the students of the college stay with the local villagers and help them solve their problems. Awareness is brought against the social abuses like child marriages, addiction, female feticide, superstition, etc. through various programmes.
- Extension activities carried out through NSS, NCC, CWDC and Eco-club complement immensely to the holistic development of the students. Through these activities are developed the skills of management, communication and expression, leadership and initiation in the students. During the NSS camps, the students acquire an attitude for service and training to work for the development of community. These activities cultivate among the students values and virtues like: sense of responsibility for fellow human-beings, compassion for the poor, ignorant and the under privileged, charity, benevolence, magnanimity, patriotism, sense of equality, liberty, fraternity etc.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

- The NSS group of our college organizes regular extension activities on community development by ensuring active involvement of neighbouring villages. Every year a special NSS programme is organized in a selected village and the whole village is adopted by the college and several social-reforms-oriented activities are carried out with direct involvement of the college students and villagers.
- The college runs a state of the art English language laboratory and conducts Cambridge (ESOL) SCOPE exams for English language. Not only the students of the college but learners from surrounding villages have been benefited by these courses.
- CWDC (College Women Development Cell) regularly organized programmes in which women of the surrounding villages are involved. Recently, CWDC conducted a programme in which girl-students of the college visited the nearby village, Bapupura to have a talk with a self-employed woman Kantaben Chaudhary engaged in animal husbandry, having a farm of her own.
- By organizing lectures on subjects like “Women’s legal Rights” and “Job opportunities in Multi-Media” the institution involves local people.



- A seminar was organized by CWDC on “Gynecological problems” and “breast feeding” in the college in which local women also participated.
- During Blood donation camps also local people are involved.
- During state and National level seminar also invitations are especially sent to the foremost citizens of Mansa and they respond, and attend our programmes.
- By organizing programmes in collaboration with Rotary and Lions, we involve local people in the activities.
- Local people are also involved in parents association and their suggestions are sought during the meetings.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The college has developed a constructive relationship with NGOs like Red-cross, Prathama, Sterling Hospital, Rotary Club, Lions Club, All India Blind Association, Ahmedabad, etc. In association with these NGOs the college organizes blood donation camps, blood grouping camps, polio-camp, eye-check up camp, etc.

- The All India Blind Association of India, Ahmedabad donated a wheel-chair and handicape’s tri-cycle to one physically challenged student of the college.
- In association with Employment Bureau, Gandhinagar, the college conducts ‘employment drive’ on the campus.
- With Prohibition Department, Gandhinagar, the college organized a seminar on de-addiction.
- With SPIPA, Ahmedabad guidance an information seminars ar organized on ‘competitive-exams’ and “jobs in multi-media.”
- Doctors from Mansa Civil Hospital remain in contact for timely an free medical guidance and help.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

- Many NCC cadets have represented the state at various prestigious events and national integration camps. The cadets have won a number of state and national level medals and trophies. Many NCC cadets have taken up career in armed forces as officers and have reached high positions. Many NCC and NSS participants have been awarded medals, certificates and cash award for their good performance in extension activities by university, local NGOs, state and central government.
- The college received appreciation from commissioner, higher education, Gujarat government, for the performance in conducting Cambridge (ESOL) SCOPE exams for students.



3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives – collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

The faculty of the college have developed research collaboration and linkage with different institutes and universities of national reputation:

- The principal, Dr. Hasyada Pandya is a recognized Ph.D. Guide in Dr. Baba Saheb Ambedkar open University, Ahmedabad and KSV University, Gandhinagar.
- Uptill now 06 students of different colleges affiliated to different Universities have completed their research work and have been awarded Ph.D. under her supervision.
- At Present 8 from different colleges are pursuing their Research for doctoral degree under her guidance.
- Dr. Uday C. Gor Department of English, has developed a linkage for research activities with Ganpat University, Kherva. He is the member of RDC of the University.
- He is also working as an expert “reviewer” for the international journal GUJARISH published bi-annually by the University.
- Dr. T. J. Vyas is also having a linkage with Kadi Sarva Vishwa Vidhyalaya, Gandhinagar. He is a recognized guide for Ph.D. and M.Phil students. At present 01 student has been doing research under his supervision; 2 students have completed their M.Phil. research under his guidance.
- Dr. A.K.Patel is a Ph.D. guide in Baba Saheb Ambedkar open University, Ahmedabad and at present 02 students are registered under him.
- Dr. M.K.Patel is a recognized Ph.D. guide in JJT University, Rajasthan.
- 3 faculty members are engaged in minor research projects sanctioned and funded by UGC.
- 4 teachers are pursuing research for doctoral degree in different universities.
- Dr. T. J. Vyas’s Major Research Project has been approved by UGC.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

Although there is no formal MOUs or collaboration with any particular agency, the college undertakes many student-centric activities in collaboration with various bodies and institutions.

- The college runs a centre of SCOPE for training in English language, in collaboration with Gujarat Government. The syllabus prescribed for the course is of Cambridge University, UK. With financial assistance of Gujarat Government



the college has established an English Language Laboratory having 25 computers with internet-facilities. Various computer-courses are run by the laboratory.

- The college has tied-up with SANDHAN in which programmes prepared by the Higher Education Department, KCG are telecast through DTH. These programmes are witnessed by students as well as faculty regularly in the Audio-visual room established by the college.
- Some faculty members have delivered their lectures on SANDHAN as subject experts.
- In collaboration with Yuva Vikas Trust, Gandhinagar, the college has organized a seminar on the job opportunities in multi-media.
- A seminar was arranged in collaboration with SPIPA, Ahmedabad, in which guidance was given pertaining to the preparation for class-I and II examinations.
- In association with “Frank-Finn”, institute of air-hostess training, Ahmedabad, a seminar was organized. The topic of the seminar was “career in Airlines, Hotel and Travel Industry.
- With a view to giving an adequate exposure to the students of the college to the field of information technology, the college organized an orientation program in association with ECIT (IT Division of Electronics Corporation of India, Ltd.)
- In collaboration with Mansa Municipal Corporation, the college organized following competitions in Sports and Athletics:
 - a) Kabaddi, in which both the teams girls and boys-became champion.
 - b) Kho-Kho, in which both the teams- girls and boys – of the college became runners up.
 - c) Athletics : 10 students of the college got first prize in various events.
 - d) State level Athletic competition.
 - e) District level Kabaddi Competition. The college Team got Third Prize.
- In association with all India Blind Association, the cadets of the NSS unit of the college collected fund in the form of charity on “Akhil Hind Andhajan Dhvaj-din” and the amount of Rs. 3437/- was donated to the main office at Gandhinagar.
- In association with the prohibition cell, Government of Gujarat the college organized elocution competition on “De-addiction”.
- In association with “Gandhinagar District co-operative Sangh” the economics Department organizes classes of youth co-operative education for a week every year.
- Teachers of the college, including the principal, regularly visit other colleges and organizations for delivering lectures as resource person in various fields and disciplines. They are also associated with various literary and non-literary organizations and are working and participating collaboratively in their programmes.



- In collaboration with RBLD High school, Mansa the college conducted a “Slide Show” on Indian Culture and Architecture.
- In collaboration with PHC, Mansa and Indian Medical Association, charitable Trust, Mansa, the college undertakes many activities pertaining to health and hygiene.
- The college organizes state level seminars and workshops in collaboration with Sahitya Academy, Gujarat and with literary association named “Akshara”, Vadodara.
- Blood donation camps are organized in collaboration with Lions, Rotary, and Mansa Blood Bank, etc.
- During NSS camps in the villages, the local community is involved in the various activities like village cleanliness, save female child mission, eradication of superstitions, de-addiction mission, etc.

These collaboration activities undertaken by the college do contribute to the development of institution, students and faculty members:

- Literary aptitude and encouragement for quality research is cultivated by the seminars at state and National level. The faculty are inspired to take part and read papers at the National and International seminars.
- Through workshops and seminars students of the college get practical training in the composition of literary forms like ‘Gajals’, ‘song’, ‘sonnet’, etc. Through inter-collegiate competitions our students can come into contact with the talents of other colleges and develop a kind of confidence for participation.
- The students as well as the people of surrounding area are greatly benefited by the Medical and Blood donation camps organized by the college in collaboration with various GOs and NGOs.
- The students become career-conscious and get guidance in the right direction for the preparation of competitive exams through the seminars conducted in association with SPIPA and Ahmedabad Door Darshan Kendra.
- The virtues like selfless service, brotherhood and equality are instilled among the students by the activities done in collaboration with local community during the NSS camps.
- By conducting recruitment camps in collaboration with employment exchange bureau, the institution is helping the students in placement.
- Through SCOPE and English language laboratory the learners are acquiring the knowledge and skills pertaining to computer and English which helps them compete in the job-markets.
- Some of our teachers are recognized post graduate teachers and are rendering their services at different colleges situated in Gandhinagar, Ahmedabad, etc.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic



facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

Placement services have been strengthened as a result of industry institution community interactions:

- The college has established a cell of the state level placement programme (Universal Development of Integrated Employability skills through Higher Education Agencies) UDISHA - A Gujarat Government initiative to increase employability of students of the state.
- Recruitment drive is organised in association with the Employment Bureau, Gandhinagar.
- Campus interview organized by the companies like Reliance Insurance Ltd.
- To support the differently abled students (Physically Challenged) of the college, all India Blind Association, Ahmedabad donated 1 wheel chair and 1 handicapped tricycle to our college.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

Following seminars / conferences / lectures were organized by the various departments of the college in which eminent scholars participated from across the nation:

Guest Speakers Invited to the College:

During Last Five Years:

Sr. No.	Name	Topic	Students Benefited
1.	Dr. Sonal Pandya, Head, Dept. of Journalism, Guj. University, A'bad.	Women Empowerment (11-12-2009)	351
2.	Prin. Dr. Dilip Mevada Siddharth Law College, A'bad	Right of Women (23-12-2009)	221
3.	Ms. Prinju Bhasker Lecturer in Law College, A'bad	Right of Women (23-12-2009)	221
4.	Dr. Sonal Mevada Lecturer in Law College, A'bad	Right of Women (23-12-2009)	221
5.	Advocate K.N. Vyas Gandhinagar	Legal Protection to Women (17-08-2010)	152
6.	Dr. Sonal Pandya, Head, Dept. of Journalism, Guj. University, A'bad.	Human Rights (14-09-2010)	172
7.	Dr. Praful Patel, Child Specialist, Mansa	Women's Health Problems (06-10-2010)	130
8.	Dr. Daxa Patel Block Health officer, Mansa	Women's Health Problems	130



Sr. No.	Name	Topic	Students Benefited
		(06-10-2010)	
9.	Ms. Chetna Patel, District Education and Information Officer, Gandhinagar.	Women's Health Problems (06-10-2010)	130
10.	Mr. Ajit Jha, Block Education and Information Officer, Mansa	Women's Health Problems (06-10-2010)	130
11.	Prof. Sanjay Bhawe H. K. Arts College, A'bad	Career Opportunities in Journalism (05-01-11)	57
12.	Prof. Govardhan Bazara	Indian Poetics (06-01-11)	50
13.	Ms. Heena M. Patel	Career Counseling (23-07-12)	130
14.	Mr. Rishi Ahluwalia, Arena Animation, Gandhinagar	Jobs in Animation (24-07-12)	200
15.	Dr. Bharat Mehta M.S. University, Baroda	Umashankar Joshi amidst his contemporaries (27-07-12)	150
16.	Ms. Dr. Nivya Patel, Anklav College, Anklav.	Problems of woman in prevailing modern age.	75
17.	Dr. Raghuvver Chaudhary, Rtd. Professor of Hindi, Gujarat University, A'bad.	Tribute to Late Dr. Bholabhai Patel (24-09-12)	120
18.	Dr. Chandrakant Sheth, Renowned Poet, Writer and Critic	Tribute to Late Dr. Bholabhai Patel (24-09-12)	120
19.	Prof. Ramesh Dave	Tribute to Late Dr. Bholabhai Patel (24-09-12)	120
20.	Prof. Dr. Harsh Dev Madhav, H.K. Arts College, Ahmedabad.	"Nitee Shatak" (26-09-12)	100
21.	Dr. Sitanshu Yashashchandra, Former VC. of Saurashtra University, Head, M.S. Univ. Baroda	Bharatiya Sahitya (Indian Literature) (12-01-2013)	200
22.	Dr. Mahaveersinh Chauhan, Former Pro-V.C. HNGU, Patan.	Indian Literature (12-01-2013)	200
23.	Dr. Alok Gupta, Prof. & Head, Deptt of Hindi, Central University Gandhinagar	Indian Literature (12-01-2013)	200
24.	Dr. Luvkumar Desai, Former Head, Deptt. Of Gujarati, M.S. University Baroda,	Hayavadan – Karnard	200
25.	Sr. Mahesh Champakbhai, Dean, Deptt. Of Dramatics, M.S. Univ. Baroda	Ghaghvhiram Kotwal Tendulkar	200
26.	DR. Rajendra Nanavati,	Meghdoot	200



Sr. No.	Name	Topic	Students Benefited
	Director, Oriental Institute, M.S. Univ. Baroda	Kalidas	
27.	Dr. Prasad Brahambhatt Director, Academic Staff college, Ahmedabad	Sharad Babu Vipradas	200
28.	Dr. Ratilal Rohit, Head, Deptt. Of Gujarati, Mumbai Vidhyapeeth, Mumbai	“Aaggadi” -C.C.Mehta	200
29.	Dr. Bajrang Tewari, Asso. Professor, Deptt of Hindi, Deshbandhu College, Delhi University, Delhi	Godan Premchand	200
30.	Dr. Darshna Dholakia, Former V.C, Head, Deptt of Gujarati, SKV Universitym Bhuj-Kutch.	Expert Comments Chair person	200
31.	Shri Suresh Shah C.A. Ahmedabad	Lessons on Financial Planning for Young Investors.	250
32.	Shri Amritbhai Patel, RBLD High School, Mansa	Woman-feticide, save girl-child, Ratio of man woman	150
33.	Dr. Mahaveersinh Chauhand Former V.C, HNG University, Patan	In the Inaugral function of two day UGC sponsored National Seminar in Sanskrit, Hindi, English, History and Accountancy 20-21 July 2013	250
33.	Dr. Bansidhar Upadhyay, V. C. Lakulish Yoga Universitym A’bad		200
34	Dr. A.Kumar, Head, Deptt of Accountancy, Bhavnagar Universitym Bhavnagar.	Fundamentals of Financial Managment	100
35	Z.J. Chavda Aumkar Academy, Gandhinagar.	Guidance for GPSC Exam, (30-07-13)	85
36	Dr. Ashwin Andani Viramgam College, Viramgam	Birth Anniversary of Shri Umashankar Joshi, Well-known Gujarati poet, (31-08-2013)	100
37	Rajesh Vyas “Miskin” A well-known Gujarati poet	“Kavya Gosthi” (01-09-2013)	80
38	Prof. Amrit Prajapati Kadoli College, Kadoli	Importance of Hindi Celebration of “Hindi-Day”	80



3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

- a) Curriculum development/enrichment**
- b) Internship/ On-the-job training**
- c) Summer placement**
- d) Faculty exchange and professional development**
- e) Research**
- f) Consultancy**
- g) Extension**
- h) Publication**
- i) Student Placement**
- j) Twinning programmes**
- k) Introduction of new courses**
- l) Student exchange**
- m) Any other**

The institution has no formal MOUs with other academic institutions, industry or other agencies. But an unwritten understanding has been arrived at which is something mutually beneficial.

The college and faculty members have entered into an established linkage with several institutions for various purposes such as research and research paper publication, curriculum design, extension services, and student placement.

Sr. No.	Collaboration with	Outcome
1.	Centre for SCOPE is Collaboration with Cambridge University, UK and Government of Gujarat	English language training LSRW which helps learners get job.
2.	English Language Laboratory in Collaboration with Higher Education Department, Government of Gujarat	Short-term certificate courses in computer offered by the college.
3.	SANDHAN, Government of Gujarat initiative	- Enhanced teaching and learning. - College faculty delivers Satellite based expert lectures. - SANDHAN has provided satellite disk and free two way communication software.
4.	Red-cross Society Prathma Blood Bank	-Organised Thalassemia test & counseling camps. - Organized blood donation camp.
5.	PHC, Mansa Indian Medical Association Charitable Trust, Ahmedabad.	Conducting many programmes pertaining to health and hygiene. Distributed B-complex pills.
6.	District Prohibition Department, Gandhinagar.	Seminar and Elocution competition on "De-addiction"



Sr. No.	Collaboration with	Outcome
7.	Siddharth Law College, Gandhinagar	Conducted seminar on Legal Rights of Women.
8.	All India Blind Association, Ahmedabad	Provided a wheel chair and tricycle for physically challenged student of the college.
9.	Lions club Rotary Club Mansa Blood Bank	Blood donation camps are organized
10.	Gujarati Sahitya Academy, Gandhinagar	Organised one-day state level seminar on literature.
11.	“Gyan-gosthi” a literary organization, Ahmedabad.	Organised “Kavi-Sammelan” and Seminar
12.	“Akshara” a literary organization, Baroda.	Organized a workshop on “Song”
13.	District Employment Bureau, Gandhinagar	Organised a recruitment and training programme.
14.	Reliance Insurance Ltd.	Campus interviews for Students.
15.	SPIPA, Ahmedabad	Organized seminar on class-I, II examination and preparation.
16.	District co-operative organization	Organized lectures on co-operative activities.

- The principal of the college, Dr. Hasyada Pandya has established many linkages with different literary and non-literary associations, universities, collages, welfare institutions and the organizations working for the upliftment of the underprivileged and for empowerment of women for research publication and extension activities:

- She is a recognized Ph.D. guide in BAOU and KSV University Gandhinagar. At present 8 students are pursuing their research for Ph.D. degree.

b) Personal Details

Sr. No.	Name of the faculty	Particulars	Award / Recognition
1.	Dr. Hasyada Pandya	Gujarat Board of Studies, Gujarat University	Member
		Inter Continental writers' association	Member
		Pathya Pustak Mandal	Expert
		National Blind Association	Executive Member
		Literary Organisation “Sahitya-Setu”	President
		Literary Organisation “Kavya Goshti”	Secretary
		Literary Organisation “Akshara”	Executive Member



- Dr. A. K. Patel is a recognized Ph.D. guide in BAOU, Ahmedabad. At present 02 students are pursuing Ph.D research under his guidance.
- Dr. Uday C. Gor has established a linkage with Ganpat University, Kherva for research and publication activities.
- He works as an expert member of RDC, Ganpat University, Kherva.
- He is a “reviewer” of the International Journal, Gujarish, published bi-annually.
- He is a member of syllabus forming committee for MA English in Ganpat University, Kherva.
- He is a member of Paper-setters committee for Ph.D. entrance test.
- He works as an active member of RSS for extension services.
- Dr. T.J. Vyas is a recognized Ph.D. Guide in KSV University, Gandhinagar, and under his supervision 01 student is pursuing Ph.D. research.
- Dr. M.K. Patel is a recognized Ph.D. guide in JJT University, Rajasthan.
- Prof. S.G. Patel is a member of LIC, Dr. Baba Saheb Ambedkar Open University, Ahmedabad.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations. Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

The linkages collaborations established by the institution, as mentioned in 3.7.5, are the result of pre-planned efforts of the college.

- The collaborations pertaining to research and development is effected by the research committee of the college.
- The collaborative extension activities are chiefly managed by the NSS and NCC unit of the collage.
- The placement cell looks to establish collaboration and linkages with various industries and institutions so as to effect better placement of the college students.
- The IQAC of the college manages these linkages and tries to find out new ones for the development of institution.



CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The policy of the institution for creation and enhancement of infrastructure to facilitate effective teaching and learning includes;

- To decide requirement of the college according to the strength of the students in different streams of effectiveness in (a) teaching-learning (b) research activities (c) library (d) sports, and (e) cultural activities.
- To seek funding from UGC to create various facility, e.g. we have sought funding for virtual class rooms, audio-visual equipments, separate library building, canteen building, gymnasium, and auditorium and for general renovation of the college building.

4.1.2 Detail the facilities available for:

a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

b) Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

The college has an architecturally well designed building situated in the campus of 34 acres of land in serene locale of the town. From the entrance of the college campus to the college building beautiful plantation is done. Exactly in front of the entrance of the college building a beautiful water fountain is constructed. The details of the facilities available with the institution are as under:

- **a) Curricular and co-curricular activities** – NSS-Cultural room, 1 sports room, 1 CWDC and 1 computer room.
- **Lavatories, Toilets:** Lavatories and toilets are situated at the back side of the college building for boys and inside the building for girls.
- There is a separate restroom for ladies adjacent to language laboratory.
- **Management Office:** The management office is situated at the ground floor of the college building having an adjoining conference room with seating capacity of 30 persons.
- **Stage:** Open stage on the ground floor with a spacious chawk with the capacity to accommodate 1500 persons. The college programmes like Annual Day celebration, prize distribution, open to all-lecturers are organized here.
- **Water-room:** A water room having drinking water facility with a purifier and cooler.



- **Parking:** A parking facility including car-parking is available for faculty and students.
- **Security Guard's Cabin:** There is a gate keeper's room to the right side of the college entrance.
- **Rest-House:** The rest-house of the college has 4 spacious, well-furnished rooms meant for the guest visiting during National seminars and sports meet.
 - **Sound system:**
 - Portable Wireless Eco Mixer.
 - Amplifier for use in emergency. Amplifier with tape recorder (1) (microphone + Amplifier)
 - Microphones- 3 cordless and 2 with cord.
 - Speakers in each class-room.
 - Over head projector – 1
 - LCD Projector (screen)-1

The administrative office includes 6 personal computers, 6 laser printers, 1 scanner, 1 printer-cum-copier.

- **Library:** The college library has got one computer + printer with SOUL software Inlibnet.
 - **Fire-safety:** 1 fire extinguisher in the library and three are in the college building.
- b) Extra-curricular activities** – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.
Softball, football, volleyball, basketball, kabaddi, baseball, kho-kho, disc-throw, javelin throw, NCC firing range, etc.

Indoor games: Chess, carom, table tennis. Besides, a well maintained ground with 400 meters track and separate athletic facilities are also available to the students.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

The number of students of the college is around 2000 and all the existing classrooms and theatres remain occupied during teaching hours. The college is having vast beautiful campus which is used for the celebration of republic and independence days at taluka levels. It is also used for conducting NCC parades. The college cricket ground is also used for various tournaments by the local community. Some local people of Mansa are using regularly the volley-ball court of the ground. Education meetings and management of election is also done in the college building. Various sports competitions are organized on the college ground:



- Taluka level Kabaddi Tournament was organized by Mansa Municipality Corporation as a part of the celebration of “Swarnim Gujarat Khel Maha Kumbh.”
- As a part of the celebration of “Swarnim Khel Maha Kumbh”, the municipality of Mansa organized a taluka level kho-kho tournament.
- Under the umbrella of “Swarnim Khel Maha Kumbh”, in association with Mansa Municipality Corporation, a Taluka level Athletic Competition was organized.

Local NGOs like Voluntary Blood Bank, Mansa and some local organizations conduct their programmes in the lecture halls of the college building.

- Audio-visual room also remains occupied by the teaching learning activities like showing films on the topics prescribed in the syllabus of the students. Educational and academic programmes telecast by SANDHAN meant for students as well as the faculty.
- NRC Room with computers and internet facilities remains occupied by the students and the faculty.
- The Rest House of the college is utilized during the national seminars and sports meet and tournaments.
- Language Laboratory runs the courses of SCOPE and certificate courses in computer.
- Every year, a programme of tribute to Late Seth Shri Vitthaldas, Padma-vibhushan award-winner and the chief donor of the institution was organized by the local esteemed citizens, management committee members, staff and students of the college in the open-air theatre of the college.

The present infrastructure of the institution happily accommodates 2000 students. The institution has augmented the infrastructure to keep pace with its academic growth:

- 1) Renovation: Parking stand, Entrance, Road from Gate to the college building.
- 2) Electrification of the entire building.
- 3) Tube-well
- 4) Water pump
- 5) Power-saver
- 6) Ramp
- 7) Generator

The expenditure incurred by the Management on the infrastructure during last four years is 5,03,511/-.

The master plan of the college campus indicating the existing physical structure is enclosed. Looking to the increasing strength of the students, the institution is planning the expansion of the existing structure. Project for the proposal to UGC is being prepared for the XIIth Plan. This includes, library building, auditorium, reading room, gymnasium, indoor-game facility, etc.



4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

- The institution takes special care of differently abled students in form of special services extended to them including receipts and issue of library books, deposit of fees and seating arrangement for exams.
- The college provides a wheel-chair and a tri-cycle to the physically challenged students.
- A ramp is arranged in the college building to facilitate movement of physically challenged students.

4.1.5 Give details on the residential facility and various provisions available within them:

• Hostel Facility:

The campus has three hostel buildings for boys having all basic amenities. The college rest-house building with amenities.

3 hostel buildings (accommodation for 150 students rooms 28+22+10=60)

• Recreational facilities, Gymnasium, Yoga center, etc.:

Lush green open space ground for out-door recreation and audio-visual room (TV, music player, etc) for in-door recreation are provided by the institute. Arrangement for gymnasium hall is also made available in the hostel.

Medical Services:

Doctors from the local Mansa civil Hospital provide timely services when such needs arise. 108 ambulance van is immediately available in the case of emergency. There is provision of a first-aid / medical room with required facilities. Medical checkup of all the students taking admission in the college is made compulsory.

• Supplementary (Medical Services):

Dr. Harisinh Parmar (co-opted member of the Governing Body), Dr. N. H. Parmar (Gynec), and Dr A. J. Patel (co-opted member of the governing body) are available for free service to the faculty and students. Besides, programmes on health consciousness, distribution of Vitamin tablets amongst students, and cleanliness are organized by the NSS Unit of the college.

Internet and WiFi facility:

The staff-room is having WIFI facility and the NRC and language laboratory are having sufficient internet connectivity. The staff-room has an LED TV and speakers.

Common Room with Audio-Visual equipments:

An Audio-Visual room is developed having OHP, TV, Two-way communication Device, Speakers and Ear-phones, DTH connection and wide screen meant for both the students and the faculty.

Constant supply of Safe Drinking Water:



The college has a water room with a water cooler and purifier for safe drinking water.

Security:

Watchman-shade and gate-keeper room has been made near the gate of the campus for proper security. No student is allowed to enter the campus without the proper identity card given by the college.

- CCTV cameras are also deployed at important places to ensure safety and security of the students.
- Anti-ragging committee is formed in accordance with the guide lines prescribed by UGC.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

- The secretary (Hon.) of the Management Dr. V. N. Shah himself is a Cardiologist and diabetician. He runs his own clinic in Ahmedabad. His services are easily accessible to the faculty members.
- Doctors from Mansa civil hospital remain in contact for timely and free medical guidance and help.
- Emergency services of 108 ambulance is available round the clock.
- Staff members also, sometimes, take personal interest in the treatment of poor students. They bear the expenses of treatment jointly for the deserving students taking treatment in private hospitals.
- In association with Red Cross Society, the college conducts Thalassemia Test of students at concession rates.
- Medical checkup of all the students taking admission in the college is made compulsory.

4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

The college has clearly marked space for the common facilities available on the campus. These facilities include IQAC, Grievance Redressal Cell, CWDC (College Women Development Cell), Counseling, Career Guidance and Placement cell, recreational spaces for staff and students, safe water drinking facility, etc. The details are as follows:

Sr. No.	Facilities	Availability
1.	IQAC	Yes
2.	Grievance Redressal Cell	Yes
3.	Anti-ragging Committee	Yes
4.	College Women’s Development Cell	Yes
5.	Counselling and Career Guidance Placement cell	Yes
6.	Recreational spaces for staff and students	Yes



7.	Safe drinking water facility	Yes
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4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

The Library of the college has a Library Advisory Committee and periodic meetings are conducted to discuss administrative and other matters related to library.

Advisory Committee:

Sr. No.	Name	Designation
1.	Prin. Dr. Hasyada Pandya	Chairperson
2.	Prof. A. B. Soni	Member
3.	Dr. T. J. Vyas	Member
4.	Prof. R. B. Gavit	Member
5.	Prof. N. K. Patel	Member

Following initiatives have been implemented by the library advisory committee:

- The library is fully computerized.
- On the suggestion of NAAC Peer Team the library subscribed to more number of journals.
- The library is equipped with INFLIBNET facility.
- Considering the development in research, new magazines, periodicals and journals are subscribed and put for display.
- New arrivals are displayed on the racks.
- Motivation is provided to students/faculties to read existing and new arrivals.

4.2.2 Provide details of the following:

1. Total area of the library (in Sq. Mts.) - 453.12 Sq. Mts.
2. Total seating capacity - 30.
3. Working hours (on working days, on holidays, before examination days, during examination days, during vacation)
4. Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)

Working hours of Library	Working days	8:00am to 5:30pm
	Vacation	8:00am to 2:00pm
Library Reading Hall	All Days	8:00am to 5:30pm
	Exam Days	8:00am to 1:30pm
Layout of Library	Individual reading carrels – 8	
	Browsing area (1 desktop) 6 sq. mts.	

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.



The principal of the college circulates a notice and requisitions for books are incited from all the head of departments. Every department of the college is asked to submit the lists of books, magazines and journals to be purchased with reference to new syllabi and current needs of the students. A purchase committee is constructed and according to the availability of the grant, the members of the committee are sent to purchase books, magazines and journals from different sources. Whenever any book fair is held, the college makes necessary arrangements for purchasing of the books. The amount spent on purchasing new books etc. during the last four year is as under:

Library holdings	2009-10		2010-11		2011-12		2012-13	
	No	Rs.	No	Rs.	No	Rs.	No	Rs.
Text Books	219	26016	231	52258	266	39894	347	47623
Reference Books	230	72676	330	80002	434	96370	420	142378
Journals/Periodicals	28	3725	20	1431	30	6355	31	11085
News Papers	03	2700	03	2700	03	2700	03	2700

- The library has INFLIBNET facility.

