

Re-Accredited by NAAC with 'B' Grade - CGPA : 2.79

S. D. Arts & Shah B. R. Commerce College

MANSA-382845, Dist. : Gandhinagar (N.Guj.) India

Managed by Sarvodaya Higher Education Society - Mansa.

Established Year : 1959 - 1960
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D.P. Zone : 91 College Code : 75



No. : (02763) 270191, 270132
website : www.mansacollege.org
Guj. Uni. Center Code : 28 College Code : 038

Out ward No. :

Date : / / 20

Minutes of the Meeting-1 of 2018-19 held on 6-7-2018

Venue: Bisag Room, Date: 6-7-18

Time: 11:00 to 1.00

Agenda of the Meeting – I

1. To begin College Mobile APP and register students for APP
2. Review of the Earlier Meeting:
3. To review results of College Results in University Examinations.
4. To review progress of the institution during last academic year 2017-18
5. To collect Faculty profile, Departmental activity report and Committee Report of year 2017-18
6. To organize various co curricular extracurricular activities for students.
7. To prepare and submit AQAR.

IQAC members, after exchange of ideas and thoughts made the following resolutions:

Agenda Item 1: To begin Android Mobile APP and register students for APP
The IQAC committee resolved to begin and register the students for Android Mobile App

Agenda Item 2: Review of the Earlier Meeting:

The coordinator read the minutes of earlier meeting and the minutes reviewed and passed by the members.

Agenda Item 3 :To review results of College Results in University Examinations.
The committee reviewed the University Exam results of Sem 1, 3 and 5 presented by the Principal and expressed satisfaction over it. The committee also gave valuable suggestions for improvement.

Agenda Item 4 :To review progress of the institution during last academic year 2016-17.

The IQAC revised the progress of institution during academic year 2017-18 and expressed satisfaction over the work done by the institution.

Agenda Item 5: To collect Faculty profile, Departmental activity report and Committee Report of year 2017-18

The committee resolved to collect Faculty profile, Departmental activity report and Committee Report of year 2017-18

Agenda Item 6: To organize various co curricular extracurricular activities for students.

The IQAC has decided to increase co curricular & extracurricular activities for the overall development of the students. Committee also decided to promote departmental activities.

Agenda Item 7 : To prepare and submit AQAR.

The committee reviewed the activities of institution for the academic year 2016-17 and authorized the IQAC coordinator to prepare AQAR and submit it to NAAC in time.

Present Members

1. Chair Person : Dr. H.B. Pandya *H.B. Pandya*
2. Convenor : Dr. A.K. Patel *A.K. Patel*
3. Member : Prof. S.G. Patel *S.G. Patel*
4. Member : Dr. M.K. Patel *M.K. Patel*
5. Member : Dr. T.J. Vyas *T.J. Vyas*
6. Member : Dr. R.B. Ganvit *R.B. Ganvit*
7. Management Representative : Shri P.P. Raol *P.P. Raol*
8. Administrative Representative : Shri Vipulbhai Panchal *Vipulbhai Panchal*

Absent Members

1. Local Representative : Shri Mahesh Yagnik
2. Alumni Association : Shri Vishvajit Raol
3. Parents Association : Shri Ishvarbhai Goswami

Minutes of the Meeting-II of 2018-19 held on 18-12-2018

Venue: Bisag Room, **Date:** 18-12-2018

Time: 11.00 to 1.00

Agenda of the Meeting – II

1. To review and confirm the minutes of the last meeting
2. Enrich library by adding new reference books/ journal/periodicals /e-resources.

3. To think over the resignation of Prof. S.G. Patel as a member of IQAC committee
4. Enhance research environment by promoting research activities of teachers.
5. To establish Academy for Competitive Examination.
6. To arrange lecture series in various subject to strengthen capabilities of the students
7. To establish Intranet facility in the campus.
8. To participate in Gujarat State Institutional Ranking Framework – an initiative By Government of Gujarat for ranking of institutions in Gujarat state

IQAC members, after exchange of ideas and thoughts made the following resolutions:

Agenda Item 1 : To review and confirm the minutes of the last meeting

The coordinator read the minutes of earlier meeting and the minutes reviewed and passed by the members.

Agenda Item 2 : Enrich library by adding new reference books/ journal/periodicals /e-resources.

The committee decided to enrich library by purchasing reputed research journals, reference books and INFLIBNET facility.

