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S.D. Arts and Shah B.R. Commerce College,
Mansa



**Executive Summary of Finishing School
Training Under the aegis of Knowledge
Consortium of Gujarat**

(Report: 2019--2020)

Executive Summary of Finishing School Training Under the aegis of Knowledge Consortium of Gujarat

(Report: 4/7/19 to 23/7/2019)

(A) Preamble:

Finishing School is an Employability Enhancement initiative taken by Education Department, Government of Gujarat for providing training on Skill development for students of Higher Education. The chief objectives of Finishing School include to develop personality and over-all development of students as well as to make them industry-ready.

(B) Training Content:

The four components—Life Skills and Employability Skills and Functional English/Skills indeed contribute to the development of the students. The training of Life Skills and Employability Skills enhance the placement-level/ possibility of the students. The training in Life Skills are the training in both disciplining and developing the self. Leadership Qualities, Following Directions, Interview Skills, Negotiation Skills, Team-work, Critical Thinking, Problem Solving, Empathy, Stress Management are the major areas covered during the training..The students learn to be best in themselves. They learn to choose and to reshape their core values. They learn to be motivated. They learn to respond to their intuitive self; they learn to identify their worth and what they require in career development. They learn to plan in life and to execute their plans effectively. They learn Time Management and developing Healthy Relations. In English Functional Skills, the students learn self-introduction, Naming things, Describing People, ‘Roll, Camera, Action’, Everyday English, Right Word Right Place, Developing a Paragraph, Effective Communication that can help in interview and general communication and so on.

Participative learning, Collective Learning, Activity-based Learning, Problem solving Methods, Team work, Use of ICT---all these elements indeed make Finishing School Training more effective for the students. The end result is that the students do not become the passive recipients of knowledge, but they become active respondent and participator in the training process.

(C)Component-wise Report of Finishing School Training:

Component 1: Life Skills: (by Mm. Mansi Vyas, Mm. Sukhvarsha Chopra)

Topics Covered: Self-confidence, Self-discipline, Time Management, Swot Analysis, Life Goal Setting, Professional Goal Setting, Presentation Skills, Resume, Body Language, Interpersonal Skills, Grooming and personal hygiene, effectivity and Planning and Organization Skills.

Component 2: Employability Skills: (by Mm. Mansi Vyas,, Mm. Sukhvarsha Chopra)

Topics Covered: Leadership Qualities, Following Directions, Interview Skills, Negotiation Skills, Team-work, Critical Thinking, Problem Solving, Empathy, Stress Management.

Component 3: English Functional Skills: (by Dr. Elizabeth, Mm. Urvi)

Topics Covered: Introducing self and others, Building Blocks, Interaction, Let's name it,, Everyday English, Framing it Right, Describing People, Roll-Camera-Action, Right Word at Right Time.

Component 4: English Functional Skills: (by Dr. Elizabeth, Mm. Urvi)

Topics Covered: Asking and answering questions, Let's Pair Up, Building Blocks, Speak and Contribute, Effective Communication, Let's Discuss in Group, From Reporter's Desk.

(D)Training Method used by Trainer:

Lectures/speeches

Interactive Method including questions-answers

Group Discussions

PPTs and Audio-visual aids

Activity-based training

Assigning Tasks

Intellectual Games.

(E) Summary of Trainees:

Under the aegis of KCG, our college has run 5 batches for training under Finishing School. From 8/10/2018 to 8/2/ 2019 (excluding several days), our college has run the first batch for training of students under Finishing School. The trainers were Mm. Elizabeth and Mm. Disha Popat. The total students who deserved the certificate were 28. Two simultaneous batches for the students of TYBA and TY.Bcom were run from 4/7/2019 to 23/7/2019. The trainers were Mm. Elizabeth and Mm. Mansi Vyas. The students deserving certificates were respectively 37 and 41. Two more simultaneous batches were run from 23/1/2020 to 15/2/2020 (excluding several days) for BA and MA-II students as well as for BA students. The trainers were Mm. Urvi Rancch and Mm. Sukhvarsha Chopra. The total students deserving certificates were respectively 42 and 46.

Observing the enthusiasm of the students and studying their involvement during the training, Finishing School Training significantly contributes to personality development of the students and make them industry-ready.

