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Society

S.D. Arts and Shah B.R. Commerce College,
Mansa



**Executive Summary of Finishing School
Training Under the aegis of Knowledge
Consortium of Gujarat**

(Report: 2019--2020)

Executive Summary of Finishing School Training Under the aegis of Knowledge Consortium of Gujarat

(Report: 23/1/20 to 15/2/20)

(A) Preamble:

Finishing School is an Employability Enhancement initiative taken by Education Department, Government of Gujarat for providing training on Skill development for students of Higher Education. The chief objectives of Finishing School include to develop personality and over-all development of students as well as to make them industry-ready.

(B) Training Content:

The four components—Life Skills and Employability Skills and Functional English/Skills indeed contribute to the development of the students. The training of Life Skills and Employability Skills enhance the placement-level/ possibility of the students. The training in Life Skills are the training in both disciplining and developing the self. Leadership Qualities, Following Directions, Interview Skills, Negotiation Skills, Team-work, Critical Thinking, Problem Solving, Empathy, Stress Management are the major areas covered during the training..The students learn to be best in themselves. They learn to choose and to reshape their core values. They learn to be motivated. They learn to respond to their intuitive self; they learn to identify their worth and what they require in career development. They learn to plan in life and to execute their plans effectively. They learn Time Management and developing Healthy Relations. In English Functional Skills, the students learn self-introduction, Naming things, Describing People, ‘Roll, Camera, Action’, Everyday English, Right Word Right Place, Developing a Paragraph, Effective Communication that can help in interview and general communication and so on.

Participative learning, Collective Learning, Activity-based Learning, Problem solving Methods, Team work, Use of ICT---all these elements indeed make Finishing School Training more effective for the students. The end result is that the students do not become the passive recipients of knowledge, but they become active respondent and participator in the training process.

(C)Component-wise Report of Finishing School Training:

Component 1: Life Skills: (by Mm. Mansi Vyas, Mm. Sukhvarsha Chopra)

Topics Covered: Self-confidence, Self-discipline, Time Management, Swot Analysis, Life Goal Setting, Professional Goal Setting, Presentation Skills, Resume, Body Language, Interpersonal Skills, Grooming and personal hygiene, effectiveness and Planning and Organization Skills.

Component 2: Employability Skills: (by Mm. Mansi Vyas,, Mm. Sukhvarsha Chopra)

Topics Covered: Leadership Qualities, Following Directions, Interview Skills, Negotiation Skills, Team-work, Critical Thinking, Problem Solving, Empathy, Stress Management.

Component 3: English Functional Skills: (by Dr. Elizabeth, Mm. Urvi)

Topics Covered: Introducing self and others, Building Blocks, Interaction, Let's name it,, Everyday English, Framing it Right, Describing People, Roll-Camera-Action, Right Word at Right Time.

Component 4: English Functional Skills: (by Dr. Elizabeth, Mm. Urvi)

Topics Covered: Asking and answering questions, Let's Pair Up, Building Blocks, Speak and Contribute, Effective Communication, Let's Discuss in Group, From Reporter's Desk.

(D)Training Method used by Trainer:

Lectures/speeches

Interactive Method including questions-answers

Group Discussions

PPTs and Audio-visual aids

Activity-based training

Assigning Tasks

Intellectual Games.

(E) Summary of Trainees:

Under the aegis of KCG, our college has run 5 batches for training under Finishing School. From 8/10/2018 to 8/2/ 2019 (excluding several days), our college has run the first batch for training of students under Finishing School. The trainers were Mm. Elizabeth and Mm. Disha Popat. The total students who deserved the certificate were 28. Two simultaneous batches for the students of TYBA and TY.Bcom were run from 4/7/2019 to 23/7/2019. The trainers were Mm. Elizabeth and Mm. Mansi Vyas. The students deserving certificates were respectively 37 and 41. Two more simultaneous batches were run from 23/1/2020 to 15/2/2020 (excluding several days) for BA and MA-II students as well as for BA students. The trainers were Mm. Urvi Raach and Mm. Sukhvarsha Chopra. The total students deserving certificates were respectively 42 and 46.

Observing the enthusiasm of the students and studying their involvement during the training, Finishing School Training significantly contributes to personality development of the students and make them industry-ready.