4.2.4 Provide details on the ICT:

Sr. No.	Access to the Library Collection	Yes/No
1.	OPAC (Online Public Access Category)	No
2.	Electronic Resources Management Package for e-journals and e-books	N-list of INFLIBNET is available
3.	Library Website	In College website the information of library is available
4.	In house remote access to e-publication	Yes
5.	Library Automation	Yes (with SOUL 2.0)
6.	User terminals	Yes – 2 Computers
7.	Printers, Photo Copier	Yes – 1 Printer
8.	Institutional Repository	Yes
9.	Internet Bandwidth / Speed	2 MBPS
10.	Participation in resource sharing network / consortia like INFLIBNET	Yes

4.2.5 Provide details on the following items:

- Average number of walk-ins: 52 / day
- Average number of books issued/returned: 43 / day
- Ratio of library books to students enrolled : 53:1
- Average number of books added during last three years; 1500/year
- Average number of login to opac (OPAC) : Nil.
- Average number of login to e-resources : Nil
- Average number of e-resources downloaded/printed: Nil
- Number of information literacy trainings organized : Nil
- Details of “weeding out” of books and other materials : Nil



4.2.6 Give details of the specialized services provided by the library

- Manuscripts : No
- Reference : Yes
- Reprography : Yes
- ILL (Inter Library Loan Service) : Yes
- Information deployment and notification (Information Deployment and Notification) : Yes
- Download : Yes
- Printing : Yes
- Reading list/ Bibliography compilation : No
- In-house/remote access to e-resources : Yes
- User Orientation and awareness : No
- Assistance in searching Databases : Yes
- INFLIBNET/IUC facilities : Yes

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

The library staff is always ready to support the students and faculty members to ensure optimal use of the library as a learning resource. Following are the ways in which such support is extended:

- Display of new arrivals on the rack.
- Providing the information of latest acquisitions formally and informally.
- Access through library software “Circulation Module.”
- Books are issued on long term basis to faculty members.
- Search through SOUL web OPAC
- Access to Internet.
- Set of syllabus and Question papers sets of university examinations.
- Book bank facility to poor students.
- Newspaper clipping service.
- Reprographic service.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

The physical challenged students are given priority by the library staff for issuing books and other services. Books are issued on long term basis to such persons. In some cases door-step as well as online library services are provided to such persons.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)



The library has installed a “suggestion-box.” Every month the suggestions are deliberated by advisory committee and acted upon. Periodic interactions are held by the advisory committee with students to get feedback for improving the library services. In the beginning of the session the students are taken to the library by their teachers and are shown respective books of their subjects. Any suggestions given by new students are also sent to the advisory committee for action.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- Number of computers with Configuration (provide actual number with exact configuration of each available system) : 24
- Computer-student ratio : 1:100
- Stand alone facility : Nil
- LAN facility : 10 computers
- Wifi facility : College Building
- Licensed software : Globerrina - 01
- Number of nodes/ computers with Internet facility: 10
- Any other : Nil

Computer Accessories:

Sr. No.	Name of Accessories	Total No
1.	Printers	07
2.	Multifunction (Print, Scan, Copy)	03
3.	Photo-Copier	02
4.	USB-Hard Disc (ITB each)	-
5.	Pen-Drive	05
6.	Scanner	-
7.	LCD Projector	01
8.	Ear-phones	10
9.	OHP	01
10.	E-Podiums	07

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

- The college is having more than 25 computer systems with allied facility and total of 10 Mbps internet connectivity.
- The Staff-room, Principal’s office, NRC Room, Administrative office are WIFI enabled.
- The college has a fully computerized library.
- The college has a well-equipped Language Laboratory with 25 computers and internet , LAN facility.
- All faculty members are provided with laptops, pen-drive and internet connectivity and spoken English software, LCD projector.



- NRC (Net Resource Centre) having six computers and internet-printing facility for students and faculty members.
- Audio-Visual class Room having DTH connection, OHP, LED TV, Ear-phones, connected through satellite for live telecast of SANDHAN initiated by KCG, State Government.
- One computer with internet facility is available in the library for students.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

To upgrade IT infrastructure, services of professional experts are taken.

The institution has well planned strategy regarding IT infrastructure, which includes:

- Up-gradation of all software including the ones required for the syllabus and curriculum.
- ICT infrastructure is to be extended and upgraded with latest version hardware and software based on the needs of the newly introduced programs and courses.
- Creating the ICT enabled class-rooms.
- Creating Virtual class-rooms with internet-computer, LCD projector, interactive boards, Audio-system, video-conference system, electronics podium, etc.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years) number with exact configuration of each available system)

Sr. No.	Year	Amount Spent
1.	2009-10	29,265/-
2.	2010-11	32,650/-
3.	2011-12	97,448/-
4.	2012-13	1,02,793/-
5.	2013-14	87,160/-

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/learning materials by its staff and students?

The college strives to facilitate extensive use of ICT resource through:

- a) Providing necessary IT infrastructure,
 - b) Upgrading the hardware-software on regular basis, and
 - c) Training the faculty members for optional application of ICT resources into their teaching.
- Teaching faculty is provided with laptop and internet facility and the library thrown open to faculty members for learning materials.
 - Faculty members prepare teaching-learning materials by using internet facility.



- Audio-visual room containing OHP, satellite based facility for live telecast and two way communication facility, DTH connection, LED TV, ear phones, etc. is available for faculty members as teaching aids.
- Digital language learning laboratory with 25 computers, internet facility, LCD projector, is being availed by the teacher for preparing teaching materials.
- A training programme for the faculty members was organized to train the faculty for ICT enabled teaching.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

The ICT facilities in the college are made student centric through following measures:

- NRC room, having 6 computers with inter-net and printing facility, is available for students.
- In Audio-visual room, students see live programmes on education and competitive exams training telecast by SANDHAN, Gujarat Government.
- Students are shown films based on the topics of their syllabus.
- Digital language laboratory with 25 computers with internet is available to students.
- Library resource is fully automated and students have full access to it.
- The students are given assignments which they prepare by taking help of different websites.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

- Yes, the college gets direct access to 5000 Journals and over 7000 e-books via INFLIBNET (Information Library Network) service which is already connected with National Knowledge Network ((NKN) connectivity.
- Under the scheme of NME-ICT the college has received 10 broadband internet connections.
- The college is an online examination centre for SCOPE.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?



The institution has made adequate arrangement for the maintenance and upkeep of the college infrastructure. The management ensures that enough funds are allocated and then utilized for the maintenance. The detail of the budget allocated during the last four years is as under:

Sr. No.	Particulars	2009-10	2010-11	2011-12	2012-13
1.	Building	39,000/-	10,056/-	-	-
2.	Furniture	-	14,105/-	66,327/-	9,638/-
3.	Equipment	10,655/-	28,484/-	444/-	40,216/-
4.	Computers	30,595/-	57,930/-	55,818/-	78,735/-
5.	Vehicles	-	-	-	-
6.	Any other	31,688/-	20,145/-	5,860/-	3,815/-

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The maintenance and improvement of the infrastructure, facilities of the campus and equipments is undertaken by the management of the college. The administrative office of the management, headed by the campus director, Shri P. P. Raol, is situated at the ground floor of the college building.

The institution collects the suggestions and complaints from the students and staff members from suggestion-box and their personal observation.

The principal, on the basis of needs and requirements, prepares the proposal to be forwarded to the representative of the management. The management administrative office takes necessary action regarding maintenance task.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

Annual maintenance and repair of the equipments and instruments is taken care by the college in a systematic manner. Day to day maintenance is carried out by the staff appointed for cleaning and maintenance of the building. The computers and electronic devices are maintained and repaired by taking services of the expert professionals and the expenses thereof are born by the management.

The checking of all the equipments is done periodically throughout the year.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)? Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

The college has clear-cut mentioned places for the sensitive equipments like electricity generator, purifiers, CCTV cameras, etc. The security staff keeps a strict vigil upon these equipments. Their repair or replacement or another required up keep is fully undertaken in the supervision of administrative staff. Similarly, the college electrician and the supporting staff are responsible for the upkeep of electrical equipments and their maintenance. The institution has a tie-up with the company from



which purifiers and cooler are bought and the institution pays to the firm for the regular and routine checkup and upkeep the water purifier.



CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

The college publishes its booklet every year which accompanies the admission form of the college. The booklet provides a complete profile of the college: the admission schedule, the details of the college working days, the subjects offered, the fee details and the rules and regulations which the students need to observe during their stay in the college. The booklet contains the list of the facilities being provided to the students. The booklet also gives information about co-curricular and extra-curricular activities of the college. Along with this, the college updates the website regularly. So the students of this college can get required information easily.

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

2009-2010:

Sr.No.	Category	No of Students Benefited		Total	Amount
		Boys	Girls		
1.	SC	52	64	116	2,62,230/-
2.	ST	-	02	02	6,660/-
3.	BAXI/SEBC	120	152	272	2,56,135/-
4.	Handicapped	02	02	04	5,000/-
	Total			394	5,30,025/-

2010-2011:

Sr.No.	Category	No of Students Benefited		Total	Amount
		Boys	Girls		
1.	SC	57	40	97	2,68,165/-
2.	ST	01	02	03	6,660/-
3.	BAXI/SEBC	71	85	156	1,45,520/-
4.	Handicapped	03	02	05	12,500/-
	Total			261	4,32,845/-

2011-2012:

Sr.No.	Category	No of Students Benefited		Total	Amount
		Boys	Girls		
1.	SC	75	80	155	2,60,360/-
2.	ST	03	04	07	25,000/-
3.	BAXI/SEBC	66	200	266	3,98,250/-
4.	Handicapped	05	04	09	25,000/-
	Total			437	7,08,610/-



2012-2013:

Sr.No.	Category	No of Students Benefited		Total	Amount
		Boys	Girls		
1.	SC	90	46	136	1,85,190/-
2.	ST	04	05	09	28,925/-
3.	BAXI/SEBC	172	200	372	3,34,110/-
4.	Handicapped	04	03	07	17,500/-
	Total			554	5,65,725/-

2013-2014:

Sr.No.	Category	No of Students Benefited		Total	Amount
		Boys	Girls		
1.	SC	115	100	215	4,81,205/-
2.	ST	03	05	08	24,075/-
3.	BAXI/SEBC	88	300	388	3,48,170/-
4.	Handicapped	04	05	09	20,000/-
	Total			620	8,73,450/-

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

Year	% of Beneficiaries from state Govt.
2010-11	27.21
2011-12	61.20
2012-13	62.49
2013-14	43.14

5.1.4 What are the specific support services/facilities available for Students from SC/ST, OBC and economically weaker Students with physical disabilities Overseas Students to participate in various competitions/National sections and International

- * Medical assistance to students: health centre, health
- * Organizing coaching classes for competitive exams
- * Skill development (spoken English, computer literacy, etc.,)
- * Support for “slow learners”
- * Exposures of students to other institution of higher
- * Publication of student magazines

Students from SC/ST, OBC and economically weaker sections:

- Scholarships provided to such students according to the rules of the state government. Seats are reserved for such students in admission.
- Book-bank facility is provided to the students from economically weaker sections.
- Dr. Harisinh Parmar (co-opted member of the Governing body), Dr. N.H. PArmar (Gynec), and Dr. A.J. Patel (co-opted member of the governing body) provide free medical services to such students.



Physically challenged Students:

- Provide reservation at the time of admission and government scholarship is timely disbursed.
- Provided with a wheel chair for the movement in the lobby and a tri-cycle for coming to the college from home and back to home from college.
- Door step services provided by the library and administrative staff.

For the participants of different national / international competition:

The college students participate in national / international activities at four categories:

- 1) Academic conferences / workshops
- 2) Sports
- 3) NCC
- 4) Cultural activities

All these students are provided the following facilities from the institute:

- Information about the competition is displayed on the notice board in advance.
- Professors give guidelines or training to the students willing to participate.
- Participants of different cultural competitions and sports competitions are trained by the expert teachers.
- The college also provides necessary equipments to them. And the institute pays to the professional experts for training the students.
- The college provides traveling allowance, lodging boarding charges and registration fees to the participants.
- The college aims at the holistic development of the students through different competitions of “Sapta Dhara”.

Medical help / Medical Center / Medical Insurance for the students:

- Government of Gujarat provides insurance facility for all the students against physical disability under Sahid Veer Kinarivala Students’ Security group insurance scheme.
- Medical checkup is compulsory for the students admitted into 1st semester.
- Dr. Harisinh Parmar, Dr. A. J. Patel (co-opted member of the governing body), and Dr. N. H. PArmar (Gynec) are available for free medical services to the students. Besides, programmes on health consciousness, distribution of Vitamin tablets amongst students and programmes cleanliness are organized by the NSS unit of the college.

Development of Skills:

In order to train the students towards soft skills and computer skills the college has established a well-equipped language laboratory. Our college is a government recognized center for SCOPE-Society for Creation of Opportunity through Proficiency in English in collaboration with Cambridge University, UK.



Till date more than 2000 students have passed the SCOPE examination and have received certificates from Cambridge University, UK.

- Guidance and training programmes are organized in collaboration with SPIPA, Ahmedabad.

Support for “Slow- learners”:

Slow learners are given special attention by the teachers. The teachers provide them with extra-learning materials, extra time for repetition of the topics taught in the class-room and encouragement. Their zeal for learning is appreciated to build up their self-confidence. Special assignments and reading materials are given to them by the teachers. Quiz, seminars, group discussions are conducted in the class-rooms.

Exposure of students to other institution of higher learning / corporate / business houses etc:

- The college sends students to other colleges and institutions for participation in seminars, conferences and workshops for instance:
Four students of the college were sent to attend a workshop on “English Theatre” at N. S. Patel Arts College, Anand.
- In order to give exposure to the students to the field of Information Technology, an “Orientation Programme” was organized in association with ECIT (IT Division of Electronics Corporation of India, Ltd.)
- The college organizes field visits of the students at historical places and at IFFCO plant, Kalol, IIM, Ahmedabad, Rural Technology Institute, British Library, etc. for giving the students exposure to the higher learning.

Publication of student Magazines:

- The wall poster committee encourages the creativity of the students by pasting their poems / articles on the notice board.
- A college magazine, ‘Mansar’ is published periodically in which students subscribe their articles and creative writings.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The college has its own placement cell which regularly conducts training programmes for the students for developing entrepreneurial skills and has helped a number of students in finding better job opportunities and better enterprises to work in. Our placement cell encourages outgoing students to visualize the starting of their own enterprises. Department of commerce periodically organizes seminars and lectures of the experts on the following:

- 1) Leadership skills
- 2) Marketing skills
- 3) Business development skills
- 4) Managerial skills
- 5) Risk Assessment and Management



- 6) Communication skills,
 - 7) Public speaking,
 - 8) Team building
- The Placement cell organized an “Industrial Entrepreneurship Programme” in the college from 25/11/2011 to 10/12/2011 in which CEO-EDP Introduction, Micro Lab, Corporation Information, Insurance and Law, Business in Computer, etc. were discussed in detail.
 - Field visits are also conducted at the Industrial plants like IFFCO Plant, Kalol, IIM, Ahmedabad, Rural Technology Institute, Gandhinagar, etc.
 - Students of the college are sent for participation in Leadership Development, and Entrepreneurship Development seminars and workshops organized at other institutions.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

*** additional academic support, flexibility in examinations**

*** special dietary requirements, sports uniform and materials**

*** any other**

Besides imparting value based education along with required skills, one of the objectives of the institution is to bring about holistic development of the students. To achieve this objective the college provides all possible facilities and encouragement to the students for participation in extra curricular and co-curricular activities.

In order to involve the students in these activities, the college has formulated “Saptadhara” (Seven Streams):

- 1) Znana Dhara (Knowledge Stream)
- 2) Geet, Sangeet, Nritya Dhara (Music Dance)
- 3) Natya Dhara (Dramatic Arts)
- 4) Vyayam, Yoga, Khel-kood Dhara (Sports and Yoga)
- 5) Sarjanatmak Abhivyakti Dhara (Creative Expression)
- 6) Samuday Seva Dhara (Social Services)
- 7) Rang-Kala Kaushalya Dhara (Painting)

Besides these, the following committees / cells rope in students for co-curricular and extra-curricular activities:

- 1) Cultural Committee
- 2) NSS Committee
- 3) NCC
- 4) Sports
- 5) Eco-Club
- 6) Film Club
- 7) Wall poster Committee



8) CWDC –College Women’s Development Cell

9) Placement Cell

- **Additional Academic support, flexibility in examinations:**

In order to encourage participation of students in curricular and extra-curricular activities, the college gives preference to talented students in admission.

The college conducts additional test for the students who miss out internal test because of participation in such activities.

- **Special dietary requirements, sports uniform and materials:**

The college offers dietary support during practice sessions, sports uniform and material to all the sportsmen. On 30-31 December, 2010 the college hosted Gujarat University South Zone Volleyball (boys) Tournament in which more than Twenty Teams participated.

- **Any Other:**

The college organizes Prize distribution function every year in which the students are felicitated for their performances by giving awards.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

- In order to prepare the students for various competitive examinations the college has set up a placement cell, a cell of the state level placement programme (Universal Development of Integrated Employability skills through Higher Education Agencies) UDISHA- a Gujarat Government initiative to increase employability of students of the state.
- For guidance and information to the students for competitive exams, the college conducts seminars and invites experts from the institutes like SPIPA, Ahmedabad.
- The career Counseling Cell of the college has been actively guiding the students for the preparation of various competitive exams like GPSC, UPSC, staff-selection, Banking officers exam, etc.
- Every year college conducts a written Test of General Knowledge and Quiz competitions for motivating the students for each exams.
- The college invites class-I and II officers from Government Department and Administrative heads for providing guidance and encouragement to the students preparing for competitive exams.
- The library of the college also provides sufficient books and other materials pertaining to these exams.



- Constant encouragement and guidance is given to the students of PG courses for preparing and appearing into NET, SLET, GATE and other competitive exams such as TOFEL, IELTS, etc. by the teachers of the college.
- Many students of our college have cleared such examinations and have been working on important posts in various fields like college, banks, sachivalays, army, navy, CRPF, Forest Department, etc.
- Following students have passed NET / SLET examination and have been serving in different colleges as teachers:
 - 1) Twinkal Chaudhary in Economics, serving in our college and pursuing Ph.D. research.
 - 2) Paresh Patel in Hindi, at present doing research for Ph.D.
- The following students have cleared GPSC / Staff Selection / Banking, etc. exams and are working on key posts in different departments:
 - 1) Mr. Bhupatsinh Chavda: Class-I officer, Sachivalaya, Gandhinagar.
 - 2) Mr. Annirudhsinh Chavda: Education Department. Sachivalaya, Gandhinagar.
 - 3) Mr. Sandipsinh Chavda: Dy. S.P., Police Department, Gujarat.
 - 4) Mr. Khokhar: Class-II officer, Sachivalaya, Gandhinagar.
 - 5) Mr. Naresh Bhrambhatt: Branch Manager, SBI, Pethapur, Gandhinagar.
 - 6) Mr. Gaurang Parmar: Bank of India, Mansa.
 - 7) Mr. Nilesh Chaudhary: Forest Department Gandhinagar.
 - 8) Ms Komal Vyas: PI-Class-II Police Department, Gujarat State.
 - 9) Mr. Patel Jaynik M. : GPSC : Sales Tax officer (2012)
 - 10) Ms. Prajapati Priyanka R. : GPSC : Forest Officer (2013)
 - 11) Mr. Prajapati Rakesh A : GSET:Professor Nathiba College, Gandhinagar. (2012)
 - 12) Mr. Raol Visvajitsinh:GPSC : Account Officer Sachivalay(2010)
 - 13) Mr. Patel Rakesh M : GPSC : Clerk Sachivalay (2011)
 - 14) Ms. Patel Hasumati J : GPSC : PSI (2012)
 - 15) Mr. Patel Kalpesh V. : TAT : Teacher (2012)
 - 16) Mr. Chaudhari Prashant K:GSET : Professor City Commerce College Ahmedabad (2008)
 - 17) Mr. Patel Vivek : GPSC : SRP (2013)
 - 18) Mr. Patel Sunil : GPSC : PSI (2012)

5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)

Faculty members establish a rapport with the students and are always ready to counsel them on various problems. Moreover following cells are actively engaged in the counseling work:



Career Counseling Cell: It guides the students regarding career options and other academic matters.

Grievance Redressal Cell: Any issue, academic, social or psychological is dealt with by senior faculty members.

CWDC (College Women's Development cell): It helps girl-students to address their issues and problems concerning their academic as well as social matters.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the insurance etc. learning/corporate/business house etc. services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

- Yes, the college has an active career counseling cell and the college is a part of the state level placement programme (Universal Development of Integrated employability Skills through Higher Education Agencies) UDISHA- a Gujarat Government initiative to increase employability of students of the state.
- The college invites class –I & II officers from Government departments and administrative heads for providing guidance and encouragement to the students preparing for competitive exams.
- On Campus recruitment drives are organized in collaboration with district employment bureau, Gandhinagar.
- Swami Vivekanand Employment Fair was organized from 16/01/2012 to 21/01/2012. 132 students participated.
- Employment Registration Programme was organized in collaboration with the employment Bureau, Gandhinagar on 15/09/2011. 81 students got their names registered.
- A Training workshop was organized in association with Training center of C-DAC, Gandhinagar. 113 students underwent the training concerning 'Computer Hardware' and 'Networking'.
- An "Entrepreneurship Training" programme was organized with a view to providing training for enterprise in Micro-Lab, corporation Information, Insurance an Law, Business in computer faculty visit, etc. 45 students were benefited. The duration of the programme was from 25/11/2011 to 10/12/2011.
- A lecture of Smt. Heena M .Patel was organized on information and syllabus of MSW an its related courses with referece to career building on 27/07/2012.
- A seminar on job opportunities in "Animation-Multimedia" was organized on 27/07/2012.
- A seminar on different courses of computer like animation, vela graphics design, multimedia-presentation, was organized in association with Desire IT Academy, Gandhinagar.



- A programme of presentation of various courses of TCIL IT was organized in association with Gujarat co-operative organization centre, Ahmedabad.
- Students' profile got registered in UDISHA's website.
- An awareness programme was organized in the college, a seminar on airline, Hotels and Travel industry (FrankFinn – an Institute of Air-Hostesses) for the benefit of the students of the college.
- With a view to giving an adequate exposure to the students of the college to the fields of Information Technology and its other aspects, the college organized an orientation programme in association with ECTI (IT division of Electronics corporation of India Ltd.)
- A seminar on “Job-opportunities in Australia and U.K. and the scope for education in foreign universities was organized on 03/07/2009. more than 300 students were benefited.
- For guidance and information to the students for competitive examinations, the college conducts seminars and invites experts from the institutes like SPIPA, Ahmedabad.
- On 05/01/2011, a lecture was organized for the students of English literature on “Career opportunities in Journalism”. The speaker was a free-lance journalist prof. Sanjay Bhave, H. K. Arts Collegem Ahmedabad.
- In association with the Reliance Pvt. Ltd. the college conducted a campus interview in which 160 students appeared on 08/09/2011.
- In association with the office of the District Employment Bureau, Gandhinagar, the placement cell conducted a recruitment drive for skilled and unskilled labourers for the construction works in Larsen and Turbo Pvt Ltd. on 28/09/2010.
- Following are the students of our college who have passed various competitive exams and have been holding key positions in different Government departments:
 - 1) Mr. Bhupatsinh Chavda: Government Class-I officer, Sachivalaya, Gandhinagar.
 - 2) Mr. Sandipsinh Chavda: Class II, Dy. S.P., Police Department, Gujarat.
 - 3) Mr. Khokhar: Class-II officer, Sachivalaya, Gandhinagar.
 - 4) Ms Komal Vyas: PI-Class-II Police Department, Gujarat State.
 - 5) Mr. Nilesh Chaudhary: Class III, Forest Department Gandhinagar.
 - 6) Mr. Naresh Bhrambhatt: Branch Manager, SBI, Pethapur, Gandhinagar.
 - 7) Mr. Gaurang Solanki: Class III, BOI, Mansa.
 - 8) Mr. Bhupatsinh Chavda: Class-I officer, Sachivalaya, Gandhinagar.
 - 9) Mr. Annirudhsinh Chavda: Education Department. Sachivalaya, Gandhinagar.
 - 10) Mr. Sandipsinh Chavda: Dy. S.P., Police Department, Gujarat.
 - 11) Mr. Khokhar: Class-II officer, Sachivalaya, Gandhinagar.
 - 12) Mr. Naresh Bhrambhatt: Branch Manager, SBI, Pethapur, Gandhinagar.
 - 13) Mr. Gaurang Parmar: Bank of India, Mansa.



- 14) Mr. Nilesh Chaudhary: Forest Department Gandhinagar.
- 15) Ms Komal Vyas: PI-Class-II Police Department, Gujarat State.
- 16) Mr. Patel Jaynik M. : GPSC : Sales Tax officer (2012)
- 17) Ms. Prajapati Priyanka R. : GPSC : Forest Officer (2013)
- 18) Mr. Prajapati Rakesh A : GSET:Professor Nathiba College, Gandhinagar. (2012)
- 19) Mr. Raol Visvajitsinh:GPSC : Account Officer Sachivalay(2010)
- 20) Mr. Patel Rakesh M : GPSC : Clerk Sachivalay (2011)
- 21) Ms. Patel Hasumati J : GPSC : PSI (2012)
- 22) Mr. Patel Kalpesh V. : TAT : Teacher (2012)
- 23) Mr. Chaudhari Prashant K:GSET : Professor City Commerce College Ahmedabad (2008)
- 24) Mr. Patel Vivek : GPSC : SRP (2013)
- 25) Mr. Patel Sunil : GPSC : PSI (2012)

Besides these, many students of our college have cleared such competitive exams and have been working on important posts in various fields like college, Banks, Sachivalays, Army, Navy, CRPF, Forest Department, etc.

- The following students have cleared NET / SLET exams and have been working as teachers in different colleges:
 - 1) Twinkal Chaudhary in Economics, pursuing Ph.D., working in our college.
 - 2) Paresh Patel in Hindi, pursuing Ph.D.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Yes, the institution has a students grievance redressal cell. In order to redress the grievances, “Suggestion Box” has been placed near the principal’s office.

The college has a ‘Grievance Redressal Cell’ to redress the grievances of the stakeholders and students. The committee sorts out their problems promptly and effectively. The issues pertaining to chiefly interactions between the administrative staff and the students are discussed in the meeting with administrative staff and redressed in an informal manner.

Following grievances are redressed during last four years:

- Drinking water facility has been improved by water cooler and purifier.
- Lights and fans in the class-rooms are repaired.
- Switch-boards and electrification of classrooms are improved.
- Security services are tightened.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

The college has set up three strong committees / cells to address such issues:

- 1) CWDC (College women’s Development cell), 2) Discipline Committee, and 3) Anti ragging committee.



- CWDC has been active in the direction of women empowerment. It also looks after the issues pertaining to sexual harassment to girl-students of the college. It is noteworthy that, in last five years, no serious issue of women harassment has been reported.
- To ensure safety and security to the girl students of the college, CCTV cameras are deployed at vital places of the college-building.
- The discipline committee keeps a strict vigil in the campus, building and lobby of the college to prevent any unwarranted incident.
- Following the guide-lines of the UGC the college has formed an anti-ragging committee, headed by the principal, to ensure safety and security of the college students.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

Following the guidelines of ‘UGC’ the college has set-up and ‘anti-ragging’ committee to ensure safety and security to the students of the college. The first year students, new entrants of the college, are being taken extra care of regarding ragging, we mention with great pleasure that no such incidence has occurred in the college since its inception in 1960.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

- Doctors of the Mansa Civil Hospital always remain in contact with the college and they provide their services free of cost to the students and faculty members of the college.
- Dr. Harisinh Parmar and Dr. A.J. Patel, the co-opted member of the governing body, and Dr. N. H. Parmar (Gynec) are available for free services to the faculty and the students.
- ‘Sahid Veer Kinarivala Students’ Security group Insurance’ scheme, sponsored by Gujarat Government, is available to all the students. This scheme provides insurance against casualty or loss of limbs causing handicap to the student.

5.1.14 Does the institution have a registered Alumni Association? If ‘yes’, what are its activities and major contributions for institutional, academic and infrastructure development?

- Our college has an alumni association and the students of this college can register to the alumni association through the college website.
- Following are the top-ten Alumni occupying various key positions:

Sr. No.	Name of Alumni	Contact No.	Position
1.	Raol Vishvajit V.	9998510779	President (CI-II officer)
2.	Raol Ramchandra H.	9824541449	Vice-President



Sr. No.	Name of Alumni	Contact No.	Position
			(Ad-hoc Prof.)
3.	Patel Tejendra R.	9428730650	Secretary (Teacher)
4.	Patel Vishnubhai M.	9825322385	Treasurer (clerk)
5.	Mr. B. M. Chavda	9928554085	Member (CI-I officer)
6.	Mr. B.C.Raol	9428554085	Member Journalist
7.	Patel Brijesh R.	9925463702	Member (Accounts)
8.	Desai Amrit I	9427507135	Member (Teacher)
9.	Chaudhary Manubhai V.	9377465623	Member (Teacher)
10.	Dabgar Paras B.	9904567046	Member (Teacher)

- Periodic meetings are held with the alumni and suggestions are obtained from them regarding development of the institution.
- Based on the suggestions of the alumni association, the college has introduced certificate courses in computer and English language.
- During seminars, sports tournaments and other co-curricular programmes the alumni visit the college and motivate our students.
- They help in organizing sports events on the ground and render their services in curricular activities like National Seminars organized in the college.
- They help us organize campus interviews and employment registration programmes.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student Progression	% (last 4 years)			
	Arts		Commerce	
UG to PG	62%		51%	
PG to M.Phil / Ph.D	21%		11%	
Employed	UG	PG	UG	PG
	30%	45%	55%	60%

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.



Following are the program wise details of the college results as compared to the university results:

Programme wise College Result and University Result

Programmes	2009-2010		2010-2011	
	College Result %	University Result %	College Result %	University Result %
B.A.	79.39	73.36	67.83	61.12
B.Com	41.67	69.37	62.50	59.50
M.A.				

Programmes	2011-2012		2012-2013	
	College Result %	University Result %	College Result %	University Result %
B.A.	76.37	69.92	80.81	68.94
B.Com	65.18	64.10	51.77	61.37
M.A.	96.77	78.57	85.19	66.18

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The college takes best possible measures to see that all of the students get opportunity to go either for higher study or for chosen employment. Following are some important measures taken by the college in this direction:

- The college offers P.G. Programme in Gujarati. The management has taken decision to start PG program in English as well.
- The college offers great infrastructural facilities to all the students in order to give them congenial academic environment. This includes, NRC with six computers-internet facility, language laboratory, resourceful library and audio-visual room.
- Job-oriented certificate course in computer and English language make the students more employable.
- Five of the faculty members are recognized Ph.D and M.Phil guides in different Universities. They encourage the students for higher study in the form of M.Phil and Ph.D.
- The placement cell of the college conducts programmes of training, workshops and seminars to make the students more employable.
- The college invites class – I & II officers for giving guidance to the students for various competitive examinations.
- Employment registration programme, recruitment drive, and campus interviews are organized to provide more opportunities of job to the students.
- In NCC students pass ‘C’-certificate examination which helps them get preference in employment in Army, Navy, Police Department, and Forest Department.