Batch-2 and 3 Finishing School (4/7/19 to 23/7/19:TYBA and TYBcom)

No	Date	Component	Name of Trainer
1	4/7/19	Life Skills and Employability Skills (Component-1 &2)	Mansi Vyas
2	5/7/19	Life Skills and Employability Skills(Component-1 &2)	Mansi Vyas
3	6/7/19	Life Skills and Employability Skills(Component-1 &2)	Mansi Vyas
4	7/7/19	Life Skills and Employability Skills(Component-1 &2)	Mansi Vyas
5	8/7/19	Life Skills and Employability Skills(Component-1 &2)	Mansi Vyas
6	9/7/19	Life Skills and Employability Skills(Component-1 &2)	Mansi Vyas
7	10/7/19	Life Skills and Employability Skills(Component-1 &2)	Mansi Vyas
8	11/7/19	Life Skills and Employability Skills(Component-1 &2)	Mansi Vyas
9	12/7/19	Life Skills and Employability Skills(Component-1 &2)	Mansi Vyas
10	13/7/19	Life Skills and Employability Skills(Component-1 &2)	Mansi Vyas
No	Date	Component	Name of Trainer
1	14/7/19	English Functional Skills (Component-3)	Dr. Elizabeth
2	15/7/19	English Functional Skills (Component-3)	Dr. Elizabeth
3	16/7/19	English Functional Skills (Component-3)	Dr. Elizabeth
4	17/7/19	English Functional Skills (Component-3)	Dr. Elizabeth
5	18/7/19	English Functional Skills (Component-3)	Dr. Elizabeth
6	19/7/19	English Functional Skills (Component-4)	Dr. Elizabeth
7	20/7/19	English Functional Skills (Component-4)	Dr. Elizabeth
8	21/7/19	English Functional Skills (Component-4)	Dr. Elizabeth

9	22/7/19	English Functional Skills (Component-4)	Dr. Elizabeth
10	23/7/19	English Functional Skills (Component-4)	Dr. Elizabeth

Batch-2 List of Students with Details:

SR NO.	NAME	ROLL NO	SEM	DEGREE
(1)	Makwana Ajaykumar Somabhai	3002	V	BA
(2)	Thakor Kalpeshkumar Govindji	3013	V	BA
(3)	Prajapati Poojaben Mathrubhai	3053	V	BA
(4)	Raval Urmilaben Rameshbhai	3051	V	BA
(5)	Patel Ruchiben Arvinbhai	3047	V	BA
(6)	Raval Roshni Bharatbhai	3046	V	BA
(7)	Dhobi Priya Rohitkumar	3024	V	BA
(8)	Rathod Ranjitsinh Bhagvansinh	3056	V	BA
(9)	Thakor Bharat Harjibhai	3006	V	BA
(10)	Trivedi Binalben Harshadbhai	3008	V	BA
(11)	Vaghela Vaishaliben Rajeshbhai	3059	V	BA
(12)	Vankar Sonalben Raymalbhai	3049	V	BA
(13)	Raval Radhaben Pravinbhai	3043	V	BA
(14)	Raval Shilpaben Dasharathbhai	3301	V	BA
(15)	Panchal Artiben Arvindbhai	3275	V	BA
(16)	Thakor Nilamben Vikramji	3292	V	BA
(17)	Vaghri Maheshkumar K.	3288	V	BA
(18)	Chavda Devendrasin Ambuji	3339	V	BA
(19)	Raol Harpalsinh Jashwantsinh	3175	V	BA

(20)	Maheriya Jigneshkumar V.	3218	V	BA
(21)	Thakor Nehalben Dineshji	3125	V	BA
(22)	Thakor Jagrutiben Amrutji	3092	V	BA
(23)	Parmar Ankitaben K.	3207	V	BA
(24)	Thakor Anandiben Bhikhaji	3063	V	BA
(25)	Parmar Chiragkumar B.	3268	V	BA
(26)	Rabari Payalben D.	3294	V	BA
(27)	Thakor Minalben Amrutji	3355	V	BA
(28)	Thakor Pinalben Jashuji	3295	V	BA
(29)	Joshi Palakben Harshadkumar	3132	V	BA
(30)	Panchal Dharaben Nikeshbhai	3172	V	BA
(31)	Lalpara Hina Kanubhai	3011	V	BA
(32)	Thakor Komal Kantibhai	3186	V	BA
(33)	Dabhi Dhara Rajendrasinh	3073	V	BA
34	Bihola Aashakuvarba B.	3001	V	BA
35	Senma Priyaben Ramabhai	3025	V	BA
36	Thakor Sapnaben Dashrathbhai	3322	V	BA
(37)	Raolchavda Kinjalben D.	3185	V	BA
(38)	Chaudhri Bhavnaben A.	3336	V	BA
39	Parmar Dhaval Kirankumar	3173	V	BA
(40)	Raval Maheshkumar Lilabhai	3225	V	BA
41	Thakor Jinalben Prahladi	3012	V	BA
(42)	Raolchavda Anitaben J.	3168	V	BA

NB: The Serial Numbers in brackets deserved certificates and were awarded the same.