Batch-4 BA and Batch 5 BA & MA Finishing School (23-1-2020 to 15-2-2020)

No	Date	Component	Name of Trainer
1	23/1/2020	Life Skills and Employability Skills (Component-1 &2)	Mm. Sukhvarsha
2	24/1/2020	Life Skills and Employability Skills(Component-1 &2)	Mm. Sukhvarsha
3	25/1/2020	Life Skills and Employability Skills(Component-1 &2)	Mm. Sukhvarsha
4	27/1/2020	Life Skills and Employability Skills(Component-1 &2)	Mm. Sukhvarsha
5	28/1/2020	Life Skills and Employability Skills(Component-1 &2)	Mm. Sukhvarsha
6	29/1/2020	Life Skills and Employability Skills(Component-1 &2)	Mm. Sukhvarsha
7	30/1/2020	Life Skills and Employability Skills(Component-1 &2)	Mm. Sukhvarsha
8	31/1/2020	Life Skills and Employability Skills(Component-1 &2)	Mm. Sukhvarsha
9	3/2/2020	Life Skills and Employability Skills(Component-1 &2)	Mm. Sukhvarsha
10	4/2/2020	Life Skills and Employability Skills(Component-1 &2)	Mm. Sukhvarsha
No	Date	Component	Name of Trainer
1	5/2/2020	English Functional Skills (Component-3)	Mm. Urvi
2	6/2/2020	English Functional Skills (Component-3)	Mm. Urvi
3	7/2/2020	English Functional Skills (Component-3)	Mm. Urvi
4	8/2/2020	English Functional Skills (Component-3)	Mm. Urvi
5	9/2/2020	English Functional Skills (Component-3)	Mm. Urvi
6	10/2/2020	English Functional Skills (Component-4)	Mm. Urvi
7	11/2/2020	English Functional Skills (Component-4)	Mm. Urvi
8	12/2/2020	English Functional Skills (Component-4)	Mm. Urvi

9	13/2/2020	English Functional Skills (Component-4)	Mm. Urvi
10	15/2/2020	English Functional Skills (Component-4)	Mm. Urvi

Batch-4 List of Students and their Details:

SR.	Name	Roll No.	Sem	Degree
(1)	Devda Urmilaben Ramanji	3265	VI	BA
(2)	Devda Payalben Mahendrakumar	3262	VI	BA
(3)	Patel Shreyaben Mahendrabhai	3256	VI	BA
(4)	Patel Jalpaben Mahendrabhai	3241	VI	BA
(5)	Patel Priyankaben Vipulbhai	3250	VI	BA
(6)	Thakor Kinjalben Manuji	3261	VI	BA
(7)	Thakor Taraben Popatji	3264	VI	BA
(8)	Parmar Hemangi Vasantkumar	3240	VI	BA
(9)	Parmar Chirag Bhanubhai	3268	VI	BA
(10)	Bava Ravipuri Kanupuri	3252	VI	BA
(11)	Thakor Mansukhbhai K.	3246	VI	BA
(12)	Thakor Kiranji Karsanji	3243	VI	BA
(13)	Thakor Vipul Dalpuji	3258	VI	BA
(14)	Thakor Rohitji Amaratji	3253	VI	BA
(15)	Desai Vipul Bhikhabhai	3273	VI	BA
(16)	Rabari Chehorbhai Gabhubhai	3267	VI	BA
(17)	Dantani Sunilkumar Babubhai	3257	VI	BA
(18)	Mochi Manharkumar Prakashbhai	3245	VI	BA
(19)	Rathod Rahul Kumar Gandaji	3263	VI	BA
(20)	Rathod Ashish Vikramsinh	3259	VI	BA
(21)	Thakor Govindji Kalaji	3269	VI	BA
22	Thakor Arvindji Pratapji	3239	VI	BA
(23)	Thakor Jaydipkumar Ashokji	3242	VI	BA
24	Rathod Mukeshsinh Jagusinh	3248	VI	BA
(25)	Thakor Mukeshkumar Babuji	3247	VI	BA
(26)	Chaudhri Krunal Rameshbhai	3270	VI	BA
(27)	Thakor Kaushikji Hemaji	3260	VI	BA
28	Thakor Kanuji Rajuji	3103	VI	BA
(29)	Thakor Rakeshkumar Shakraji	3145	VI	BA
(30)	Dantani Hitesh jashwantbhai	3089	VI	BA
(31)	Thakor Lalabhai Sardarbhai	3111	VI	BA
32	Raol Harpalsinh Jashwantsinh	3175	VI	BA

(33)	Chauhan Junedkhan Ummarkhan	3182	VI	BA
34	Parmar Mitesh Prahladbhai	3121	VI	BA
(35)	Thakor Dilipji Popatji	3079	VI	BA
(36)	Vaghela Jaydipbhai Narendrabhai	3095	VI	BA
37	Parmar Jaykumar Kishorbhai	3180	VI	BA
(38)	Thakor Jagrutiben Amrutji	3092	VI	BA
(39)	Thakor Nehalben Dineshji	3125	VI	BA
(40)	Raolchavda Anitaben Jujarsinh	3168	VI	BA
41	Thakor Bhagavatiben Sardarji	3067	VI	BA
(42)	Raval Sejal Lilabhai	3233	VI	BA
(43)	Thakor Nikitaben Shailendrasinh	3128	VI	BA
(44)	Vaghela Gayatriben Hathisinh	3310	VI	BA
(45)	Patel Hiralben Vishnubhai	3346	VI	BA
(46)	Parmar Kundanbhai B.	3353	VI	BA
(47)	Chavda Digvijaysinh Pravinsinh	3212	VI	BA
(48)	Senma Dasharathbhai B.	3071	VI	BA
(49)	Rabari Dharaben Kanjibhai	3074	VI	BA
(50)	Rabari Vijaykumar Baldevbhai	3272	VI	BA
(51)	Goswami Aarati A.	3030	VI	BA
(52)	Patel Vaishali P.	3029	VI	BA
(53)	Bava Payal G.	3041	VI	BA

NB: The Serial Numbers in brackets deserved certificates and were awarded the same.