- The college organizes seminars in collaboration with other professional institutions to provide the students exposure to different fields of jobs.
- The college organizes entrepreneurship programmes to generate entrepreneurship qualities within students.
- The college is an active part of the UDISHA project of the Gujarat Government which is about creation of a database of college students, which is being supplied to industry. This allows better employment and the college makes effort to reach to the goal of getting to jobs to each student.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

The institution is committed to bring down the drop out rate. The socio-economic, cultural and psychological issues contribute to the drop out factor. Social cultural problems are dealt with by the Grievance Redressal Cell and the Counseling Cell. CWDC deals with the problems of girl-students pertaining to pressure from in-laws and counsels them to continue studies. There are a number of teachers in the college who extend financial support to the needy students. Even the Management provides financial help to the poor needy students. The library runs a book-bank for such students and issued books of their syllabus for the whole academic year. The students who are weak in study are given more attention in the form of extra coaching, assignments and other study materials. The department of English arranges special lectures on the spoken language to address the issue of foreign language compatibility.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

All round development of the students is of prime importance to the institution. Along with the curricular teaching, the college strives to bring about multi-dimensional development of students. In compliance with the Gujarat Govt. schemes for holistic progress of students in various fields of arts and culture the college has formulated seven streams (Saptadhara) as follows:

- 1) Gnana Dhara (Knowledge Stream): Students involve in the activities:
 - a) Essay writing competition, b) elocution, c) quiz, D) Extempor-elocution e) debate f) lectures on value-education.
- 2) Natya Dhara (Dramatic Arts): a) mime b) skit c) one act plays
- 3) Geet, Sangeet, Nritya Dhara (Music-Dance) : a) soft vocal music, b) group songs, c) group dance, D) classical vocal, e) folk-dance, f) vocal instrumental.
- 4) Sarjnatmak Abhivyakti Dhara (Creative Expression): a) Story writing, b) story telling, c) poem completion d) poetry recitation
- 5) Rang Kala Kaushalya Dhara (Painting) : a) rangoli, b) mehndi, c) poster making, d) clay modeling e) collage



- 6) Samuday seva Dhara (Social Services) : Various activities undertaken by NSS an NCC units : a) helping in the preparation of voter-cards, b) Blood donation camps, c) Thalassemia test, d) Donation collected for the Blind, e) Environment awareness, f) campaigning against foeticide (girl), superstitions, addiction, HIV infection, child marriages, etc., G) Tree plantation, h) celebration of National and Republic Days.
- 7) Vyayam, Yoga, Khel-kud Dhara (Sports and Yoga) : The college has always created a niche for itself in the field of sports. The college has since long times, been participating in various university, inter university and zonal level tournaments. The college offers several sports activities for boys and girls as follows; volleyball, cricket, kabbadi, kho-kho softball, disc-throw, table tennis, etc,

In addition to these, for holistic progress of students in various fields of arts and culture, the principal of the college has constituted following committees, clubs and cells:

- 1) Cultural committee
- 2) NSS Committee
- 3) NCC Committee
- 4) Sports Committee
- 5) Film-club
- 6) Eco-club
- 7) Wall poster committee

Throughout the year, these committees keep the students engage in various activities.

- A spacious and well taken care of 36 acres of campus ground is available for outdoor games like, cricket, athletics, kabaddi, Kho-Kho, etc.
- Various cultural and extra curricular activities like inter collegiate competitions, competitions of cultural activities at university level, youth festival organized annually by the Gujarat University, sports tournaments at zonal levels, etc. are offered to the students.
- The college also organizes cultural competitions, sports meets, athletic competitions, annual day, and a host of other activities in which students participate.
- Following are the details of students' participation in various sports, games, cultural and other extracurricular activities during the last two years:

Sports: Academic year 2012-13

1. Students of the college participate in the Chess Tournament organized at inter-collegiate level on 22-08-12 as a part of the celebration of Swami Vivekanand's 150th Birth Anniversary.
2. Two students of the college were selected for the University Team of Kabbadi:



- a. Paragi Karan Karabhai - TYBA
- b. Rathod Gajendra Babuji - SYBA
3. One girl-student of the college named Ms Kinjal Chaudhary TYBA was selected for the Gujarat University Kabbadi Team.
4. The college Team of boys competed upto Semi-final in the inter-college Kho-Kho tournament.
5. Inter-classes Cricket tournament was organized college students participated.
6. In the inter-collegiate Athletics competitions, following students got prizes:
 - a. Pargi Karan K. TYBA Javeline Throw 1st Rank
 - b. Pargi Karan K. TYBA Long Jump 2nd Rank
 - c. Chaudhary Neel TYB.Com Javeline Throw 2nd Rank
7. Two Kabbadi players named Pargi Karan K and Rathod Gajendra B. were selected for the Gujarat University Kabbadi Team.
8. The college Team of girl-students competed upto semi-final in the inter-collegiate Kabbadi Tournament and two girls were selected for the University Team: Chaudhary Kinjal G. and Chaudhary Binal N.
9. College students celebrated 150th Birth Anniversary of Swami Vivekanand on 18-09-12.
10. Six students of the college participated in leasership Training Workshop organized by Rotary Club of Dehgam on 28-09-12.
11. The college Team could compete upto semi-final in the inter-college soft ball Tournament organized at D.PED. college, Memdabad on 8-10-12.

Academic Year 2013-14:

1. The college Team could compete upto semi-final in the inter-collegiate Volleyball Tournament organized at Arts & Commerce College, Dholka on 09-02-13.
2. The college Team could compete upto semi-final in the inter-collegiate Kho-Kho tournament organized at Arts college, Kapadvanj on 11-02-13.
3. Two students of the college participated in the chess Tournament organized by Arts and Commerce college, Dehgam on 30-07-13.
4. All students of the sports Unit of the college actively participated in the Tree-plantation mission carried out under the programme of “Youth Felicitation” organized by the college on 31-08-13. The programme was presided by the principal, Arts and Commerce college, Viramgam, Sr, Andani.
5. In association with Red-cross society, Ahmedabad, the college carried out Thalesmia Test of the First year students of B.A. and B.Com on 13-09-13.
6. The college Team participated in the Inter-collegiate softball Tournament organized at Arts and Commerce college, Khambhat on 16-09-13. From the college team, one player named Patel Pratikkumar A. was selected for the Gujarat University softball Team.



7. The college Cricket Team won a match against Siddharth Law College, Gandhinagar, in the inter-collegiate cricket Tournament organized on 17-09-13 at Gandhinagar.
8. The Volley Ball Team of the college could complete upto semi-final in the inter-collegiate volley-ball Tournament organized at Arts and Commerce college, Khambhat on 18-09-13.
9. The Kabbadi Team of the college could compete upto Semi-Final in the Inter-Zonal Tournament organized at Simalia on 30-09-13. from the college team, two Kabbadi players named Prajapati Jignesh K and Chaudhary Jaydeep K. were selected for the Gujarat University Kabbadi Team.
10. Girls volleyball Team of the college became champion in the Inter-Zone Volleyball Tournament organized at Ahmedabad on 15-10-13. Out of the college Team four players named Patel Kripa R., Chaudhary Vikata J., Chaudhary Dipika G., and Patel Palak M., were selected for inter-university Volley ball Tournament.
11. The college team could compete upto Quarter-final in the Inter-collegiate Hand-ball Tournament organized at Balasore on 21-10-13. One player of our Team, named Chavda Sendhabhai J. was selected for the Gujarat University Handball Team.
12. Selection for the Athletic Meet was conducted at the college on 23-10-13 in which four players, named Pargi Karan K., Vaghela Yuvraj P., Chamar Ajit M., and Patel Falguni A. participated.
13. Under the banner of “Khel Maha Kumbh” Municipality of Mansa organized various sports competitions on the college ground on 05-12-13 Four players of the college named Patel Pratik A., Patel Vaishali B., Patel Brijesh J. and Chaudhary Jignesh B. Participated.
14. The college cricket team could complete upto Final Match in the Inter-collegiate cricket tournament organized at Guajrat University ground on 17-01-14.
15. The college Team became champion in the inter-collegiate rope-pulling tournament organized by Nirma University, Ahmedabad on 17-01-14.
16. The college Team became champion in the inter-collegiate Volley-ball tournament organized by Nirma University, Ahmedabad on 17-01-14.
17. The Republic Day was celebrated with flag hoisting and cultural programmes by sports and NSS and NCC students of the college.
18. 12 Students of the college participated in the Athletic Meet organized by Gujarat University on 30-01-14 and 31-01-14 and four players of the college won prizes in different competitions.
19. Under the banner of Saptadhara various competitions in different games were organized in which students of the college, alumni and local people of



surrounding villages participated enthusiastically. The competitions were held on the college ground on 06-01-13.

20. College students participated in the inter-class cricket tournament organized on the college ground from 13-12-14 to 17-12-14.

Cultural Activities During the Academic Year 2012-13:

SN.	Name of the Competition	Awardee/ Winner / Class
1.	Hair-style	Anjana Gohil SY Arts
2.	Rangoli	1. Snehal G. Patel FY Arts 2. Dimple Sathwara FY Arts 3. Raveena Dave FY Arts
3.	Poetry Competiton	Bhavesh Raval TY arts
4.	Mono-Acting	Hemangini PRajapati FY Arts
5.	Vocal Singing	1. Chaudhary Kripa 2. Moika Chavda 3. Falguni Vaghela 4. Kishor Barot 5. Heena Chaudhary 6. Kalaji Thakor
6.	Elocution	Arun K. Parmar TY Arts
7.	Extempore Elocution	Arun K. Parmar TY Arts
8.	Painting	1. Jagdish Dantani FY Arts 2. Jagdish Suthar FY Arts
9.	Clay Modelling	1. Jagdish Dantani FY Arts
10.	Essay-writing	1. Rajabhai M rabari FY Com 2. Kinjal R. Datiya FY com 3. Kinjal B. Patel SY Arts 4. Arun K Parmar SY Arts
11.	Quiz (30-07-12) First Rank (English)	1. Monika Chavda TY Arts 2. Kinjal Chaudhary TY Arts 3. Janaki Chudasama TY Arts 4. Tarun Prajapati SY Arts
	Second Rank (Economics)	1. Sanjay Raval TY Arts 2. Sagar Patel TY Arts 3. Khushbu Shah TY Arts
	Third Rank (Gujarati)	1. Bhagirath Jani SY Arts 2. Bhavesh Raval TY Arts 3. Shilps Jani TY Ars
12.	Antakshari (31-07-12) First Rank (Guajrati Deptt)	1. Arun K PArmar TY Arts 2. Anjana Gohil TY Arts 3. Bhagirath Jani TY Arts
	Second Rank (Hindi Deptt.)	1. Komal Patel TY Arts 2. Kiran Parma TY Arts 3. Nikul Goswami TY Arts
	Third Rank (Deptt of Commerce)	1. Parvati Thakore TY Com 2. Kamlesh Rathor TY Com 3. Hiren Mistri SY Com 4. Jitendra Thakor SY Com 5. Nikul Agza SY Com



Academic Year 2013-14:

1.	Mehndi on other's palm	1. Hetal Rathor First 2. Neeru Lakhani Second 3. Arati Sathwara Third
2.	On one's own Palm	1. Anjana Gohil First 2. Falguni Patel Second 3. Payal Chavda Third Consolation Prizes: 1. Brijal Patel 2. Kinjal Patel 3. Namrata Gadhvi
3.	Hair Style	1. Kajal Patel First 2. Kinjal Patel Second 3. Komal Parmar Third Consolation Prizes 1. Dhara Vaghela 2. Rukhsar Shaikh 3. PRagna Parmar
4.	Cooking Competition	1. Payal Chavda First 2. Dhara Suthar Second 3. Asmeeta Patel Third Consolation Prizes 1. Kinjal Patel 2. Ritu Suthar 3. Kinjal Desai
5.	Antakshari 02-08-13	7 students of each department participated: Deptt. Of Commerce – First Deptt. Of English – Second Deptt. Of Hindi – Third
6.	Quiz 05-08-13	Deptt. Of Commerce – First Economics & English – Second Deptt. Of Gujarati – Third

Note: The programme was handled by the quiz-master Dr. Alpesh Upadhyay, participant in the Part-I of “Kaun Banega Crorepati”.

7) 45 students of the college participated in various competitions organized under the Youth Festival of Gujarat University, Ahmedabad, on 18th -19th Sep. 2013.

- In the performance of “Skit” our college received 2nd prize.
- In addition to these activities of the college a host of other District level inter-collegiate competitions were organized under the banner of our Saptdhara by college in which participants from across the district took part. The details of these competitions are attached herewith in a separate sheet.
- Inter-collegiate District Level Competition organized under the “Saptdhara” of the college.



5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

Following are the details of students achievements in co-curricular, extra-curricular, and cultural activities at university / state / zonal / national, etc. levels:

1) Students achievements in cultural activities:

**Co-Curricular Activities
Academic Year 2010-2011**

SN.	Student	Event	Achievement
1.	Amit Ujjaina	Quiz Competition in University Youth Festival	2 nd Rank
2.	Kripa Jani	Quiz Competition in University Youth Festival	2 nd Rank
3.	Bharti Oza	Quiz Competition in University Youth Festival	2 nd Rank
4.	Bhavesh Raval	University Youth Festival Poetry-Completion Competition	1 st Rank
5.	Dharmendra Patel	Extemper- painting	1 st Rank
6.	Dharmendra Patel	Zonal University Youth Festival	1 st Rank
7.	Kripa Jani	Poetry Recitation in Youth Festival	1 st Rank

Academic Year 2011-2012

SN.	Student Name	Event	Achievement
1.	Students Team	One-Act play competition in Youth Festival, Ahmedabad	One play was declared one of the Best of Three
2.	Bhavesh Raval	Poetry Completion competition in the Youth Festival, Ahmedabad	1 st Rank

Academic Year 2012-2013

SN.	Student Name	Event	Achievement
1.	College Team	Skit competition in youth festival, Ahmedabad	1 st Rank

Academic Year 2013-2014

SN.	Student Name	Event	Achievement
1.	Komal R. Parmar	Inter-collegiate quiz competition	1 st Rank
2.	Shweta K. Patel	Inter-collegiate Elocution	2 nd Rank
3.	Harish B Parmar	Inter-collegiate Essay Writing	First Rank

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?



- The college seeks regular feedback from current students, alumni and parent association. This includes teachers' quality, effectiveness of the curriculum and infra-structure.
- On the suggestions of the Alumni, the college has started various certificate courses in computer and English language.
- The convenor of the Alumni Association collects the exit level feedback from the graduates regarding infrastructural facilities and learning processes.
- Feedbacks from all the invitees to the National Seminars, organized in the college, are also obtained for development of the institution.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

- In order to bring out latent talents of the students and inspire creativity, the college constantly provides platform, opportunities and scope.
- The college published a magazine, named 'Mansar' in which college students creative materials are published in the form of poetry, essay, article, etc.
- The college has set up a Wall Poster Committee called "Samidh". The committee members constantly encourage students for creative activities. Articles, essays, poetry, slogans, motivational thoughts, general knowledge, inspiring incidents from the lives of great men, etc, all these materials received from the students are displayed on the notice board under "Samidh."
- Following are the details of such creative materials displayed in "Samidh" during last four academic sessions:

Academic Year : 2009-2010

- A poem is presented by Ankita M. Dave (TY B.Com), Trupesh H. Patel and Vipul K. Desai (FY B.A.)
- "Ek Divas ma (In A Day)", a short-story by Nayan K. Parmar (TY B.A.)
- Epigrammatic Sentences with Gujarati versions by Mayur Patel (FY B.Com)
- "Advantages of Yoga" a cutting from the Gujarati Daily Divya-Bhaskar.

Academic Year : 2010-2011

- "Magic of Thinking Big" by Bhavesh L. Raval.
- Useful SMS – a cutting from a Gujarati Daily Divya-Bhaskar.
- "God's Letter" – by Mayur V. Patel
- Poetry:
 - "Hoi Shake" – Bhavesh L. Raval
 - "Jeevan no Rang" – "Nari tu Narayani" – Sanjay V. Thakore.
 - "Mata-Pita ni Chhatra Chhaya" – Hapi Patel.
- Epigrammatic Sentences:



- 14 slogans of human dealings
- Ill habits of human beings – Patel MAYUR V.
- Couplets in Gujarati by Mayur V. Patel, Komal Patel, Meghal Patel and Indrajeetsinh P Raol.
- “Dikari ni Maa ni Sheekh” a thought- provoking Article by Hitiksha Patel.
- A parody entitled “Tadan Navi Vaangi” by Mayur V. Patel.

Academic Year : 2011-2012

- General Knowledge of figures (numericals by Pratik G. Patel (SYBA)
- Poetry:
 - Khush Chho Ne?”, “Ek Shikshak”, “Vadhu Na Satavta”, “Thai Gayo Barbad” by Pratik G. Patel (SYBA)
 - “Samay” – by Faridabano I Sheikh
 - “Sapana”, “Mobile Thai Gayo”-by Mayur V. Patel.
 - “Tamari Gazal” – by Pratik G. Patel.
 - “Chalase” – by Bhavesh L. Raval
- Thought-Provoking Article by Bhavesh L. Raval
- “New Definations” – Mayur V. Patel
- “Sayings” – Hapi Patel
- “To be put into Practice” – Mayur V. Patel
- English Epigram’s – Khushbu R. Shah
- “Hullo! Young Friends”, A thought-provoking article by Shri Mahendra Bhatt, Science College

Note: On the Annual Day celebration, Mayur V. Patel and Pratik Patel were felicitated by giving them shields for their contribution.

Academic Year : 2012-2013

- Poetry:
 - “Meetha Lagya” – Arun K Parmar
 - “Hasti Hati” – Kamlesh A Patel
 - “Salaam” – Kamlesh Rathod
 - “Ladali” – Rupasha Patel
 - “Jindagi” – Komal V. Patel
 - “Dosti” – Kamlesh V. Patel
 - “Kyan Khabar Hati?” – Taruna M Chavda
 - “Swapanona Dwar” – Bushera Saiyed
 - “Shi Bhool”, “Avashar” – Apeksha P. Patel
- Gazals:
 - “Achanak” – Kamlesh Rathod
 - “Bhagwan Kyanthi Hoy” – Kamlesh G. Prajapati
- Thought-proving articles/ slogans:



- “Lok Jeevan na Moti Tvan” – Arun Parmar
 - “Jeevan ma janvavevi Babato” – Komal Patel
 - “Amal ma mukva jevu” – Rupasha Patel
 - “Rasadhara” – Kamlesh Rathod
 - “Vidhyarthio ne” – Khushali Patel
 - “Atlu Kadie Na Bhoosho”, “Koine Kehta Nahi” – Mittal Patel
 - “Ma, Balak, Grihastha Geeta” – Kusum Parmar
 - “Krodhno Parivar” (Etymology / definitions) – Veena Patel
 - “Ramuji Vyakhya”, “Interner no upayog”, “Samay” – Arun Parmar
- Sayings:
 - “Amulya Ratno” – Rupsha Patel
 - “Soneri Suvakyo” – Komal Patel
 - “Anmol Ratno”, “Bilee0patro: - Mittal Patel
 - “Samaaj su chhe?” – Arun Parmar

Note: On the Annual Prize Distribution Day, Paresb Prajapati and Arun Parmar were awarded prizes for their creative contribution.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

The heads of the various departments of the college make selection of some meritorious and bright students from their respective subjects. These students are part of various academic and administrative committees and are given various responsibilities.

The fund received by the college under the head of Students Union is utilized for various activities conducted for the students of the college.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

Following are the committees which have students’ representation:

- 1) SAPTADHARA committees
- 2) SCOPE Exam committee
- 3) Cultural Committee
- 4) College Magazine committee
- 5) Wall-poster committee
- 6) Annual function committee
- 7) NSS committee
- 8) NCC committee
- 9) UDISHA committee (for job alerts)

Besides, several temporary students committees are formed to execute various functions, activities, conferences, seminars, etc.



5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution. Any other relevant information regarding Student Support and Progression which the college would like to include.

- The college has a well-organized and well qualified Alumni association. The students of this college can register to the alumni association through the college website.
- The college regularly organizes meetings with alumni and parent association in order to discuss various issues and to obtain their suggestions also for the enhancement of quality in education and infrastructure.
- The college invites all the alumni, former faculty members, parents to the national seminars and to annual day celebrations. They have always been ready to support any activity proposed by the college.
- During the celebration of Swarnim Gujarat year, the college had organized various sports competitions on the ground on 01/10/2010, the alumni association was invited to participate, and in response to the invitation many members of the alumni association took active part in the various games. 30 members took part in rope-pulling (tug of war) and Kabaddi competitions. The Kabbadi team of alumni association had become champion. The convenor of alumni association, Shri Bholabhai Rabari had promised to extend all kinds of support to college's development.



CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

The vision of the institution is:

Education is the greatest journey of life where there is a beginning but no end. Excellence in performance, global understanding, universal values and service to mankind are the building blocks of our educational edifice which go a long way in exploring the students' intelligence.

To accomplish the vision our Mission is

- To get recognition from the UGC as "College with potential for Excellence."
- To have a transformational impact on students through comprehensive education by inculcating qualities of competence, confidence and excellence.
- To promote student's innate abilities and develop in him a sense of responsibility for fellowmen in place of glorification of power and success.
- To facilitate young adult learners with opportunities to have their ethics and leadership potential.
- To create a teaching learning environment conducive to the pursuit of higher knowledge, relevant skills and experience.
- To create a class of intellectually morally and spiritually sound and committed citizens.
- To make genuine efforts for women empowerment.
- To increase employability of students through quality education and skills development.
- To encourage sports and thereby to produce National and international level sportsmen.
- To create research environment, which can lead to consultancy and extension.

The mission statement of the college defines its characteristics in terms of following:

Addressing the needs of the society:

The college is located in the rural area of North Gujarat, and majority of the students are associated with agriculture. Since we are one of the active constituents of society the curricula / programmes implemented such as arts, commerce, and job oriented certificate courses in English language and computer are in proportion to the diverse needs of various strata of the society.

By keeping the curricular aspects into consideration in all the academic activities of the institution, by good governance and the leadership role performed by



the principal, by establishing a rapport of the students with the faculty, emphasis is given not merely on academic development but on total character-building and personality development of the prime stake holders.

Sincere efforts are made to see that the young graduates and post graduates are able to carve a niche in the present global world. They are made aware of the significant fact that during the course of their association with the institution what they accomplish is not as important as what they ultimately become.

The NSS unit of the college organizes innumerable activities and programmes to promote virtues like equality, liberty, fraternity, patriotism, nationalism, etc, and a sense of responsibility towards fellow men.

Society oriented programmes like blood donation camps, medical camp, thalassemia test, distribution of vitamin pills, mission against AIDS, child marriage, female foeticide, superstitions and other social abuses are regularly organized by the college in association with NGOs and local community.

Through activities of CWDC bringing awareness among women of their rights. To work in the direction of women empowerment.

Addressing the needs of the students:

Since students are the prime stakeholders of the academic institution, the mission statement of the college is perfectly in tune with the needs of the students. All the activities, curricular, co-curricular, extra-curricular carried out by the college keep the student in centre.

The institution attempts to develop in students a sense of responsibility for his fellowmen besides promoting his own abilities through quality instruction, global understanding and universal values efforts are made to equip our students with the required knowledge, skills and attitude for facing the new challenge of the global world.

The prime need of the student is employment after the education. To satisfy this need, the college does number of efforts to make our students more employable.

- Along with imparting value based education the college is teaching professional skills through language laboratory and SCOPE centre to equip the students for his venture in the global market of job.
- To give guidance and training for the preparation of competitive exams like GPSC, UPSC, staff selection, Banking, etc. the placement cell of the college organizes many seminars and workshops by inviting class-I and II officers from the institutes like SPIPA.
- CWDC (College Women's Development Cell) working in the direction of women empowerment, undertakes a number of activities for bringing awareness among girl-students for their rights. It also looks after grievances of girl students and organizes seminars and workshops discussing self-employment and other opportunities of jobs in different fields.



- The strength of the students of the college is dominated by the girl students majority belonging to the backward classes and coming from vernacular medium of instructions. Most of the students are first generation learners. The courses which are offered, the teaching learning systems we have evolved the co-curricular and extra-curricular activities which we have made available within campus justify the needs of those students.

Institutions Traditions and Value Orientation:

The traditions and values education of the institution are clearly reflected in the vision, mission and objectives of the college. The institution is committed to excellence in performance, global understanding, universal values and service to mankind and along with these exploring students intelligence.

The institution was started with a philanthropic view to provide qualitative higher education to the students of this educationally backward rural area by facilitating and preserving the local traditions, culture and social balance.

One of the chief objectives of the institution is to prepare our students for leadership roles in a rapidly changing, shrinking world. The education of the individual, in addition to promoting his own innate abilities, would attempt to develop in him a sense of responsibility for his fellowmen in place of the glorification of power and success.

The following objectives of the institution define our colleges distinctive characteristics in terms of traditions and value orientation.

- To include new developments in education so as to promote academic advancement leading to national development.
- To contribute to societal elevation by empowering women and through value based education.
- To instill the core values of our composite culture equality, liberty, fraternity, nationalism, patriotism, etc.
- To impart value based education along with job-oriented skills which can make the students successful in the modern era of globalization.
- To focus upon all round development of students to make them good human being and also successful citizens of the world.
- To make students more employable through career oriented programmes and inspire them to create jobs by inculcating entrepreneurial skills.

Vision for the future:

The mission of the college clearly indicated the futuristic goals of the institution. To transform the institution into a “centre for excellence” is the chief aim of the institution which the college has put before it as its future-vision. The vision for the future can be put in a few words as “to attain excellence in performance, to develop global under-standing, to nurture universal values and service to mankind along with exploring the students intelligence.”



6.1.2. What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

- The top management includes the president of the Trust, vice presidents, secretaries, the campus-director (representative of management), members of the governing body, principal and head of each department. They play a very crucial role in framing and implementing its quality control policies.
- During the meetings of IQAC, quality policies are planned and different tasks are allotted committee-wise for effective implementation.
- The principal and the management provide help, support and guidance in recruiting competent and qualified faculty members promoting research culture, maintenance and upgrading of infrastructure and promoting healthy and competitive culture within the organization.
- Appropriate faculty members are appointed as conveners of different committees and are expected to discharge responsibilities under the supervision of the principal.
- The management, the principal and the staff are always keen on designing and implementations of the quality policy and plans.
- The management, the principal and the staff are always inclined to innovative practices in teaching learning processes which help to sustain and enhance quality in education and holistic development of the institution.

6.1.3 What is the involvement of the leadership in ensuring:

- The top management is actively involved at every stage of planning and effective execution of strategies with respect to improvement of education.
- The representative of the management, Shri P.P.Raol is easily accessible and takes keen personal interest in the strategies and policies planned for the development of the institution.
- In the meeting of IQAC the policies are chalked out and the action plan is prepared.
- Regular meetings with alumni; parents faculty-members and other stake holders are held and feedback and inputs are taken.
- Suggestions and opinions of the faculty members are obtained pertaining to the requirements for their career advancement, improvement of infrastructural facilities, etc and are forwarded to the campus director for necessary action on the part of the management. Based on these suggestions the trust and the principal form complete strategy for the development of the college.
- Policies regarding up-gradation of infrastructure and outlined and proper delegation is done. The various UGC funded infrastructure development projects are supported by the trust financially to complete the project in order to set up the infrastructure of higher standard.



- Support encouragement and appreciation constantly provided by the management by remaining present in the important activities of the college such as national seminars, conferences, sports events, annual day celebration etc. has contributed to cultivate the culture of excellence in the college.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

- Quality policies and plans are constituted, monitored and evaluated by IQAC.
- For effective implementation, different committees are formed. The principal, faculty in-charge, HODs and various committees monitor the policies.
- Faculty members are informed about the guidance defining the roles and responsibilities of the committees through meetings.
- The staff members participate actively in effective implementation of task assigned to them.
- Students representatives are also roped in to carry out the co-curricular and extra curricular activities.
- The committees carry out the activities and at the end of the academic year the conveners submit their reports to the head of the institution.
- Feedbacks available from the students and stakeholders are considered for the improvement of the plans and policies.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

- The management is committed for continual up-gradation of faculty members and in the meetings of IQAC measures of faculty upgradations are planned and suitable actions are taken.
- For the holistic development of the students and institution, the principal has formed various committees and cells and has appointed the competent faculty members as the convener of each committee. Activities carried out by the committee have been given full support and encouragement from both the principal and the management. Thus providing academic leadership to the faculty members by the management of the college.
- The principal of the college is both academic and administrative head, and is empowered appropriately for the management of the college.
- The principal along with the management provides all support to the faculty members for their academic development by sending them to various workshops, conferences and seminars and by fulfilling infrastructural requirements if any.

6.1.6 How does the college groom leadership at various levels?

The college grooms leadership at faculty level and student level.



Faculty Level:

- The principal of the college herself plays a very vital and crucial role to lead a project the institution at state and national level.
- The chief aim and objective is to take the institute to the pinnacle for which academic, administrative and extra-curricular activities are also equally important.
- To achieve “excellence” in all its aspects is the chief goal of the college and hence it works on the principles of entrustment and decentralization of responsibilities.
- The different faculty members are entrusted with the responsibilities of various committees and the incharge faculty member leads his teams to perform in the best possible way. During extra curricular activities the faculty members are assigned different responsibilities and duties to be performed at their level best. Their performance is evaluated by top leadership from time to time.
- For the fulfillment of the mission and objectives of the college the principal assumes that the achievements of an organization are the results of the combined efforts of each individual. Every employee is motivated to make positive inputs and gradually leads to imbibe various roles such as planner, motivator, monitor, facilitator, and evaluator.
- Staff members involve themselves in various activities for the development of the college; they perform their duty either as a member or as a convener of the different committees such as admission committee, discipline committee examination committee cultural committee, etc.
- The principal and the faculty members are associated with many academic literary and social institutions wherein coordinator, vice president, nodal-officer, etc.
- The principal, Dr. Hasyada Pandya is appointed as a nodal-officer by KCG (Knowledge Consortium of Gujarat), Department of Higher Education Government of Gujarat.
- Dr. A. K. Patel is appointed as a coordinator of Digital Language laboratory established in association with education department of Gujarat Government.
- Dr. Uday C. Gor is appointed as the Nodal-officer of AISHEI, (All India Survey of Higher Education Institution)

For students:

- Since all the activities of the college is student centric, the college ropes in students and assign them important roles to be played in academic curricular co-curricular and extra curricular activities conducted by the college.
- Students are made co-ordinators of their teams when they are sent for the participation in seminars / workshops, sports events, cultural competitions, etc. outside the college.
- Annual day celebration as well as cultural programmes of the college are fully managed by the students.



- In departmental activities also students perform their duties in organizing and handling the programmes.
- Students are exposed to activities of social leadership in NSS camps.
- NCC cadets of our college work as representatives of Gujarat at various national level competitions.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

- The administration is made decentralized in order to delegate authority and autonomy to departments and committees for efficient governance.
- Principal empowers head of each department to function with autonomy and provides necessary support to improve academic level of the respective department.
- For extracurricular and co-curricular activities various committees are constituted and the faculty in-charge of respective committee enjoys full autonomy to take decision regarding his tasks.
- Physical director, librarian, programme officer of NSS, NCC officer, and conveners of different committees are also independent to perform their duties.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

The college authorities have encouraged participative management by involving faculty members in various development areas. Faculty members of the college are entrusted with responsibilities regarding a particular task.

