

7.2.1 Describe two best practices successfully implemented by the institution as per NAAC format provided in the Manual.

Response:

Best Practice- I

1 Title of the Practice

Teaching-learning in Online Mode

2 Objectives of the Practice

Among the fundamental objectives of this best institutional practice were to successfully keep going teaching-learning process in online mode, to complete the syllabi, to contribute to character-building and nation-building as the traditional method of class-room teaching was not possible due to increasing cases of Covid-19. Most importantly, to convert the traditional method of chalk and duster into the online mode of teaching-learning linking both the faculty and the students of the rural belt of Mansa.

3The Context

The context, obviously, was the Covid-19 pandemic and the challenge was to establish a set up for online mode of teaching-learning. It was an unprecedented event entailing a set of newer challenges. Government of Gujarat provided the facility of Microsoft Teams and to learn all intricacies of the app was a challenge for teachers who were mostly accustomed to class-room teaching. It was challenging to train students of the rural area on uses of Microsoft Teams.

4The Practice

Under the guidance of IQAC a “Technical Committee” was formed consisting of techno-savvy teachers. This “Technical Committee” underwent training provided by Department of Higher Education, Gandhinagar and trained the rest of the faculty members. Special Training Program was organized in the college on use of Microsoft Teams. One more special Training Program was organized for students too. After systematic training, the IQAC of the college pioneered online teaching-learning to reach the specifically stated objectives.

5 Evidence of Success

Gradually, online teaching-learning became an everyday practice both for the faculty and the students. The senior faculty members also ardently got involved and also enjoyed online teaching. The students also welcomed online teaching keeping in view the pandemic situation. The problems of registration and connectivity were solved by Technical Team. The result was unbelievable. During the entire year of 2020-2021, every department of the college continuously imparted education through online mode. Everyday, the teacher will enter the details of the lectures taken by him in the Google Form created by the Technical Team and in this way the record of online lectures and the attendance of students has been maintained.

6 Problems Encountered and Resources Required

The problems, initially encountered, were both from the faculty and the students. The teachers wanted continuous guidance on operations of Microsoft Teams. They wanted more practice to understand intricacies like creating Teams, registering students, downloading attendance, uploading material and recording lectures. Trainings were provided to teachers. The students encountered problems of registration and those related to operation of Microsoft Teams. The problems of students were also solved by Technical Team.

Best Practice-II

1 Title of the Practice

Online Internal Exam through Google Forms App

2 Objectives of the Practice

At the end of every semester, Internal Exam is arranged every year and its time-table is displayed on the Notice Board. But in the academic year 2020-2021, the pandemic indeed posed a big problem. The objectives were to train students for online Internal Exam, to complete Internal Exam in time and to prepare results to be submitted to University.

3 The Context

At a time when the pandemic was playing havoc, the teaching-learning process went on in online mode through Microsoft Teams. But at the end of the semester, it was essential to measure the achievements of students and to map out their learning outcomes. With this end in mind, the online Internal Exam was conducted as it was not possible to arrange offline exam due to the increasing cases of Covi-19 in Mansa area.

4 The Practice

Every Department prepared online Tests through Google Forms and successfully conducted online Internal Exam both at Undergraduate Level and Post-Graduate Level. The results were downloaded from Google Forms App and converted from excel sheet into college marksheet and were submitted to Gujarat University.

5 Evidence of Success

The college indeed got thumping success in conducting online Internal Exam for the students of Undergraduate level and Post-graduate level. The most important thing is that those students whose parents and relatives were afflicted with Covid could take online exam from home and could get relieved of the burden of coming to college for offline exam mode. Online Internal Exam ensured their safety as such a big mass of students could mutually get affected in pandemic situation. Almost all students successfully took online Internal Exam of each of their respective courses.

6 Problems Encountered and Resources Required

To conduct Internal Exam in online mode was indeed an unprecedented event in the institutional history and it demanded training both for the faculty and the students. “How” was the biggest problem. So, Technical Team of the college trained the faculty members on drafting of online question papers, on adjusting the setting of the App, on generating link to be share with students and on downloading the Excel sheet. Technical Team also trained the students on how to take online Internal Exam. For practice, Mock Tests were arranged for students and their success ratio was analysed. After complete training both to the faculty and the students, the college ventured into online Internal Test.