Batch-5 List of Students and their Details:

SR NO	NAME	ROLL NO	SEM	DEGREE
(1)	Thakor Sonalben Pravinji	3324	VI	BA
(2)	Raval Kajalben Bharatbhai	3284	VI	BA
(3)	Thakor Pushpaben Ravaji	3320	VI	BA
(4)	Raval Nilamben Rameshbhai	3326	VI	BA
(5)	Hingada Urvashiben Damrabhai	3326	VI	BA
(6)	Gohil Hiralben Vanrajsinh	3311	VI	BA
(7)	Goswami PoojabenBharatbharati	3317	VI	BA
(8)	Parmar Anitaben Vikramsinh	3307	VI	BA
(9)	Vaghela Dipexaben Prakashkumar	3340	VI	BA

(10)	Prajapati Soniyaben Gopalbhai	3303	VI	BA
(11)	Prajapati Bhoomikaben Rmbhai	3309	VI	BA
(12)	Zal Artiba Bhadrasingh	3371	VI	BA
(13)	Od Manishkumar Dilipbhai	3039	VI	BA
(14)	Thakor Harsh Prakashkumar	3033	VI	BA
(15)	Senma Rahulkumar Kanubhai	3055	VI	BA
(16)	Sutariya Pratham Rajeshkumar	3023	VI	BA
(17)	Chaudhri Dixitkumar M.	207	IV	MA
(18)	Chaudhri Jaymin P.	208	IV	MA
(19)	Oli Basanti P.	202	IV	MA
(20)	Movadiya Roshni D.	217	IV	MA
(21)	Parmar Tarunaben R.	145	IV	MA
22	Parmar Nehalben K.	123	IV	MA
(23)	Senma Karanbhai Somabhai	211	IV	MA
(24)	Joshi Parth Jashvantkumar	215	IV	MA
(25)	Rathod Surendrasingh Dasharaathji	219	IV	MA
(26)	Thakor Milankumar Bhikhusingh	213	IV	MA
(27)	Senva Dharmendra Vinodbhai	205	IV	MA
(28)	Prajapati Janki Rameshbhai	209	IV	MA
(29)	Zala Ankitabhen Arvindbhai	201	IV	MA
(30)	Senma Kajalben Hasmukhbhai	210	IV	MA
(31)	Parmar Jitendra Jashubhai	223	IV	MA
(32)	Patel Poonambhen Arvindbhai	216	IV	MA
(33)	Saiyad Mohammadsafvan Salimhusen	214	IV	MA
(34)	Parmar Kinjalben Satishkumar	212	IV	MA
(35)	Parmar Hinaben Manilalal	107	IV	MA
36	Parmar Komalben Dinieshbhai	119	IV	MA
(37)	Parmar Tejal Amrutbhai	146	IV	MA
(38)	Prajapati Mamta Bhikhabhai	121	IV	MA
39	Vaghela Jyotiben Kiritbhai	112	IV	MA
(40)	Sheikh Shahrukh Gulamhussein	138	IV	MA
41	Thakor Palak Mukeshbhai	128	IV	MA
(42)	Patel Kinjalben Rameshbhai	117	IV	MA
(43)	Patel Priyanka Bharatbhai	132	IV	MA
(44)	Thakor Bhavna Sartanji	102	IV	MA
(45)	Patel Kajal Natvarbhai	114	IV	MA
46	Chaudhri Payalben Bharatbhai	130	IV	MA

47	Parmar Nutan K.	127	IV	MA
48	Patel Sonalben Chandubhai	141	IV	MA
49	Vepari Tamanna Imtiyajhusen	144	IV	MA
(50)	Prajapati Janki Nareshbhai	109	IV	MA
51	Makwana Nilamben	124	IV	MA

NB: The Serial Numbers in brackets deserved certificates and were awarded the same.

(F) Outcome of Training:

- (a) The students have been aware and eager to develop life skills.
- (b) The students have learnt to focus on employability skills.
- (c) The students have learnt to develop more self-confidence.
- (d) The students have learnt to take up challenges.
- (e) The students have become more career-conscious.
- (f) The students have encountered with interview-techniques.
- (g) The students have developed an attitude towards problem-solving.
- (h) The students have redefined the planning of career and have learnt art of planning.
- (i) The students have focused on developing Leadership qualities.
- (j) The students have learnt the lessons in team-work.
- (k) The students have got an insight into effective communication and its importance.

Dr. Tushar Vyas

(Coordinator)

Dr. Hasyada Pandya

(Principal)