Batch-3 List of Students with Details:

SR No.	Name of the Student	Roll No.	Sem	Degree
(1)	Patel Bhoomiben Vishnubhai	3040	V	BCOM
(2)	Patel Anuben Ashokbhai	3022	V	BCOM
(3)	Raval Niru Jagdishbhai	3193	V	BCOM
4	Patel Ankitaben Dilipbhai	3007	V	BCOM
5	Goswami Aartiben Rameshgiri	3024	V	BCOM
(6)	Patel Shivani Bhupendrabhai	3279	V	BCOM
(7)	Raval Sapnaben Dashrathbhai	3267	V	BCOM
8	Pathak Nishaben Rajendrabhai	3196	V	BCOM
(9)	Thakor Durgaben Ashaji	3334	V	BCOM
(10)	Patel Mayuri Rameshbhai	3160	V	BCOM
(11)	Patel Renukaben Maheshbhai	3245	V	BCOM
(12)	Patel Priyanka Bharatbhai	3221	V	BCOM
(13)	Chavda Ritaben Prabhatsinh	3249	V	BCOM
(14)	Chavda Priyanka Dilipsinh	3219	V	BCOM
(15)	Parmar Jaydipkumar Sureshbhai	3109	V	BCOM
(16)	Chamar Naresh Pathubhai	3179	V	BCOM
17	Suthar Gautam Mahendrabhai	3076	V	BCOM
(18)	Prajapati Nikul Hemendrabhai	3185	V	BCOM
(19)	Thakor Jagdish Rameshji	3097	V	BCOM
(20)	Dantani Rahul Rajubhai	3230	V	BCOM
(21)	Thakor Rakeshji Ishwarji	3236	V	BCOM
22	Shah Roshang Shaileshbhai	3254	V	BCOM
(23)	Parmar Vikasbhai Maheshbhai	3318	V	BCOM
(24)	Parmar Rahulkumar Mukeshbhai	3228	V	BCOM
(25)	Shukla Nilesh Bipinbhai	3188	V	BCOM
26	Thakor Anil Gulabji	3013	V	BCOM
27	Vaghela Jaydipsinh Vikramsinh	3111	V	BCOM
(28)	Thakor Mukeshji Vardhamanji	3174	V	BCOM
(29)	Patel Hetu Sureshbhai	3091	V	BCOM
(30)	Patel Mansi Dilipkumar	3157	V	BCOM

(31)	Sathvara Mittalben Vasubhai	3169	V	BCOM
(32)	Parmar Ashishkumar P.	3029	V	BCOM
(33)	Pathan Sirinbanu Ayubkhan	3286	V	BCOM
(34)	Bahelim Rubinabanu Jakirhusen	3255	V	BCOM
(35)	Suthar Vidhiben Kiritbhai	3313	V	BCOM
(36)	Belim Sumaiyabanu M.	3291	V	BCOM
(37)	Vihol Jayshriben Balvantsinh	3118	V	BCOM
(38)	Saiyad Naumanali N.	3180	V	BCOM
(39)	Pathan Naemkhan Altafkhan	3177	V	BCOM
(40)	Pathan Shahnavaikhani Y.	3274	V	BCOM
41	Bihola Yuvrajsinh Vijaysinh	3333	V	BCOM
42	Thakor Sanjaykumar Amrutji	3265	V	BCOM
(43)	Parmar Harshadbhai Nagarbhai	3080	V	BCOM
(44)	Chavda Princepalsinh Ratansinh	3217	V	BCOM
(45)	Makwana Rameshji Kantiji	3237	V	BCOM
46	Thakor Jaydipkumar Vishnubhai	3110	V	BCOM
(47)	Belim Ajahusen Asammiyan	3003	V	BCOM
(48)	Parmar Dharmesh Rajeshbhai	3058	V	BCOM
(49)	Darji Shaileshkumar Samjibhai	3261	V	BCOM
(50)	Darji Janki Harehbhai	3105	V	BCOM
(51)	Thakor Cheharben Punamji	3045	V	BCOM

NB: The Serial Numbers in brackets deserved certificates and were awarded the same.

(F)Outcome of Training:

- (a) The students have been aware and eager to develop life skills.
- (b) The students have learnt to focus on employability skills.
- (c) The students have learnt to develop more self-confidence.
- (d) The students have learnt to take up challenges.
- (e) The students have become more career-conscious.
- (f) The students have encountered with interview-techniques.

- (g) The students have developed an attitude towards problem-solving.
- (h) The students have redefined the planning of career and have learnt art of planning.
- (i) The students have focused on developing Leadership qualities.
- (j) The students have learnt the lessons in team-work.
- (k) The students have got an insight into effective communication and its importance.

Dr. Tushar Vyas

(Coordinator)

Dr. Hasyada Pandya

(Principal)