The representative of the Top Management regularly conducts meetings with the IQAC and UGC committee of the college to discuss various aspects of academic and infrastructural developments. Various funding schemes of UGC, allocated fund, Utilization, NOC from UGC, queries and their compliances, etc are discussed in these meetings. Sustenance and enhancement of quality in teaching learning process, requirements of audio visual aids and other equipments all these aspects are also discussed with the faculty members. After obtaining suggestions from the members of the concerned committee, the management takes final decision. The management involves faculty members in the purchase of equipments and in the maintenance and renovation of the existing structures.

In the last meeting of IQAC, the management, in consultation with the principal and concerned faculty members, has taken decision to introduce two self-finance courses: B-Com in English Medium, and M.A. with English.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?



- The institution has a formal quality policy which is stated by the top management with a view to effecting holistic development of the institution.
- The quality policy is developed in the meetings of IQAC. Various activities pertaining to quality, enhancements are delegated to appropriate committee and in stipulated time duration the activity is expected to be accomplished.
- The principal monitors the functionalities of all the committees and reviews the outcome.
- At the end of each term, the reports of the activities are submitted to the IQAC. Principal in consultation with the members of IQAC reviews the reports and policy for the next year is planned out in the meeting of IQAC.
- The annual quality assurance report (AQAR) is sent to NAAC, Bangalore every academic year.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

- The institute has perspective plan of the development.
- SWOC analysis is carried out by each department upon which the perspective plan of development is designed. The principal conducts a meeting with the representative of the management and other members of the governing body to formulate strategies for the further development of the institution.
- Teachers, students, alumni and management participate in all the institutional development plans and their execution.
- All the aspects pertaining to teaching learning processes, students requirements infrastructural development, ICT, etc are included in the perspective planning of development of institution. The perspective plan for development focuses upon following aspects:
 - 1) More attention upon the academically weak students to reduce the drop out ratio.
 - 2) Scholarships and other aids to the economically weak students.
 - 3) To take proactive steps to reach Government / UGC schemes and aids to provide financial and academic support to the students belonging to SC/ ST / OBC and Minorities.
 - 4) To ensure safety and security to girl-students of the college.
 - 5) To work in the direction of women empowerment through CWDC.
 - 6) Development of ICT technology in teaching-learning processes.
 - 7) Enhancing quality research and publication by the teaching faculty.

6.2.3 Describe the internal organizational structure and decision making processes.



- Assignments are given assignments to be prepared by referring to reference books and taking aids of internet. This practice develops a self learning skill among the students.
- Quiz, based on the topics of their curriculum is conducted periodically.
- Students participation in paper reading is made compulsory in the state or national level seminars organized by the college.
- Students are trained, guided and sent to other colleges for presenting their papers in the seminars and workshops.
- Teachers take their students to the library to develop their personal acquaintance with new books in their subjects. Students are given assignments of writing reviews upon the book he/she has recently read.
- Government scholarship and other facilities are provided to students belonging to SC/ ST/ OBC/ Handicap / Minority.
- Co-curricular and extra-curricular activities are carried out by the different committees of the college with a view to bringing about all-round development of the students.
- Job-oriented certificate courses have been started to increase students' employability.
- Subject experts are invited for lectures which inspire and encourage students in their subjects.
- **Research & Development:**
 - Enrichment of research facilities by
 - Facilitating computer – internet.
 - Updating library facilities.
 - Purchasing sophisticated equipments.
 - Subscribing research journals and e-journals.
 - Developing linkages with other universities and institutions and research centres.
 - Purchasing software useful for research work.
 - Organizing research seminars / conferences at state and national level.
 - Inviting research scholars for experts lecture.
 - Providing all sorts of facilities for preparing minor / major research projects.
 - Circulating information to faculty members regarding UGC's various schemes of research.
 - Motivating faculty for quality research and publication.
 - Supporting teachers for participation in research seminars and workshops.
- **Community Engagement:**
 - Organisation of community services through NSS camps.
 - Participation of students in Polio vaccination campaign.
 - Voter awareness campaign, a project of election commission of India.



- Organisation of Blood-Donation and Thalassemia camps and counseling.
- Collecting fund for the Blind, the deaf and dumb.
- Organising “De-addiction” programme in association with prohibition department, Gandhinagar.
- Environment awareness programmes in schools and colleges.
- NSS cadets carry out following missions during their annual camp in a village: a) de-addiction, b) cleanliness c) save-water d) conservation of environment e) eradication of superstitions f) against female foeticide g) against dowry h) against child marriage i) for women education and empowerment.
- Distribution of fruits to the patients under treatment in Mansa Civil Hospital.
- Organizing lectures of experts on “Human Rights of Women”
- In association with the office of the Block health, Mansa, CWDC organized lectures on “Gynecological Problems of Women” and “Breast feeding.”
- On Christmas Celebration, English Department distributes woolen clothes, sweets, biscuits, and chocolates to the slum-dwellers of the nearby areas.
- **Human Resource Management:**
 - Recruitment of highly qualified faculty members.
 - Motivation and support to faculty members for career advancement.
 - Faculty development programmes and training programmes for administrative staff.
 - Inviting scholars and subject experts.
- **Industry Interaction:**
 - Since our college is an Arts and Commerce college graduates and post-graduates, there is no formal MOUs with any industry. But the college conducts study tours for the students frequently at industrial Units and Management institutions like IFFCO Plant, Kalol, IIM, Ahmedabad, Rural Technology Institute, Gandhinagar, etc.
 - The placement cell of the college conducted campus interviews in association with Reliance Communication Ltd. and Larsen and Toubro Pvt. Ltd., Ahmedabad.
 - Administrative heads of Industries and Educational institutes like SPIPA are also invites to the college for expert lectures.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

- The principal makes available to the top management the feedback and the information about the activities through IQAC meetings and annual general meetings of the governing body. These information are also published in the booklet of the college.



- The top management, the president and the secretaries are invariably invited to national seminars and sports events conducted by the college.
- The stakeholders are provided the feedback through alumni meetings, parents meetings and through website of the college.
- The management representative and the head of the institution are always in interactive mode with each other. The principal and the representative of management get the feedback from teachers, students and the public with regards to the teaching quality curriculum extra-curricular activities and infrastructural demands. In the meetings of the management committee the information gathered from different sources are discussed with the participating members.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

- The management is always encouraging and supporting the involvement of the staff in the improvement of the effectiveness and efficiency of the institutional processes. The management through the head of the institution involves staff members in various activities related to the development of the college. The staff members are involved by way of constitution of various committees such as IQAC, anti-ragging, Building Committee, Admission Committee, Examination Committee, Discipline Committee, etc.
- Principal empowers the head of each department to function with autonomy to improve the academic level.
- Various committees are constituted for co-curricular and extra-curricular activities. These committees comprise of faculty, students, and the convener of the respective committee has autonomy to take decision and design thus tasks.
- Physical director, Librarian, Programme officer of NSS, officer of NCC, co-ordinator of seminar committee, and conveners of different committees independently plan out their activities and take measures for the quality improvement.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

The trust of the college named “Sarvodaya Higher Education Society, Mansa” keeps on working for the betterment of the institution. The management, during the last year, passed the following resolutions in the meetings of the council.

Resolution Passed	Status of Implementation
1. Construction of ramp	In the pipeline
2. Improvement of drinking water facility	In progress
3. Starting self financed programmes: B.Com in English Medium and M.A. in English	Proposals for affiliation are being prepared
4. Creating Canteen Facility	Yet to be done
5. Tightening security	Deployed
6. General renovation of the college building	In process



7. Applying for CPE	Proposal submitted
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6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If ‘yes’, what are the efforts made by the institution in obtaining autonomy?

The Institution has not done any effort to obtain autonomy.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship?

- The college has well defined Grievance Redressal procedure. All the decision making and implementation processes are participatory. Hence all grievances, as and when they occur are redressed in an amicable way through the involvement of Principal, HODs and the Grievance Redressal Cell.
- The college has set up a grievance redressal cell and has placed a “Suggestion-Box” at the entrance of the college to collect the grievances of the students.
- The Grievance Redressal Cell analyses the nature of general grievances of the students regarding drinking water, fans in class-rooms, bus-passes, etc. These grievances are promptly solved under the guidance and actions suggested by the principal.
- CWDC (College Women’s Development Cell) also looks after the grievances of girl-students. Besides working for women empowerment the Cell is actively involved in solving the problems of girl students satisfactorily.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

No court cases filed against the institute during last four years.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If ‘yes’, what was the outcome and response of the institution to such an effort?

The college has a clearly set and defined mechanism of obtaining the feedback from the students to improve the performance and quality of the institutional provisions.

- We take feedback from students on two aspects: curriculum and faculty performance.
- The principal, with the senior faculty members, analyses and discusses the feedbacks and communicate it to the concerned teacher for improvement.
- A suggestion-box is also placed at the entrance of the college to obtain the suggestions and feedbacks. Under the headship of the principal these suggestions are discussed with the committee members and necessary actions are taken in an appropriate manner.

6.3 Faculty Empowerment Strategies



6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

And

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

Following efforts are made by the institution to enhance the professional development of its teaching and non-teaching staff:

- In order to develop communication skills in English and operational knowledge in computer of faculty members of the college, in collaboration with Dr. Baba Saheb Ambedkar Open University, Ahmedabad, the college conducted a workshop for the teachers, named KMPF (Knowledge Management Programme for Faculty).
- A certificate course in computer covering Tally, Ms office, PPT, etc. was organized for the teaching faculty in the language laboratory of the college.
- The college organizes State and National level UGC sponsored seminars, conferences and workshops and encourages the faculty members to present their research papers at the conferences.
- The teaching faculty is provided with laptop and related facilities to enhance research activities.
- The principal, Dr. Hasyada Pandya takes keen interest in the development of teachers. She extends her personal help to teachers for getting registered as Ph.D students in different Universities.
- Motivation and encouragement is provided to the teachers to under take Minor /Major Research Projects funded by UGC.
- Literary scholars and experts are invited to the college for lectures and teachers are encouraged to interact with these scholars in discussion of their respective subjects.
- Encouragement in the form of registration fees, transportation, Lodging, Boarding, leaves, etc. are provided to the teachers participating in National and International Seminars organized outside the college.
- Collaboration with SANDHAN facilitates educational and literary programmes in all subjects for the teachers of the college.
- Teachers are sent to the workshops organized by “Knowledge Consortium of Gujarat,” on syllabus framing and preparation of research projects.
- Teachers are sent to Research workshops and refreshers courses conducted by the staff academic college, Ahmedabad.
- The college has sent administrative staff and the librarian to workshops for office and library automation.



6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

The performance appraisal includes following details:

- Academic qualifications and teaching experiences.
- Innovations / contribution to teaching and learning.
- Teaching methods and use of teaching aids.
- Participation in seminars, conferences, workshops, symposia, etc.
- Details of major / minor projects.
- Details regarding guidance for any research project / dissertation of PG or M. Phil / Ph.D.
- Details of papers / articles / abstracts / books published.
- Details of working as resource person / subject expert in seminars / conferences.
- Details of extension, co-curricular and extra curricular activities.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The college management reviews the appraisal and responds by felicitating the faculties for their achievement in annual function in presence of Trust, students, parents, alumni and guests.

- The management has, in the recent past, given due recognition to the teachers who have completed their Ph.D. Similarly the college management after the appraisal of the faculty takes no time in implementing the benefits due to the staff.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

The strategies adopted by the government of Gujarat for faculty welfare includes Career Advancement benefits for those with higher qualifications such as M.Phil and Ph.D. as well as opportunities for those who wish to improve their qualifications.

The Gujarat Government and the affiliating University has implemented following social welfare scheme.

- An insurance policy of LIC named GSLIS is given to the staff members whose premium is automatically deducted from their salary.
- 240 medical leaves are given to the employees during their job period.
- There is a provision of maternity / Paternity leaves to the staff.
- Duty leave is given, if applicable.
- The secretaries of the trust are renowned Physicians having their own clinics. Their services are available to all the staff members free of cost.



6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

- Recruitment norms are laid by Gujarat Government. Encouraging salary packages are provided to newly recruited faculty members and the existing faculties are provided with full academic freedom and necessary facilities.
- Computers, internet, printers, library facilities, etc are provided to the faculty members for their career advancement.
- The institution supports in terms of leave and finance to faculty members for attending workshops / seminars / refresher courses etc.
- The management encourages and felicitates the faculty members for their special academic achievements.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

- For effective and efficient monitoring of the infrastructure fund the trust constitutes building committee as per UGC norms which comprises of the Representative of management, Principal, Representative from University, Accountant, Architect, Senior Faculties, and Local PWD representative. This committee monitors complete infrastructure projects from quotation to completion.
- For other funds such as funds for equipments, the college constitutes purchase committee presided by the principal. The committee receives quotations and laces order with the merchant with least quoted amount and the audited utilization certificate are sent to the funding agencies.
- All payments are done through cheques and transactions are done from a bank account-jointly operated by the Principal, secretary and the President of the Management.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

- The college Trust entrusted a Chartered Accounted Firm for external auditing. The CA firm audits through two mid-term audits (in October and February) a final audit in April every year. Last audit was done on 2012-13
- Another external audit is done by state government periodically regarding tuition fees of the students and funds received from the state government.
- Because of transparent financial managements no objections are made by the Accounts firm.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of



academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

- The major funding agency is UGC and the state government. All deficits are managed by the Trust.
- Following are the details of income and expenditure of academic and administrative activities of the last four years:
- Over and above the funds received from the UGC and the state government the management has born the expenditure on following:

Year	Income (Rs.)	Expenditure (Rs.)
2009-10	1,15,08,957.00	1,25,41,146.00
2010-11	1,84,45,494.00	1,85,90,137.00
2011-12	2,03,09,093.00	2,03,78,110.00
2012-13	1,95,71,927.29	1,96,47,457.00

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

The institution has made efforts to secure additional funding for the following:

Sr.	Particulars	Grants Sanctioned	Grants Received	Grants Utilized
1.	College Dev. Asst,	13,60,000/-	10,60,000/-	13,23,190/-
2.	Merge Scheme	7,86,000/-	5,86,600/-	9,97,785/-
3.	Additional Grant	36,37,500/-	14,55,000/-	15,68,500/-
4.	Minor Research Project	2,15,500/-	1,98,000/-	2,15,500/-
5.	Major Research Project	14,00,000/-	-	-

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

- Yes, the college has established an internal quality assurance cell with a view to sustaining and enhancing quality aspects of the college. The IQAC has made significant contributions in institutionalizing the quality assurance processes in following manner.
- The composition of IQAC involves the representative of the Management, the Principal, Senior members of teaching faculty, local society members and administrative officer.
- In the beginning of every year the IQAC meeting is held in which last year's progress is reviewed, problems are discussed, new suggestions are made and planning is outlined for various developmental aspects for the coming year.
- At the end of every academic year, the annual quality assurance report is sent to NAAC, Bangalore.



- Since the representative of the Management is an active and enthusiastic member of the IQAC and all the decisions of IQAC are taken collectively, majority of them are approved by the college Management.
- Following are the details of Decisions taken by IQAC, approved by the management, implemented, yet to be implemented.
- The IQAC Decisions approved by management and implemented:
 1. Introduction of Choice Based Credit system (CBCS)
 2. To apply for the Jubilee Grant in XI plan of UGC.
 3. To apply for the Development grant to UGC.
 4. To apply for the Additional Assistance Grant to UGC under XIth plan.
 5. To prepare the proposal for the Grant under XIIth plan of UGC.
 6. Establishment of Audio-Visual room having LED, TV, OHP, podium and DTH connection.
 7. Establishment of a centre of SCOPE.
 8. Introduction of job-oriented certificate courses in computer.
 9. Automation of library facilities an INFLIBNET facility for e-journals and e-books.
 10. Improvement in the soft-skills of the students and faculty members.
 11. Constitution of 'Saptadhara' for holistic development of the students.
 12. SANDHAN-Expert lectures being telecast on satellite.
 13. UDISHA-Creating profiles of students for their better placement.
 14. Organization of conferences, seminars and workshops.
 15. Emphasis on enhancement of the research profile of faculty. Writing minor-major research projects.
 16. To implement exam reforms.
 17. To establish career counseling cell and arranging lectures of experts to provide guidance for competitive exams.
 18. Providing laptops to teaching faculty and electronic podiums for class rooms.
 19. Deployment of CCTV cameras at vital places of the college.
 20. Hosting Gujarat University Zonal competition in Volleyball.
 21. To purchase Generator, and its installation.
- Following are the details of decisions taken by IQAC, approved by the management but remain to be implement or are in pipeline:
 1. Construction of ramps for physically challenged students.
 2. Improvement of drinking water facilities.
 3. Starting self-financed programme: B.Com in English medium, MA-English
 4. Creating Canteen Facility.
 5. Tightening Securities.
 6. General Renovation of the college building.



- The IQAC takes regular feedback from students and alumni for continual improvement of the institute. Alumni and parents are involved in major events organized by the college like National Seminars and Sports events.
- The IQAC communicates to all faculty members through meetings and they are given responsibilities regarding various curricular and extra-curricular activities. IQAC also helps faculty members groom their professional skills through organization of training programmes and workshops.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If ‘yes’, give details on its operationalization.

- The college has established an Internal Quality Assurance Cell (IQAC) with a view to planning and monitoring academic and administrative quality aspects of the college.
- The college has initiated a lot of technological advancements to effect quality academics and administration. This involves teaching aids, intranet, library automation, office software and purchase of sophisticated equipments.
- In the beginning of every year the IQAC meeting is held in which last year’s progress is reviewed, problems are discussed and planning is outlined for various developmental aspects for the coming year.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If ‘yes’, give details enumerating its impact.

- The college keen on quality enhancement periodically organized training programmes for teaching as well as non teaching staff.
- Teachers are sent to participate in the workshops on “ICT in effective teaching and learning process through electronic presentation tools” organized by other institutions.
- As the result of these training programmes the teachers of our college have started making use of audio-visual aids in teaching.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If ‘yes’, how are the outcomes used to improve the institutional activities?

- So far the college has not undertaken any Academic Audit or other external review of the academic provisions.
- Each department of the college does SWOT analysis for academic and administrative evaluation.
- The college is planning to undertake Academic and Administrative Audit (AAA) by Government of Gujarat.



6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

- The IQAC of the college sets parameters of Quality in Accordance with the quality assurance mechanisms of NAAC, Bangalore. The dimensions of quality assurance includes teaching-learning, research and extension, infrastructure and good management.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

- The continual review of the teaching learning process is done in the college through:
 - Reports in IQAC meetings.
 - Self-appraisal of all the faculty members.
 - Application of various teaching methodologies and usage of teaching aids.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The college takes various steps to ensure progressive quality assurance and the policies and outcomes are communicated to students, alumni, parents, Trustees, and other stakeholders through:

- Alumni meetings
- Parents Meetings
- IQAC meetings
- College Website
- Various functions in presence of Trustees.



CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

The college is surrounded by a beautiful and well maintained campus stretched on 36 acres of land. A loving care is being taken of the trees planted on the campus land and regular plantation and maintenance keeps the campus green and pleasant. On the both sides of the path leading from entrance to the main building of the college, variety of trees are planted, and exactly in front of entrance of the college a beautiful water fountain is installed.

The vast campus of the college provides all sorts of facilities for the various outdoor games.

- Well-maintained cricket ground with standard wicket.
- Track is prepared for the athletes.
- Volley ball grounds, a well-maintained ground for Kho-Kho, Kabadi, Soft ball, Javelin throw, Disc-throw etc.
- Wash-rooms for girls and boys are also made available at the corner of the ground.
- A separate parking zone for students and for faculty members is prepared.
- Every year, on 26th January, Taluka level flag hoisting Programme is organized on the campus presided by the minister of state.
- Education commission makes use of our campus for training, polling, distribution centre and receiving centre and for keeping EVM's during elections.
- Mansa municipality also provides services to keep the campus clean and sustainable.
- Taluka and District level tournaments in sport are also organized on our campus .
- School of our nearby areas also make use of our campus for conducting various tournaments in sports.
- NSS cadets of the college carried out a mission of counting the total number of trees on the college campus spread over 36 acres of land.
- The campus Director, having his office at the ground floor of the college building, takes interest in the maintenance and development of the campus.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

The vast and beautiful college campus spread over 36 acres of land, is totally eco-friendly. It is absolutely away from the sound noise and air pollution. For this the management, the head of the institution and the whole staff is committed. This apart, the institution has taken several other steps/initiatives to make the campus eco-friendly.

- The college has set up an Eco club which regularly organizes following programmes to bring awareness among the people towards environment.



- a) Essay competitions and poetry recitation on the importance and conservation of the Environment.
 - b) Poster making competition.
 - c) Slogan-writing competition.
 - d) Lectures of Experts on world environment day.
 - e) Slide show on environment conservation.
 - f) A rally-procession to bring awareness towards Environment.
 - g) Programmes on: Save Water, Save Electricity, Abstain from the use of plastic, Save fuel and minimize the use vehicles.
- Along with the local people, the forest department, the cadets of NSS and NCC and the staff members, including principal, the college regularly carries out tree-plantation programme on the campus.

Energy Conservation:

The college campus is overly warm and overly cold. The college class rooms are so airy and well lighted that they hardly need any artificial lighting. Still, the college has deployed some energy saving devices in the electrification of the building.

Efforts for Carbon Neutrality:

The college at its own level has taken up certain preventive measures to check the emission of the carbon-dioxide. The college has prepared a parking zone with fencing at the entrance of the campus for the vehicle of the students. This helps in keeping the campus free from sound and air pollution.

Plantation:

Entire campus is surrounded by more than 500 different types of trees. Every year the cadets of NCC and NSS celebrate 'Plantation Day' and 'Van Mohotsav' and plant more trees and look after them.

e-waste management:

- To reduce the volume of the e-waste generation, the college has adopted following procedures: Buy back system which includes giving systems back to the company from where they are purchased. Reuse these equipments after slight modifications to the original functioning equipment.
- The electronic systems with problem are repaired and are replaced.
- The e-waste generated in the institution is directly giving to e-waste managing agency.

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

For quality enhancement in all aspects of the institution, the college has introduced several innovative practices during last four academic years.

Assessments and Class room Seminars:



With the introducing of CBCS (Choice Based Credit System) and Semester system at graduation and post-graduation level, the college has introduced an innovative teaching-learning method which is based on conducting seminars in the class rooms and giving assignments to the students by the respective teacher. This practice is introduced with an intention of exercising the 'Learning by doing' concept among the students. The students are hereby expected to get exposure to a lot of new aspects of learning which are different from the conventional 'Chalk-n-talk' and lecture method. This method gives an opportunity to the students for participating in teaching-learning process. This innovative method of learning prepares students towards research and makes them self-learners. This method also develops the qualities like self-learning, logical thinking, team work, communication skills, documentation, planning, and resource exploration.

SANDHAN:

In order to give the college students and the teaching faculty an exposure to State as well as National level subject experts, we have established a tie-up with SANDHAN, a department of higher education, Government Gujarat initiative. As a part of it, we regularly show expert lectures on all subjects that are being telecast through satellite from BISAG (Bhaskaracharya. Institution for Space Application and Geo-informatics as a part SANDHAN <http://sandhan.egyan.org.in>) The lectures allow students to interact with the experts on a two way audio-visual means called "rooBroo" (<http://www.rooBroo.com>)

Film club and Audio-Visual Room:

The college has established an audio-visual room equipped with LED TV, OHP, Electronics podium, Ear phones, DTH communication etc. Teachers make the use of this room when they intend to conduct classes with the help of Audio-Visual aide like power point presentation. These devices are also utilized at the time of seminars and conferences.

The principal has constituted several committee, cells and clubs for the holistic development of the students and the college. A Film club is constituted with a view to providing an extra aid to the teaching method. A film-club has a good amount of CD's based on the topics of the syllabus presented for Arts and Commerce students. The Film club organizes the film shows for the students with a view to giving quick understanding and in depth knowledge of their subjects.

Enrichment and up-gradation of library INFLIBNET facility:

Following innovations are introduced to enrich and upgrade college library during last five years.

- The library is made fully automated and the resource is made available to all faculty members on their desktops through internet.
- On the suggestion of the NAAC peer teams the library subscribed to more number of research journals and magazines.



- The library is equipped with INFLIBNET facility which enables the access to more than 3000 e-journals and more than 7000 e-books.
- Considering the development in research, new magazines, periodicals and journals are subscribed and put for display.
- Motivation is provided to students/faculties to read existing and new arrivals.

Participation of students in seminars/conferences/workshops:

The college regularly organizes State and National Level seminars sponsored by UGC and in association with Gujarati Sahitya Academy, Gandhinagar. With a view to giving encouragement and motivation for research and exposure to National level scholars, the college ropes in the students for participation. In paper reading session of the seminar along with the participant-teachers from across the country, the students of our college present their papers which they prepare under the guidance of their subject-teacher. They are also encourage to participate in the discussion of the scholars. For their performance and contribution to the seminars, the college award certificates to them. The students are assigned various responsibilities during organization of such seminars and conferences.

The students of the college are sent to the other colleges and institutions for participation in workshops/seminars/conferences and the expenses pertaining to lodging-boarding, traveling, registration fees, etc are born by the college.

Job-oriented Certificate courses:

With a view to increasing employability and developing skills, the language laboratory and SCOPE Centre of the college has introduced several short-term certificate courses in computer and English language.

The details of the courses offered and number of students enrolled during the last four years are as follows:

Sr.	Course Level	Year	No of Students
1.	Foundation – 381 Level –I – 49	2009-2010	430
2.	Level – A-I – 96 Level – B –I – 04	2010-2011	100
3.	Foundation –829 Level – A-I – 25 Level – B –I – 19	2011-2012	873
4.	O.A.S. –623 Level – A-I – 70 Level – B –I – 05	2012-2013	698

Sr.	Course Level	Year	No of Students
1.	MS Office	2010-2011	90
2.	MS Office	2012-2013	49
3.	MS Office	2013-2014	172
4.	C.C.C.	2014-2015	52
5.	Data Entry	2014-2015	32



NRC-room: IT facilities to Students:

Apart from having a well equipped language laboratory with more 25 computers, the college has set up an NRC-room containing 6 computers with internet and printing facilities. Any student of the college, after getting his name registered, can avail this facility during the college hours. This facility helps student for developing proficiency in computer operation and accessibility to vast knowledge of his subject through internet. Students, preparing their projects and research articles, take full advantage to this facility. Further, students can refer to different website for getting information about their topics of the syllabus.

Intensification and diversification of CWDC (College Women’s Development Cell):

One of the objectives of the institution is to work in the direction of women empowerment. For the holistic development of the girl students of the college, the college has set up CWDC which has been working in the direction of strengthening women.

The functioning of the CWDC has been further intensified and activities diversified. The girl-students are sent to different colleges for participation in different competitions and seminars/workshops. In order to bring awareness among girls, the cell organizes lectures and seminars by the renowned personalities from different fields. In order to give guidance on gynecological problems of girls, the cell invites renowned doctors to the college. Such topics are discussed in lectures, seminars and conferences ‘Feminine Talent’, ‘Women Empowerment’, ‘thought and practice’, ‘Role and social position of women’, “Whether today’s woman has become equal to man ?” and “women’s legal rights”.

- The CWDC organized a two-day National Seminar, sponsored by UGC, on “Feminine Talent: Issues and challenges“ in which girl-student of the college participated in paper-reading and discussion.
- In order to provide guidance to the girl-students of the college regarding job-opportunities in airlines, hotels and travel industry, the cell organized a seminar in association with “Frank Finn Institution of Air Hostess”, Ahmedabad.
- In order to encourage the girl-students in the direction of self-employment, the Convener of CWDC organized a field visit at a nearby village named Bapupura. Where girls were shown, practically, the workings of animal husbandry, managed by a lady Smt. Kantaben Chaudhary, as a potent source of income and employment.
- The college has established a separate NCC wing for girl-students. In the academic year 2009-2010, one girl cadet named Miss Hetal Pandya was selected for TSC, Delhi and in 2010-2011, two girl cadets named Miss Kinjal Chaudhary and Miss Vanlaxmi Chavda were selected for TSC, Delhi. They were the representatives of Gujarat in various competitions like Shooting, Map reading, Drilling, etc. and in other cultural programmes.

Enhancing research profile of the faculty:



Taking note of the NAAC PEER TEAM's remarks, the principal of the college, Dr. Hasyada Pandya, started a mission to improve the research profile of the teachers. Computers, Laptops, internet, printing facility, enrichment of library by INFLIBNET all these facilities were extended to encourage the faculty towards quality research and publications. As a result of the support, motivation and encouragement from the principal, Four faculty members have completed Ph.D and 4 are pursuing research for doctoral degree. 3 faculty members are working in Minor Research projects sanctioned by UGC and Four have submitted their proposals for Major research project to UGC. One Major Research Project has been approved by UGC. Most of the faculty members have published research articles and books. Four teachers of the staff are recognized Ph.D guides in different Universities. In addition to this, faculty members are regularly presenting their research papers and working as resource persons in various national and international seminars and conferences.

Christmas: Community service:

The Department of English has introduced an innovative practice of social service along with curricular teaching. The Department of English organizes, every year, a celebration of Christmas in which students of English read papers, recite poetry, perform dance, sing songs, etc. as a part of celebration. They bring their old woolen clothes, and the department, under the leadership of the principal, along with the students, visits the nearby slum area to distribute clothes, sweets, chocolates to the poor children.

Organizing activities like Debates, Quiz, and Discussion on subject topics:

College not only gives theoretical base but also makes the students learn how to face challenges in the modern complex and competitive world through organizing various events like quiz, debates and discussion on the subjects as well as current issues in the world. Students are encouraged to participate in inter-collegiate, university, state and national level competitions and activities through which they build their confidence to face the challenges.

Cultural Programmes: Inter-collegiate competitions:

The college makes efforts in value addition through encouraging the students to participate in different cultural activities. To bring out the latent talents of the students, the cultural committee organizes various competitions at college and inter-collegiate level. Our students participate in different cultural activities in the INTER-COLLEGE YOUTH FESTIVAL organized by the affiliating university every year. Special training and guidance is given to our students for participation in various events like one-act play, poetry-recitation, poetry-completion, music events, quiz, debate, essay-writing, skit, group-dance, classical dance, elocution, clay modeling, collage, mono-acting, solo-song, solo-dance, mimicry, rangoli, etc.

- It is the matter of great pride for us that one student of our college, named Bhavesh Raval got First Prize in Poetry completion competition for three consecutive years.



- Our college students also participated and won prizes in different cultural and literary events held during Swarnim Gujarat Celebrations organized by the Government of Gujarat.