Agenda Item 3 : To think over the resignation of Prof. S.G. Patel as a member of IQAC committee

The principal denied the resignation given by Prof. S.G. Patel looking to his role as Senior faculty and head of Commerce department and agreed over principal's decision

Agenda Item 4: Enhance research environment by promoting research activities of teachers.

The IQAC unanimously resolved to promote and encourage teachers for publishing research papers, attending seminars & workshops, applying for recognized research guides and applying for MRP to various funding agencies for creating research environment in the institute.

Agenda Item 5: To establish Academy for Competitive Examination.

The IQAC unanimously resolved to establish Academy for Competitive Examination to be helpful to student for placement.

Agenda Item 6: To arrange lecture series in the institution

The committee decided to arrange lectures in the institution.

Agenda Item 7: To establish Intranet facility in the campus.

The committee decided to establish Internet facility using Wi-Fi facility for faculties to upload their respective study materials, PPT, video lectures etc.. This facility will be very much useful for students to download and view it.

Agenda Item 8 :The committee resolved to participate in GSIRF and gave the responsibility to the coordinator for this task.

Present Members

1. Chair Person : Dr. H.B. Pandya - *[Signature]*
2. Convenor : Dr. A.K. Patel - *[Signature]*
3. Member : Prof. S.G. Patel *[Signature]*
4. Member : Dr. M.K. Patel *[Signature]*
5. Member : Dr. T.J. Vyas *[Signature]*
6. Member : Dr. R.B. Ganvit *[Signature]*
7. Management Representative : Shri P.P. Raol *[Signature]*
8. Alumni Association : Shri Vishvajit Raol *[Signature]*
9. Administrative Representative : Shri Vipulbhai Panchal *[Signature]*

Absent Members

1. Local Representative : Shri Mahesh Yagnik
2. Parents Association : Shri Ishvarbhai Goswami

Minutes of the Meeting-III of 2017-18 held on 16-3-2019

Venue: Bisag Room, Date: 16-3-2019 Time: 11:30 - 01:30

Agenda of the Meeting – III

1. To review and confirm the minutes of the last meeting
2. 3. To prepare academic calendar for the next year 2018-19
3. To discuss the Admission Process for the next academic year.
4. To organize Sports Events & NSS & NCC Events.
5. To form MOU's with local industry and institutions.
6. To motivate PG students for research works
7. To reform examination pattern.

IQAC members, after exchange of ideas and thoughts made the following resolutions:

Agenda Item 1 : To review and confirm the minutes of the last meeting

The coordinator read the minutes of earlier meeting and the minutes were reviewed and passed by the members.

Agenda Item 2 : To prepare academic calendar for the next year 2019-20
The IQAC Committee resolved to prepare and the academic calendar for the year 2019-20

Agenda Item 3 : To discuss the Admission Process for the next academic year.
The IQAC discussed and resolved that the admission process should be made on-line from the next academic year as per rules and regulations of University and State Government.

Agenda Item 4 : To organize Sports Events & NSS & NCC Events.
The committee decided to promote and enhance the activities of NSS, NCC and Sport for the betterment of the community.

Agenda Item 5 : MOU's with local industry and institutions.
The committee decided to form MoUs with some Institutions and Industries to enhance academic, research and placement activities.

Agenda Item 6 : To motivate PG student regarding research work
The committee decided to encourage the students to offer seminar paper for writing research articles.

Agenda Item 7 : To reform examination pattern.
The committee decided to apply for continuous evaluation method for internal examination as per academic calendar of Gujarat University. The responsibility for this reform is given to the Examination Committee of the Institute.

Present Members

1. Chair Person : Dr. H.B. Pandya - *H.B. Pandya*
2. Convenor : Dr. A.K. Patel - *A.K. Patel*
3. Member : Prof. S.G. Patel
4. Member : Dr. M.K. Patel - *M.K. Patel*
5. Member : Dr. T.J. Vyas - *T.J. Vyas*
6. Member : Dr. R.B. Ganvit - *R.B. Ganvit*
7. Management Representative : Shri P.P. Raol - *P.P. Raol*
8. Local Representative : Shri Mahesh Yagnik - *Yagnik. M.*
9. Alumni Association : Shri Vishvajit Raol - *V. Raol*
10. Parents Association : Shri Ishvarbhai Goswami - *Ishvar*
11. Administrative Representative : Shri Vipulbhai Panchal - *Vipul*

A.K. Patel
COORDINATOR
IQAC

S.D. Arts & B.R. Commerce College
MANSA, Dist. Gandhinagar

H.B. Pandya
Principal
S.D. Arts & B.R. Commerce
College, Mansa-382845.