SAPTADHARA: Formation of Seven Streams for holistic development of the institution:

- Besides aiming at excellence in teaching the institute tirelessly works in the direction of multi-dimensional development of students. In compliance with the Gujarat Government scheme for holistic progress of students in various fields of arts and culture, the college carried out innumerable creative activities and competitions for the students divided into Saptadhara (Seven Streams)
 - 1) Znana Dhara (Knowledge stream)
 - 2) Natya Dhara (Dramatic Art)
 - 3) Geet, Sangeet, NrityaDhara (Music-Dance)
 - 4) Vyayam, Yoga, Khel-Kood Dhara (Sports & Yoga)
 - 5) Sarjanatmak Abhivyakti Dhara (Creative Expression)
 - 6) Rang Kala Kaushalys (Painting)
 - 7) Samuday Seva Dhara (Social Services)

The following table gives details of students participation in different activities organized under Saptadhara during the academic year 2011-12:

Stream	Convenor	No of Students participated
Znana Dhara (Knowledge)	Dr. A.K.Patel	394
Geet-Sangeet-Nritya Dhara (Music-Dance)	Dr. T. J. Vyas	19
Vyayam, Yoga, Khel-Kood Dhara (Sports-Yoga)	Prof. M.B. Baraiya	132
Sarjnatmak Abhivyakti Dhara (Creative Expression)	Dr. U. C. Gor	40
Samuday Seva Dhara (Social Services)	Dr. M.K.Patel	412
Rang-Kala Kaushalya Dhara (Painting)	Prof. V. K. Joshi	03
	Total	1032

Eco-club:

The college has constituted an Eco-club with a view to bringing awareness among students and society towards environment and its conservation. Every year, the club organizes following programmes:

- 2) Essay writing competition and poetry recitation on the importance of Environment and its conservation.
- 3) Poster making competition.
- 4) Slogan writing competition.
- 5) Organising lectures of Experts on world Environment Day.
- 6) Slide show : showing slides of environment conservation.



- 7) Organizing rally-procession in the town.
- 8) Arranging programmes on : save water, save electricity, abstain from the use of plastic, save petrol by minimizing use of vehicles.

Safety and security, anti-ragging committee, CCTV cameras:

- Since girl-students form the larger part of the total strength of the students of the college, the institution has deployed CCTV cameras at the vital places of the college building to ensure their security and safety.
- Besides having Grievance Redresal cell, Discipline committee, suggestion box, the principal has constituted anti-ragging committee to ensure security and safety to its students.

Thalassemia Drive:

Thalassemia test of every First year student of our college is performed to check whether the student is minor / major Thalassemia positive or not. Counseling is also provided to the students of minor or major Thalassemia.

Knowledge Management Programme for Faculty (KMPF)

The college organized KMPF training programme, recommended by the commissioner, higher education department, government of Gujarat. The training material was provided by Dr. Babasaheb Ambedkar open University, Ahmedabad. All teachers from arts and commerce discipline underwent the training comprising of 30 hrs. The Programme enhances the abilities of college teachers for knowledge management through English and improves access of teachers to knowledge resource and networks.

7.3 Best Practices

1. Title of the practice:

Organizing seminars, conferences at state and national level-students participation-inviting scholars.

2. Goal:

- The goal of the Management is to transform the college into an excellent centre of knowledge and education which works for the holistic development of students as well as the faculty members.
- The chief purpose behind organizing seminars and inviting scholars of different subjects is to encourage students as well as the teaching faculty for quality research and publication.
- Majority of the students come from rural area and are associated with farming. By organizing seminars and conferences in which students participation is made compulsory, we can provide them an exposure to national scholars and higher and in depth knowledge of their subjects.
- Since participation of the students is made compulsory in these programme, they prepare their research papers and present in the presence of national scholars. Besides, they also participate in the discussion followed by paper-reading session.



This activity helps developing personality, communication skills and build confidence.

- By inviting scholars of different subjects the college intends to give in depth knowledge of their subject to the students. Faculty is also benefited by these scholarly lectures, for they get an opportunity of developing research linkages and collaboration.
- Such seminars and expert-lectures contribute to develop literary aptitude and inspire creativity among the students. The purpose is to train the students for research activities.
- Such seminars and conferences provide an opportunity to come into contact with the teacher-scholars from across the country. This interactions with the scholar community inspire and encourage our teacher for developing their academic and research profile

3. The Context:

- Ours is an Arts and Commerce college, preparing graduates and post-graduates in Arts and Commerce disciplines. Majority of the students, after completion of graduation or post graduation, aspire to be teacher either in school or in colleges. Therefore the seminars and conference organized by the college help them develop their academic profile and keep them updated in subject. They widen the horizons of their knowledge and inspire them to undertake quality research to make them more employed.
- NAAC peer team, in its last visit to the college, had specifically emphasized upon the requirement of quality research and publication on the part of teaching faculty. During the first visit of the NAAC peer team, the college had only two Ph.D teachers and a few publications. The principal, there after, started a mission towards enhancement of research profile of the faculty. At present, the college has 6 Ph.D teachers, 4 teachers are pursuing research for doctoral degree; 3 are engaged in minor research project and 4 have submitted their proposal for major research project. One Major Research Project has been sanctioned by UGC.
- Our college is located in a rural area of Gandhinagar district, and is affiliated to Gujarat University which is 60 kms away from our college. So initially we faced problems in inviting scholars to our college. But because of genuine efforts of the Principal and teaching staff the college could attract some well known scholars like Shitanshu Yashchandra and Dr. Limbole in the seminar of national level and in Expert Lectures. We availed UGC Seminar Fund for organizing National Level seminars and collaborate with Gujarati Sahitya Academy for inviting renowned scholars from Gujarat state.

4. The practice:

- With a view to enhancing research profile of the faculty and encourage literary and research aptitude of the students, the college has been organizing state and national level seminar- conference and expert lecture of scholars.



- Students are specifically involved in every activity pertaining to seminars or conferences. Their names are registered along with other participants from across the country and they present their research papers in the paper-reading session scheduled in the program. The students are also involved in different committees formed for the seminars and are assigned various responsibilities like assisting the guests during lunch-break, making arrangements according to the needs of the guest. Certificates are awarded to the student for their active participation in discussion session also.
- The college has constituted a seminar committee headed by Dr. T.J.Vyas. The principal in consultation with the convener of seminar committee and heads of various departments, decides the subject or topic of the seminar. Then the seminar committee submits the detailed proposal to UGC for approval and funding. On the approval of UGC, various committees comprising of staff members and students are formed and different duties are assigned to them. Invitation cards are prepared after getting the consent form various scholars from across the country.
- Appropriate arrangement for lodging and boarding is made on the college campus itself for the invited guests. Call for papers and invitation are sent to college and individuals by post as well as through e-mail. The programme of the seminar is also put on the web-site of the college. The college teachers also present their papers along with performing other management duties. The management of the college provides all sorts of support for organizing such programmes, and the representative of the management invariably remain present and actively participate in all proceedings of the function. Reputed persons of the town also participate in seminar to encourage the activity.
- In the case of two day seminar, the college students organize a short cultural programme to be performed after the dinner at the lodging of the invited guests. The faculty members also remain at the services of the invited guests during their stay. Due honorarium and other traveling expenses to the invited scholars are born by the college. The general layout of the seminar is: Inaugural function, Key-note address, Plenary session, Paper presentation, followed by Discussion, Valedictory function including certificate distribution.
- The college recently organized, two-day UGC sponsored National Seminars in five subjects : English, Hindi, Sanskrit, Accountancy and History at its own campus on 20-21 July, 2013. Renowned Professors, Research Scholars and students from across the country participated and presented their scholarly papers in this grand consortium of knowledge. This was an unprecedented academic event in a sense that seminars in five different subjects were conducted at one place and at one time.



- The college has invited some of the renowned scholars of international stature to the seminars organized during last five years in the college. Following are the details of such scholars and subjects experts:

Sr. No.	Name	Topic	Students Benefited
1.	Dr. Sonal Pandya, Head, Dept. of Journalism, Guj. University, A'bad.	Women Empowerment (11-12-2009)	351
2.	Prin. Dr. Dilip Mevada Siddharth Law College, A'bad	Right of Women (23-12-2009)	221
3.	Ms. Prinju Bhasker Lecturer in Law College, A'bad	Right of Women (23-12-2009)	221
4.	Dr. Sonal Mevada Lecturer in Law College, A'bad	Right of Women (23-12-2009)	221
5.	Advocate K.N. Vyas Gandhinagar	Legal Protection to Women (17-08-2010)	152
6.	Dr. Sonal Pandya, Head, Dept. of Journalism, Guj. University, A'bad.	Human Rights (14-09-2010)	172
7.	Dr. Praful Patel, Child Specialist, Mansa	Women's Health Problems (06-10-2010)	130
8.	Dr. Daxa Patel Block Health officer, Mansa	Women's Health Problems (06-10-2010)	130
9.	Ms. Chetna Patel, District Education and Information Officer, Gandhinagar.	Women's Health Problems (06-10-2010)	130
10.	Mr. Ajit Jha, Block Education and Information Officer, Mansa	Women's Health Problems (06-10-2010)	130
11.	Prof. Sanjay Bhave H. K. Arts College, A'bad	Career Opportunities in Journalism (05-01-11)	57
12.	Prof. Govardhan Bazara	Indian Poetics (06-01-11)	50
13.	Ms. Heena M. Patel	Career Counseling (23-07-12)	130
14.	Mr. Rishi Ahluwalia, Arena Animation, Gandhinagar	Jobs in Animation (24-07-12)	200
15.	Dr. Bharat Mehta M.S. University, Baroda	Umashankar Joshi amidst his contemporaries (27-07-12)	150
16.	Ms. Dr. Nivya Patel, Anklav College, Anklav.	Problems of woman in prevailing modern age.	75
17.	Dr. Raghuvver Chaudhary, Rtd. Professor of Hindi, Gujarat University, A'bad.	Tribute to Late Dr. Bholabhai Patel (24-09-12)	120



Sr. No.	Name	Topic	Students Benefited
18.	Dr. Chandrakant Sheth, Renowned Poet, Writer and Critic	Tribute to Late Dr. Bholabhai Patel (24-09-12)	120
19.	Prof. Ramesh Dave	Tribute to Late Dr. Bholabhai Patel (24-09-12)	120
20.	Prof. Dr. Harsh Dev Madhav, H.K. Arts College, Ahmedabad.	“Nitee Shatak” (26-09-12)	100
21.	Dr. Sitanshu Yashashchandra, Former VC. of Saurashtra University, Head, M.S. Univ. Baroda	Bharatiya Sahitya (Indian Literature) (12-01-2013)	200
22.	Dr. Mahaveersinh Chauhan, Former Pro-V.C. HNGU, Patan.	Indian Literature (12-01-2013)	200
23.	Dr. Alok Gupta, Prof. & Head, Deptt of Hindi, Central University Gandhinagar	Indian Literature (12-01-2013)	200
24.	Dr. Luvkumar Desai, Former Head, Deptt. Of Gujarati, M.S. University Baroda,	Hayavadan – Karnard	200
25.	Sr. Mahesh Champakbhai, Dean, Deptt. Of Dramatics, M.S. Univ. Baroda	Ghavhiram Kotwal Tendulkar	200
26.	DR. Rajendra Nanavati, Director, Oriental Institute, M.S. Univ. Baroda	Meghdoot Kalidas	200
27.	Dr. Prasad Brahambhatt Director, Academic Staff college, Ahmedabad	Sharad Babu Vipradas	200
28.	Dr. Ratilal Rohit, Head, Deptt. Of Gujarati, Mumbai Vidhyapeeth, Mumbai	“Aaggadi” -C.C.Mehta	200
29.	Dr. Bajrang Tewari, Asso. Professor, Deptt of Hindi, Deshbandhu College, Delhi University, Delhi	Godan Premchand	200
30.	Dr. Darshna Dholakia, Former V.C, Head, Deptt of Gujarati, SKV University Bhuj-Kutch.	Expert Comments Chair person	200
31.	Shri Suresh Shah C.A. Ahmedabad	Lessons on Financial Planning for Young Investors.	250
32.	Shri Amritbhai Patel, RBLD High School, Mansa	Woman-feticide, save girl-child, Ratio of man woman	150
33.	Dr. Mahaveersinh Chauhand Former V.C, HNG University, Patan	In the Inaugral function of two day UGC sponsored National	250



Sr. No.	Name	Topic	Students Benefited
		Seminar in Sanskrit, Hindi, English, History and Accountancy 20-21 July 2013	
33.	Dr. Bansidhar Upadhyay, V. C. Lakulish Yoga University A'bad		200
34	Dr. A.Kumar, Head, Deptt of Accountancy, Bhavnagar University Bhavnagar.	Fundamentals of Financial Management	100
35	Z.J. Chavda Aumkar Academy, Gandhinagar.	Guidance for GPSC Exam, (30-07-13)	85
36	Dr. Ashwin Andani Viramgam College, Viramgam	Birth Anniversary of Shri Umashankar Joshi, Well-known Gujarati poet, (31-08-2013)	100
37	Rajesh Vyas "Miskin" A well-known Gujarati poet	"Kavya Gosthi" (01-09-2013)	80
38	Prof. Amrit Prajapati Kadoli College, Kadoli	Importance of Hindi Celebration of "Hindi-Day"	80

5. Evidence of Success :

This practice of organizing seminars and inviting scholars for expert lectures and roping in students and teaching faculties in it has resulted into marvelous results.

- Students have developed a literary aptitude and have started participating in literary discussions. Students have shown interest for participating in conferences, seminars and workshops organized in other colleges. They have become familiar with the technicalities of writing a research paper and its presentation in the seminar. They have learnt to make use of resource- computer-internet-journals-for writing their papers. In class-room seminars also they show great enthusiasm; they have learnt to partake group discussion as well.
- This practice has exerted tremendous positive impact upon the profile of teaching faculties. Out of the total staff of 15, 6 teachers have completed their Ph.D.; 4 are pursuing research for doctoral degree. 1 teacher has already completed minor research project funded by UGC and 3 are working on their minor research projects. 4 teachers have submitted their proposals for major research projects to UGC. One teacher got his Major Research Project approved by UGC.
- Teachers have published their books and articles in journals and magazines; following is the detail:



Prin. Dr. Hasyada Bhalchandra Pandya (Gujarati)

Title of the Paper	Publisher	Month and year Publication	ISBN, if any
Swatnrayottar Gujarati vivechan: Saiddhantic and Pratyaksha	Purvi Prakashan		978-93-81276-37-0
Madak Dariyo ne Hun	Navbharat Prakashan	Month-5 Year : 2012	978-93-81276-15-0
Vivaksha	Navbharat Prakashan	Month-9 Year : 2012	978-93-81276-13-0
Gujarati Sahitya no Znana Sagar	Divine Prakashan	Month-11 Year : 2012	978-93-81276-27-0
Manav Sanskruti ni bhet: Myth	Tadarthya	Year: 2013	2078-4640

Prof. A. B. Soni (Gujarati)

Title of the Paper	Name of the Journal	Issue of the Journal	ISSN of the Journal.
Madhayaakalin Gujarati Kavita Premlaxanbhakti	Sahityik Nibandho	-	-
Vartakar Mohan Parmar	Dalit Sahitya	Year: 2008	-
Uma Shankar Joshi ni ekankioni Samajikta	King of Education world	Sep-Oct-2012	2079-9189

Prof. S. G. Patel (Commerce)

Title of the Paper	Name of the Journal	Issue of the Journal	ISSN of the Journal.
Railway Budget 2012-13	Arthsankalan	March – 2012	0976-2086
Falsanchay-Vraksh Uchher thaki Bharat no arthik vikas	Yojana	May-2012	0971-8397

Prof. N. K. Patel (Commerce)

Title of the Paper	Name of the Journal	Issue of the Journal	ISSN of the Journal.
Major consideration in capital structure planning: an overview	Glimpses	Dec-2011	2250-0561
External sources of funds	Glimpses	Jun-2012	2250-0561
Inflation accounting Prospect and concerns	Glimpses	Jun-2012	2250-0561



Dr. A. K. Patel (English)

Title of the Paper	Name of the Journal	Issue of the Journal	ISSN of the Journal.
English Language teaching at under graduate level in Gujarat: Issue strategies	Journal of Rajasthan Association for studies in English	June-2010	0975-3419
Ruth Praver Jhabvala's India- A post colonial view in "Heat and Dust"	The Literary Musing	July-2011	0976-4976
Interpretation of Employability : A Study	English Language Teaching Journal	Sept-2012	2252-317X
Need to suffer: Crisis of Identity in "Head and Dust", R. P. Jhabvala.	Indian writing in English	Vol-II 2009	978-81-906067-5-2
Crisis of Identity: Jhabvala's "The Nature of Tension"-Novel	Indian women Novelists	2011	978-81-7910-354-8

Dr. U. C. Gor (English)

Title of the Paper	Name of the Journal	Issue of the Journal	ISSN of the Journal.
The child in R. K. Narayan's Fiction: A study (Book)	Mark Publisher	2011	978-81-89472-87-0
A Kutchi Saint Poet, Mekan	Daminee King of Education World	2012	2279-9189
Bond of relationship in Narayan's Novels	Role of Major Writers in Indian English Writing	2013	978-81-926211-0-4
Badshah – A short Story	"Kumar"	Aug. 2013	

Dr. T. J. Vyas (English)

Title of the Paper	Name of the Journal	Issue of the Journal	ISSN of the Journal.
Structure and Texture : Andrew Marwell's "To His Coy Mistress"	Explorer	2008	0974-6757
Siamese Twins in Mahesh Dattani's "Tara"	Indian Writing in English	2008	978-81-906067-5-2
Centering the Trifles: Study of Chekhovian Poetics	Literary Musings	2011	0976-4976



Lust and Beyond : Quest of true love in poetry of Kamla Das	Indian Women Writing in English	2010	978-81-894782-5
Introduction: Pots of Urthona	Pots of Urthona	2012	978-93-507003-7
In search of Swaraj in ELT classrooms	ELT Weekly	2012	0975-3036

Published Books

Title of the Book	Publisher	Month and year of Publication	ISBN if any
W. B. Yeats: Images hoes and Aesthetics	Aadi publisher, Jaipur	July-2010	978-81-91569-7-6
Trifles, Darwinism and Aestheticism : A study of Chekhovian poetics	Sunrise Publishers, Jaipur	Feb-2013	978-93-802020-9

Dr. B. M. Vaghela (English)

Title of the Paper	Name of the Journal	Issue of the Journal	ISSN of the Journal.
Nagmandala : Play with Cobra	Journal of Advances in developmental research	Vol:2, No:2 Dec -2011	0976-4704
‘The King the self’ in Long Silence	Indian journal of Research	Vol:2, No:1 Jan – 2013	2250-1991
Indianess as reflected in Novel	Indain Journal of Applied Research	Vol:3, No:1 2013	2249-555X
Marital Bliss, Ecstasy in “The English Teacher”	Research Matrix	Oct – 2013	2321-7073

Best Practice-2

1. Title of the Practice-2

Community service through NSS and CWDC.

2. Goal:

The institution is governed by a charitable trust named ‘The Sarvodaya Higher Education Society’ which has been working on philanthropic principles. Excellence in performance, global understanding, universal values and service to mankind are the building blocks of our educational edifice. The mission statements of the college clearly indicate the goal of this practice that the college aims at developing in students a sense of responsibility for his fellowmen in place of the glorification of power and success.

Since community service is one of the chief objectives of the college, the goal of this practice is to serve humanity at large and women in particular. Through the activities of NSS unit and CWDC (College Women’s Development Cell) the college



aims at preparing enlightened citizens of India and women empowerment. The objectives behind these activities are to drive away social abuses like child-marriage, superstitions, illiteracy, girl foeticide, addiction, etc and prepare a healthy, educated, local rural community. To make girl-students aware of their human and legal-rights, to help them solve their social and economical problems, to build among them self-confidence and a sense of self respect and help them carve their careers in different fields are also chief objectives of this practice.

3. The Context:

- The college is situated in an educationally backward rural area and majority of the students are associated with farming and animal husbandry. Societal upliftment is the ultimate goal of any education and so our college has also determined upon the community services in a best possible manner.
- Larger part of the student-strength of the college is constituted of girl-students coming from surrounding rural areas. Some of girl-students are first generation learners. Besides coming to college, the girl-students are kept engaged by their parents in animal husbandry and other works of farming. The society is afflicted with all customs like child-marriages, no higher education for girls, etc. and abuses like women foeticide, addiction, superstitions, etc. Therefore the activities and programmes organized by the NSS unit and CWDC of the college are chiefly focusing upon women empowerment through higher education, making them aware of their fundamental and legal rights, through training and guidance which can make them economically independent. By conducting NSS camps of 10 days at the nearby villages, during which the cadets conduct various missions like to cultivate the sense of cleanliness, against child marriages, against addictions, against superstitions, awareness for environment, etc. the college extends best possible services to the nearby community.

4. The Practice:

- As has been mentioned in the vision statement of our college, our institution is committed to cater excellence in performance, to develop global understanding among the students chiefly coming from rural background, to inculcate universal values of humanity and service to mankind.
- To fulfill this vision the college undertakes following measures:
- The NSS unit of the college, through extension activities, is working in the direction of societal upliftment. During its camps in villages NSS carries out various missions like: a) Eradication of superstitions b) De-addiction drive c) save girl child, i.e. a mission against female foeticide, d) save water, petrol, electricity, and environment, e) Helping villagers get voter cards, f) working as volunteers in polio vaccination drive g) distribution of fruits to the patients in the civil Hospital, Mansa h) Tree-plantation, i) conducting patriotic song competition on National Days.



- In association with the District Prohibition Department, Gandhinagar, the college organized an elocution competition on the subjects like drug-addiction, alcohol-addiction, tobacco-addiction and its fatal consequences. Not only the students but the local people also participated in the competition.
- Blood donation camps are also regularly organized on the campus of the college.
- Fund is collected for the blind and for the deaf and dumb and is donated to the welfare institutions.
- Department of English celebrated Christmas week in which woolen-clothes, sweets and fruits are distributed among the slum dwellers.
- The principal of the college takes personal pains to see that the physically challenged and differently-abled students are being properly looked after. With her personal assistance, the college could provide a tri-cycle and a wheel-chair to one physically challenged student coming from extremely poor condition, named Jagdish Dattani.
- The faculty members of the college extend monetary help to the poor students for paying their fees and for medical treatment in case of illness.
- Birth anniversary of Swami Vivekananda is celebrated by inviting speakers associated with Ramkrishna Ashram. Patriotic songs and elocution competitions on the ideals of Vivekananda are organized in which local people also participate.
- All these and many more activities are carried out throughout the academic year to spread the virtues like: benevolence, mercy, magnanimity, morality, tolerance and compassion.
- The CWDC (College Women's Development Cell) has been actively working in the direction of women empowerment by conducting various programmes and related activities. In order to bring awareness among the women of their fundamental rights, the college invites lawyers, celebrities, and prominent figures working in the field of women upliftment. Leading and successful women of various fields are also invited to provide inspiration and encouragement to the girl students as well as women from the surrounding villages.
- CWDC organized a two day UGC sponsored National Seminar on "Feminine Talent: Issues and Challenges" on 12th and 13th January, 2011. the seminar was exclusively meant for the discussion and exploration of issues and challenges before the women of 21st century. A comprehensive discussion was carried out by the participants from all over India. Women from the local are also attended the seminar.
- An expert lecture was organized on "Legal protection to women" on 17/08/2010, The expert was Shri K.N. Vyas, a senior advocate from Gandhinagar. Along with the girls students of the college, local women also attended the lecture.
- On 27/07/2012, an expert lecture of Dr. Nivya Patel, Anklaav College, was organized on the subject: "Problems of Contemporary women". A documentary film, "Water" was also shown to the audience.



- An expert lecture on “Female foeticide, save girl-child, ratio of male-female” was organized on 05/02/2013 for the women audience. The speaker was Shri Amritbhai Sagar, RBLD High School, Mansa.
- On 26/01/2014, 02/02/2014 and 05/02/14 a film, entitled “Save Girl-child” was shown at different villages – Parbatpura, Delwara, Charada, Bajipura, Mansa, etc.
- CWDC organized two guest lectures on “Human Rights of Women” by Dr. Sonal Pandya, head of Journalism, Gujarat University, Ahmedabad and Mr. Suresh Rathore, an Advocate, Ahmedabad. The audience was comprised of girl-students and the women from surrounding villages.
- Besides these, the cadets of NCC and NSS celebrate National Days by organizing patriotic song competitions in which the local people also participate.

5. Evidence of success:

- Social transformation is a slow process but the efforts of the college in the direction of women empowerment are being responded with positive results. Number of the girl-students has been increasing with every academic year because of the measures taken by the college to ensure safety and security to girl student.
- The graph of the early marriage has also fallen down considerably since people have understood the importance of education and employment for girls.
- More number of girl-students are going for higher education, i.e. MA, M.Com, MPhil, Ph.D.
- Many girl-students of the college are serving as teachers in nearby schools; one girl student, named Komal Vyas has cleared GPSC examination of Class-II and had been serving as PSI in Police Department. Many more girl students are employed in police Department.
- More girls are joining the women wing of NCC of the college and have participated in National Parade at Delhi.
- In cultural activities also girls of this college have won many prizes at inter collegiate competitions and in youth festival organized by the affiliating university.
- In NSS Unit also the number of girl cadets is prominent. During 10 days camps at villages girl cadets actively participate in community services to the local women of the village.
- Through the activities of NSS some change is perceived in the attitude of the parents living in surrounding villages. They have become more aware and conscious about the careers of their children. They actively participate in parents and alumni’s meetings and make suggestions for the further progress of the college.
- People from the local community participate the events like seminars, conferences, sports competitions, etc organized by the college.
- During 10 days NSS camp at the village, the local people extend full support to our cadets in all activities. They help in making lodging-boarding arrangements



for the cadets at the village. They actively participate in all the programmes organized by the NSS UNIT. They show their keen interest and support to the programmes organized to drive away social abuses like child-marriages, addiction, superstition, save girl-child, etc.

- To encourage the students of NSS, the foremost persons of the village like sarpanchs declare monetary rewards to the performers of the programmes.

6. Problems Encountered and Resources required:

- Sometimes parents are reluctant to send their daughters in the NSS camp, to be away from home.
- After the college hours, the girl-students are supposed to do household work and other work in farming, so it becomes rather difficult to engage them in NSS activities and programmes organized by CWDC.
- The principal has to contact personally the parents of girl students to convince them for sending their daughters to the activities organized by CWDC and NSS outside the college.
- The grip of the conventions and customs is so strong upon the mind of the village people that the students, conducting programmes in NSS camps, have to face some opposition sometime.
- A convenient means of transportation is required for attracting village women to the programmes of CWDC.
- Benefits of these activities should be properly explained and conveyed to the parents.

8. Contact Details:

Name of the Principal : Dr. Hasyada Pandya

Name of the Institution : S.D. Arts & B. R. Commerce College

City : Mansa

Pincode: 382845

Accredited Status: B (CGPA-2.20)

Work Phone : 02763-270132

Fax : 02763-270191

Website : www.sdbrcollegemansa.com

Mobile : 9427314594

e-mail : hbpanya63@gmail.com



Evaluative Report of the Department of English

1. **Name of the Department :** English
2. **Year of Establishment :** June 1987
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**

Programme	Semester	Core Compulsory
B. A. English Literature	Sem –I	CC-101- Introduction to English Literature CC-102 – Foundation Studies in English
	Sem-II	CC-111 – History of English Literature : 1558-1625 CC-112 – History of English Literature : 1625-1660
	Sem-III	CC-201 – History of English Literature (1660-1741) CC-202 – Form of Literature : Comedy CC-203 – Literary Criticism
	Sem-IV	CC-211 – History of English Literature 1798-1832 CC-212 – Indian English Literature CC-213 – Literary Criticism
	Sem-V	CC-301 – History of English Literature : 1832-1890 CC-302 – Form of Literature Novel CC-303 – Literary Criticism CC-304 – Indian English Literature CC-305 – Introduction to English Language and spoken English
	Sem-VI	CC-311- History of English Literature 1890-1939 CC-312 – Form of Literature: Tragedy CC-313 – Literary Criticism CC-314 – American Literature CC-315 – ELT and Spoken English

4. **Names of Interdisciplinary courses and the departments/units involved**

- The English Department is involved in teaching General English, Commercial Communication, Business Communication in B.Com. classes as well as in B.A. classes of other subjects.
- Teachers of English Department are involved in teaching soft skill and Foundation papers in B.A. and B.Com. programmes.



- Head of English Department, Dr. A.K. Patel is involved in teaching certificate courses in English run by the Centre of SCOPE.

5. Annual/ semester/choice based credit system (programme wise)

- The Gujarat University to which this college is affiliated, has introduced Semester and CBCS at graduate and post-graduate level, and the college offers these programmes, i.e. UG: BA, B.Com, and PG: MA accordingly.

6. Participation of the department in the courses offered by other departments

- Teachers are involved in teaching General English, Communication Skills, Business correspondence, commercial communication, papers of soft-skills and foundation courses in B.A., B.Com. programmes in other subject.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

- The College is a centre for Digital Education and Learning Laboratory (DELL) and (Society of Creation of Opportunity through Proficiency in English) SCOPE in collaboration with Higher Education, Government of Gujarat and Cambridge University, UK.
- Short term certificate courses in computer are introduced in collaboration with C-DAC.

8. Details of courses/programmes discontinued (if any) with reasons

- Nil

9. Number of Teaching posts

Designation	Sanctioned	Filled
Associate Professor	04	04

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specification	No of years of Experience	No. of Ph.D. Students guided for the last four years
Dr. A.K. Patel	M.A., M.Phil, Ph.D.	Associate Professor	Indian English Literature ELT	25 Years	02
Dr. U.C. Gor	M.A. Ph.D.	Associate Professor	Poetry	23 Years	-
Dr. T. J. Vyas	M.A. Ph.D.	Associate Professor	Indian English Literature Criticism	18 Years	01
Dr. B. M. Vaghela	M.A. Ph.D.	Associate Professor	Indian English Literature	16 Years	-



11. List of senior visiting faculty

- None

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty

- Nil

13. Student -Teacher Ratio (programme wise)

B. A.	Core English	1 : 44
	General English	1 : 225
B. Com.	General English	1 : 75
	Business English	1 : 350

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

- Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

1. Dr. A. K. Patel M.A., M.Phil., Ph.D.
2. Dr. U. C. Gor M.A., Ph.D.
3. Dr. T. J. Vyas M.A., Ph.D.
4. Dr. B. M. Vaghela M.A., Ph.D.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

- One – Major Research Project source of fund : UGC

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

- Nil

18. Research Centre /facility recognized by the University

The following research facilities are available in our department:

- a. A well-equipped Language Laboratory.
- b. Computer, Internet, multi-media projector facilities are available.
- c. Research journals and magazines are regularly subscribed.
- d. E-Library –Nlist available.

19. Publications:

1. Dr. A. K. Patel



- a. Name of the faculty : Dr. A. K. Patel
- b. Number of papers published in peer reviewed journals (national /international): 03
- c. Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : 02
- d. Monographs : Nil
- e. Chapter in Books : 02 (Two papers published in a book)
- f. Books Edited : Nil
- g. Books with ISBN/ISSN numbers with details of publishers : 01 (Paradise Publishers, Jaipur) ISBN – 978-93-83099-09-02 Year - 2014
- h. Citation Index : Nil
- i. SNIP : Nil
- j. SJR : Nil
- k. Impact factor : Nil
- l. h-index : Nil

2. Dr. U. C. Gor

- a. Name of the faculty : Dr. Uday C. Gor
- b. Number of papers published in peer reviewed journals (national /international): 02 (Two) National
- c. Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil
- d. Monographs : Nil
- e. Chapter in Books : Nil
- f. Books Edited : Nil
- g. Books with ISBN/ISSN numbers with details of publishers : 01 (Mark Publisher, Jaipur) ISBN – 978-81-89472-87-0, Year - 2011
- h. Citation Index : Nil
- i. SNIP : Nil
- j. SJR : Nil
- k. Impact factor : Nil
- l. h-index : Nil

3. Dr. T. J. Vyas

- a. Name of the faculty : Dr. Tushar J. Vyas
- b. Number of papers published in peer reviewed journals (national /international): 04 (Four)



- c. Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil
- d. Monographs : 04 (communicated)
- e. Chapter in Books : 02 (Two)
- f. Books Edited : Nil
- g. Books with ISBN/ISSN numbers with details of publishers : 02
(Aadi Publisher, Jaipur) ISBN – 978-81-910569-7-6, Year - 2010
(Sunrise Publishers, Jaipur) ISBN – 978-93-80207-20-9, Year - 2013
- h. Citation Index : Nil
- i. SNIP : Nil
- j. SJR : Nil
- k. Impact factor : Nil
- l. h-index : Nil

4. Dr. B. M. Vaghela

- a. Name of the faculty : Dr. B. M. Vaghela
- b. Number of papers published in peer reviewed journals (national /international): 04 (Four)
- c. Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil
- d. Monographs : Nil
- e. Chapter in Books : 01 (One)
- f. Books Edited : Nil
- g. Books with ISBN/ISSN numbers with details of publishers : 01
(Paradise Publisher, Jaipur) ISBN – 978-93-83099-27-6,
- h. Citation Index : Nil
- i. SNIP : Nil
- j. SJR : Nil
- k. Impact factor : Nil
- l. h-index : Nil

20. Areas of consultancy and income generated:

The college is a centre for Digital Education and Learning Laboratory (DELL) and (Society for creation of Creation of Opportunities through proficiency in English) SCOPE in collaboration with Higher Education, Government of Gujarat and Cambridge University, U.K. A number of students including college students have taken SCOPE test. Recently, in association with DOEACC, the college has started several computer courses of short-term.



Following is the details of income generated out of these courses (SCOPE and Computer) during last four years.:

Year	Income Generated in Rs.
2009-2010	Rs. 1,76,022.00
2010-2011	Rs. 45,252.00
2011-2012	Rs. 1,45,543.00
2012-2013	Rs. 53,696.00
2013-2014	Rs. 1,92,511.00

21. Faculty as members in a) National committees b) International Committees c) Editorial Boards....

1. Dr. A. K. Patel –
Rajasthan Association for Studies in English –Member.
2. Dr. U. C. Gor: Works as an expert reviewer of the International Journal, GUJARISH of Social Science and Humanities published by Ganpat University, Kherva, Dist. Mehsana.
3. Dr. T. J, Vyas:
 - A member participant of www.greatinspirational.com
 - A member of sunois writers' club.
4. Dr. B. M. Vaghela : Nil.

22. Students projects:

- a. Percentage of students who have alone in-house projects including interdepartmental / programme : Nil
- b. Percentage of students placed for projects in organizational outside institution i.e. Research Laboratory / Industry / other agencies : Nil

23. Awards /Recognitions received by faculty and students :

(1) Faculties- Dr. A. K. Patel

- 1) Minor Research Project approved by UGC on “Crisis of Identity : A cultural Displacement in Ruth Praver Jhavala” by UGC letter no : 23-1494109(WRO) on 15th March 2009. This project has been already completed in March 2011.
- 2) He was awarded Ph.D. degree by JRN Vidhyapith, Udaipur on “Crisis of Identity:Cultural Displacement in Ruth Praver Jhabvala’s Fiction” in 2011.
- 3) Ph.D. Guide – Research Supervisor: Ph.D. Recognition : Gujarat University, Ahmedabad. Recognition letter No: PG/anusnatak/667/2013. Date: 02/05/2013.
- 4) Dr. T. J. Vyas’s Major Research Project has been sanctioned by UGC.

(2) Dr. U.C. Gor:



- 1) Ph.D. was awarded in 2010 by KSKV, Bhuj University, Kutch for the thesis: “The child in R.K. Narayan’s Fiction: A study”
 - 2) A book was published on R. K. Narayan in 2011 by Mark Publisher, Jaipur.
 - 3) Appointed as an Expert Member in the RDC of Ganpat University, Kherva, Dt. Mehsana.
 - 4) Appointed as a member of Selection Committee in the interviews of assistant professors at Ganpat University, Kherva.
 - 5) Appointed as Expert Reviewer for the International Journal of Social sciences and Humanities, named GUJARISH published by Ganpat University, Kherva, Dt. Mehsana.
 - 6) Appointed as paper-setter for the Entrance Test for Ph.D. in Ganpat University, Kherva.
 - 7) Appointed as a member of Selection Committee for Ph.D. students in Ganpat University, Kherva.
 - 8) Appointed as a member of syllabus framing committee for M. A. English in Ganpat University, Kherva.
 - 9) A short-story titled ‘Badshah’ in Gujarati was published in a very reputed literary magazine named “Kumar”.
- (3) Dr. T. J. Vyas : Ph.D. Recognition.:
- 1) Poem published on webpage of www.greatinspirational.com
A play ‘The Two Headed weaver’ selected for Virginia based website www.Simpliscripts.Com. The play has received more than 514 reviews / reading worldwide.
 - 2) As M. Phil / Ph.D. Guide
 - 3) Two students completed their M.Phil. dissertation in Kadi Sarva Vishva Vidhyalaya, Gandhinagar.
 - 4) Assessed six dissertations as Ph.D. Guide in Tibrawal University, Rajasthan,
 - 5) Currently one students is registered under my guidance at Baba Saheb Ambedkar Open University, Ahmedabad.
 - 6) Major Research Project has been approved by UGC.
- (4) Dr. B. M. Vaghela:
- 1) Ph.D. Degree was awarded by J.J.T.U Rajasthan on “Thematic studies of Chetan Bhagat’s Novels’ on 6th January, 2014.
 - 2) A bok entitled studies of Chetan Bhagat’s Novels” was published by Paradise Jaipur in 2114.

Students:

Students of English department actively participate in co-curricular and extra-curricular activities organized under the umbrella of Saptadhara. They also read



papers in the seminars conducted by the college. Many of them have been awarded with certificates and prizes in inter-collegiate competitions also.

24. List of eminent academicians and scientists / visitors to the department

- 1) Dr. A.K. Singh, Vice-Chancellor, BAOU, Ahmedabad as a key-note speaker in the Two-Day National Seminar on “Post-modernism” sponsored by UGC.
- 2) Sanjay –S. Bhave, Associate Professor, H. K. Arts College, Ahmedabad in an Expert Lecture on “Career opportunities for the students of English Language and Literature with special reference to Journalism.”
- 3) Dr. Bansidhar Upadhyay, Vice-chancellor, Lakulish Yoga University, Ahmedabad in the Inaugural Function of the Two-Day UGC sponsored National Seminar on 20-21st July, 2013.
- 4) Dr. Mahaveer Sinh Chauhan, the pro-V.C., Hemchandracharya N. G. University, Patan as a “Key-note speaker” in the above mentioned Seminar.
- 5) Prof. T. J. Purani, a renowned linguist and professor of English, retired from Gujarat college, Ahmedabad as a key-note speaker in the Two-day UGC sponsored National seminar on “The Role of Translation in the age of Globalisation”.
- 6) Prin. Dr. S. N. Iyer, Vadaj College, Ahmedabad as a “Key-note Speaker” in the above mentioned seminar.
- 7) Dr. Darshna Trivedi, Head of Department, Gujarat University, Ahmedabad, presided “Plenary session” of the said Seminar.
- 8) Dr. Roopali Burke, Associated Professor, Sahajanand Commerce College, Ahmedabad, as a Guest speaker in the plenary Session of the said Seminar.
- 9) Dr. Jagdish Joshi, Asstt. Director, staff Academic College, Ahmedabad chaired the session of paper-reading in the said seminar.
- 10) Dr. Pranav Joshipura, Asso. Professor, Uma Nathiba Arts College, Gandhinagar, chaired the session of paper-reading in the said seminar.

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National b) International

A Two-day, UGC sponsored, National seminar was organized on 20-21st July, 2013. The topic of the seminar was “The Role of Translation in the Age of Globalization”. Renowned scholars and students from across the nation participated, presented papers and conducted discussion. The source of funding : UGC.

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass Percentage
			M	F	
Batch 1: From 2007-2008 to 2009-2010					



B. A.	60	60	31	29	92.50%
Batch 2: From 2008-2009 to 2010-2011					
B.A.	114	100	43	57	98.21%
Batch 3: From 2009-2010 to 2011-2012					
B.A.	79	68	36	32	100.00%
Batch 4: From 2010-2011 to 2012-2013					
B.A.	78	71	36	35	98.27

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

SN.	Name	Competitive Exams Cleared	Employment
1.	Gaurang Solanki	Banking exam	Bank of India
2.	Nilesh Chaudhary	Forest Deptt.	Forester, Gandhingar
3.	Ms Komal Vyas	GPSC	Psi, Gujarat
4.	Dinesh Chaudhary	S.R.P.F. Promoted	Dy. SP, Gandhinagar
5.	P.S. Chaudhary	H. TAT. Education Deptt.	Principal High School, Pilvai.
6.	Kinjal Chaudhary	Forest officer, Forest Deptt.	Forest Range, Gandhinagar
7.	Vivek V. Trivedi	GPSC class II	Assistant District Registrar-Kheda
8.	Dipak R. Darji	H. TAT. Education Deptt.	Principal Anart High School, Vadnagar.

29. Student progression

Student Progression	Against % enrolled
UG to PG / Higher Education	70%
PG to M. Phil	-
PG to Ph.D.	-
Ph. D. to Post Doctoral	-
Employed Campus Selection	No Information
Other than campus selection	No Information
Entrepreneurship / self-employed	10%

30. Details of Infrastructural facilities

a) Library: No separate library for the Department but the general library of the college contains very rich treasure of books in English.

No of Books :2000

No. of Journals: 07

Audio-Cassetts: - 02



CD / DVDs : 35

b) Internet facilities for Staff & Students : Yes

c) Class rooms with ICT facility : Yes

d) Laboratories : 01

31. Number of students receiving financial assistance from college, university, government or other agencies

Year	SC	ST	OBC	Handicap	Total
2010-2011	09	01	45	00	55
2011-2012	23	02	126	01	152
2012-2013	26	03	125	01	155
2013-2014	22	02	124	01	149

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

Department of English organized a Two-day UGC sponsored National Seminar on 20-21st July, 2013. The theme of the seminar was “The Role of Translation in the Age of Globalisation” Renowned scholars and Researchers from across the country as well as students participated in the seminar. Renowned professor of English like Prof. T. J. Purani, Dr. S. N. Iyer, Dr Darshna Trivedi, Dr. Roopali Burke, Dr Jagdish Joshi and Dr. Pranav Joshipura addressed the seminar house and held discussion with the participants, including students, on the role of translation in the modern age of globalization.

- As a part of celebration of “Swarnim Gujarat”, Department of English organized the programme of “Vache Gujarat” in which 21 students read papers on English literary books.
- The students of the Department of English participated in Essay-writing, Elocution, Literary Quiz, drama, folk-dance and sports activities organized as a part of a celebration of “Sawarnim Gujarat.”
- A film-show, on Shakespeare’s “Hamlet” was organized for the students of English literature on 16/12/2010.
- Four students of English Department participated in the workshop on “English Theatre” organized by Shri N.S. Patel Arts College, Anand on 01/01/2011.
- An Expert-Lecture was organized for the students of English Literature on 05/01/2011. The subject was “Career opportunities for the students of English language and literature with special reference to journalism.” The Expert was Prof. Sanjay Bhawe, a free-lance journalist and Asso. Professor, H. K. Arts College Ahmedabad.



- Students of English Literature presented their papers in the Two-Day UGC sponsored National Seminar Organised by the CWDC on 12-13th January, 2011. The subject was “Femine Talent: Issues and Challenges.”
- Five Students of English presented their papers on “Indian Writing in English” in a state level UGC sponsored Seminar organized by Arts & Commerce College, Balasinore.
- Every year, Department of English Organises a programme of celebration of Christmas in which lectures on Bible and Jesus Christ are organized. English Department felicitated its members for his achievement / recognition on this occasion. Students of English conduct various activities like distribution of Woolen clothes, chocolates, biscuits and sweets to the nearby slum-dwellers, cultural programmes like prayer, songs, folk-dance, mono-dance, mono-acting, poetry recitation, etc.
- Two students of English named, Bharati Oza and Kiran Patel got the second Prize in the Quiz on English literature organized at Government arts College, Gandhinagar.
- As a part of celebration of Swarnim Gujarat, English Department organized a competition of “Writing a book-review” in which 20 students of English participated and presented reviews on the books they had read. The students were given ranks: first: Komal Vyas Second: Kripa Joshi and Third: Amit Ujjaina.
- A special lecture was arranged on “Computer hardware and Net-working” with a view to giving exposure to the IT knowledge to the students of English literature. The lecture was organized by HCL, Gandhinagar.
- A training programme from 15/12/2011 to 21/12/2011 on “Spoken English” was organized under OAS scheme of SCOPE for the students of English. Mr. Ashish J. Soni provided training to 51 students of English Department.
- Five students of English participated in the workshop on “Media-Advertisement Language and Presentation” Organised by N.S. Patel Arts college, Anand on 06/01/2012.
- An English film, “Passion of Christ” was shown to the students of English of English on 10/01/2012.
- Students of English witnessed a BISAG lecture on “Tragedy Form” in Audio Visual Room on 11/01/2012.
- Three students of English read their research papers on the Sahitya Academy winner Novels in the seminar organized at Arts & Science College, Kalol on 21/01/2012.
- Three students of English presented their papers on “Literary Forms” in the Seminar organized by Arts & Commerce College, Balasinore on 25/01/2012.



- A workshop on “English Criticism” was organized by the Department of English on 06/02/2012. Dr. Pranav Dave, Associate Professor, S.P. University, V. V. Nagar conducted the workshop for 105 students.
- In order to acquaint the students with the classical literature the students with the classical literature of ancient Greece, a show of Hollywood movie named “Troy” was arranged by the English Department on 22/01/2014. Dr. Tushar Vyas provided live commentary on the important scenes and incidents of the movie watched by 100 students of English.
- Presentation of NSDC star scheme was hosted by the Department of English on 15/02/2014 in which 100 students participated.

33. Teaching methods adopted to improve student learning:

Besides traditional lecture method, the English Department has adopted following teaching aids and methods to improve student learning.

- PPT presentation through Audio-Visual aids.
- Movies on literary works.
- Videos of SANDHAN Lectures.
- Assignments
- Class-room seminars
- Group discussions
- Periodic tests
- Quiz, poetry recitation, essay-writing, etc.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- Students of English Department actively participate in NSS, NCC, Eco-club and ‘Saptadhara’ activities.
- During Christmas celebration, the students collect and distribute woolen clothes, sweets, chocolates, biscuits, etc to the slum-dwellers of nearby area.

35. SWOC analysis of the department and Future plans

1. Strength of Department:

- Well-qualified and Research-oriented teachers.
- All the faculty members of the Department are Ph.D. holders and having books and articles in journals in their accounts.
- Well-equipped Language Laboratory.
- Bright career prospect for students of B.A. with English.
- Out of 4, 2 faculty members are recognized Ph.D. guides.



2. Weakness of Department:

- We do not have PG programme in English.

3. Opportunities:

- Looking to the increasing importance of English Language, the students have very bright future.
- Bright opportunities for students in the field of mass communication, journalism, English language training.
- Students of English can clear various competitive exams like GPSC, staff-selection, Banking, NET, SLET, IELTS, etc.
- Ample scope for students of English in teaching profession in schools and colleges.

4. Challenges:

- Educationally weak students having rural background.
- Lack of literary aptitude and extreme poverty in English language.

Future Plans:

- The Department is planning to start PG programme in English literature.
- To improve students' command and fluency in English speaking.
- To establish a Research Centre recognized by the affiliating University.



Evaluative Report of the Department of Gujarati

1. **Name of the department** : Gujarati
2. **Year of Establishment** : June 1960
3. **Names of Programmes / Courses offered** (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

Programme	Semester	Core Compulsory
B. A. Gujarati	Sem –I	CC-101- Poetry-Sudama Charitra (Premanand) CC-102 – Prose-Zer To Pidha Chhe Jani Jani By Manubhai Pancholi EC-II- Vinod ni Nazare by Vinod Bhatt
	Sem-II	CC-111- Poetry - Kalapi No Kavya Kalap CC-112 – Prose – Prithvi Vallabh EC-112 – Amas Na Tara
	Sem-III	CC-203 – History of Medieval Gujarati Literature-I
	Sem-IV	CC-211 – Study of Literary Form CC-212 – Granthkar no Abhyas Dwiref Ni Vato-I Shesh Na Kavyoe Part I CC-213 – History of Medieval Gujarati Literature
	Sem-V	CC-301 – History of Modern Gujarati Literature CC-302 – Bhasha Vigyan and Gujarati Bhasha no Parichaya CC-303 – Principles of Literary Criticism CC-304 – A Kadambari ni Ma CC-305 – A Poems of Narsinh Mehta
	Sem-VI	CC-311 – History of Modern Gujarati Literature CC-312 – Bhasha Vigyan ane Gujarati Bhasha No Parichaya CC-313 – Principles of Literary Criticism CC-314 – A -Apana Khand Kavyo CC-315 – Study of Literary Form
M.A.	Sem –I	CC-401 – Vasant Vilas – Sarasvatichandra-I CC-402 – Indian Literary Criticism CC-403 – Adhunik and Anu-Adhunik Swarup CC-404 – Literary Form CC-405 – Literary Criticism CC-406 – Seminar
	Sem-II	CC-407 – 1 Akhegita 2 Best stories of Jayant Khatri 3 Madan Mohana



Programme	Semester	Core Compulsory
		4 Purvalap CC-408 – Western Literary Criticism CC-409 – Bhasha Siddhant ane Vyavahar CC-410 – EB Human values in Literature Dalit Chetna Gujarati Dalit Vartasrushti CC-411 – EB Gujarati Sahityik Patrakartav CC-412 – Seminar
	Sem-III	CC-501 – Granthkar Parichaya CC-502 – Gujarati Bhasha Vichar and Viniyog Bharat Vigyan. CC-503 – Comparative Literature Maila Anchal CC-504 – Prose as a Literary Form CC-505 – EB Traditions of Gujarati Literature CC-506 – Seminar
	Sem-IV	CC-507 – Granthkar – Umashankar Joshi CC-508 – Kosh Vigyan ane Itihas Lekhan CC-509 – Indian Literature CC-510 – Literature and Art Criticism CC-511 – Anuvad Vigyan ane Apathit Rachano CC-512 – Seminar

4. Names of Interdisciplinary courses and the departments/units involved

- The Gujarati Department is involved in teaching contemporary Gujarati Literature, Gujarati Literary forms, Criticism of Gujarati literature, western literary criticism, principles of language, Dalit Chetna, Seminars, Comparative Gujarati literature, Introduction of Gujarati literature, Medieval Gujarati literature, Modern Gujarati literature, Poetry, literary criticism, Gujarati Literary Journalism and Gujarati renowned poets in B.A. classes as well as in P.G. classes.

5. Annual/ semester/choice based credit system (programme wise)

- The Gujarat University, to which this college is affiliated, has introduced semester and CBCS at graduate and post-graduate level, and the college offers these programmes, i.e. U.G. – B.A., B.Com and P.G. – M.A. accordingly.

6. Participation of the department in the courses offered by other departments

- Teachers of Gujarati Department teach Gujarati subject in B.A. and M.A. classes.



7. Courses in collaboration with other universities, industries, foreign institutions, etc.

- Gujarati Department does not offer courses in collaboration with Universities Industries, Foreign Industries etc.

8. Details of courses/programmes discontinued (if any) with reasons

- Nil

9. Number of Teaching posts

Designation	Sanctioned	Filled
Associate Professor	02	01
Assistant Professor	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specification	Noof years of Experience	No. of Ph.D. Students guided for the last four years
Dr. Hasyada Pandya	M.A., Ph.D.	(Principal) Professor	Gujarati Literature, Dalit Literature Criticism	28	Eight
Prof. A.B.Soni	M.A.	Associate Professor	Gujarati Literature Marginalize literature	30	Nil
Prof. H. b. Mehta	M.A.	Assistant Professor	Gujarati Literature Prose Literature	20	Nil

11. List of senior visiting faculty:

- Nil

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty:

- 10% of lectures are delivered by visiting teaching faculties.

13. Student -Teacher Ratio (programme wise) :

- 1 : 122 B.A.



- 1 : 20 M.A.

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

- Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Dr. Hasyada Pandya	M.A., Ph.D.
Prof. A.B.Soni	M.A.
Prof. H. B. Mehta	M.A.
Dr. Rajendra Patel	M.A. Ph.D.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

- Prof. H. B. Mehta has been awarded Minor Research Project of Rs. 67,500/- by UGC.

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

- Nil

18. Research Centre /facility recognized by the University

The following research facilities are available in our department:

- A well-equipped Language Laboratory.
- Computer, Internet, multi-media projector facilities are available.
- Research journals and magazines are regularly subscribed.

19. Publications:

- Dr. Hasyada Pandya
 - Name of the faculty : Dr. Hasyada Pandya
 - Number of papers published in peer reviewed journals (national /international): 07
 - Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil
 - Monographs : Nil
 - Chapter in Books : Nil
 - Books Edited : Nil
 - Books with ISBN/ISSN numbers with details of publishers : 08
 - Svatantryottar Gujarati Vivechan : Saiddhantik and Pratyaksha



Publisher : Purvi Prakashan, Ahmedabad.

ISBN : 978-93-81276-31-0

2) Madak Dariyo ane Hun

Publisher : Navbharat Prakashan

ISBN : 978-93-81276-15-0

3) Jal Ni Divalo

Publisher : Navbharat Prakashan

ISBN : 978-93-81276-13-6

4) Vivakshan : 1

Publisher : Navbharat Prakashan

ISBN : 978-93-81276-14-3

5) Gujarati Sahitya No Gyan Sagar

Publisher : Divine Publication.

ISBN : 978-93-8100-22-78

6) Gyan Pravidhi-01

Publisher : Pranav Prakashan

ISBN : 978-93-83174-27-0

7) Gyan Pravidhi -02

Publisher : Pranav Prakashan

ISBN : 978-93-83174-29-07

8) Gyan Pravidhi -03

Publisher : Pranav Prakashan

ISBN : 978-93-83174-29-04

9) A Critical Article on Renowned Gujarati Writer, Mafat Oza's Novella "Avshan: Atma Khoj ni Urdhva Yatra" was published in "Tadarthya" a reputed Gujarati Literary periodical

10) Critical Appraisal of a short story by, Tarini Desai, "Kabaro Pan Chali Shake Chhe" has been included in the curriculum of Mumbai University.

11) An article entitled "Dariyana Dariyav Patro" published in "Hayati" as a tribute to Joseph Makwan's feminist Novel.



12) A short story entitled “Hu Khundh ane Samadi” ranked first in the short story competition organized by Mamta Kendra, Kadi and received Mamta Award.

13) An Article, Human Sensibility in Folk Literature” got first prize in the competition organized by M.S. University, Baroda.

14) A short story “Swet Pinchhane Deshvato” was included in the list of first ten best stories competition organized by the Gujarat Sahitya Academy, Gandhinagar.

- a. Citation Index : Nil
- b. SNIP : Nil
- c. SJR : Nil
- d. Impact factor : Nil
- e. h-index : Nil

2. Prof. A. B. Soni

- a. Name of the faculty : Prof. A. B. Soni
- b. Number of papers published in peer reviewed journals (national /international): 02
- c. Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil
- d. Monographs : Nil
- e. Chapter in Books : Nil
- f. Books Edited : Nil
- g. Books with ISBN/ISSN numbers with details of publishers :
 - 1) Gujarati Dalit Varta Vishesh
Publisher : Damini Publication
ISBN : 978-93-84324-10-0

2) Gujarati Sahityani Shist –Prashist Krutio no Parichaya

- Publisher : Damini Publication
ISBN : 978-93-84324-10-07
- a. Citation Index : Nil
 - b. SNIP : Nil
 - c. SJR : Nil
 - d. Impact factor : Nil
 - e. h-index : Nil



3. Prof. H. B. Mehta

- a. Name of the faculty : Prof. H. B. Mehta
- b. Number of papers published in peer reviewed journals (national /international): Nil
- c. Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil
- d. Monographs : Nil
- e. Chapter in Books : Nil
- f. Books Edited : Nil
- g. Books with ISBN/ISSN numbers with details of publishers :
 - 1) Ekvisami Sadi Na Pahla Dayka Nu Gujarati Dalit Sahitya
Publisher : Damini Publication
ISBN : 978-93-84324-12-04

2) Gujarati Aadhunik Katha Sahitya

ISBN : 978-93-84324-13-1

- a. Citation Index : Nil
- b. SNIP : Nil
- c. SJR : Nil
- d. Impact factor : Nil
- e. h-index : Nil

20. Areas of consultancy and income generated:

- Nil

21. Faculty as members in a) National committees b) International Committees

c) Editorial Boards....

1. Dr. Hasyada Pandya –
 - Inter Continental Writers Association – Member
 - Gujarati Pathya Pustak Mandal – Expert
 - All India Blind Association – Executive Member
 - ‘Akshara’ a Literary organization – Executive Member
2. Prof. A. B. Soni – Nil
3. Prof. H. B. Mehta – Nil

22. Students projects:

- a. Percentage of students who have alone in-house projects including interdepartmental / programme : Nil



- b. Percentage of students placed for projects in organizational outside institution
i.e. Research Laboratory / Industry / other agencies : Nil

23. Awards /Recognitions received by faculty and students :

1. Dr. H. B. Pandya :
 - a. Gujarat Pathya Pustak Mandal –Expert
 - b. KSV University, Gandhinagar – Member of Board of Studies
 - c. ‘Akshara’ a Literary organization – Executive Member
 - d. Inter Continental Writers Association – Member
 - e. All India Blind Association – Executive Member
 - f. KSV University, Gandhinagar, HNG University, Patan, BAOU, Ahmedabad – Ph.D. Guide.
2. Prof. A. B. Soni :
3. Prof. H. b. Mehta :

Students: Nil

24. List of eminent academicians and scientists / visitors to the department :

- A lecture of Uma Shankar Joshi by Satish Danak and Harish Vatuwala on 21/07/2011.
- A lecture on ‘Godan’ and ‘Maghdoot’ by Bhartiben Joshi and Niranjan Patel respectively on 06/02/2012.
- A lecture on Uma Shankar Joshi by Dr. Bharat Mehta on 27/07/2012.
- A lecture on Poetry of Uma Shankar Joshi by Prof. Ashvin Anadani on 31/08/2013.
- A lecture on ‘Kavyagosti’ by Satish Danak on 01/09/2013.
- A lecture on Late Shri Bholabhai Patel By Rashvirbhai Chaudhary on 24/09/2012.
- An expert lecture by Dr. Sonal Pandya, Head of Department, Journalism, Gujarat University, on “women Empowerment.
- On 06/02/2012, an expert lecture was organized on “Indian Society and Women”, the speaker was Dr. Bharti Joshi from Balasinore.
- Under the mission of “Vanche Gujarat” the Gujarati Department of the college conducted a programme on 21/08/2010 for the students of Gujarati subject. The students presented their reviews and appreciations of the books they had read.
- Five students of Gujarati Presented their research papers on Gujarati Sahitya in the seminar organized at Arts and Commerce College, Balasinore.



- Department of Gujarati organized one day UGC sponsored national seminar on 12th January 2013. The theme of the seminar was “Bhartiya Sahitya”. Renowned scholars and researchers from across the country as well as students participated in the seminar. Ex-Vice Chancellor of Saurashtra University, Rajkot and eminent Gujarati writer Dr. Sitanshu Yashashchandra, Dr. Mahavirsinh Chauhan, Ex-Pro-Vice Chancellor HNG University, Patan, Dr. Lavkumar Desai, Dr. Mahesh Champakbhai, Dr. Rajendra Nanavati, Dr. Prasad Brahambhatt, Dr. Ratilal Rohit and Dr. Bajarang Tivari addressed the seminar house and held discussion with the participants including students, on Bhartiya Sahitya in the Modern age.
- Department of Gujarati organized one day UGC sponsored National Seminar on 10th January 2014. The theme of the Seminar was “Poet Shri Rajendra Shah”. Renowned scholars and researchers from across the country as well as students participated in the seminar. Shri Manibhai H. Patel, Shri Harshad Trivedi, Jaydev Shukla, Ushaben Bhatt, Rajendra Patel, Bhaghirathbhai Bhrammbhatt, addressed the seminar house and held discussion with the participants including students.

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National b) International

- A One Day,UGC sponsored, National Seminar was organized on January 12, 2013. The topic of the seminar was “Bhartiya Sahitya”. Renowned scholars and students from across the nation participated, presented papers and conducted discussion. The source of funding : UGC.
- Kavyagosti was organized by P.G. Department of Gujarati on 01/08/2013. The source of funding:
- A one Day National seminar was jointly by Gujarati Sahitya Akademi and Gujarati Department on 10/01/2014. The topic of the seminar was “Poet Shri Rajendra Shah.”

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass Percentage
			M	F	
Batch 1: From 2007-2008 to 2009-2010					
B. A.	236	230	85	145	81.15%
Batch 2: From 2008-2009 to 2010-2011					
B.A.	243	228	105	123	68.69%
Batch 3: From 2009-2010 to 2011-2012					
B.A.	208	185	109	76	86.03%
Batch 4: From 2010-2011 to 2012-2013					
B.A.	172	164	113	51	88.40%



27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

SN.	Name	Competitive Exams Cleared	Employment
1.	No Information		

29. Student progression

Student Progression	Against % enrolled
UG to PG / Higher Education	70%
PG to M. Phil	-
PG to Ph.D.	-
Ph. D. to Post Doctoral	-
Employed Campus Selection	Nil
Other than campus selection	50%-
Entrepreneurship / self-employed	40%

30. Details of Infrastructural facilities

a) Library: No separate library for the Department but the general library of the college contains very rich treasure of books in Gujarati, Hindi and English Language.

No of Books :8000

No. of Journals: 15

Audio-Cassettes : -

CD / DVDs : 35

b) Internet facilities for Staff & Students : Yes

c) Class rooms with ICT facility : Yes

d) Laboratories : 01

31. Number of students receiving financial assistance from college, university, government or other agencies

Year	SC	ST	OBC	Handicap	Total
2010-2011	32	00	82	00	114
2011-2012	69	03	194	05	271
2012-2013	59	03	198	05	265
2013-2014	80	10	204	05	299



32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

- The students of the Department of Gujarati participated in Essay writing, Elocution, Literary Quiz, Drama, Folk Dance and sports activities organized as a part of celebration of ‘Swarnim Gujarat’.
- Three students of Gujarati Department participated in “Interview Facing and Leadership Development Training” at TSR Commerce College, Patan.
- An Expert lecture was organized on 08/09/2010, on “Lok Sahitya no Dayro” and speaker was Rameshbhai Barot.
- Three speakers of Gujarati Department participated in Poetry Recitation at SR Mehta Arts College, Ahmedabad.
- Four Students of Gujarati Department participated in the workshop organized by Shri N. S. Patel Arts College, Anand.
- Three Students of Gujarati read their research papers on the Sahitya Academy winner novels in the seminar organized at Arts and Science College, Kalol, on 21/01/2012.
- Three Students of Gujarati presented their papers in the seminar organized by arts and commerce college, Balasinore on 25/01/2012.

33. Teaching methods adopted to improve student learning:

Besides traditional lecture method, the Gujarati Department has adopted following teaching aids and methods to improve student learning.

- PPT presentation through Audio-Visual aids.
- Videos of SANDHAN Lectures.
- Assignments
- Class-room seminars
- Group discussions
- Quiz, Essay writing
- Research Techniques

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- Students of Gujarati Department actively participate in NSS, NCC, Eco-club and ‘Saptadhara’ activities.

35. SWOC analysis of the department and Future plans

1. Strength of Department:

- Well-qualified and Research-oriented teachers.



- All the faculty members of Gujarati Department have books and articles in journal in their accounts.
- Bright career prospect for students of B.A. with Gujarati.
- Out of 3, 1 faculty member is recognized as Ph.D. Guide.
- One faculty member has received Minor Research Project grant from UGC.

2. Weakness of Department:

- Students lack literary aptitude.
- Lacking computer literacy.

3. Opportunities:

- Bright opportunities for students in the field of journalism.
- Ample scope for Students of Gujarati in teaching profession in schools and colleges.

4. Challenges:

- Educationally weak students having rural background.
- Lack of literary aptitude.

Future Plans:

- The department is planning to establish a Research Centre recognized by the affiliating University.



Evaluative Report of the Department of Hindi

1. **Name of the department :** Hindi
2. **Year of Establishment :** June 1967
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**

Programme	Semester	Core Compulsory
B. A. Hindi	Sem –I	CC-101- Contemporary Hindi Literature CC-102 – Modern Hindi Short-story
	Sem-II	CC-111- Modern Hindi Poetry CC-112 – Hindi Novel
	Sem-III	CC-201- Modern Hindi Poetry CC-202 –Hindi Natak(Play) CC-203 – History of Hindi Literature
	Sem-IV	CC-211 – Hindi Khand Kavya CC-212 – Essay with other Literary Works CC-213 – Medieval Hindi Poetry
	Sem-V	CC-301 – Indian Poetics CC-302 –Hindi Language CC-303 – History of Contemporary Hindi Prose CC-304 – Prayoganmylak Hindi CC-305 – Hindi Literature
	Sem-VI	CC-311- Western Poetics & Hindi critics CC-312 – Hindi Grammar CC-313 – History of Contemporary Hindi Poetry CC-314 – Jansnchar Madhum Lakh CC-315 – Creative writing and translation

4. **Names of Interdisciplinary courses and the departments/units involved**

- The Hindi Department is involved in teaching contemporary Hindi poetry, modern Hindi short-story Hindi Novel, Hindi Play, History of Hindi Literature, Medieval Hindi poetry, India poetics, western poetics, Hindi Grammar, History of Contemporary Hindi Poetry creative writing and Translation in B.A. classes.

5. **Annual/ semester/choice based credit system (programme wise)**

- The Gujarat University, to which this college is affiliated, has introduced semester and CBCS at graduate and post-graduate level, and the college offers these programmes, i.e. U.G. – B.A., B.Com and P.G. – M.A. accordingly.



6. Participation of the department in the courses offered by other departments

- Teachers of Hindi Department teach Hindi subject in B.A. classes.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

- Hindi Department does not offer courses in collaboration with Universities Industries, Foreign Industries etc.

8. Details of courses/programmes discontinued (if any) with reasons

- M.A. with Hindi was discontinued because of lack of minimum number of students as decided by the university.

9. Number of Teaching posts

Designation	Sanctioned	Filled
Associate Professor	01	01
Assistant Professor	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specification	No of years of Experience	No. of Ph.D. Students guided for the last four years
Prof. B. V. Rabari	M.A., Bed.	Associate Professor	Hindi Literature	27	Nil
Prof. D. S. Chaudhari	M.A.	Assistant Professor	Hindi Literature	19	Nil

11. List of senior visiting faculty

- Nil

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty

- Nil

13. Student -Teacher Ratio (programme wise) :

- 1:87

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled



- Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Prof. B. V. Rabari M.A., Bed.

Prof. D. S. Chaudhari M.A.

16. Number of faculty with ongoing projects from a) National b)

International funding agencies and grants received:

- 2 Minor research Projects : Rs. 1 Lac funded by UGC.

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

- Nil

18. Research Centre /facility recognized by the University

The following research facilities are available in our department:

- h. A well-equipped Language Laboratory.
- i. Computer, Internet, multi-media projector facilities are available.
- j. Research journals and magazines are regularly subscribed.

19. Publications:

1. B. V. Rabari

- a. Name of the faculty : B. V. Rabari
- b. Number of papers published in peer reviewed journals (national /international): Nil
- c. Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil
- d. Monographs : Nil
- e. Chapter in Books : Nil
- f. Books Edited : Nil
- g. Books with ISBN/ISSN numbers with details of publishers : Nil
- h. Citation Index : Nil
- i. SNIP : Nil
- j. SJR : Nil
- k. Impact factor : Nil
- l. h-index : Nil

2. D. S. Chaudhari

- a. Name of the faculty : D. S. Chaudhari



- b. Number of papers published in peer reviewed journals (national /international): 1(one) National
- c. Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil
- d. Monographs : Nil
- e. Chapter in Books : Nil
- f. Books Edited : Nil
- g. Books with ISBN/ISSN numbers with details of publishers :
Title of the book: Yugchetana in the Novels of Nirmal Verma
Publisher : Sunrise Publisher and Distributor
ISBN No : 978-93-80207-44-5

Title of the book: Hindi ke Pramukh Sahityakar
Publisher : Sunrise Publisher and Distributor
ISBN No : 978-93-80207-43-8

- h. Citation Index : Nil
- i. SNIP : Nil
- j. SJR : Nil
- k. Impact factor : Nil
- l. h-index : Nil

20. Areas of consultancy and income generated:

- Nil

21. Faculty as members in a) National committees b) International Committees

c) Editorial Boards....

1. Prof. B. V. Rabari – Nil
2. Prof. D. S. Chaudhari – Nil

22. Students projects:

- a. Percentage of students who have alone in-house projects including interdepartmental / programme : Nil
- b. Percentage of students placed for projects in organizational outside institution i.e. Research Laboratory / Industry / other agencies : Nil

23. Awards /Recognitions received by faculty and students :



1. Prof. – B. V. Rabari : Female character in the Novel and Stories of Rajji Seth (Ongoing Minor Research Project)
2. Prof. – D. S. Chaudhari : Yashpal Ke Manushy ke Roop me Yugin Privesh (2013-2015) (Ongoing Minor Research Project)

Students: Nil

24. List of eminent academicians and scientists / visitors to the department :

- A lecture of ‘Indian Poetics’ By Goverdhan Banjara on 06/01/2011.
- Dr. Rajana Argade, HOD, Department of Hindi , Gujarat University, Ahmedabad, as a Key note speaker in the Two-Day National seminar on ‘Agyeya and Modern Hindi Literature’ on 20-21st July, 2013.
- Dr. Pramod Tiwari HOD, Department of Hindi, Central University, Gujarat, Gandhinagar is the guest speaker in the Two Day UGC sponsored National Seminar on 20-21st July, 2013.
- Dr. Shailendra Sharma, Professor, Department of Hindi, Vikram Vishvavidhyalaya, Ujjain, Presided “Plenary session” of the said seminar.
- Dr. Madanmohan Sharma, Professor, Department of Hindi, S. P. University, Vallabh Vidhyanagar, Presided “Plenary session” of the said seminar.
- Dr. Anil Chauhan, Associate Professor & head, Arts & Commerce college, Khedbrahma chaired the session of Paper-reading in the said Seminar.
- Dr. Hasmukh Barot, Associate Professor, department of Hindi, Arts & Commerce College, Idar. Chaired the session of paper reading in the said seminar.

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National b) International

A two day UGC sponsored National Seminar was organized on 20-21st July,2013. The topic of the seminar was “Agyeya and Modern Hindi Literature renowned scholars and students from across the nation participated presented papers and conducted discussion. The source of funding : UGC.

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass Percentage
			M	F	
Batch 1: From 2007-2008 to 2009-2010					
B. A.	268	240	89	151	87.59%
Batch 2: From 2008-2009 to 2010-2011					
B.A.	210	199	92	107	77.55%
Batch 3: From 2009-2010 to 2011-2012					
B.A.	120	103	60	43	85.25%
Batch 4: From 2010-2011 to 2012-2013					
B.A.	50	50	36	14	65.63%



27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

SN.	Name	Competitive Exams Cleared	Employment
1.	No Information		

29. Student progression

Student Progression	Against % enrolled
UG to PG / Higher Education	70%
PG to M. Phil	-
PG to Ph.D.	-
Ph. D. to Post Doctoral	-
Employed Campus Selection	-
Other than campus selection	-
Entrepreneurship / self-employed	10%

30. Details of Infrastructural facilities

a) Library: No separate library for the Department but the general library of the college contains very rich treasure of books in Gujarati, Hindi and English Language.

No of Books :6000

No. of Journals: 07

Audio-Cassettes : -

CD / DVDs : 15

b) Internet facilities for Staff & Students : Yes

c) Class rooms with ICT facility : Yes

d) Laboratories : 01

31. Number of students receiving financial assistance from college, university, government or other agencies

Year	SC	ST	OBC	Handicap	Total
2010-2011	09	01	36	00	46
2011-2012	14	00	16	00	30
2012-2013	01	01	75	00	77
2013-2014	22	01	42	00	65



32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

- A lecture on Indian Poetics by Goverdhan Banjara
- A lecture on 'Godan' by Dr. Bhartiben Joshi on 06/02/2012.
- A two-day, UGC sponsored National Seminar was organized on 20-21st July, 2013. the topic of the seminar was, "Agyeya and Modern Hindi Literature". Renowned scholars and researchers from across the country as well as students participated in the seminar. Renowned professor of Hindi like Dr. Ranjana Argade, Dr. Pramod Tivari, Dr. Shailendra Sharma, Dr. Madam mohan Sharma, Dr. Anil Chauhan, and Dr. Hasmukh Barot addressed the seminar house and held discussions with the participants including students on "Agyeya and Moderna literature".
- As a part of celebration of "Swarnim Gujarat", Department of Hindi organized the programme of "Vache Gujarat" in which 20 students read papers on Hindi subject books.
- The students of the Department of Hindi participated in Essay-writing, Elocution, Literary Quiz, drama, folk-dance and sports activities organized as a part of a celebration of "Sawarnim Gujarat."
- Four students of Hindi Department participated in the workshop on "Hindi Literature" in Hindi subject, organized by Shri N.S. Patel Arts College, Anand on 01/01/2011.
- Students of Hindi Literature presented their papers in the Two Day UGC sponsored National Seminar organized by the CWDC on 12th and 13th January 2011.
- 4 students of Hindi Presented their papers on Hindi Literature in a State level UGC sponsored seminar organized by Arts and Commerce College, Balasinore.
- Every year Department of Hindi, Oraganizes a programme of Celebration of Hindi Divas in which lectures on the importance of Hindi are organized.
- Students of Hindi conduct various activities and cultural programmes like prayer, songs, folk dance, poetry recitation, etc.

33. Teaching methods adopted to improve student learning:

Besides traditional lecture method, the Hindi Department has adopted following teaching aids and methods to improve student learning.

- PPT presentation through Audio-Visual aids.
- Videos of SANDHAN Lectures.
- Assignments
- Class-room seminars
- Group discussions



34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- Students of Hindi Department actively participate in NSS, NCC, Eco-club and 'Saptadhara' activities.

35. SWOC analysis of the department and Future plans

1. Strength of Department:

- Well-qualified and Research-oriented teachers.
- Bright career prospect for students of B.A. with Hindi.

2. Weakness of Department:

- We do not have PG programme in Hindi at present.
- We don't offer optional subject to students in UGBA Sem-V & VI.

3. Opportunities:

- Ample scope for students of Hindi in the field of teaching in schools and colleges.

4. Challenges:

- Educationally weak students having rural background.
- To develop liking for Hindi in students and its practical use in discourses.

Future Plans:

- The department thinks to restart M.A. with Hindi in the college. To spread awareness among the students regarding importance of Hindi. To encourage Students to carry out all transactions in Hindi Language.



Evaluative Report of the Department of Economics

1. **Name of the department :** Economics
2. **Year of Establishment :** June 1960
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**

Programme	Semester	Core Compulsory
B. A. Economics	Sem –I	CC-101- Elementary Economics-I CC-102 – Indian Economy-I EC-II 101 – Indian Economy
	Sem-II	CC-111- Elementary Economics-II CC-112 – Indian Economy-II EC-II 111 – Indian Economy
	Sem-III	CC-201- Micro Economics-I CC-202 –Economy of Gujarat-I CC-203 – Economics Systems
	Sem-IV	CC-211 – Micro Economics-II CC-212 – Economy of Gujarat-II CC-213 – Economics of Development
	Sem-V	CC-301 – Macro Economic Analysis CC-302 – International Economics CC-303 – Indian Economy-III CC-304 – Co-operation CC-305 – Economic Essays-I
	Sem-VI	CC-311- Public Economics CC-312 – Environmental Economics CC-313 – Indian Economy-4 CC-314 – Industrial Economics CC-315 – Economic Essay-II

4. Names of Interdisciplinary courses and the departments/units involved

- The Economics Department is involved in teaching under graduate level in B.A. and B.Com. classes. This department teaches subjects like Elementary Economics, business Economics, Indian Economy, Industrial Economics, International Economics. Economics is taught as subject in B.A. classes as CORE subject and Elective Subject.

5. Annual/ semester/choice based credit system (programme wise)



- The Gujarat University, to which this college is affiliated, has introduced semester and CBCS at graduate and post-graduate level, and the college offers these programmes, i.e. U.G. – B.A., B.Com and P.G. – M.A. accordingly.

6. Participation of the department in the courses offered by other departments

- Teachers of Economics Department teach Economics subject in B.A. and B.Com classes.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

- Economics Dept. does not offer courses in collaboration with universities and industries.

8. Details of courses/programmes discontinued (if any) with reasons

- Nil

9. Number of Teaching posts

Designation	Sanctioned	Filled
1 Assistant Professor	03	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specification	Noof years of Experience	No. of Ph.D. Students guided for the last four years
R. B. Gavit	M.A., (GSET)	Assistant Professor (Adhyapak Sahayak)	Indian Economy, Financial Economics	04.5 years	Nil

11. List of senior visiting faculty

- None

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty

- R. H. Raol – 18 lectures – 33%
- T. K. Chaudhary – 12 lectures – 21%
- P.A. Chaudhary – 09 lectures – 16%

13. Student -Teacher Ratio (programme wise) :

- 1:74



14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

- Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

1. R. B. Ganvit M.A., (GSET)

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

- Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

- Nil

18. Research Centre /facility recognized by the University

The following research facilities are available in our department:

- a. A well-equipped Language Laboratory.
- b. Computer, Internet, multi-media projector facilities are available.
- c. Research journals and magazines are regularly subscribed.
- d. E-Library –Nlist available.

19. Publications:

- a. Name of the faculty : R. B. Ganvit
- b. Number of papers published in peer reviewed journals (national /international): Nil
- c. Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil
- d. Monographs : Nil
- e. Chapter in Books : Nil
- f. Books Edited : Nil
- g. Books with ISBN/ISSN numbers with details of publishers : Nil
- h. Citation Index : Nil
- i. SNIP : Nil
- j. SJR : Nil
- k. Impact factor : Nil
- l. h-index : Nil

20. Areas of consultancy and income generated:

Nil



21. Faculty as members in a) National committees b) International Committees c) Editorial Boards....

1. R. B. Ganvit– Nil

22. Students projects:

- a. Percentage of students who have alone in-house projects including interdepartmental / programme : Nil
- b. Percentage of students placed for projects in organizational outside institution i.e. Research Laboratory / Industry / other agencies : Nil

23. Awards /Recognitions received by faculty and students :

(1) Faculties- R.B. Ganvit : Nil

Students: Nil

24. List of eminent academicians and scientists / visitors to the department :

- Nil

25. Seminars/ Conferences/Workshops organized & the source of funding a) National b) International

1) 2012-2013: Organised “Training programme on co-operative Education” with collaboration of “Gandhinagar District co-operative Society.” Total No of participant were 15 (Fifteen).

2) Dt. 19/10/2013 Department of Economics and Commerce, with collaboration of “SEBI” Ahmedabad, organized a training guidance programme for students of Economics and commerce.(One day)

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass Percentage
			M	F	
Batch 1: From 2007-2008 to 2009-2010					
B. A.	114	102	58	44	97.01%
Batch 2: From 2008-2009 to 2010-2011					
B.A.	140	130	57	73	80.85%
Batch 3: From 2009-2010 to 2011-2012					
B.A.	147	132	58	74	92.31%
Batch 4: From 2010-2011 to 2012-2013					
B.A.	138	131	98	33	96.33%



27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

SN.	Name	Competitive Exams Cleared	Employment
1.	Bhatt Jignesh	TAT (GSEB)	Primary Teacher
2.	Gohil Ajitsinh M	Deptt. Of Police	Constable
3.	Chavda Jaydipsinh	Deptt. Of Police	Constable
4.	Parmar Kalpesh B.	Indian Army	Soldier
5.	Patel Hetal D.	Deptt. Of Police	Constable
6.	Joshi Dipen R.	L.I.C.	DSE
7.	Patel Gajendra	Honda Ltd.	Sales Manager
8.	Parmar Suhag J.	TET	Teacher

29. Student progression

Student Progression	Against % enrolled
UG to PG / Higher Education	70%
PG to M. Phil	-
PG to Ph.D.	-
Ph. D. to Post Doctoral	-
Employed Campus Selection	-
Other than campus selection	-
Entrepreneurship / self-employed	10%

30. Details of Infrastructural facilities

a) Library: No separate library for the Department but the general library of the college contains very rich treasure of books in Gujarati, Hindi and English Language.

No of Books :2500

No. of Journals: 04

Audio-Cassets : -

CD / DVDs : 55

b) Internet facilities for Staff & Students : Yes

c) Class rooms with ICT facility : Yes

d) Laboratories : 01



31. Number of students receiving financial assistance from college, university, government or other agencies

Year	SC	ST	OBC	Handicap	Total
2010-2011	09	01	35	00	45
2011-2012	14	02	103	03	122
2012-2013	17	02	92	02	113
2013-2014	25	01	145	05	176

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

- As a part of celebration of “Swarnim Gujarat”, Department of Economics organized the programme of “Vache Gujarat” in which 15 students read papers on Economics subject books.
- The students of the Department of Economics participated in Essay-writing, Elocution, Literary Quiz, drama, folk-dance and sports activities organized as a part of a celebration of “Sawarnim Gujarat.”
- Four students of Economics Department participated in the workshop on “Economic Thought of Gandhiji” in Economics subject, organized by Shri N.S. Patel Arts College, Anand on 01/01/2011.
- An Expert-Lecture was organized for the students of Economics. The subject was “White revolution in Gandhinagar District” Lecture was delivered by Dr. Sankarsinh Rana. A Principal of Kalol college and chairman of Gandhinagar District Milk-Cooperative Society.
- Five Students of Economics presented their papers in a state level UGC sponsored Seminar organized by Arts & Commerce College, Balasinore.
- 14 students participated and visited a global summit “Vibrant Gujarat” at Gandhinagar organized by Government of Gujarat-2013 on dated – 10/01/2013
- Students of Economics witnessed BISAG lectures on different topics in Audio Visual Room .
- A training programme for students was organized by Department with collaboration of Gandhinagar district Milk co-operative society. For 8 days. Total no of Economics students participated were Fifteen (15) dt. 25/09/2012 to 03/10/2012.
- On dated 09/10/2012, 20 students of Economics Department visited “Indroda Park” on behalf of Eco-club activity of college for getting knowledge, acquaintance with nature and environment.
- A student of T.Y.B.A by name Khusbu Shah has participated in Elocution Competition organized by Gujarat University at Ahmedabad in memory of



“Mahadev Desai Vijaypadamm and Karnik Housing Vijay Padamm (05/02/2013)

- 14 “Girl Students” participated in training of Handicraft, organized by CWDC and Shreeji Handicraft institute. The training duration was 15/07/2013 to 19/07/2013.

33. Teaching methods adopted to improve student learning:

Besides traditional lecture method, the Economics Department has adopted following teaching aids and methods to improve student learning.

- PPT presentation through Audio-Visual aids.
- Videos of SANDHAN Lectures.
- Assignments
- Class-room seminars
- Group discussions
- Data analysis on computer and Data Resources for statistical Analysis.
- Periodic tests
- Quiz, essay-writing, find out data sources in different fields.
- Research Techniques.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- Students of Economics Department actively participate in NSS, NCC, Eco-club and ‘Saptadhara’ activities.
- The team of Economics students became the Champion in the inter class cricket tournament in 2013-2014.

35. SWOC analysis of the department and Future plans

1. Strength of Department:

- Well-qualified and Research-oriented teachers.
- Bright career prospect for students of B.A. with Economics.

2. Weakness of Department:

- We do not have PG programme in Economics at present.
- We don't offer optional subject to students in UGBA Sem-V & VI.

3. Opportunities:

- There is a Bright future of the students of Economics in the field of Research Institutions like, Statistical Department, Economic Survey and field of



marketing, Banking, Insurance, co-operative societies and NGO, private sectors.

- Ample scope for students of Economics in the field of teaching in schools and colleges.

4. Challenges:

- Educationally weak students having rural background.
- Lack of knowledge of English and Maths (Basic Concepts) to understand and analyze the problem of Economics.

Future Plans:

- To train the students in such a way that they can analyze the economic problems with the help of field data and secondary data with the help of computer. Such training will be of great help to the students and will widen the job opportunities in future.



Evaluative Report of the Department of Commerce

1. **Name of the department :** Commerce
2. **Year of Establishment :** June 1968
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**

Programme	Semester	Core Compulsory
B. Com.	Sem –I	CCC-101 – Fundamentals of Business. Eco-I CCC-102 – H.R.M CCC-103 – Accountancy-I CCC-104 – Communication in Business CCC-105 – Gen. English : Text & Compo. CE-101A – Financial A/c –I SE-101B – Basic Statistics-I SE-101D – Secretarial Practice-I FC-101A – Time Management SS-101C – Stress Management
	Sem-II	CCC-106 – Fundamentals of Business. Eco-II CCC-107 – Fundamentals Of Marketing Management CCC-108 – Accountancy-II CCC-109 –Business Correspondence CCC-110 – Gen. English : Grammar & Compo. CE-102A – Financial A/c –II SE-102B – Operations Research-II SE-102D – Secretarial Practice-II FC-102A – Environmental Studies SS-102A – Leadership Development
	Sem-III	CCC-201 – Economics of Government Finance CCC-202 – Indian Financial System CCC-203 – Taxation -I CCC-204 – Commercial Communication CCC-205 – Fundamentals Of Statistics-I CE-201A – Cost Accounts I CE-202A – Corporate Accounts FC-201A – Tourism Management SS-201D – Consultancy Skills
	Sem-IV	CCC-206 – Economics Of Growth and Development CCC-207 –Production Management CCC-208 – Taxation -II CCC-209 – Organizational Communication



		CCC-210 – Fundamentals of Statistics-II CE-203A – Cost Accounting-II CE-204A – Auditing -I FC-202E – R.T.I. SS-202B – Presentation Skills
	Sem-V	CCC-301 – Economics of International Trade CCC-302 – Marketing Management Practice CCC-303 – Business Law-I CCC-304 – Corporate Communication CCC-305 – Fundamentals of Statistics-III CE-301A – Cost & Financial Accounts CE-302A – Management Accounts -I FC-301E – Disaster Management SS-301A – Market Research
	Sem-VI	CCC-306 – Indian Business and Eco. Environment CCC-307 –Fundamentals of Financial Management CCC-308 – Business Law-II CCC-309 – Media and Public Relation Comm. CCC-310 – Fundamental Statistics-IV CE-303A – Management A/c -II CE-304A – Auditing -II FC-302C – Security Market SS-302A – Business History

4. Names of Interdisciplinary courses and the departments/units involved

- The Commerce faculty is involved in teaching Accountancy, Business Management, Economics, Taxation, statistics, B. Law, Secretarial Practices, Business Communication in B. com classes.
- Teachers of commerce faculty are involved in teaching soft skill and foundation papers in B.Com classes.

5. Annual/ semester/choice based credit system (programme wise)

- The Gujarat University, to which this college is affiliated, has introduced semester and CBCS at graduate and post-graduate level, and the college offers these programmes, i.e. U.G. – B.A., B.Com and P.G. – M.A. accordingly.

6. Participation of the department in the courses offered by other departments

- Nil.



7. Courses in collaboration with other universities, industries, foreign institutions, etc.

- Nil

8. Details of courses/programmes discontinued (if any) with reasons

- M.Com was discontinued because of dearth of qualified teachers.

9. Number of Teaching posts

Designation	Sanctioned	Filled
Associate Professor	03	01
Assistant Professor	03	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specification	No of years of Experience	No. of Ph.D. Students guided for the last four years
Prof. S. G. Patel	M.Com	Associate Professor	Accountancy	20	Nil
Prof. N. K. Patel	M.Com B.ed. M.Phil	Assistant Professor	Commerce	05	Nil

11. List of senior visiting faculty:

- Nil

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty:

- There is no Practical Classes.
- 40% of the total lectures in B.Com. are delivered by the temporary teaching faculty.

13. Student -Teacher Ratio (programme wise) :

- 1:142 = B.Com.

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

- Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.



Prof. S. G. Patel	M.Com
Prof. N. K. Patel	M.Com B.ed. M.Phil
Prof. A. T. Patel	M. Com B.ed., M.Phil, DTP
Prof. S.K. Patel	M.Com, D.E. Civil
Prof. Nilaben Yagnik	M. Com.
Prof. Chirag Patel	M. Com

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

- Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

- Nil

18. Research Centre /facility recognized by the University

The following research facilities are available in our department:

- A well-equipped Language Laboratory.
- Computer, Internet, multi-media projector facilities are available.
- Research journals and magazines are regularly subscribed.

19. Publications:

1. Prof. S. G. Patel

- Name of the faculty : Prof. S. G. Patel
- Number of papers published in peer reviewed journals (national /international): 02
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil
- Monographs : Nil
- Chapter in Books : Nil
- Books Edited : Nil
- Books with ISBN/ISSN numbers with details of publishers : Nil
- Citation Index : Nil
- SNIP : Nil
- SJR : Nil
- Impact factor : Nil
- h-index : Nil

2. Prof. N. K. Patel



- a. Name of the faculty : Prof. N. K. Patel
- b. Number of papers published in peer reviewed journals (national /international): 04
- c. Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil
- d. Monographs : Nil
- e. Chapter in Books : Nil
- f. Books Edited : Nil
- g. Books with ISBN/ISSN numbers with details of publishers : Nil
- h. Citation Index : Nil
- i. SNIP : Nil
- j. SJR : Nil
- k. Impact factor : Nil
- l. h-index : Nil

3. Prof. A. T. Patel

- a. Name of the faculty : Prof. A. T. Patel
- b. Number of papers published in peer reviewed journals (national /international): 02
- c. Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil
- d. Monographs : Nil
- e. Chapter in Books : Nil
- f. Books Edited : Nil
- g. Books with ISBN/ISSN numbers with details of publishers : Nil
- m. Citation Index : Nil
- n. SNIP : Nil
- o. SJR : Nil
- p. Impact factor : Nil
- q. h-index : Nil

Other visiting faculty: S. K. Patel, Neelaben, Chirag Patel & Termina Patel:
Information of Publication : Nil

20. Areas of consultancy and income generated:

- Nil

21. Faculty as members in a) National committees b) International Committees c) Editorial Boards....

- Nil



22. Students projects:

- a. Percentage of students who have alone in-house projects including interdepartmental / programme : Nil
- b. Percentage of students placed for projects in organizational outside institution i.e. Research Laboratory / Industry / other agencies : Nil

23. Awards /Recognitions received by faculty and students :

- Nil

Students: Nil

24. List of eminent academicians and scientists / visitors to the department :

Nil

- Dr. A. Kumar, Bhanagar University as a Key note speaker in the Two-day National Seminar on “Fundamental of Financial Management sponsored by UGC.
- Dr. Hemant C. Trivedi, Director, School of Petroleum Management, PDP, Gandhinagar as a key note in the Two Day National Seminar on ‘Fundamentals of Financial Management sponsored by UGC.
- Dr. Naresh K. Patel, Prof. and Head, Centre for management studies. D. D. University, Nadiad as a plenary speaker in the Two-Day National Seminar of ‘Fundamental of financial management’ Sponsored by UGC.
- Suresh A Shah, C.A. from Ahmedabad in an Expert lecture on ‘Personal Financial Planning’ Sponsored by SEBI.
- 4 students participated “Interview Facing and Leadership Development Training” organized at TSR Commerce College, Patan.
- A special Lecture was arranged on “Computer Hardware and Networking”.
- Commerce Students witnessed BISAG lectures on competitive exams.

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National b) International

- A Two-Day UGC sponsored National Seminar was organized on 20-21st July 2013. The topic of the Seminar was “Fundamentals of Financial Managment’. Renowned scholars and students from across the nation participated, presented papers and conducted discussion. The source of funding : UGC.

26. Student profile programme/course wise:

Name of the	Applications	Selected	Enrolled	Pass
-------------	--------------	----------	----------	------



Course/programme (refer question no. 4)	received		M	F	Percentage
Batch 1: From 2007-2008 to 2009-2010					
B. Com	210	185	143	42	80.00%
Batch 2: From 2008-2009 to 2010-2011					
B. Com	228	213	148	65	75.93%
Batch 3: From 2009-2010 to 2011-2012					
B. Com	209	203	136	67	84.35%
Batch 4: From 2010-2011 to 2012-2013					
B. Com	300	296	178	118	78.87%

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Com.	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

SN.	Name	Competitive Exams Cleared	Employment
1.	Patel Jaynik M.	GPSC	Sales Tax officer (2012)
2.	Prajapati Priyanka R.	GPSC	Forest Officer (2013)
3.	Prajapati Rakesh A	GSET	Professor Nathiba College, Gandhinagar. (2012)
4.	Raol Visvajitsinh	GPSC	A/C Officer Sachivalay(2010)
5.	Patel Rakesh M	GPSC	Clerk Sachivalay (2011)
6.	Patel Hasumati J	GPSC	PSI (2012)
7.	Patel Kalpesh V.	TAT	Teacher (2012)
8.	Chaudhari Prashant K	GSET	Professor City Commerce College Ahmedabad (2008)
9.	Patel Vivek	GPSC	SRP (2013)
10.	Patel Sunil	GPSC	PSI (2012)

29. Student progression

Student Progression	Against % enrolled
UG to PG / Higher Education	70%
PG to M. Phil	-



PG to Ph.D.	-
Ph. D. to Post Doctoral	-
Employed Campus Selection	-
Other than campus selection	-
Entrepreneurship / self-employed	10%

30. Details of Infrastructural facilities:

a) Library: No separate library for the Department but the general library of the college contains very rich treasure of books for Commerce.

No of Books :2900

No. of Journals: 07

Audio-Cassettes : -

CD / DVDs : 80

b) Internet facilities for Staff & Students : Yes

c) Class rooms with ICT facility : Yes

d) Laboratories : 01

31. Number of students receiving financial assistance from college, university, government or other agencies

Year	SC	ST	OBC	Handicap	Total
2010-2011	11	-	71	-	82
2011-2012	22	10	172	01	195
2012-2013	42	01	225	00	268
2013-2014	71	01	256	00	328

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

- Commerce faculty organized a Two-Day UGC sponsored National Seminar on 20-21st July, 2013. The theme of seminar was “Fundamentals of Financial Management”, Renowned scholars and Researchers from across the country as well as students participated in the seminar. Renowned professor of Commerce like Dr. A. Kumar, Dr. Hemant C. Trivedi, Dr. Naresh K. Patel, Dr. Narayan Baser addressed the seminar. 15 students read papers.
- As a part of celebration of “Swarnim Gujarat” commerce faculty organized the programme of Vache Gujarat.
- Five students of Commerce presented their papers in seminar organized by Arts & Commerce college, Balasinore on 25/01/2012.



33. Teaching methods adopted to improve student learning:

Besides traditional lecture method, the Gujarati Department has adopted following teaching aids and methods to improve student learning.

- PPT presentation through Audio-Visual aids.
- Videos of SANDHAN Lectures.
- Assignments
- Class-room seminars
- Group discussions
- Quiz

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- Students of Commerce faculty actively participate in NSS, NCC, Eco-club, 'Saptadhara' activities, Essay writing, University Youth festival, 'Sahkar' Workshop etc.

35. SWOC analysis of the department and Future plans

1. Strength of Department:

- Well-qualified and Research-oriented teachers.
- Bright career prospect for students of B.Com.

2. Weakness of Department:

- We do not have PG programme in B. Com.(Commerce)

3. Opportunities:

- Bright opportunities for students in the field of Mass Communication, journalism.
- Students of Commerce faculty can clear various competitive exams.

4. Challenges:

- Educationally weak students having rural background.

Future Plans:

- The faculty is planning to start PG programme in Commerce (M.Com.).
- To establish a Research Centre recognized by the affiliating University.



Annexure – 1 : Certificates of recognition under section 2(f) and 12B

Ph. 23236351, 23232701, 23237721, 23234116
23235733, 23232317, 23236735, 23235437
UGC Website: www.ugc.ac.in

विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

6

F. 1-1/2004 (CPP-I)
February, 2009

20 FEB 2009

The Principal,
S.D. Arts and Shah B.R. Commerce College,
Mansa,
Distt. Gandhinagar,
Gujarat – 382 845.

Sub:- Recognition of S.D. Arts and Shah B.R. Commerce College, Mansa, Distt. Gandhinagar, Gujarat – 382 845, under Section 2 (f) & 12 (B) of the UGC Act, 1956.

Sir,

With reference to your letter No. 651/08,09 dated 09.01.09 on the above subject, I am directed to say that the name of **S.D. Arts and Shah B.R. Commerce College, Mansa, Distt. Gandhinagar, Gujarat – 382 845**, is included in the list of Colleges maintained under Section 2 (f) & 12 (B) of the UGC Act, 1956 under the head Non-Government Colleges teaching upto Post Graduate Degree. The College is also eligible to receive Central assistance under Section 12 (B) of the UGC Act.

Yours faithfully,

(Mrs. Sunita Gulati)
Section Officer


Received
4-2-2009

Inward No 749/28.09
2.8.2/2008.09
Sign



Annexure – 2 : Latest letter of affiliation from parent University

ફેક્સ : (૦૭૯) ૨૬૩૦૨૬૫૪
ટેલિફોન : ૨૬૩૦૧૩૪૧-૨૬૩૦૦૩૪૨-૪૩
૨૬૩૦૦૧૨૬ અને ૨૬૩૦૦૬૬૪
૨૬૩૦૦૮૩૪
ટેલિગ્રામ : યુનિગુજરાત



FAX : (079) 26302654
Phone : 26301341-26300342-43,
26300126 & 26300664, 26300834
Tele. {
Grams : UNIGUJARAT

ગુજરાત યુનિવર્સિટી
GUJARAT UNIVERSITY

ગુજરાત યુનિવર્સિટી કાર્યાલય,
પોસ્ટ બોક્સ નં. ૪૦૧૦
નવરંગપુરા, અમદાવાદ-૩૮૦ ૦૦૯.

OFFICE OF THE GUJARAT UNIVERSITY
POST BOX NO. 4010
NAVRANGPURA,
AHMEDABAD-380 009 (INDIA).

No.Academic ^{૨૦૧૪} / 2014

Dt. ૬-૩-2014

TO WHOM SO EVER IT MAY CONCERN

This is to certify that S.D.Arts & B.R.Commerce College, Mansa, address Opp. S.T.Bus Station AT,Post-& Ta-Mansa, Dist-Gandhinagar Gujarat is affiliated to the Gujarat University Since 1973 and recognized by the University Grants Commission (2F 12B) and the following Courses/Subjects are taught in the said college.

1) B.A 3 Years Degree Courses

a) Prin, English,Gujarati,Hindi and Economics, As special Subjects.
b) Sanskrit,History and Psychology as Subjects Ist Subordinate Subject in B.A. 3 Years Degree Course.
c) Gujarati,Economics,Sanskrit and History as 2nd Subordinate Subject in 3 Years Degree Course.

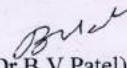
2) B.Com.3 Years Degree Courses


a) Advance accountancy and auditing as Special Subject
b) Statistics and Secretarial Practice as Subordinate Subjects

3) M.A.2 Years Masters Degree Courses

a) Gujarati as a special Subject

Affiliation given to this college and it's courses, is valid as on dat of issue of this letter.


(Dr.B.V.Patel)
I/c.Registrar

ward No 340/2014
9-3-2014
Sign. 
Received on



Annexure – 3 : NAAC accreditation certificate


राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वयत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Sarvoday Higher Education Society - Mansa
S. D. Arts & B. R. Commerce College
Mansa, Dist. Gandhinagar, affiliated to Gujarat University, Gujarat as
Accredited
with CGPA of 2.20 on four point scale
at B grade
valid up to June 14, 2014*

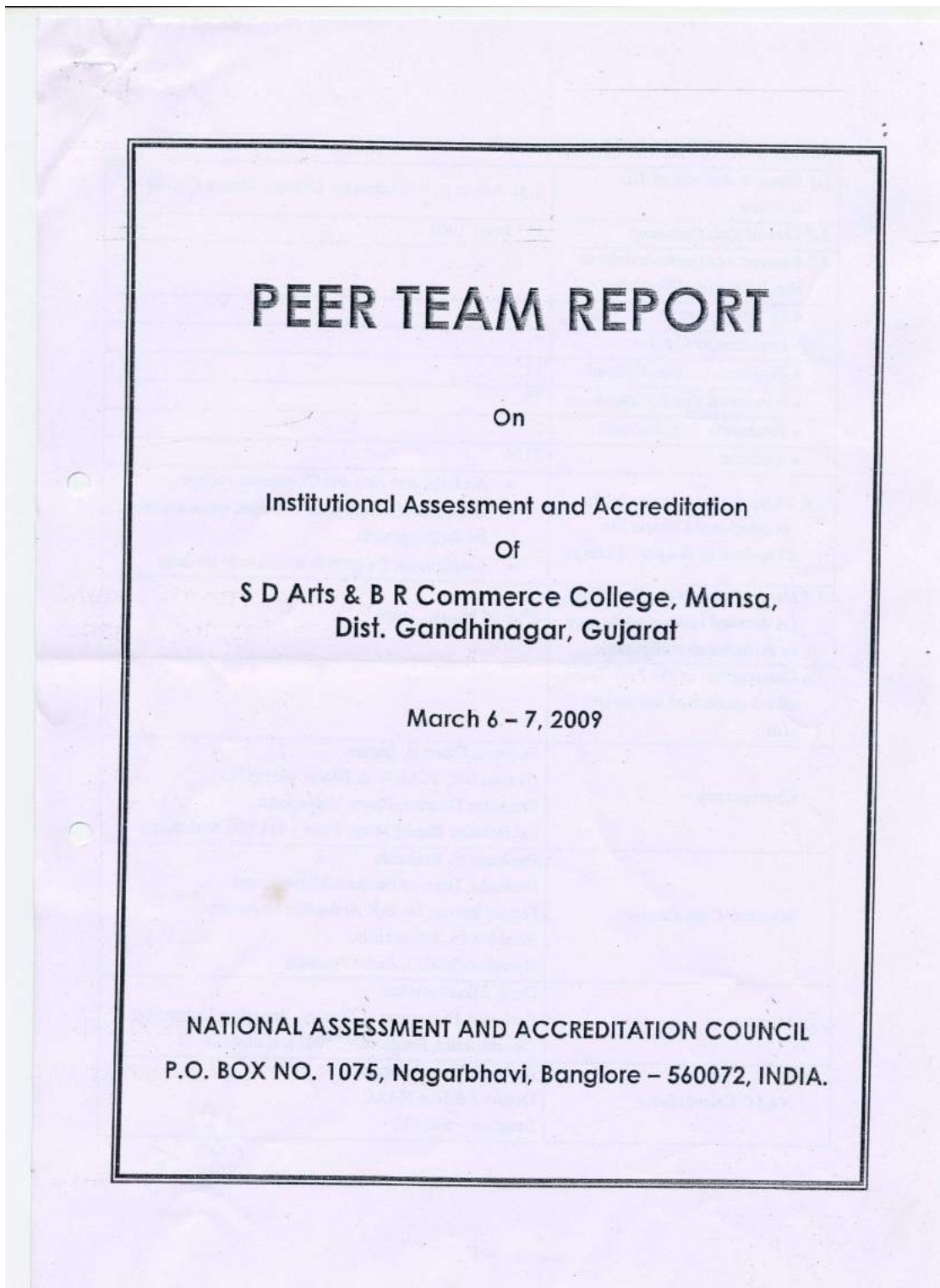
Date : June 15, 2009


Director






Annexure – 4 : NAAC Peer team report





Section I: GENERAL INFORMATION :	
1.1 Name & Address of The Institute :	S. D. Arts & B. R. Commerce College, Mansa, Gujarat
1.2 Year of Establishment:	15 th June, 1960
1.3 Current Academic Activity at the Institution (Numbers) :	
• Faculties/schools:	2
• Department/ Centres:	8
• Programs/Courses Offered:	11
• Permanent Faculty Members:	19
• Permanent Support Staff:	5
• Students:	2126
1.4 Three major features in the institutional Context (As Perceived by the peer Team):	<ul style="list-style-type: none">• An Exclusive Arts and Commerce college• Good infrastructure with vast open space available for further growth.• Ample scope for growth available to students.
1.5 Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	6 th & 7 th March – 2009
1.6 Composition of the Peer Team which undertook the on-site visit :	
Chairperson	Professor Uttam B. Bhoite (Former VC, YCMOU & Bharti Vidyapeeth), Executive Director, Bharti Vidyapeeth, Lal Bahadur Shastri Marg, Pune – 411 030, Maharashtra
Member Coordinator	Professor V. Venkaiah Professor, Dept. of Business Management Former Rector, Dr. B R Ambedkar University, Road No 46, Jublee Hills, Hydrabad-500033, Andra Pradesh.
Member	Dr. S. Chandrashekar Professor, Department of History, Bangalore University, Jnanabharathi, Banglore – 560056, Karnataka.
NAAC Coordinator	Dr. M. S. Shyamasundar Deputy Adviser, NAAC Banglore – 560 072

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Section II: CRITERION WISE ANALYSIS:	
2.1 Curricular Aspects:	
2.1.1 Curriculum Design & Development:	<ul style="list-style-type: none">• The course structure and syllabi are framed by the University.• Usually the same are revised after every five years.• They are designed keeping in view the societal needs.
2.1.2. Academic Flexibility:	<ul style="list-style-type: none">• Academic options are available.
2.1.3. Feedback on Curriculum:	<ul style="list-style-type: none">• Feedback is obtained from the students.• Teachers communicate their views on the syllabi to the University authorities.
2.1.4. Curriculum update:	<ul style="list-style-type: none">• It is usually updated by the university after every 5 years.• The college has limited role in updating the syllabi.
2.1.5 Best Practices in Curricular Aspects:	<ul style="list-style-type: none">• Offering courses of Cambridge University as add-on courses.

2.2. Teaching- Learning and Evaluation :	
2.2.1. Admission Process and Student Profile:	<ul style="list-style-type: none">• Information about admission process is disseminated through prospectus.• The college attracts sufficient number of students.• Proportion of girl students is more than 50%.• All eligible applicants are admitted based on marks obtained at the qualifying examination.
2.2.2. Catering to diverse needs:	<ul style="list-style-type: none">• Two major streams of arts and commerce available.• Special training in English communication skills.• Arrangements for computer training are being made.• Three PG programmes and three self financing certificate courses are offered.

phd
7/3



2.2.3. Teaching-Learning Process:	<ul style="list-style-type: none">• Mostly lecture method is followed.• Internet facility to teachers is available.• Updated equipments are used.• Teachers need to strive to update their knowledge through participation in seminars, refreshers courses, etc.
2.2.4. Teacher Quality:	<ul style="list-style-type: none">• Substantial proportion of senior faculty.• Two teachers are with Ph.D. and five teachers with M.Phil degrees.
2.2.5. Evaluation process and Reform:	<ul style="list-style-type: none">• Periodic tests are conducted and the records are maintained.
2.2.6. Best practices in Teaching- Learning and Evaluation:	<ul style="list-style-type: none">• Teaching plan is prepared by the teachers at the beginning of the academic year.• The record of the daily teaching work is maintained by the teachers.

2.3. Research, consultancy and extension:

2.3.1. Promotion of Research:	<ul style="list-style-type: none">• Teachers are given encouragement to go for Ph.D. research.• Added encouragement and facilities be given to the teachers for participation in seminars, conferences, etc.
2.3.2. Research and publication output:	<ul style="list-style-type: none">• A few teachers have research based publication to their credit. They together have published 15 papers & 12 books in the last five years.• Some teachers have presented research based publications in the seminars.• Some have presented papers in seminars/ conferences.• Research publications are mainly in non refereed Journals.
2.3.3. Consultancy:	<ul style="list-style-type: none">• The teachers are yet to gain expertise needed for consultation work.

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7/13



2.3.4. Extension Activities:	<ul style="list-style-type: none">• NSS, NCC units active.• Ample extension activities are carried out through NCC and NSS units.• Blood donation camps, Health Hygiene camps, rural visits are organized.
2.3.5. Collaborations:	<ul style="list-style-type: none">• College has collaboration with Baba Saheb Ambedkar Open University, Somnath Sanskrit University, Cambridge University through the British Library.
2.3.6. Best Practices in Research, Consultancy, Extension:	<ul style="list-style-type: none">• Teachers are encouraged to do Ph.D. research. Three are presently working for Ph.D.• The work of NCC / NSS units is noteworthy.
2.4: Infrastructure and Learning Resources:	
2.4.1. Physical Facilities for Learning	<ul style="list-style-type: none">• Spacious building shared with the Sister concern.• Adequate space for classrooms and other purposes.• Separate room for teachers, lady students, internet nodes, NSS, NCC, etc.
2.4.2. Maintenance of Infrastructure:	<ul style="list-style-type: none">• Building maintenance is looked after by the Management.
2.4.3. Library as a learning resource:	<ul style="list-style-type: none">• More than 20 thousand books.• A few journals are subscribed.• Various encyclopedia and CDs available.
2.4.4. ICT as learning resources:	<ul style="list-style-type: none">• Internet facility with four nodes is available to students.• A few departments have computers for themselves.• Language lab with 25 computers.
2.4.5. Other Facilities:	<ul style="list-style-type: none">• Equipment including LCD projector and public address system available.• Spacious reading room for students.
2.4.6. Best Practices in development in Infrastructure and Learning Resources:	<ul style="list-style-type: none">• Use of ICT in learning process is initiated.• Class assignments are given to the students.

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2.5. Student Support and Progression:	
2.5.1. Student progression:	<ul style="list-style-type: none">• The college has a substantial student strength.• Past students are holding important positions in various spheres.
2.5.2. Student Support:	<ul style="list-style-type: none">• A number of computers and other equipment.• The government scholarships are made available to the students.• Efforts are made to increase the students' proficiency in English language.
2.5.3. Student Activities:	<ul style="list-style-type: none">• Cultural activities are encouraged and organized.• Students have won trophies and prizes in games and sports.• Track record of students' achievements in various fields is good.
2.5.4. Best Practices in Student Support and Progression:	<ul style="list-style-type: none">• Some awards are instituted for the meritorious students.• Student teams are deputed to take part in cultural competitions and sports, games and tournaments.

2.6. Governance and Leadership:	
2.6.1. Institutional vision and Leadership	<ul style="list-style-type: none">• The Management is active and enlightened.• The college has well defined vision and mission.• Efforts are made for the quality improvement.
2.6.2. Organizational Arrangements:	<ul style="list-style-type: none">• Principal has constituted various functional committees.• The meeting of committees are regularly held.
2.6.3. Strategy development and Deployment:	<ul style="list-style-type: none">• Management takes interest in the developmental activities.• Principal consults colleagues to chalk out plan of activities.• Necessary resources are made available for development.

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	<ul style="list-style-type: none">• Strategic plan does not exist.
2.6.4. Human Resource Management	<ul style="list-style-type: none">• Recruitment of teachers is done as per the rules of government and University.• Teachers are encouraged to participate in the academic events such as refresher courses, seminars, etc.
2.6.5. Financial Management and Resources:	<ul style="list-style-type: none">• It has launched a few revenue generating short-term courses.• The college gets salary grant from the government.• It gets developmental grant from the UGC and additional funding from other agencies.
2.6.6. Best Practices in Governance and Leadership	<ul style="list-style-type: none">• Launching of self financing add on courses.• A decentralized administration through committees.

2.7. Innovative Practices

2.7.1. Internal quality Assurance System:	<ul style="list-style-type: none">• Internal quality assurance system has been initiated.• The feedback about the functioning of the college is informally obtained from the community and other stakeholders.• Feedback from the students is obtained on teachers performance.
2.7.2. Inclusive Practices:	<ul style="list-style-type: none">• Admissions are given without any discrimination.• Number of SC / ST students inadequate.
2.7.3. Stakeholder Relationships:	<ul style="list-style-type: none">• Students are involved in the college activities.• The management is kept informed about the college activities.• The relationships among various stakeholders are good.

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Section III: OVERALL ANALYSIS:	
3.1. Institutional Strengths:	<ul style="list-style-type: none">• Conscientious management.• Student friendly faculty.• Interest in providing computer training and improving English proficiency.• Well ventilated and well furnished classrooms.• Internet facility, computers, English language lab, etc
3.2. Institutional Weaknesses:	<ul style="list-style-type: none">• There is hostel facility for boys• There is no canteen.• There is no auditorium.• Playgrounds need to be developed.• The teachers are marginally involved in research.
3.3. Institutional Challenges:	<ul style="list-style-type: none">• To introduce new academic programmes such as BBA, BCA, MA(English), etc.• To introduce English as medium and to persuade students to opt for it.
3.4. Institutional Opportunities:	<ul style="list-style-type: none">• Resourceful and enthusiastic management.• Presence of a large number of senior faculty.• Substantially large number of students.• Open space for further infrastructural development.

Section IV: RECOMMENDATIONS FOR QUALITY ENHANCEMENT:

- New Job oriented and add on programmes may be started.
- The teachers should be persuaded to do quality research work.
- Research publications by teachers have to be enhanced.
- A canteen facility may be made available to students.
- The functioning of CWDC should be further intensified & diversified.
- Arrangements for indoor games and a gymnasium may be made available.

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- The functioning of the college library (records maintenance, annual verification, etc) should be professionalized.
- Internal quality assurance cell may be further activated.
- Better water drinking facility may be made available.
- Research journals in each subject should be subscribed to.

I have read the Report and agree with the Report



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PRINCIPAL
S. D. Arts & B. R. Commerce College
MANSA-382645, Dist.-Gandhinagar.

Signature of the Principal with date and seal

Professor Uttam B. Bhoite
(Chairperson)

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7/3/09

Professor V. Venkaiah
(Member Coordinator)

[Handwritten Signature]
7/3/09

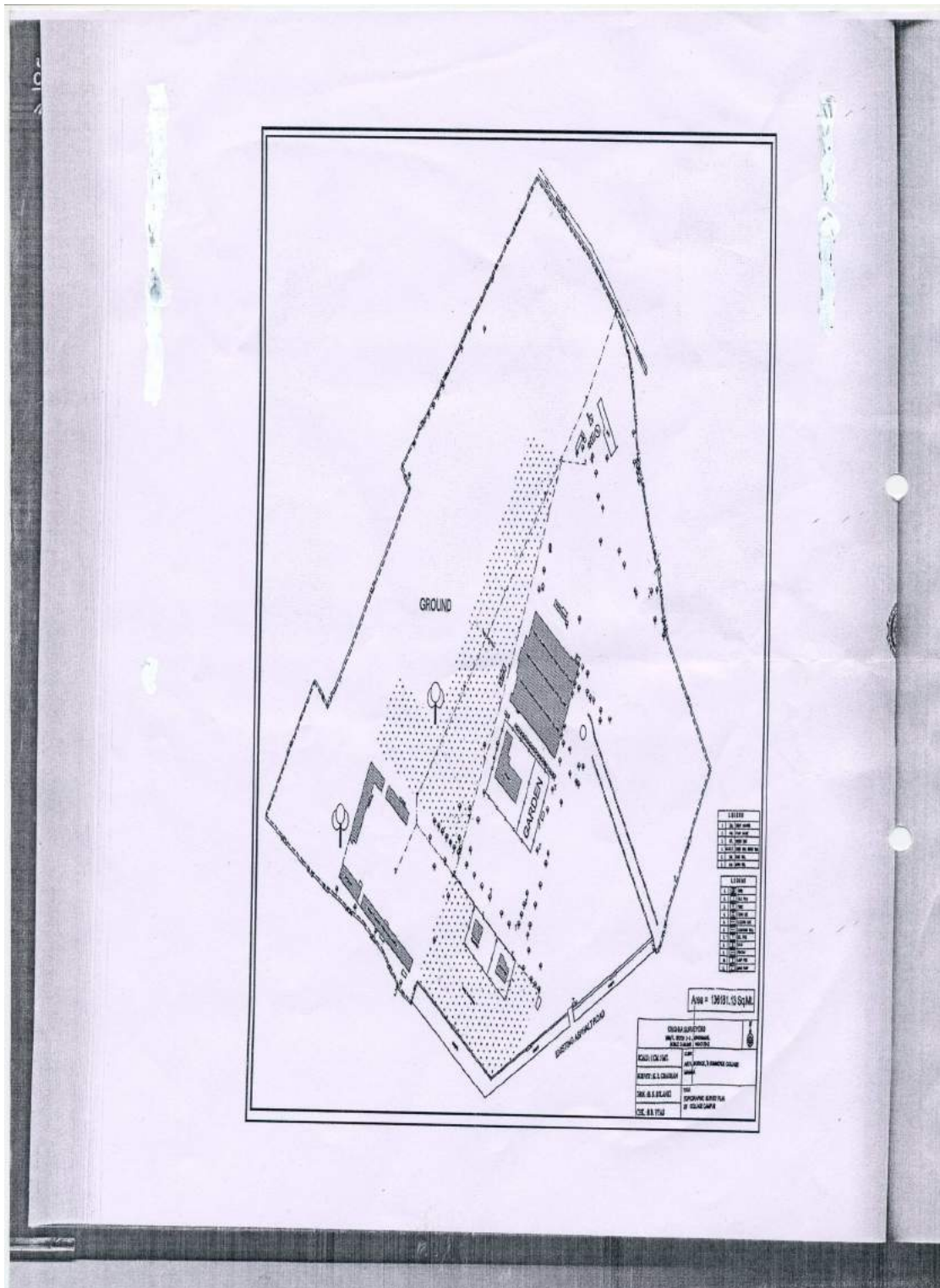
Professor S. Chandrasekhar
(Member)

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Dr. M. S. Shyamasundar
(Coordinator of NAAC)



Annexure – 5 : Layout plan of the campus





Annexure – 6 : Faculty Development Programmes

Name of the Teacher	2009-2010					2010-2011					2011-2012					2012-2013					2013-2014					
	SL	NL	IL	C	W	SL	NL	IL	C	W	SL	NL	IL	C	W	SL	NL	IL	C	W	SL	NL	IL	C	W	
Dr. H. B. Pandya				2	1			3		1	1			6												
Prof. B.V. Rabari	1																									
Dr. A.K. Patel	1			1		1	3			1				5									3			
Prof. J.S. Makwana	2	1			1	3				1		1	1	2			4	1					3			2
Dr. U.C.Gor		1		1				2					1	2												
Prof. V. K. Joshi	4	5		4										7									3	1		
Prof. S. G. Patel							4	1	1					2									2	1		
Prof. M. K. Patel																										
Dr. T. J. Vyas	1	1				1	2		1					5									3	1		
Prof. A. B. Soni							1																			
Dr. B. M. Vaghela	2	1				4	3		1					2									3	1		1
Prof. H. B. Mehta	2								1			2	1	4												
Prof. D. S. Chaudhari	2			1			2		1																	
Prof. R. B. Ganvit												1		2					1	2						
Prof. N. K. Patel																							2			
SL = State Level																										
NL = National Level																										
IL = Intenatinal Level																										
C = Conference																										
W = Workshops																										



Annexure – 7 : Comparative Results

Arts Faculty Result (2009-2010) March-2010

Class	First	Second	Pass	ATKT	Fail	Withheld	Absent	Total	College %	University %
FYBA	21	101	149	127	152	03	21	574	69.34	61.02
SYBA	39	140	132	50	27	28	11	427	93.50	79.50
TYBA	17	187	108	00	63	18	16	409	83.96	77.07
MA-I	00	00	00	00	00	00	00	00	00.00	00.00
MA-II	00	39	43	00	30	00	05	117	70.85	00.00

Commerce Faculty Result (2009-2010) March-2010

Class	First	Second	Pass	ATKT	Fail	Withheld	Absent	Total	College %	University %
FYBCOM	02	19	48	62	58	00	08	197	66.50	46.20
SYBCOM	03	24	37	18	13	22	02	119	68.91	57.80
TYBCOM	02	06	17		30	00	05	60	45.00	67.40
MCOM-I	00	00	10	00	16	00	03	26	38.46	42.16
MCOM-II	00	04	17	00	08	00	00	29	72.41	68.90



Arts Faculty Result (2010-2011) March-2011

Class	First	Second	Pass	ATKT	Fail	Withheld	Absent	Total	College %	University %
FYBA	29	146	102	67	57	-	05	406	69.08	62.02
SYBA	11	149	132	50	24	12	03	381	77.25	69.14
TYBA	17	138	98	-	85	35	10	383	67.83	61.12
MA-I	-	-	-	-	-	-	-	-	-	-
MA-II	-	-	-	-	-	-	-	-	-	-

Commerce Faculty Result (2010-2011) March-2011

Class	First	Second	Pass	ATKT	Fail	Withheld	Absent	Total	College %	University %
FYBCOM	01	22	36	71	29	-	04	163	37.11	48.10
SYBCOM	09	27	56	-	23	24	01	140	66.19	62.18
TYBCOM	05	31	29	-	26	13	04	108	62.50	59.50
MCOM-I	-	-	-	-	-	-	-	-	-	-
MCOM-II	-	-	-	-	-	-	-	-	-	-



Arts Faculty Result (2011-2012) March-2012

Class	First	Second	Pass	ATKT	Fail	Withheld	Absent	Total	College %	University %
FYBA	37	134	86		87			358	71.79	64.12
SYBA	08	143	117		12			336	80.72	72.19
TYBA	05	132	128		39			359	76.37	69.92
MA-I	-	-	-	-	-	-	-	-	-	-
MA-II	-	-	-	-	-	-	-	-	-	-

Commerce Faculty Result (2011-2012) March-2012

Class	First	Second	Pass	ATKT	Fail	Withheld	Absent	Total	College %	University %
FYBCOM	14	77	44		13			152	91.22	82.44
SYBCOM	4	38	34		17			164	47.20	52.30
TYBCOM	9	34	30		23			115	65.18	64.10
MCOM-I	-	-	-	-	-	-	-	-	-	-
MCOM-II	-	-	-	-	-	-	-	-	-	-



Arts Faculty Result (2012-2013) March-2013

Class	First	Second	Pass	ATKT	Fail	Withheld	Absent	Total	College %	University %
UGBA-S1	11	63	108		169	01	15	367	51.70	
UGBA-S2	14	93	56		141	02	06	312	53.27	
UGBA-S3	19	104	86		87	04	04	304	69.67	
UGBA-S4	22	140	71		65		01	299	78.19	
TYBA	27	146	105		33	33	06	350	80.81	

Commerce Faculty Result (2011-2012) March-2012

Class	First	Second	Pass	ATKT	Fail	Withheld	Absent	Total	College %	University %
UGBCOM-S1	03	53	91		116		02	265	55.89	
UGBCOM-S2	03	104	83		57		03	250	76.92	
UGBCOM-S3	05	44	40		48		03	140	64.96	
UGBCOM-S4	06	64	20		42	04	01	137	66.18	
TYBCOM	10	46	17		30	38	01	142	51.77	